



## **AGENDA**

**for a meeting of the**

**NEW ZEALAND GAME BIRD HABITAT TRUST BOARD**

**Friday 20 August 2021**

**Wyndham Garden, 32 Red Oaks Drive**

**Queenstown 9300**



# NEW ZEALAND GAME BIRD HABITAT TRUST BOARD

Queenstown

Friday 20 & Saturday 21 August 2021

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## Programme

### Thursday night

6.30 pm meet for drinks & dinner at The Shelter Bar Remarkables Park Shopping Centre, 8/12 Hawthorne Dr, Frankton

### Friday 20 (Meeting room at Wyndam Garden Hotel – 32 Oaks Drive, Remarkables Park)

8.30 am Meeting Commences

10.00 am Morning Tea

12.00 pm Lunch

3.00 pm Afternoon Tea

5.00 pm Meeting Closes

6.30 pm The Frankton Arms Tavern - a short drive down Yewlett Crescent, the road next to McDonalds on SH6a

### Saturday 21 (bring gumboots and raincoat)

8.00 am Van leaves Hotel

10.00 am Stop at Te Anau

12.30 pm Lunch at Te Anau

6.30 pm Return to Queenstown

7.00 pm takeaways – yet to be decided

Each GBHT Board member plus staff will get a breakfast voucher for Friday and Saturday am – breakfast at the café in the hotel (Franks)

Meeting of the  
**New Zealand Game Bird Habitat Trust Board**  
 Queenstown,  
 Friday 20 August 2021

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## Agenda

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<b>1</b>	<b>Welcome</b>	
<b>2</b>	<b>Apologies</b>	
<b>3</b>	<b>Conflicts of Interest</b>	
<b>4</b>	<b>Confirmation of minutes</b>	
	4.1 Minutes of the meeting held September 2020	x
	4.2 Notes from the Zoom meeting of July 2021	x

<b>5</b>	<b>2021 Grant Applications</b>	
	5.1 Criteria for Assessing Applications	x
	5.2 Response to questions raised on Applications	x
	5.3 2021 Grant Applications Matrix & Assessment	x

<b>6</b>	<b>Review of projects funded five years ago</b>	x
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<b>7</b>	<b>Major Projects Programme</b>	x
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<b>8</b>	<b>Te Uru Rakau (One Billion Trees Programme) partnership with GBHT</b>	
	8.1 Summary report of 1 BT partnership with GBHT	x
	8.2 1 BT – GBHT Funding Approvals	x
	8.3 List of plant species and stem number per species funded	x
	8.4 Retrospective approval of Grants from the One Billion Trees Programme	x

<b>9</b>	<b>Financial Reporting</b>	
	9.1 2020/21 Draft Annual Account	x
	9.1a 2020/21 Draft Performance Report	x
	9.2 Update on grants paid and those outstanding	x

<b>10</b>	<b>New Financial Year - 2021/22</b>	
	10.1 2021/22 Budget	x
	10.2 2022 Meeting Dates	x

<b>11</b>	<b>Habitat Stamp</b>	
	11.1 Species to appear on the 2024 Habitat Stamp	x
	11.2 Game Bird Habitat Stamp Photo Competition	x
	11.3 Habitat Stamp Fee recommendation for 2023	x
	11.4 Habitat Stamp Merchandise	x

## AGENDA ITEM: 4.1

Minutes of a Meeting of the  
**NEW ZEALAND GAME BIRD HABITAT TRUST BOARD**  
held in The Board Room, Otago Fish and Game Council  
Cnr Hanover/Harrow Streets, Dunedin  
18 September 2020  
Commenced 8.30 am

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**1. Present**

Andy Tannock (Chairman), Neil Candy, John Cheyne, Mark Sutton and Chantal Whitby

**2. In Attendance**

Carmel Veitch (Finance) and Robert Sowman (Trust Board Coordinator) for full meeting.  
Ian Hadland (Chief Executive Otago Fish and Game Council) and Ritchie Cosgrove (South Island Comms) for particular items.

**3. Welcome**

Ian Hadland welcomed the Board to Otago and the Fish and Game Council office. He spoke of the grant Otago received for Takitakitoa. He encouraged the Board to pursue the One Billion Trees programme.

The Chairperson opened the meeting and welcomed those in attending. This is the first meeting of the new Board. It was good to have a dinner together Thursday night as this allowed Board members to get to know one another better.

**4. Apologies**

From Jan Riddell.

Resolved: (Mark Sutton/Chantal Whitby)

**That the apology from Jan Riddell for her absence from the September 2020 Trust Board meeting be accepted.**

**5. Conflict of Interest**

Potential conflicts of interest were asked for any grant application and/or agenda item, acknowledging links to local Fish and Game councils and regions, but nothing was noted for recording, with no financial or perceived interest associated with any of the applications.

**6. Confirmation of Minutes**

The minutes and notes from the previous meetings and telephone conference were considered and accepted.

Resolved: (Mark Sutton/John Cheyne):

**That the minutes of the meeting of the Trust Board held on 23 August 2019 be confirmed as a true and correct record.**

Resolved: (Mark Sutton/Neil Candy):

**That the minutes of the Zoom conference meeting of the Trust Board held on 13 August 2020 be confirmed as a true and correct record.**

Brief discussion about a paper on the fish passage proposed by Jan Riddell and the intent to prepare this for consideration by the Board late in 2020 or in the New Year.

## **7. 2020 Grant Applications**

### **7.1 Criteria for Assessing Applications**

The opportunity to look again at these criteria was to ensure all Board members – old & new had the chance to consider and possibly discuss them again before looking at the applications submitted for 2020 grants.

The criteria to give priority to existing habitat over creating new habitat was questioned given the new policy statements on water making it difficult to amend existing wetlands. It was proposed to amend criteria 4 to:

*In all cases, restoring or enhancing existing habitat to higher production will be given equal priority to creating new habitat.*

The first bullet point under informal priorities to be removed as this is covered by the amended criteria 4.

Resolved: (Mark Sutton/Chantal Whitby)

**That subject to refinement of grant criteria 4 and removal of the first bullet point under informal criteria, those criteria established in past meetings of 2008, 2009 2017 and 2018 continue to be observed in assessing applications.**

### **7.2 Follow-up responses to questions raised in Telephone Conference**

Answers to questions raised during the Telephone Conference are set out in Item 5.2 of this agenda. With this added information the Trust Board turned its attention to consideration of all 2020 applications for grant funding.

### **7.3 This year's Grants**

<b>Project</b>	<b>Applicant</b>	<b>Region</b>	<b>\$ Grant</b>
1. Lake Spencer	John Bellerby	Hawke's Bay	8,000
2. Beehive Creek	Adam & Gemma Fisher	Wellington	1,000
3. Papatahi Wetland	Chris Sparks & McConachy Family Trust	Wellington	3,500
4. MacPherson's Wetland	Gavin MacPherson	Southland	5,000
5. Linton Waterfowl Water Park	Jared & Rachel Hercoe	Wellington	6,000
6. Akatio Estate	Dave Vitsky	Wellington	2,000
7. Waitetuna Wetlands	Mike Ross & Madeline Rix-Trott	Auckland/Waikato	6,000
8. Murphy Wetland Complex	Joe Murphy	Hawke's Bay	4,000
9. Christiansen Dam Restoration	Sam Christiansen	Hawke's Bay	4,500
10. Ludlow Wetland	Simon White	Hawke's Bay	10,000
11. Templars Flat Wetland Restoration	Guy Lethbridge	Hawke's Bay	8,000

For full details see the attached Excel Spreadsheet.

Resolved: (Neil Candy/Chantal Whitby)

**That the Game Bird Habitat Trust Board approves 11 grants for 2020 totalling \$58,000 as detailed above.**

#### **8. Review of Projects Funded Five Years Ago.**

Projects reviewed this year are those successful grant projects in 2014. Grants for three of these projects were not uplifted.

Those projects for review in 2021 will be grants approved in 2015.

Discussion on the prospect of a before and after record of past grants was raised for future consideration.

Resolved: (Chantal Whitby/John Cheyne)

**That the Trust Board:**

- a. Acknowledge its appreciation to those who responded with photographs and comments.**
- b. Agree that projects for review in 2021 will be grants approved in 2015.**

#### **9. Major projects programme**

The Trust Board commissioned Wildland Consultants in 2009 to undertake an evaluation of thirty-six potential projects, with ten being shortlisted in its report of July 2010<sup>1</sup>. From this the Trust Board selected the two highest scoring projects from the North Island (Wairua Wetland [later transferred to Underwood Wetland] Northland and JK Donald Wetland Wellington) and South Island (Para Wetland Marlborough and Takitakitoa Wetland Otago). These represent showcase projects.

The Board is not looking to seek specific new projects. It wants to keep the allocation set aside for the Donald block. The Donald block represents the only uncompleted major project. The Board wants to show further support by increasing its commitment (\$18,000 in 2012) to \$100,000 subject to the purpose of this allocation.

Resolved: (Mark Sutton/John Cheyne)

**Agree to provide funding support of \$100,000 for the JK Donald project, subject to the purpose of this allocation.**

At this point the meeting stopped for lunch and recommenced with a presentation by Ian Hadland of Otago Fish and Game's recent Oxbow lakes purchase in Central Otago and a photo shoot of the new Board.

#### **10. Stamp image competition**

Richie Cosgrove introduced the process undertaken to select images for the 2021 and 2022 Habitat Stamps. A photographic competition was created to find the best images. Richie and Mark Mitchell were the judges to make the selection from some 30 entries.

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<sup>1</sup> Preliminary Evaluation of Potential Wetland Development Projects for Corporate Sponsorship. Wildland Consultants Ltd., Rotorua. July 2010.

The prize money for both years was set at \$1,000 for each image.

It would be possible to extend the pool of interest by introducing it to photographic clubs and the like.

The intention is to create branded merchandise by inviting sponsors to use the image on its products. Andy and Robert are to discuss and put forward some ideas for the Board to consider.

The Board thanked Ritchie and Mark for their time and expertise in concluding the 2021 & 2022 competitions.

## **11. 2019/20 Draft Annual Accounts**

### **11.1. 2019/20 Profit and Loss & Balance Sheet**

The draft Deficit for the year ended 31 August 2020 is \$12,940. Income was down by \$5,000 on budget.

A draft Performance Report of the Game Bird Habitat Trust Board for the year ended 31 August 2020 was tabled for the Board's information and discussion.

Resolved (Mark Sutton/John Cheyne)

- a. That subject to the audited annual accounts being circulated to the Board members for approval, and any queries satisfactorily explained, the Chairperson be authorised to sign the 2019/20 Performance Reports on behalf of the Board.**
- b. That the Financial report as at 31 August 2020 be received.**
- c. That a letter of appreciation be sent by the Board to Susan King for her time as a Board member.**

### **11.2 Investment Policy**

Trust Board funds are held with Westpac Bank. These include a current account and term deposits at various terms. At the 2019 Board meeting it was agreed a draft policy along with investment options was needed. This policy is provided as an agenda paper for this meeting.

This initiative should be deferred until a discussion can be held with Milford and WestPac via Zoom for an investment of \$500,000. A Green Bonds option is another investment worthy of being explored.

Resolved: (Mark Sutton/Neil Candy)

- a. That Green Bonds be investigated**
- b. That a Zoom meeting be organised with Milford and WestPac to discuss a shares investment of \$500,000.**

### **11.3 Bank signatories**

The Trust Board has bank accounts and Term Investments with Westpac. Currently Andy, Susan King (ex-Trust Board member) Martin Taylor (CEO NZ Fish and Game Council) and Carmel have access to online banking.

Resolved: (Mark Sutton/John Cheyne)

- a. Remove Susan King as a signatory on the account**
- b. Add Robert Sowman as a signatory on the account**
- c. Set up Robert Sowman with access to authorise with Business Online.**

### **11.4 One Billion Trees Funding Agreement**

The One Billion Trees Fund is to be used to support the planting of native species at sites receiving Habitat Trust funding support. The Funding Agreement with the Ministry of Primary Industries is to plant 30 ha per annum, for a total of 90 ha over a three-year funding period. It is expected that 800 plants/ha would reach 6m+ at maturity.

That this initiative be deferred until the Trust Board can be confident of its liabilities and responsibilities. This to be confirmed by setting up a zoom meeting with Alistair Beveridge and Matt Kavermann. A time to be set at 11.00 am any day from Monday to Thursday. Robert to circulate the draft agreement and seek questions from Board members to be forwarded to Alistair in advance of the Zoom meeting.

### **11.5 Grants not uplifted within two years**

A list of earlier grants approved but not uplifted have been identified and contact made to determine current status. Where those projects have been completed without grant assistance or stopped for what ever reason, the funding allocated by the Trust Board should be returned to the pool of grant funds for future allocations.

Agreed to return funding totalling \$39,500. Grantees are to be advised they are invited to reapply.

Resolved (Mark Sutton/Chantal Whitby)

- a. Outstanding Grants Schedule of \$153,519 be received.**
- b. Accept the payment of 19 Grants totalling \$154,102**
- c. Valid requests for time extensions be given favourable consideration**
- d. All other grants not uplifted within two years (\$39,500) are to be returned to the general fund and the grantee invited to reapply in a subsequent round.**

## **12. New Financial Year**

### **12.1 2020/21 Budget**

For the 2020/21 financial year, a deficit of \$67,931 for year ended 31/8/2, with Grants \$146,000 (incl. \$82,000 top up of JK Donald Wetland) and other expenses \$186,920.

Resolved: (John Cheyne/Neil Candy)

- a. That subject to amendments at the meeting, the Trust Board Budget for the 2020/21 year be approved.**



**12.2 2021 Meeting Schedule**

The Trust Board’s dates for its normal 2021 meetings and Zoom conference are scheduled with dates for submission closure and circulation to Board members.

It was suggested the Board considers its August 2021 meeting be two-nights either side of a one full day meeting, perhaps in Queenstown as four members would be living within driving distance.

Resolved: (Chantal Whitby/Mark Sutton)

**That the meeting schedule for 2021 be:**

- a. Wednesday 31 July 2021 11.00 am by Zoom.**
- b. Friday 20 August 2021 meeting in Queenstown**
- c. And other Zoom meetings as required.**

**12.3 Grant Application process and forms**

The grant application and referee’s report on the website are available as a PDF copy and Word file. The Word file is not working correctly with formatting presenting issues. It requires technical help to create a fit for purpose solution.

**13 Habitat Stamp**

**13.1 Species to appear on the Habitat Stamp**

After discussion on an appropriate species, it was agreed to feature a wetland bird species as the species on the 2023 Habitat Stamp.

Resolved: (John Cheyne/Mark Sutton)

**That the Trust Board:**

- a. Recommends the NZ Fish and Game Council endorse a wetland bird species be depicted on the 2023 habitat stamp.**
- b. Repeats a photo competition to find a suitable stamp image**

**13.2 Habitat Stamp fee on game licenses**

The subject of habitat stamp fees was examined. The 2020 game season fee was increased from \$3.00 to \$4.00 on every game licence.

Resolution (Chantal Whitby/Neil Candy)

**To recommend to the NZ Council that the 2021 habitat stamp hunter contribution be retained at \$4.00.**

There being no further business, the Chairperson thanked those present before declaring the meeting closed at 4.10 pm on Friday 18 September 2020.

Confirmed: \_\_\_\_\_

Date: \_\_\_\_\_

## New Zealand Game Bird Habitat Trust

### Zoom meeting of the Trust Board

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**11.00 am Wednesday 28 July 2021**

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### AGENDA

#### Present at the Zoom meeting:

Board Members: Andy Tannock (Chairperson), Neil Candy, John Cheyne (joined the meeting at 11.20 am), Jan Riddell, Mark Sutton & Chantel Whitby.

Support Staff: Carmel Veitch (left the meeting at 11.15 am) & Robert Sowman (note taker)

1. **Apologies:** *John Cheyne experienced difficulties in connecting to Zoom. John joined the meeting at 11.20 am.*

Resolved: (Andy Tannock/Jan Riddell)

**That the late attendance by John Cheyne be accepted.)**

2. **Introductions:** Chairman welcomed those present and outlined the purpose of this meeting. It was agreed to discuss items on the next meeting, field trip and Te Uru partnership first to allow Carmel Veitch to leave the meeting early.
3. **Next meeting of the Board:** - Friday 20 August 2021. Agenda papers to be ready for mailout by Thursday 5 August. The meeting is to start at 8.30 am, lunch at 12.00 and finish by 5.00 pm. Partners are invited to attend the dinners on Thursday and Friday nights. Saturday evening meal will be "takeaways" on route or on return to Queenstown.
4. **Field Trip** – Saturday 21 August 2021. Jan or Mark will accompany the rental van to provide commentary. The trip will leave Queenstown at 8.00 am, stop in Te Anau at 10.00 am for morning tea and a comfort stop, returning to Te Anau at 12.30 pm for lunch. It is planned to return to Queenstown by 6.30 pm. Morning tea, lunch and afternoon tea will be provided. You are reminded to bring gumboots and raincoat.
5. **Te Uru partnership with NZ Game Bird Habitat Trust**

The question of whether One Billion Trees funds can be awarded to applicants who do not already hold a Habitat Grant is to be discussed with MPI. Concern was expressed that the

contract with MPI specifies funding where contributions are also provided by the GBHT and landowner.

6. **Conflicts of Interest:** *To notify if there is an interest or perceived interest with any grant applicant and/or property.*

It was noted this really applies at the meeting where financial decisions are being made.

7. **2021 Grant Applications:** Assessment to determine if further information required.

	<b>Name</b>	<b>Assessors</b>	<b>Information required</b>
1	Adrian's Wetland	Jan/Andy	
2	Barfoote Farm Pond	John/Chantal	<ul style="list-style-type: none"> <li>• Unclear as to whether there is to be planting or reliance on self-germination</li> <li>• No mention is made as to what pest management is to follow</li> <li>• What measures are to be taken for water control?</li> <li>• No quotes are provided</li> <li>• No permission from the landowner is provided.</li> </ul>
3	Burkitt Lagoon	Andy/Neil	<ul style="list-style-type: none"> <li>• Mention was made for a Resource Consent but nothing further has been received re finality of that consent?</li> </ul>
4	East Pond	Neil/John	<ul style="list-style-type: none"> <li>• No plans or photos showing layout of the site area attached.</li> <li>• Concern was expressed with the project spanning three properties – is this likely to be a problem?</li> </ul>
5	Eastwood Wetland	John/Chantal	<ul style="list-style-type: none"> <li>• Section 16 on the budget needs further information to be confirmed.</li> </ul>
6	Fern Flats Fowl Farm	Neil/Jan	<ul style="list-style-type: none"> <li>• No site location map is provided.</li> <li>• No hourly rate for the digger, just total cost. Please confirm.</li> </ul>
7	Hazlitt Farm	Mark/Andy	<ul style="list-style-type: none"> <li>• This appears to be just a planting application.</li> </ul>
8	Howatson Wetland	Neil/Andy	<ul style="list-style-type: none"> <li>• This appears to be just a planting application?</li> </ul>
9	Ledhaven Wetlands	Jan/Mark	<ul style="list-style-type: none"> <li>• Is there acceptance of signing a Habitat Agreement?</li> </ul>
10	Mitchell Farm	Chantal/John	<ul style="list-style-type: none"> <li>• More information is wanted on the wetland and its location to the stream and of fencing.</li> <li>• The applicant mentioned an attached project plan but this is missing from the application?</li> </ul>
11	Mount Rowan Wetland	Neil/Mark	
12	Murphy Pond	Neil/John	<ul style="list-style-type: none"> <li>• Details are requested on where the spillway will go?</li> <li>• No quotes are provided.</li> </ul>
13	Ohakune-Raetihi Rd	Andy/Chantal	<ul style="list-style-type: none"> <li>• More information is wanted on how water levels are to be controlled.</li> </ul>
14	Pond Gully	Jan/Mark	<ul style="list-style-type: none"> <li>• It is unclear whether any money for fencing has been agreed with Taranaki Regional Council.</li> <li>• Similarly, please clarify how much new water is to be created.</li> </ul>
15	Rakautaua Wetland	Neil/Jan	
16	Rangiatea Wetland	Andy/Jan	<ul style="list-style-type: none"> <li>• Information is missing under Section 16 on the Budget/costs.</li> </ul>

			<ul style="list-style-type: none"> <li>• A map(s) showing location and scale of the project would be helpful.</li> </ul>
17	Rumball/Healy Farm	John/Mark	<ul style="list-style-type: none"> <li>• Please provide plans and map of the planting and weir.</li> <li>• A quote is also wanted.</li> </ul>
18	Silverton Pastoral	Mark/Chantal	<ul style="list-style-type: none"> <li>• Please specify how much funding is being applied for?</li> <li>• More information is wanted on how water levels are to be controlled.</li> </ul>
19	Thornwood Farm	Jan/Chantal	<ul style="list-style-type: none"> <li>• This appears to be just a planting application?</li> </ul>
20	Underwood Stage 2	John/Mark	<ul style="list-style-type: none"> <li>• One A4 plan that shows all stages of this project would be helpful.</li> <li>• It is unclear from the information supplied where exactly the bund-walls and weirs are located.</li> </ul>
21	Upper Makaretu	Neil/Chantal	
22	Waikuku Pond	Chantal/John	<ul style="list-style-type: none"> <li>• Please provide a sketch plan showing the dam location. It appears to be covered by the table key – not clear to the reader?</li> </ul>
23	Whataroa Wetlands	Mark/Andy	<ul style="list-style-type: none"> <li>• Still waiting on quotes?</li> <li>• Is this project still to be assessed?</li> </ul>

8. **Criteria for assessing grant applications:**

The current criteria to be reaffirmed for assessment of 2021 applications.

**Priority 1:** Gamebird habitat with hunting opportunities  
High level of security (e.g. QEII Covenant/GBHT Habitat Agreement)

**Priority 2:** Gamebird habitat with no hunting opportunities  
High level of security (e.g. QEII Covenant/GBHT Habitat Agreement)

**Priority 3:** Game bird habitat with or without  
No security offered.

**Informal priorities:** first two seen as first equal:

1. Creation of new habitat
1. Enhancement of existing habitat
2. Seeding money to get the project underway, including machine time (earthworks, vegetation control, etc.)
3. Level of security capable of being provided over the habitat (QEII/GBHEA)
4. Planting & fencing but of lesser priority to the Board.

It was agreed to adjust the application form for future rounds, asking the Referee to indicate the benefits of the site to non-game wildlife and what existing habitat values are present. Chantal offered to provide a draft set of additions for the Board to consider covering these aspects.

Meanwhile “other wildlife” habitat needs to be better reflected in the Board’s set of priorities for assessment. Discussion should occur at the August meeting prior to assessing 2021 grant applications.

It was also pointed out that there are now new National Policy Statements on Freshwater and Indigenous Biodiversity. These policies need to be reflected in the Board’s considerations. Jan and Robert are to identify the relevant sections of the new NPSs and share with the Board.



## CRITERIA FOR ASSESSING APPLICATIONS

Meeting of the Game Bird Habitat Trust Board, August 2021

Prepared by: Robert Sowman, Policy & Planning Manager

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**Habitat Grant Criteria:** The Trust Board has adopted, in descending order, the following:

1. Game bird habitat with hunting opportunities on public land or private land with a high level of secured protection (for example QEII Covenant, Conservation and Fish a& Game Covenant, regionally protected private land, etc).
2. Game bird habitat only (without hunting opportunities) on public land or private land with a high level of secured protection (for example QEII Covenant, Conservation and Fish a& Game Covenant, regionally protected private land, etc).
3. Significant game habitat with, or without, hunting opportunities on private land which does not have secured protection.
4. In all cases, restoring or enhancing existing habitat to higher production will be given priority over creating new habitat.

**Informal priorities:** It was agreed to adopt a set of informal policies to help guide making decisions. The following order of priority in the first instance should be:

- Enhancement of existing habitat restoration over the creation of new habitat.
- Creation of new or improved water
- Seeding money to help initiate a project and allow the applicant to seek other support with the recognition of the Habitat Trust's endorsement
- Earthworks and related materials
- Fencing
- Planting
- Scoping and project design

(August 2009)

At its July 2021 Zoom Meeting it was It was agreed to adjust the application form for future rounds, asking the Referee to indicate the benefits of the site to non-game wildlife and what existing habitat values are present. Chantal offered to provide a draft set of additions for the Board to consider covering these aspects.

Meanwhile "other wildlife" habitat needs to be better reflected in the Board's set of priorities for assessment. Discussion should occur at the August meeting prior to assessing 2021 grant applications.

It was also pointed out that there are now new National Policy Statements on Freshwater and Indigenous Biodiversity. These policies need to be reflected in the Board's considerations. Jan and Robert are to identify the relevant sections of the new NPSs and share with the Board.

### **Recommendation**

**That refinement be reflected in these criteria in assessing future applications.**



## 2021 GRANT APPLICATIONS FOLLOW-UP RESPONSES TO QUESTIONS RAISED

Meeting of the Game Bird Habitat Trust Board, August 2021

Prepared by: Robert Sowman, NZ Game Bird Habitat Trust Coordinator

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The following table lists the questions raised during the Zoom Conference Meeting. Responses received have been circulated to Board members in advance. Those responses are listed as below.

No questions were raised for projects 1, 7, 8, 9, 11, 15, 19 & 21.

### 2. Barfoote Farm Pond

- a. *Unclear as to whether there is to be planting or reliance on self-germination?*
- b. *No mention is made as to what pest management is to follow?*
- c. *What measures are to be taken for water control?*
- d. *No quotes are provided?*
- e. *No permission from the landowner is provided*

Promised but nothing at time agenda put together.

### 3. Burkitt Lagoon

- a. *Mention was made for a Resource Consent but nothing further has been received re finality of that consent?*

The Taranaki Regional Council is still working though the implications of the government's Essential Freshwater Regulations that came into force on September 3, 2020 (NES-FW). A consent for the works is likely to be required, but we'll not proceed with an application until we know whether we've got sufficient funding to make the project viable. Any grant from the Gamebird Habitat Trust could be allocated on the basis that a consent will be obtained prior to any works occurring.

The fact that grants are only paid out after work has been completed and signed off by the Referee should provide an additional level of comfort for the GBHT.

#### 4. East Pond

- a. *No plans or photos showing layout of the site area are attached. Please forward.*
- b. *Concern was expressed with the project spanning three properties – is this likely to be a problem?*

#### History

On the 2nd November 2020 and 2nd June 2021, I visited with Tony East about a wetland that he wanted to enhance for waterfowl and other water birds. The wetland that he showed me was extensive with previous willow spraying the native sedges and rushes have established. Tony wanted to finish spraying the willows and repair the dam which was leaking and going to fail.

Outside the spraying of willows and dam repair the wetland has a wide variety of habitats for waterfowl and other waterbirds. Tony has started planting native along the wetland and some retired land which will provide nesting habitat for waterfowl. There is a lot of potential for biodiversity with reports of royal spoonbills and possibly fernbirds using the wetland.



**Photo 1:** View of current dam showing the wetland characteristics with raupo beds, sedge beds, and invasive willows. Note the willow stumps from previous willow control.





**Photo 2:** Water control structure on dam wall.



**Photo 3:** Water is flowing through the dam wall around the water control structure which is leading to wall failure.

### **Site Selection**

The wetland was probably a smaller wetland that was expanded by creating a small dam with a water control structure. Unfortunately, the water flowing around the outside of the water control structure which will lead to the dam wall failure.

The current water levels are sufficient to create a diversity of wetland habitats. I recommend that the levels remain the same and the wetland wall be replaced. The initial willow control was successful and a follow-up spraying will allow for 100% kill of remaining willows which will allow all 3 landowners to easily control any new growth.

### **Prescription**

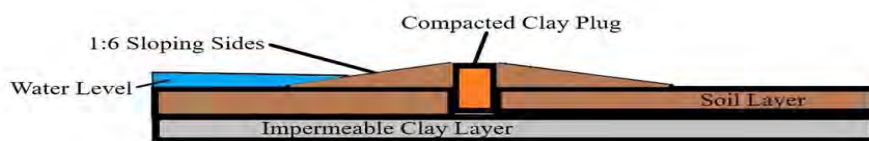
I recommend that the use a 16 or 20 Excavator to remove the water control structure and rebuild the dam wall. The landowner has planted the surrounding hill with natives which means we can't borrow from the hill. There may be sufficient clay soils that can be

borrowed from the bottom of the pond, if not there is suitable clay soils nearby which will require some hauling and add to cost.

The wetland is already fenced for 2 of the 3 properties that the wetland covers, this property will be fenced by the owner soon.

### Designing Dams

- The height of the dam should be equal to the difference between the highest desired water level and the lower edge of the wetland area
- Add height to allow for a spillway
- Slope edges to blend in with landscape



### Replacing Dam Wall for Wetland

**Step 1:** Remove the water control structure

**Step 2:** Dig out the dam wall and start rebuilding with existing soils. Wall compaction should follow dam building standards.

**Step 3:** Using clay soils from the bottom of the wetland or nearby sources, continue to build up the dam wall to 1m above existing water height. If possible, the dam wall should have a gradual slope (1:6).

**Step 4:** A spillway should be created 1 m below the top of the dam and at least 2m wide to ensure that it can handle large volumes of water during severe rainstorms

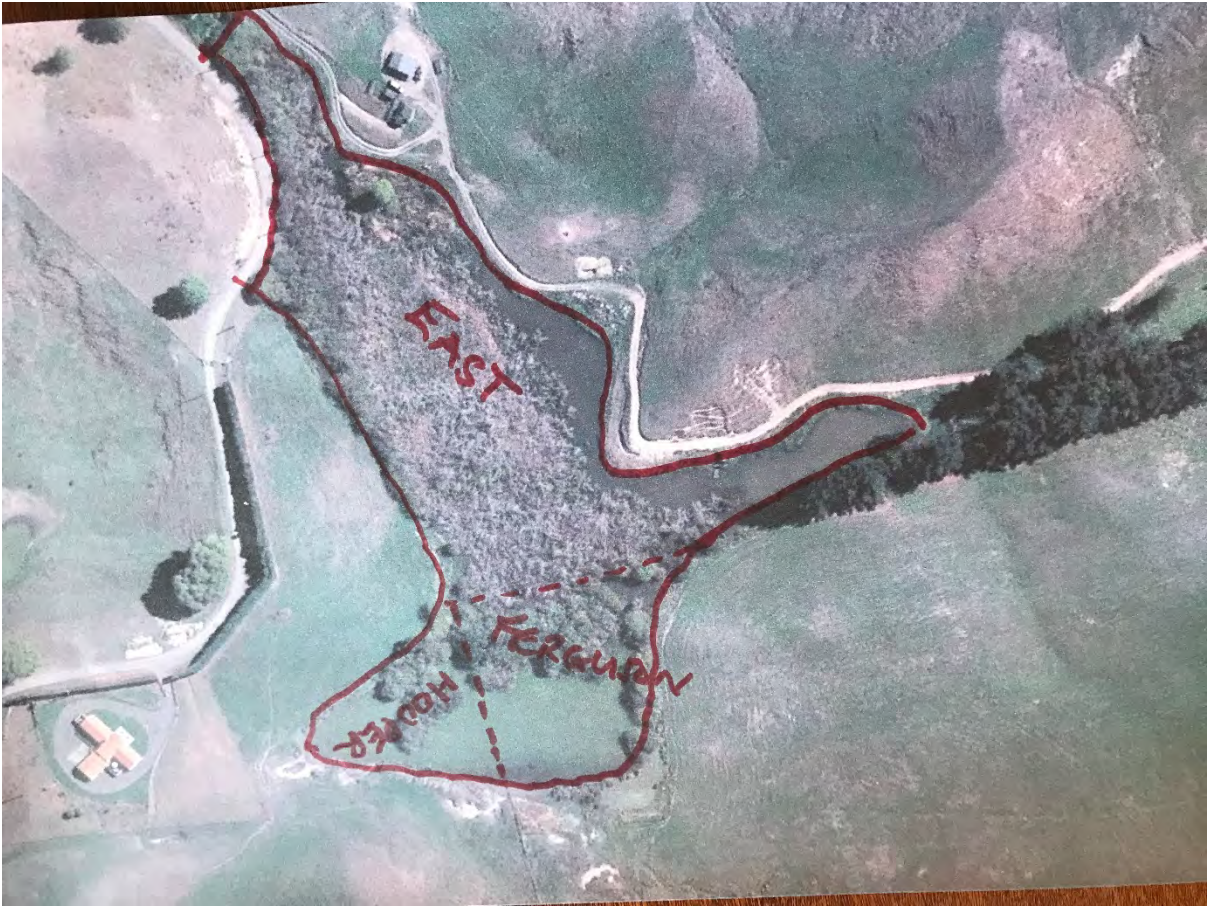
**Step 5:** Spread stockpiled topsoil (10 – 15 cm thick) across the top of the dam to establish vegetation

### Willow Control

After draining the wetland to replace the dam wall, I advise that the remaining willows be sprayed using a helicopter. I recommend the use of glyphosate to spray the willows. After the initial spraying, there will be follow-up spraying for at least 2 years to make sure that any viable seed that germinates and grows it killed by spraying and reduce the chance of future invasion.

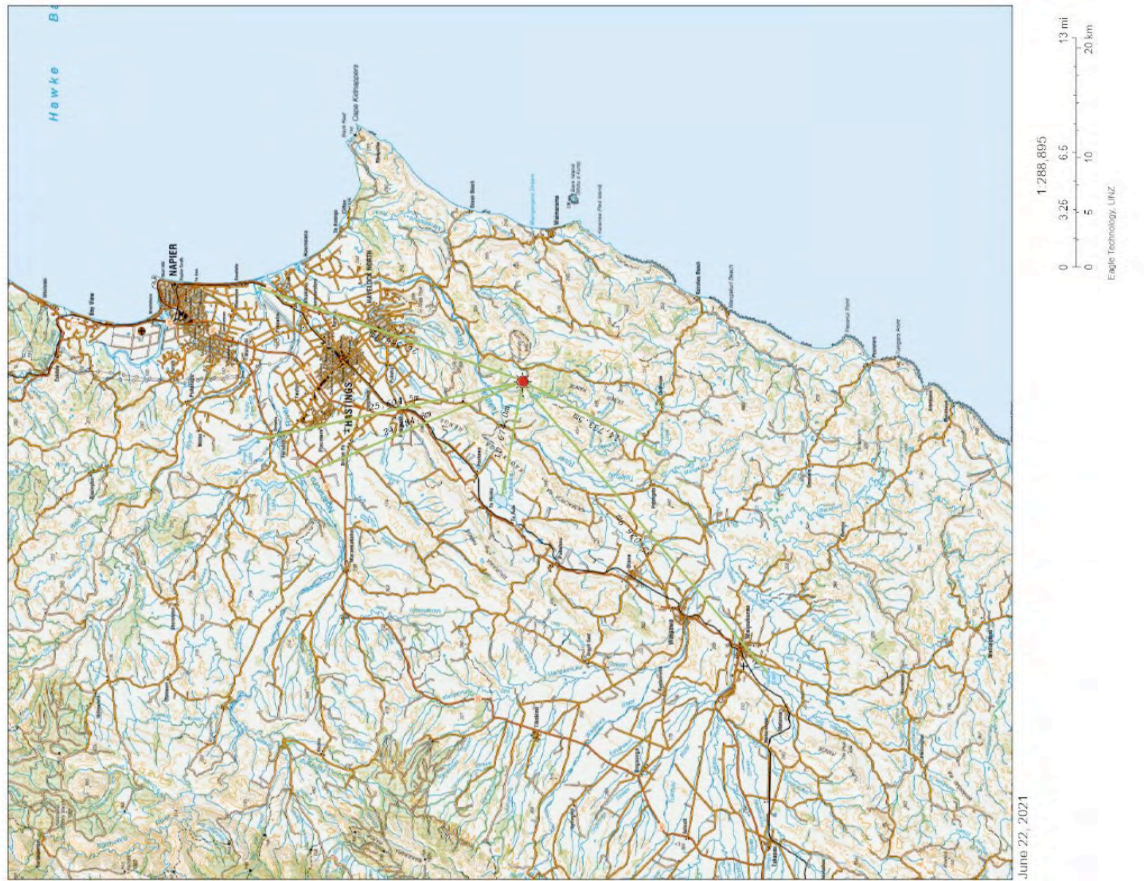
(From owner): My neighbours m/s Mark Ferguson and Frank & Sandy Hooper approve of the plan including spraying the remainder of the Willows.

The leaking concrete Weir needs to be replaced with a solid wall.



**Appendix A**  
Location of Wetland to Regionally Significant Wetlands

Relation of the Mackenzie Road Wetland to Regionally Significant Wetlands



**Appendix B**

The Relation of Proposed Wetland Project to Other Ponds and Wetlands Within 1km.

Ponds and Wetlands within 1km of the Mackenzie Road Wetland



## Appendix C

### Map of Proposed Waterfowl Habitat Enhancement Work

Mackenzie Road Wetland Area (Green) and Fenced Area (Black Line)



#### 5. Eastwood Wetland

- a. Section 16 on the budget needs further information to be confirmed.

Budget and quote is as presented.

## 6. Fern Flats Fowl Farm

- a. *No site location map is provided.*
- b. *No hourly rate for the digger, just total cost. Please confirm.*



The prices for machinery for the Fern Flats Fowl Farm are as follows

20 Ton digger - \$170/hour  
D6 dozer \$180/Hour

## 10. Mitchell Farm

- a. *More information is wanted on the wetland and its location to the stream and of fencing.*

The project area is marked in green (bottom centre of image).

Water flows in a northerly direction from the project under Maisey Rd, along Kakaremea Rd to the pin marked 'Main stem of Koromatua Stream', from here is flows to the confluence

with the Waipa River. The project is approximately 2.75km from the main channel of the Waipa River.



The height and size of the Maisey Rd culvert creates drainage inefficiencies which results in ponding and seasonal open water habitat within the identified project area marked in green.

I've attached a couple of additional images of the wetland which surrounds the catchment drain to highlight the sites current vegetation values. Please keep in-mind the images were taken in early March, at the time drought conditions were already well advanced throughout the Waikato basin.

With regard to the new 5 wire fence around the project perimeter and its location to the wetland and catchment drain. The fence location aims to establish a 5m planting zone on the adjoining high ground around the established wetland vegetation. The catchment drain travels through the centre of the proposed project, but has not been mechanically clean for several years.

RiverCare has only applied for plant costs (1 Bt funding) as our project co-funder (WCEET) will cover the other associated costs for project planting.

David and I considered undertaking additional earthworks to enhance the open water area of this project beyond the current extent, however we quickly ascertained any significant lift in water levels would have an impact on land drainage efficiency for two adjoining private properties plus consent costs would likely be significant for a relatively small wetland gain.







A question was also raised by the Board as to reference in the application of an attached project plan that was missing from the printed application. The plan is reproduced below:

5th March 2021

**Project introduction**

By: Kevin Hutchinson, Operations manager Waikato RiverCare Inc.

**Project name:** Mitchell Farm Project

**Where:** 29 Maisey Rd, Ngahinapouri

**Fonterra farm no:** 73304

**Key Contacts:** Scott Mitchell (landowner) 027 229 8116, David Klee (Fish and Game) 021 300 183 and Kevin Hutchinson (Waikato RiverCare Inc.) 027 601 6446.

**Project Background**

This proposed project is on the Mitchell Family Farm located within the Koromatua Stream catchment, just 10 minutes drive from Hamilton City. Interested in doing more than just the minimum industry standard Scott Mitchell approached Fish and Game for support in establishing a mosaic of wetlands within this highly modified ephemeral stream.

Unfortunately changes implemented in 2020 to the National Environmental Standards for Freshwater now significantly limit a number of simple habitat improvement activities previous classified as permitted activities. Given the significant costs involved in applying for a resource

consent relative to this project's potential outcomes; Dave Klee recommended the project outcomes should focus on habitat improvement through planting and suggested RiverCare prepare a planting plan for the site.

Rather than developing a mosaic of wetlands this projects goal is to improve wildlife and waterfowl habitat in the margins around the existing modified wetland values on this 1.67ha project. The planting zone is calculated at .55ha comprising of seasonally inundated areas and dry elevated free draining waterway banks.

Pictured below is the proposed project (marked in green) in relation to roading and farm infrastructure.

#### **Key Project Actions and Approximate Costings:**

**Action One:** Control unwanted vegetation within the project prior to planting with agrichemicals, target vegetation includes grey willow, Gypsywort, Blackberry, Arum Lily and seedling Gorse. Given the site has a low weed burden, vegetation control costs at forecast to be approximately \$2,000.00 incl gst.

**Action Two:** Stock exclusion from the project with the construction of a new five wire fence (2 wire hot). The total length of new fencing required is calculated at 1,137m (northern cell 460m, southern cell 677m). Based on fencing completed in January 2021 by Barakat Contractors fencing costs are calculated at \$14/m incl gst or approximately \$15,925.95 plus two gates and isolation switches ~\$16,200.00. The fence is to be located on high ground above the seasonal flood zone to reduce maintenance and extend the life of the asset.

**Action Three:** With unwanted vegetation, controlled project planting can start in year 2. RiverCare has calculated the available area for planting as .55ha and recommends the planting of 2,600 native trees.

**Action Four:** Post planting vegetation control for three years to ensure the successful establishment of the new plantings. With the additional action of in-fill planting in year 4 if required in. Forecast weed control post planting is forecast at \$1,500.00 incl per year

#### **Planting Plan**

The list of plant species noted below will be used throughout the .55ha planting zone in both the wetland margin and surrounding high ground, larger slower growing tree species will be planted to enrich mature tree species already found within the project scope (highlight species in yellow). Based on Waikato RiverCare Inc. best practice riparian planting guide and the scale of this planting zone it is calculated that approximately 2,600 plants will be required, split between the two wetland areas.

An addition 140 plants may be required in year 4 to make-up any plant losses as a result of environment factors, disturbance, insect damage or spray drift. These plants are to be provided by Fish and Game's annual tree programme representing an in-kind project contribution to the project of \$500.00.

#### **Species Common name Number**

*Dacrycarpus dacrydioides* Kahikatea 20

*Kunzea ericoides* Kanuka 400

*Leptospermum scoparium* Manuka 470

*Aristotelia serrata* Makomako 50

*Carpodetus serratus* Putaputaweta 20

*Coprosma robusta* Karamu 340

*Cordyline australis* Cabbage Tree 500

*Phormium tenax* Harakeke 500

*Plagianthus regius* Ribbonwood 300

**TOTAL 2,600**

It is forecast that plant and planting costs will be approximately \$4.00 per plant including gst totalling \$10,400.00 for the project including gst.

Forecast Budget incl gst

Year 1 Year 2 Year 3 Year 4

Fencing \$16,200 \$0 \$0 \$0

Weed control \$2,000 \$1,500 \$1,500 \$1,500

Planting \$0 \$10,400 \$0 \$0

Project management \$1,000 \$1,000 \$1,000 \$1,000

**Total \$19,200 \$12,900 \$2,500 \$2,500**

Total forecast project budget including gst **\$37,100.00**

The proposed action is to apply for funding from the Waikato Catchment Ecological Enhancement Trust of up to **\$10,500.00 incl GST** to fund all costs associated with project preparation revegetation/restoration and Waikato RiverCare Inc.'s opex costs. A second funding request will be sent to the NZ Game Bird Habitat Trust requesting **\$7,350.00 incl GST** support for project plants and planting.

Ends.

## 12. Murphy Pond

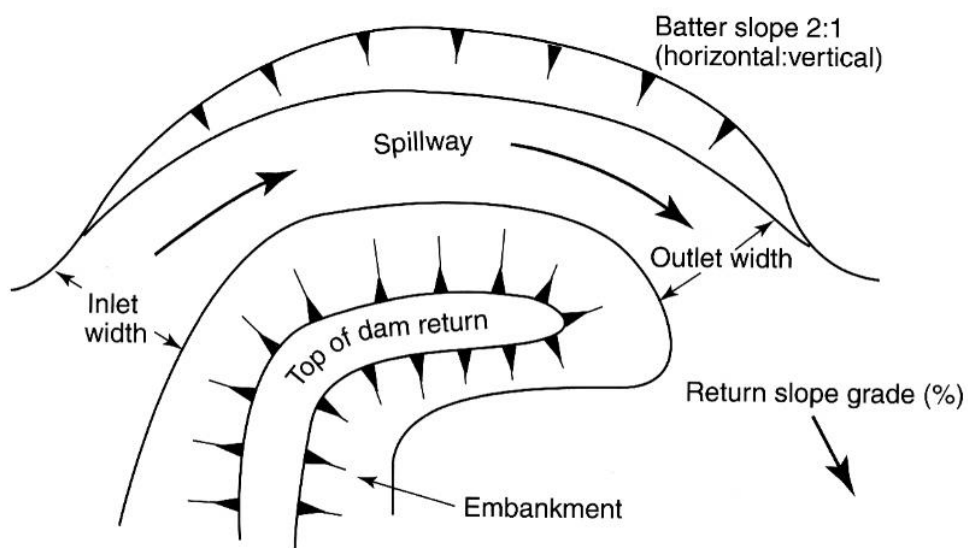
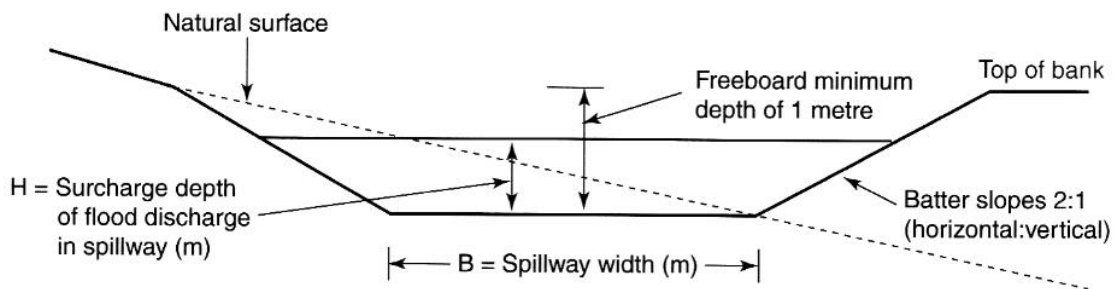
- a. *Details are requested on where the spillway will go?*
- b. *No quotes are provided.*

### Spillway Design

The spillway will be raised using compacted clay to raise the water level. Water levels will be raised but will maintain 1 m freeboard on the dam wall. The work should be done during the dry period to allow for soils to settle and grass to establish. After spillway is raised and reformed, all exposed soils should be seeded with grass seed to promote root establishment to reduce chances of failure to the spillway. The spillway should be sloped at <5% slope and water directed away from base of the dam. Sides of the spillway should be battered at a 2:1 slope. I recommend that the inlet of the spillway be at least 3 m wide and the outlet > 5m wide to slow flows

The spillway will be designed to meet the standards of the Hawke's Bay Waterway Guidelines for Small Dam Design.

"Emergency spillways are generally earth spillways that are open channels and usually consist of an inlet channel, level section and exit channel. The minimum difference in elevation between the crest of the emergency spillway and the settled top of dam shall be 600 mm. The emergency spillway should be trapezoidal and located in undisturbed earth. If used in fill material the emergency spillway must be protected from potential erosion with appropriate materials (riprap, concrete). The side slopes should be stable for the material in which the spillway is to be constructed, but not steeper than 2 horizontal to 1 vertical. The emergency spillway should have a bottom width of not less than 3 metres."



## QUOTE

Murphy Operations Limited  
 505 Porangahau Road  
 RD 2  
 Waipukurau 4282  
 NEW ZEALAND  
 Date  
 15 Jun 2021

CHB Earthmovers Limited  
 239 Maharakeke Road  
 RD 1

Expiry  
 31 Dec 2021  
 Quote Number  
 QU-0065  
 GST Number  
 107-778-322

Waipukurau 4281  
NEW ZEALAND

#### Middleton Wetland Restoration

Restoration of existing wetland.

Removal of several existing crack willows and sucklings,

Excavation of silt build up to create islands and duck breeding habitat

Repair head wall overflow

Description Quantity Unit Price Amount NZD

Labour 15.00 65.00 975.00

Establishment 1.00 750.00 750.00

Excavator 23ton 50.00 185.00 9,250.00

Subtotal 10,975.00

TOTAL GST 15% 1,646.25

TOTAL NZD 12,621.25

### 13. Ohakune-Raetihi Rd

*a. More information is wanted on how water levels are to be controlled*

(From Referee): The water table is at the surface height of the wetland so any excavations will (and do) fill with water, however it is expected that the water table will fluctuate a little in response to the prevailing weather creating a number of ephemeral wetland areas. At the head of the wetland there is a spring which is approximately 1m lower than the surrounding wetland. A drainage channel is cut from this spring down the true right edge of the wetland. Water levels in the wetland can be manipulated by bunding this channel to utilise the water from the spring or conversely cutting drains in the wetland to drain into the channel. The channel has been dug out over the years and the spoil dumped on the edge to create a dry platform for a digger to work from even when the remainder of the wetland is flooded.

(From owners): The site currently has an area of water, which never dries up even in a drought. The water table level is similar through the whole site as it is so flat. Down one edge of the site a water course runs and never dries up and down the other side another water course is fed from a spring also always containing water, so if we did need to we could divert some water from either.

### 14. Pond Gully

- a. It is unclear whether any money for fencing has been agreed with Taranaki Regional Council.*
- b. Similarly, please clarify how much new water is to be created.*

(Owner): I can confirm the project has been confirmed from TRC. However, Graham and I have missed each other over last few weeks to get the contract signed. Theoretically, he has not locked himself in till the contract is signed.

The project will not create any new open water, but it is about protecting the existing open water from livestock grazing, creating predator-free mallard/grey duck nesting habitat (and pheasant habitat) in the revegetated areas and enhancing what is already a productive gamebird hunting wetland.

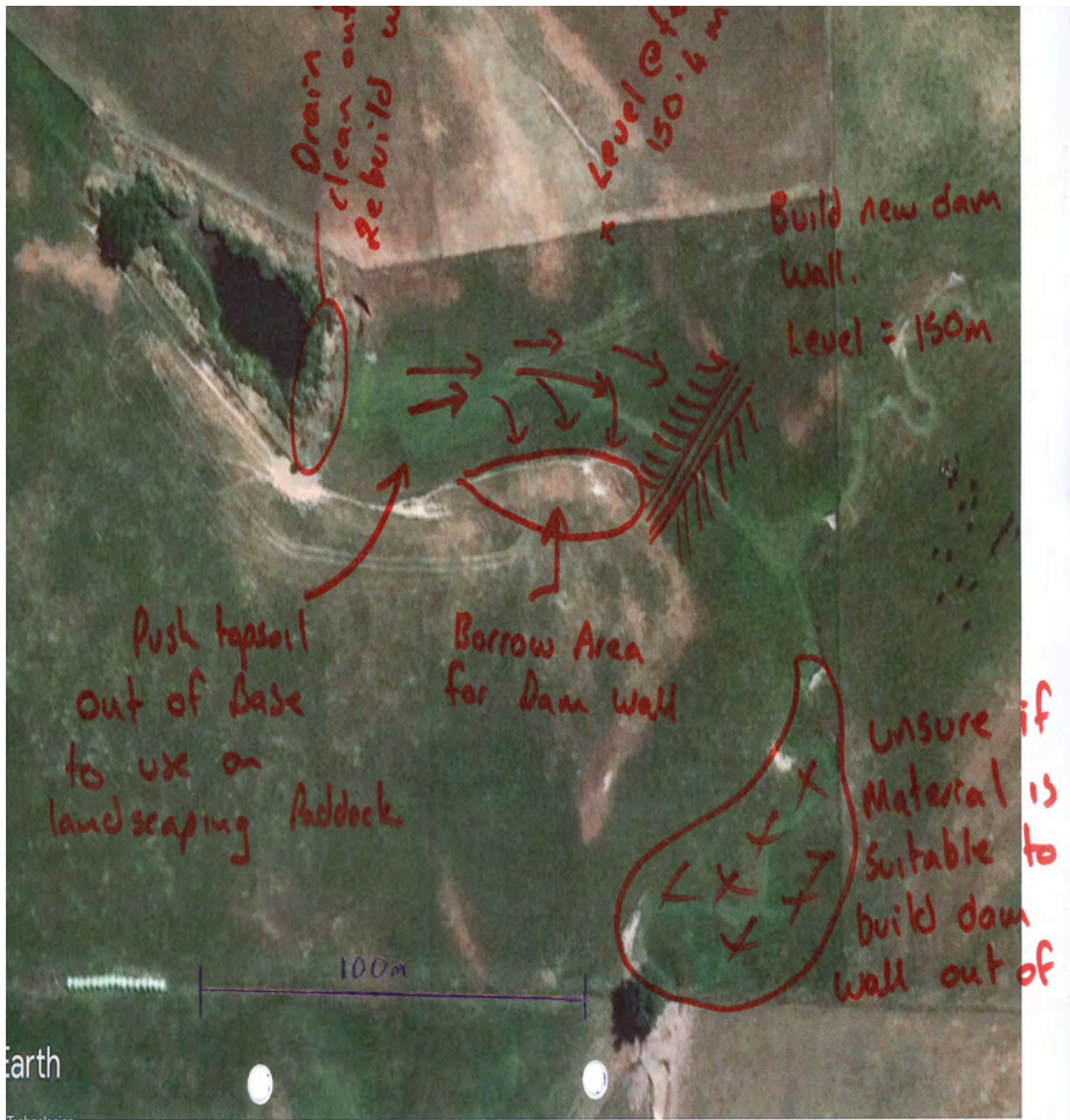
## 16. Rangiatea Wetland

- a. *Information is missing under Section 16 on the Budget/costs.*
- b. *A map(s) showing location and scale of the project would be helpful.*

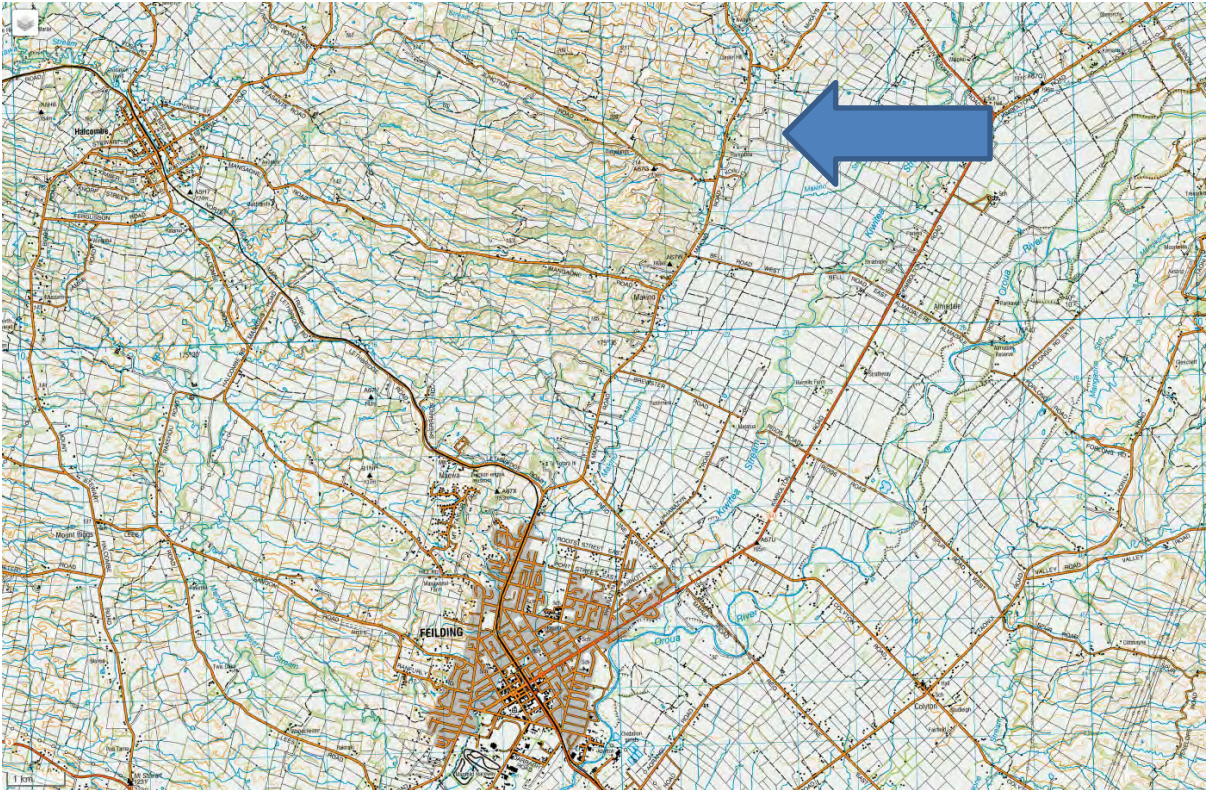
Itemised costs are outlined below:

Transport excavator to site drain existing wetland by removing wall.

Leave site so wetland can dry	\$1200.00
Transport machinery back to site	\$ 800.00
Pull out vegetation from existing wetland and tidy edges	\$4800.00
Reinstate existing wall incl 450mm overflow culvert	\$6500.00
Build new dam wall as shown on map, landscape areas as shown	\$10,200.00
Dig back on 3 tiles and relay	\$900
Supply 450mm outlet culverts for new dam wall	\$1200.00
<b>Total Excluding GST</b>	<b>\$25600</b>



Location of the Rangiatea Wetlands Project (map shows Feilding township)



## 17. Rumball/Healy Farm

- a. *Please provide plans and map of the planting and weir.*
- b. *A quote is also required.*

Pictured below is the project area with the boundary marked in red (new 5 wire fence to be constructed on this line), the yellow pin marks the location of the proposed weir with the lime green areas marking planting zones. The identified planting zones total approximately 11ha, however the site could accommodate significantly more planting effort if the funding was available.

I have attached copies of the weir plans and a quote to construct the weir.





## 18. Silverton Pastoral

- a. *Please specify how much funding is being applied for?*
  - b. *More information is required on how water levels are to be controlled.*
- 
- a) The applicants request \$ 38,160.00 funding for excavation work (13t Digger + 12t Bulldozer) for the Silverton Pastoral Wetland Habitat Project 2021
  - b) Water levels will be controlled by various size culverts, strategically placed on the dam and bund walls

## 20. Underwood Stage 2

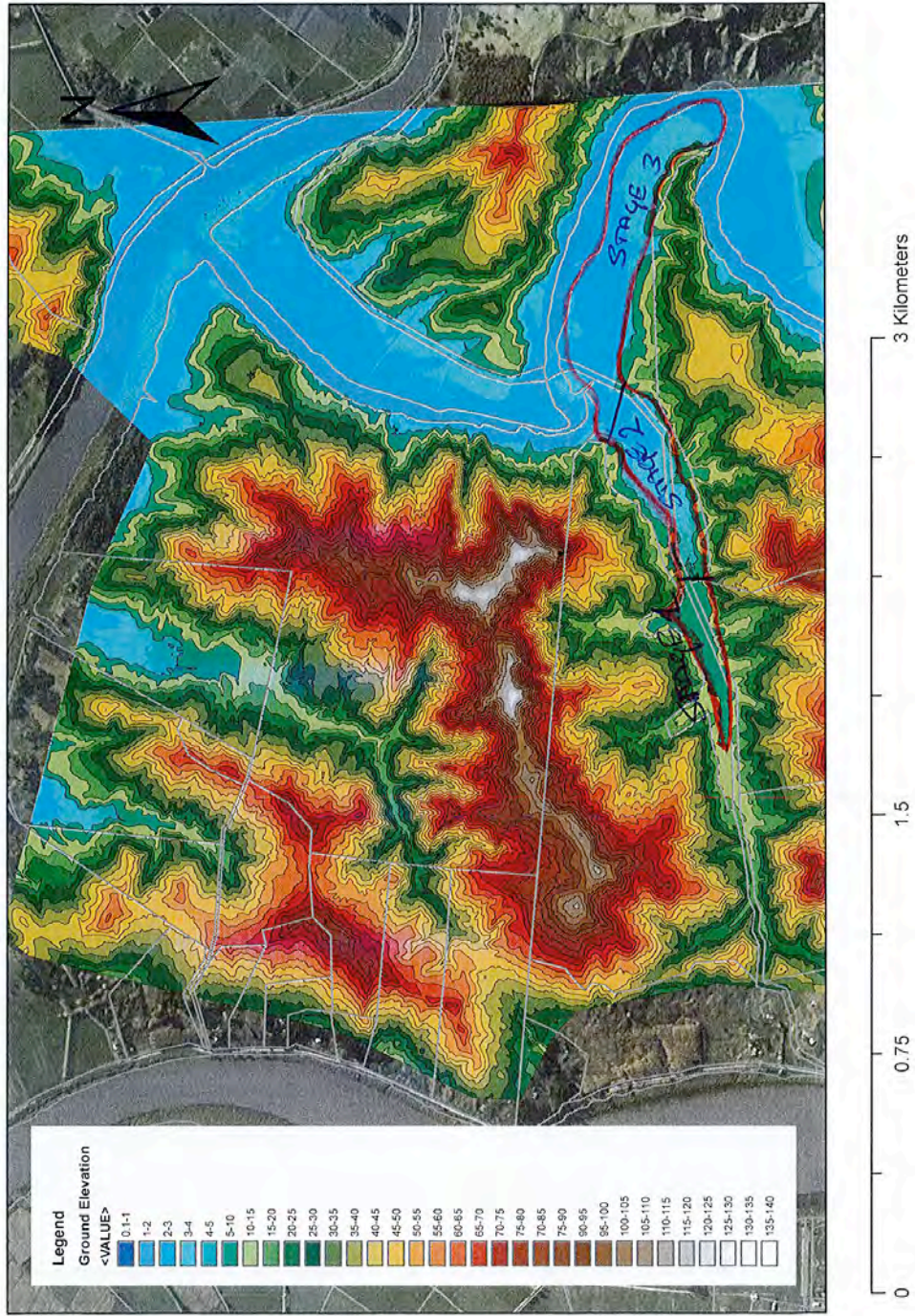
- a. *One A4 plan that shows all stages of this project would be helpful.*
- b. *It is unclear from the information supplied where exactly the bund-walls and weirs are located. Please provide a sketch of locations.*

The next two phases of the wetland restoration project are solely dependent on any funding support the Northland Fish and Game Council can obtain to invest into this habitat development project.

The attached A4 plans highlights both stage 2 and stage 3 of the development.

# Ground Elevation at Fish & Games

Underwood



**Stage 2** requires the building of a bund wall that extends approximately 160 metres across the valley floor as marked on the aerial photo. This is the lowest point in the valley which allows for a dam or bund wall to be built and keyed into the hills on either side of the flats.

The bund would be sited above the pest plant, (Manchurian Rice Grass) with the development not affecting ongoing eradication controls Fish and Game along with the Northland Regional Council are undertaking to eliminate this pest plant.

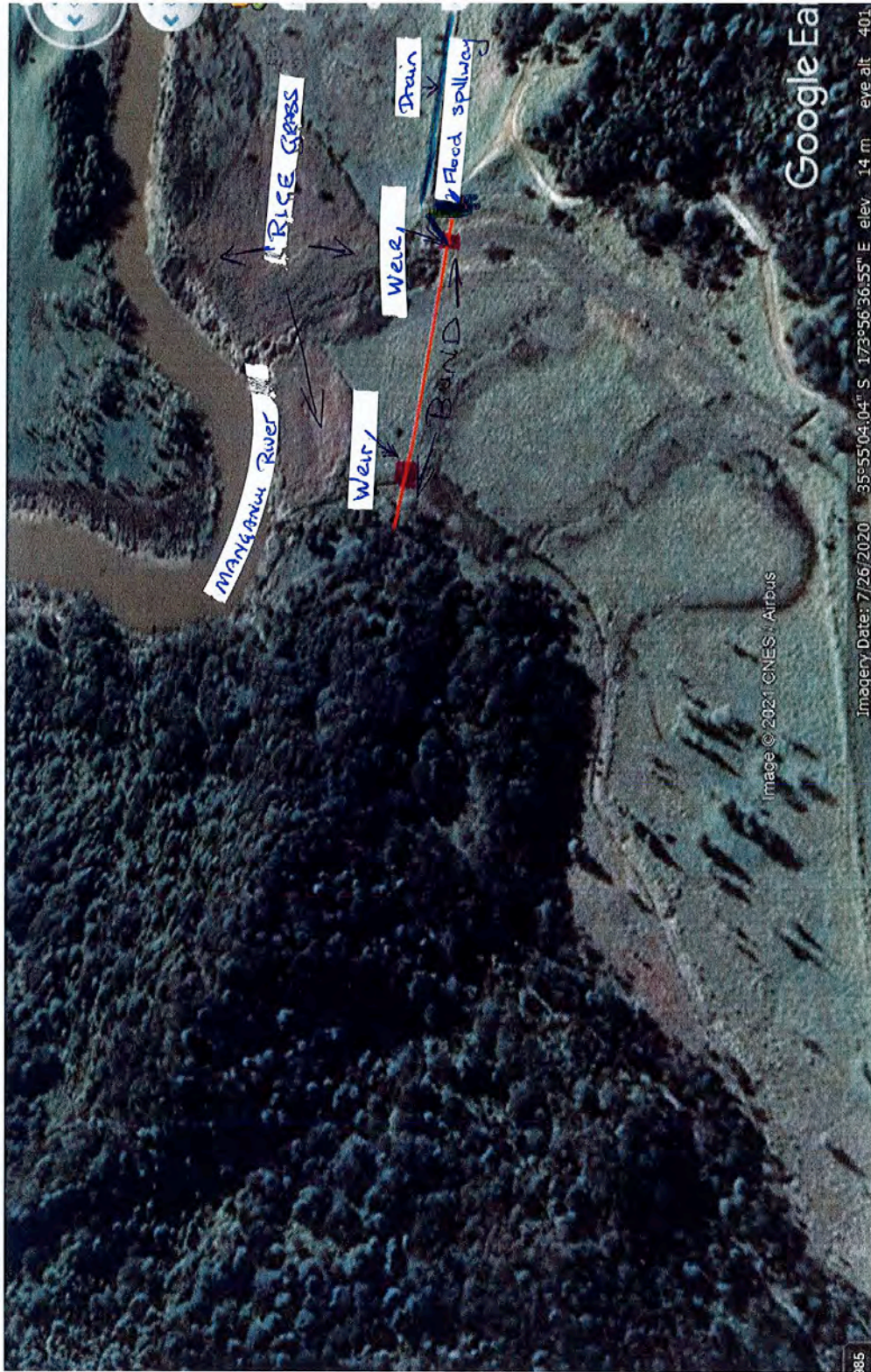
Also there is no risk of introduction of the Manchurian Rice Grass becoming established above the bund wall as the separation between the two is still in excess of 25 metres and with careful planning and site management with the earthworks contractor, infestation can be completely avoided.

This bund wall would have 2 weirs to control water heights and also allow for flood events The outlet pipes are 300 mm. The weirs have a series of dam boards to set water height and also allow for drainage to occur for the purposes of management.

One weir will be set on the true left of the valley and the outfall will make use of the old creek bed and will primarily act as a semi flood overflow control. The other weir will be placed on the true right end of the bund wall and will be set approximately 50 – 100mm lower than the left-hand weir. This weir will act as the main control to set the water height for the wetland restoration and development.

A flood spillway will be cut into the hillside to act as the major flood control structure during any major or cyclonic rainfall event. The bund wall will inundate approximately 6 hectares of land at various depth ranging from 2 -3 metres at the wall to a wet area at the point marked XXX.

Underwood STAGE 2 proposal



**Stage 3**

Once water has passed through the control weir on the completed stage 2 bund wall it is then channelled to the right and into an existing manmade drain which follows the contour

of the hill. These drains were constructed by the kahikatea loggers and farmers to collect the runoff from the hills and then diverted to the Manganui River to drain the river flats. The drains on the flats will be repaired and maintained with a weir installed into each of the outlets before discharging in the Manganui River. By installing a series of weirs, water level management can be achieved by being able to drain either all or sections of the river flats.

The water being channelled from Stage 2 through the weir and into the drain allows for a water source to recharge the wetland during summer dry periods thus maintaining wet and ponding areas for flora and fauna.

The development would also see a series of ponds (approx. 7) excavated as marked on the map with the red circles to create hunting ponds. The ponds would need to be built during the summer period so as to allow the dozer and diggers to work their blades and buckets into the water table.

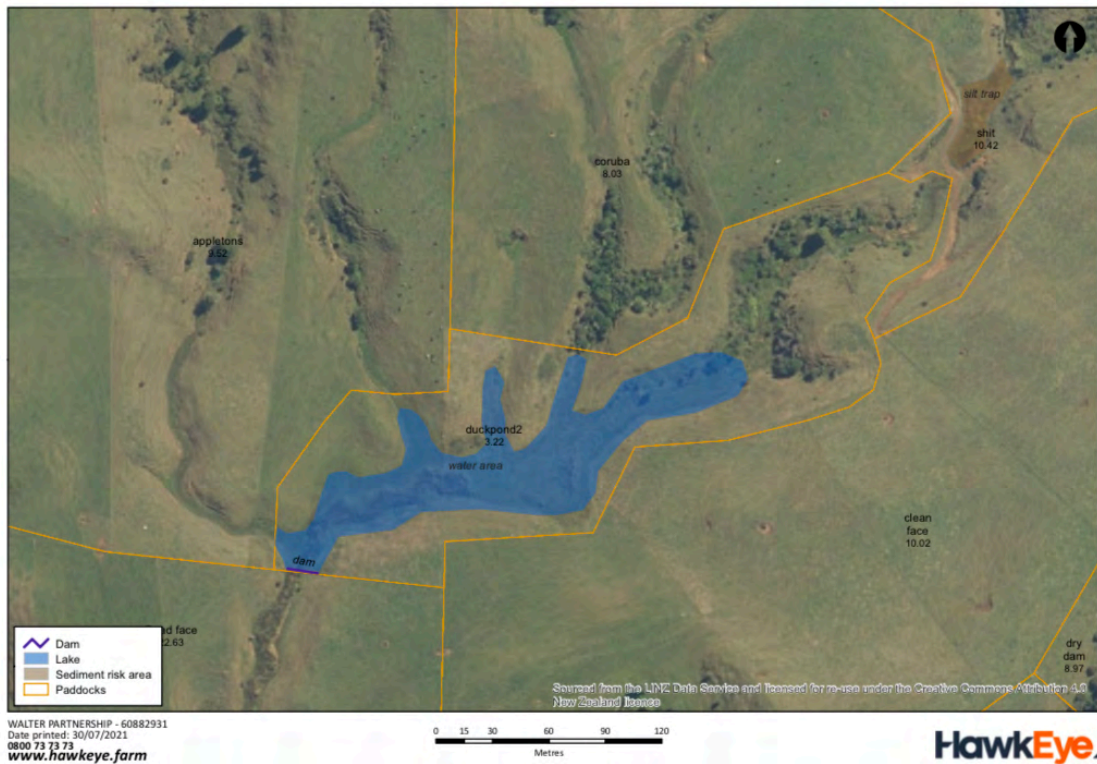
The water table is less than 1 .00 mete below current ground level and it is necessary to utilise the drains by interconnecting to each pond. This allows for the weirs to have an effluence over the water table in sections of the flats for the purposes of weed control as alligator weed will be an ongoing issue.

Being able to selectively drain sections of the wetland for maintenance prevents any risk of changing the habitat over the entire flats all at once but allows for active management and also retain habitat for wildlife species.

## **22. Waikuku Pond**

- a. *Please provide a sketch plan showing the dam location. It appears to be covered by the table key provided – not clear to the reader?*

Revised map submitted.



### 23. Whataroa Wetlands

- a. *Still waiting on quotes?*
- b. *Is this project still to be assessed?*

I have had James Bond (Bond Excavators) look at the pond area and he seemed keen to quote the job. They carry out plenty of work with Horizons and have a gravel /depo across the river from our farm.

The talk was to heap some of the soil to raise the banks around the pond a little. This will make new planting much easier with no wet roots. I guessed a depth of 300 to 400 mm.

The excess soil he can dump in a couple of holes on the farm. These holes are within 200 meters of the new dugout pond.

His ballpark figure was approximately \$5000.00 dollars for digger work and may-be a couple of days with a dump truck. Extra \$1600.00.

These were only amounts we discussed but I'm sure it won't be far off the mark. I am awaiting a written quote.

So yes, we are still keen to try and enhance the wetland.

**Priorities for Grants**

**Informal Priorities**

**1** Game Bird Habitat  
With Hunting Opportunities  
High level of security (QEII / GBHEA)

**2** Game Bird Habitat  
No Hunting Opportunities  
High level of security (QEII / GBHEA)

**3** Game Bird Habitat  
With or without Seeding money to get project off the ground  
No Security  
Creation of new or improved wetland restoration  
Earthworks  
Fencing  
Planting  
Scoping & project design.

Andy's Matrix to assist with evaluations

# 2021 NZGBHT Grant Applications

Number		Preliminary Scrutiny	Priority 1 - 3	Open water Area	Total	Total Project	Grant	Grant	Application Cost	Referee	Significance	Queries / Comments
				Hectares	Hunters	Cost	Request	Allocated	per Hectare	Rating	Regional/Local	
1	Adrian's Wetland	Jan/Andy		1	8	\$24,030.85	\$20,480.85		\$20,481	moderate	local	
2	Barfoote Farm Pond	John/Chantal		1.2	6	\$16,200.00	\$16,200.00		\$13,500	moderate	local	
3	Burkitt Lagoon	Andy/Neil		0.9	2	\$14,433.82	\$14,433.82		\$16,038	moderate	local	
4	East Pond	Neil/John		2.8	4	\$7,170.00	\$6,170.00		\$2,204	moderate	local	
5	Eastwood Wetland	John.Chantal		0.5	6	\$100,000.00	\$30,000.00		\$60,000	high	local	
6	Fern Flats Fowl Farm	Neil/Jan		0.25	3	\$23,195.00	\$10,925.00		\$43,700	moderate	local	
7	Hazlitt Farm	Mark/Andy		5	5	\$195,726.00	\$23,597.00		\$4,719	high	local	1BT fund applicant
8	Howatson Wetland	Neil/Andy		0.1	4	\$15,872.85	\$1,907.85		\$19,079	moderate	local	
9	Ledhaven Wetlands	Jan/Mark		0.1	0	\$12,546.55	\$10,120.00		\$101,200	moderate	local	
10	Mitchell Farm	Chantal/John		1.12	3	\$37,100.00	\$0.00		\$0	moderate	local	1BT fund applicant
11	Mount Rowan Wetland	Neil/Mark		0.4	3	\$20,544.00	\$8,293.00		\$20,733	low	local	
12	Murphy Pond	Neil/John		2	8	\$12,622.00	\$12,622.00		\$6,311	moderate	local	
13	Ohakune-Raetihi Rd	Andy.Chantal		1.5	4	\$29,000.00	\$10,971.00		\$7,314	high	local	
14	Pond Gully	Jan/Mark		0.3	4	\$20,580.57	\$5,080.57		\$16,935	moderate	local	
15	Rakautaua Wetland	Neil/Jan		1.5	6	\$12,365.00	\$4,255.00		\$2,837	moderate	local	
16	Rangiatea Wetland	Andy/Jan		0.2	5	\$25,600.00	\$24,400.00		\$122,000	moderate	local	
17	Rumball/Healy Farm	John/Mark		6	10	\$403,350.00	\$31,500.00		\$5,250	high	regional	1BT fund applicant
18	Silverton Pastoral	Mark/Chantal		4	0	\$172,534.12	\$38,160.00		\$9,540	moderate	local	
19	Thornwood Farm	Jan/Chantal		0.58	10	\$110,516.00	\$12,000.00		\$20,690	moderate	local	
20	Underwood Stage 2	John/Mark		3	10	\$100,394.00	\$100,394.00		\$33,465	high	regional	NI major project. Stage 1 \$75k grant
21	Upper Makaretu	Niel/Chantal		0.5	8	\$39,960.00	\$15,000.00		\$30,000	high	local	
21	Waikuku Pond	Chantal/John		1	4	\$79,600.00	\$18,000.00		\$18,000	moderate	local	1BT fund applicant
23	Whataroa Wetlands	Mark/Andy		0.16	0				\$0			

34.11	113	\$1,473,340.76	\$414,510.09	\$0	\$12,152	\$0.00	av grant per hectare
<b>Total Hectares</b>	<b>Total Hunters</b>	<b>Total Costs</b>	<b>Total Requested</b>	<b>Total Granted</b>			

Priority 1  
Priority 2  
Priority 3

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## REVIEW OF PROJECTS FUNDED FIVE YEARS AGO

### Meeting of the Game Bird Habitat Trust Board, August 2021

**Prepared by:** Robert Sowman, NZ Game Bird Habitat Trust Coordinator

The purpose of this item is to allow the Habitat Trust Board to see how effective its grant allocations have been after a 5-year period and to check projects are being maintained and well looked after.

Projects reviewed this year are those **successful grant project in 2015**.

1	Takitakitoa Wetland, Otago	\$24,000.00
2	Greenheart Wetland, Northland	\$9,600.00
3	Tuahu Wetland, Auckland/Waikato	\$7,000.00
4	Pepper Dam, Northland	\$5,000.00
5	Tamatea Wetland, Hawke's Bay	\$20,000.00
6	Worsfold Farm - Stage 2 Wetland, Northland	\$10,000.00
7	Hayward Wetlands, Taranaki	\$2,500.00 withdrawn
8	Shannon Wetland, Wellington	\$3,000.00
9	Rawhenua Wetland, Taranaki	\$9,600.00

#### 1. Takitakitoa Wetland, Otago

The Trust Board visited this wetland in 2020.

#### 2. Greenheart Wetland, Northland

Greenheart Wetland Development Referees Report by Rudi Hoetjes, Manager Northland Fish and Game Council.

On the 15th July 2021, I visited the Greenheart property to take photographs of the wetland development as a result of a grant provided by the New Zealand Game Bird Habitat Trust.

This project was initiated and overseen by field officer Nathan Burkepile during his time as an employee for the Northland Fish and Game Council. Nathan completed the construction work just prior to his departure from Northland Fish and Game to take up employment with the Hawkes Bay Fish and Game Council.

Northland Fish and Game has over the past 6 years spent a considerable amount of staff resources annually to develop this property which also includes areas which were not part of this grant.



The benefits of the various habitats that have been created for wildlife can clearly be demonstrated when one considers the diversity of species now found present on a reoccurring basis.

The grant funds provided and utilised for this part of the overall property development were used to block of old drains with ground water dams and a series of interlinked shallow ponds to create wetlands.

The result is that wildlife species regularly seen using this wetland location includes Bittern, Grey teal, Mallard duck, Pukeko, Shoveler duck and Paradise shelduck.

The one criticism that should be mentioned is the created ponds are really too shallow to provide any open water areas especially during dry summers. Alligator weed is a major scourge in Northland and the requirement in maintaining these wetlands requires at least 2- 3 annual applications of herbicides to control the plants growth. This becomes very labour intensive and is not always achievable.

If the ponds had been dug deeper alligator weed can't establish as much and open water areas are retained more for waterfowl species but the costs of doing so is also far more expensive with added hours of machinery hireage.

The shallow ponds has however created prefect bittern habitat, which are noted on most visits seen hunting the shallow ponds for tadpoles, frogs and other small fish life.

Fish and Game are currently planting out the riparian areas of the wetland with suitable trees through funding obtained under the Billion Trees programme. Fish and Game has also sourced more suitable wetland plant species to help shade out some of the alligator weed and also provide more nesting and roosting cover for birds. These plantings include Flax, Carex Secta, Cabbage trees and on the drier ground, Manuka.

Northland Fish and Game has erected a NZGBHT sign at the entrance to the wetland property acknowledging the support and grant provided by the Trust.



Greenheart Wetland and shallow ponds. 12-month-old Manuka plantings in the foreground



Greenheart Wetland and shallow ponds.



Greenheart Wetland and shallow ponds



Area of created wetland is 2.21 hectares

### 3. Tuahu Wetland, Auckland/Waikato

#### **4. Pepper Dam, Northland**

#### **5. Tamatea Wetland, Hawke's Bay**

#### **6. Worsfold Farm, Stage 2, Northland**

#### **7. Hayward Wetlands, Taranaki**

Merv Hayward decided not to uplift the 2015 grant (\$2,500) for his wetland and I'm pretty sure the funds eventually went back into the pot.

They did do some work, but the son apparently wasn't too happy with it being done and so the wetland never got to its full extent. They also had this notion that if they accepted the grant they'd have to allow hunters access (I tried to put them at ease about this, but to no avail).

#### **8. Shannon Wetland, Wellington**

#### **9. Rawhenua Wetland, Taranaki**

On 3<sup>rd</sup> September 2015 the GBHT approved a grant of \$3,000 for wetland dam construction as part of a 10ha land retirement project on Miles & Kim Waite's property at 483 Waiwiri Road, Toko.

Construction of two small ponds in addition to 3 existing ones was completed in October 2016 and the grant paid out.

The site was visited again on 2<sup>nd</sup> August 2021 as part of the GBHT's 5-year review.

The 10ha area was fully fenced with high quality post & batten fencing and had not been grazed since project completion in 2016.

All dams were in good condition, with ample water flow and no evidence of erosion.

Paradise shelduck and grey/mallard duck were present. A well-coloured mallard drake got off the 2<sup>nd</sup> new pond and it's likely the hen was sitting on a nest nearby.

The landowner's son Gus said there had been a good mob of mallards present, but they'd not shot it this year, preferring to go deer hunting instead!

The regenerating area provides excellent habitat for pheasant and Gus confirmed that "they were everywhere".

The native tree plantings have shown very good survival, but there is room for more at both ends of the gully and the area is a good candidate for trees from the GBHT's 1BT fund in 2022.

This will be followed up with the landowners and their Regional Council Land Management Officer.

The entire 10ha area is protected with a QEII Covenant.







New dam



Main bush area & regenerated area. Further planting opportunity through the 1BT Fund?



Wetlands looking up the gully





## **MAJOR PROJECTS – FUTURE**

### **Meeting of the Game Bird Habitat Trust Board, August 2021**

**Prepared by:** Robert Sowman, NZ Game Bird Habitat Trust Coordinator

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Major Projects were identified through a Wildland Evaluation Report in July 2010 that identified Para, Taikitaikitoa, Wairua (replaced by Underwood) and JK Donald as the four shortlisted projects, the top two from each Island. Work has progressed on the first three but the last is yet to be implemented.

The ongoing issue with the JK Donald project is the uncertainty created by the various parties of interest (both in the property and adjoining Lake) with Fish and Game and hunters seen by some of these as outside of preferred management scenarios. The Trust Board tagged \$100,000 in 2020 for this project, wanting to signal to the other parties the Board's commitment and encourage action from all others.

Wellington Fish and Game Council remains adamant the Trust Board keep involved in the JK Donald project. A “use it or loose it” offer may stimulate future action. Therefore, it could be that the Trust offers the grant for one further year and then withdraw it as from August 2022 should no further progress be forthcoming. Wellington Fish & Game would always be welcome to come back to the Board should it see the opportunity arising in the future.

The Underwood Wetland project has completed Stage 1 and applied for a 2021 grant to progress Stage 2.

Ultimately, the Trust Board needs to consider whether to:

1. agree to continue to support Major Projects as part of its programme, or
2. look to channel its funds across other significant projects, or
3. return to only funding submitted applications, or
4. utilise similar funding for staff support as an administrative or marketing initiative.

### **Recommendation**

- 1. Agree to retain until August 2022 the funding approved in 2020 of \$100,000 for the JK Donald project.**
- 2. Agree on whether to continue the Major Projects initiative or follow other options.**



## Summary of 1Billion Trees Programme partnership with the GBHT

### Meeting of the Game Bird Habitat Trust Board, August 2021

**Prepared by:** Robert Sowman, NZ Game Bird Habitat Trust Coordinator

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The purpose of this item is to report on:

- a. Applications approved to date
- b. Applications to be approved pending consideration of 2021 habitat grant applications
- c. Criteria for approving 1 BT applications
- d. Applications received that have not had a Habitat Grant or made a 2021 Grant Application

#### **Applications approved to date**

There was an initial flurry of applications seeking to secure funding and allow planting during the 2021 winter period. These applications for properties with Habitat Grants have been circulated for Trust Board acceptance as they were received. These are summarised in the attached spreadsheet titled 1 BT – NZGBHT Funding Approvals. An accompanying spreadsheet records the list of plant species and stem number per species funded.

With eleven applications processed so far, there has been an allocation of \$90,068 for a total of 19,044 plant stems. This works out at some \$4.40 per plant

#### **Applications to be approved pending consideration of 2021 habitat grant applications**

Within the 2021 Habitat Grant applications are two 1 BT applications yet to be considered by the Board. These are:

- a. The Hazlitt Farm Project
- b. Mitchell Farm Project

Should these receive approved grants at this meeting, they can be considered for acceptance of 1 BT Tree funding. These two applications are attached to this agenda item.

#### **Recommendation:**

**Subject to 2021 habitat grants being awarded to these applicants, the Hazlitt Farm and Mitchell Farm 1 BT applications be accepted.**

#### **Criteria for approving 1 BT applications**

On signing the partnership agreement, the Trust Board accepted that to best meet the co-funding conditions it would set as a criteria that all applicants must first be a recipient of a Trust Board Habitat Grant. In other words, have already received funding support from the Trust for wildlife habitat improvements.

Since promoting the 1BT Fund option, the Trust has received some requests from those who have not been habitat grant recipients and has encouraged them first to apply for a habitat grant.

Since this 2021 year's grant process closed on June 30 the Trust has received a further 5 applications with a similar scenario – i.e., needing a habitat grant before being considered. To meet existing criteria, these and subsequent applications without habitat grants must wait until the 2022 grant round closing 30 June 2022 and consideration at the Board's August meeting.

The Trust has asked MPI whether its criteria of requiring a habitat grant first can in fact be revised to allow immediate, (and at any time,) consideration of 1BT fund applications. Rather than payment of grants to these people being a prerequisite, the Trust would like to see the "in-kind" contribution apply of Fish and Game field staff working with prospective applications, helping the Trust Board process these applications and then following-up with visits to ensure compliance etc.

The Board would continue to offer habitat grant recipients the 1 BT funding option and record these contributions in its reporting of milestone achievements to MPI.

The signed 1 BT Agreement states:

#### 1.2 Co-Funding

(a) The Recipient must provide, within the following timeframes, the following financial and in-kind contributions ("**Co-Funding**") solely and specifically to undertake and meet the costs of the Activities.

**Co-Funding Entity Date Secured Date Used Amount** (plus GST if any)

NZGHT grants (co-funding) – excludes in-kind contribution from date of signing By contract end Up to \$252,900

Landowners contribution to wetland, earthworks, fencing, pest control, and planting (co-funding) – excludes in-kind contribution from date of signing By contract end Up to \$531,000

**Total \$783,900**

(b) The Recipient must provide MPI with written evidence that the Recipient has secured the Co-Funding, from the entities identified above, on terms satisfactory to MPI by the relevant date specified above, including:

- (i) the amount to be provided;
- (ii) the due date for the amounts; and
- (iii) the other terms and conditions of the provision of the Co-Funding.

(c) The Recipient must notify MPI in writing within 14 days:

- (i) after entering into any arrangement under which it is entitled to receive any financial or in-kind contributions to the Activities which are not specified above; and
- (ii) of the Recipient becoming aware of any circumstances that may result in any Co-Funding not being provided.

#### **Applications received that have not had a Habitat Grant or made a 2021 Grant Application**

There are currently three 1 BT applications from properties that have not had a habitat grant or submitted a grant application in 2021. These are:

- a. Binks Farm Wetland Rehabilitation Project
- b. Laugesen Family Wetland
- c. Na Oki Wetland

These three applications have not been presented in this Agenda. Copies of these applications will be available at the meeting if needed.

# NZGBHT Wetland Margin Planting Project

## 1 BT-NZGBHT Application (Please return to Robert Sowman)

### Section 1: Please complete prior to planting

<b>Site (Grant Project) Name:</b> Bryce and Petra Hazlitt Farm Project	<b>Site address/location:</b> 3840 Highway 22, Naike
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<b>Landowner(s) name:</b> JUST DO IT LTD represented by Bryce and Petra Hazlitt	<b>Address for service</b> PO Box 4115 Hamilton East Hamilton 3247
<b>Contact Person:</b> Kevin Hutchinson	<b>Role if not landowner:</b> Operations manager, Waikato RiverCare
<b>Phone:</b> 027 601 6446	<b>Email:</b> khutchinson@waikatorivercare.co.nz

<b>Fish &amp; Game (or other) Grant Referee:</b> David Klee	<b>Role with planting:</b> Technical advisor
<b>Phone:</b> 021 300 183	<b>Email:</b> dklee@fishandgame.org.nz

Has the project received any other funding from Central Government? If yes, this may affect your ability to access this funding.

	NO
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Are you planting greater than 800 Woody Stems per hectare (that will grow greater than 4m - includes Manuka).

YES	
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### Planting /site description

<b>Area to be planted (Ha)</b>	2ha
<b>Number of plants</b>	6,742
<b>Name Species</b>	<i>Kunzea ericoides, Leptospermum scoparium, Dacrycarpus dacrydoides, Aristotelia serrata, Carpodetus serratus, Knighta excelsa, Melicytus ramiflorus, Plagianthus regius, Alectryon excelsus, Cordyline australis, Podocarpus totara</i>
<b>Total cost of plants</b>	\$23,597.00
<b>Tree Fund Funding Requested:</b>	\$23,597.00

<b>Management plan</b>	<b>Total \$</b>	<b>Volunteer hours</b>
<p><b>Pre planting plan (land preparations/pre spot/who will complete the work):</b> A qualified spraying contractor under the direction of Bryce will complete all ground-based pre-planting spray work.</p>	\$3,000.00	4hrs landowner assistance
<p><b>Fencing:</b> Is the area to be planted fully fenced to exclude stock? Project boundary ~532m fenced with five wires x3 hot.</p>	\$9,576.00	100% contributed by landowner
<p><b>Pest Management:</b> To prevent damage to plants from stock, rabbits, hares, deer etc</p>	\$600.00	20hrs (2 trips out spotlighting) Contribution from F&G and landowner family, \$0 cost to project
<p><b>Planting plan:</b> Include native species and quantities to be planted; Who will complete the planting; date of planting? x1,500 each of Kunzea ericoides, Leptospermum scoparium x750 each of Aristotelia serrata, Melicytus ramiflorus, Plagianthus regius, Cordyline australis x148 each of Knighta excelsa, Dacrycarpus dacrydiodies, Carpodetus serratus, Alectryon excelsus, Podocarpus totara (if numbers low in any of the identified species the planting plan will add in Myrsine australis. Project planting will be undertaken by a qualified planting contractor and be completed August 2022.</p>	\$11,985.00	10hrs support from the landowner
<p><b>Phases planned for planting:</b> <b>Period 1:</b> Surrounding high ground around the new wetland perimeter is the priority area to reduced weed encroachment. <b>Period 2:</b></p>		
<p><b>Pest Control program –</b> how to safeguard plants from pest/grazing damage Night shooting.</p>	\$600.00	20hrs (3 trips out spotlighting) Contribution from F&G and landowner family, \$0 cost to project

**Section 2: To be completed after planting:**

**Actual planting achieved against what was planned:**

**Number of plants lost due to die-off or damage?**

**Map outlining actual planted site**

**Supply Photo of planted area:**

- **Please update any information if this has changed from the original plan such as plant species or quantities.**
- **Please note any issues arising that may help future planting efforts elsewhere.**

**Section 3: Financial Information**

**Payments-**

- **75 % once plants have been planted – and signed off by referee**
- **25% one year following with XX% of plants surviving.**

**Once plants are in the planted and signed off by referee, then please send invoice to:**

**NZ Game Bird Habitat Trust Board**  
**[accountsNZC@fishandgame.org.nz](mailto:accountsNZC@fishandgame.org.nz)**

**The Invoice must include:**

**Site name**

**Number of trees planted**

**Attach the original invoice for the trees**

**Bank Details**

**Email Address of application:**

**Contact Number for the Applicant:**

# NZGBHT Wetland Margin Planting Project

## 1 BT-NZGBHT Application (Please return to Robert Sowman)

### Section 1: Please complete prior to planting

<b>Site (Grant Project) Name:</b> Mitchell Farm Project	<b>Site address/location:</b> 29 Maisey Rd, Ngahinapouri
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<b>Landowner(s) name:</b> Lang Brae Ltd and the Scott & Nikola Mitchell Trust	<b>Address for service</b> PO Box 4115 Hamilton East Hamilton 3247
<b>Contact Person:</b> Kevin Hutchinson	<b>Role if not landowner:</b> Operations manager, Waikato RiverCare
<b>Phone:</b> 027 601 6446	<b>Email:</b> khutchinson@waikatorivercare.co.nz

<b>Fish &amp; Game (or other) Grant Referee:</b> David Klee	<b>Role with planting:</b> Technical advisor
<b>Phone:</b> 021 300 183	<b>Email:</b> dklee@fishandgame.org.nz

Has the project received any other funding from Central Government? If yes, this may affect your ability to access this funding.

	NO
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Are you planting greater than 800 Woody Stems per hectare (that will grow greater than 4m - includes Manuka).

YES	
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### Planting /site description

<b>Area to be planted (Ha)</b>	0.5ha
<b>Number of plants</b>	2,600
<b>Name Species</b>	Dacrycarpus dacrydioides, Kunzea ericoides, Leptospermum scoparium, Aristotelia serrata, Carpodetus serratus, Coprosma robusta, Cordyline australis, Phormium tenax, Plagianthus regius
<b>Total cost of plants</b>	\$9,100.00
<b>Tree Fund Funding Requested:</b>	\$7,350.00 for the purchase of 2,100 plants

<b>Management plan</b>	<b>Total \$</b>	<b>Volunteer hours</b>
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<p><b>Pre planting plan (land preparations/pre spot/who will complete the work):</b> A qualified spraying contractor under the direction of Scott will complete all ground-based pre-planting spray work.</p>	\$3,500.00	5hrs landowner assistance																						
<p><b>Fencing:</b> Is the area to be planted fully fenced to exclude stock? Project boundary ~1,137m fenced with five wires x2 hot.</p>	\$16,200.00	100% contributed by landowner																						
<p><b>Pest Management:</b> To prevent damage to plants from stock, rabbits, hares, deer etc</p>	\$0	20hrs (2 trips out spotlighting) Local hunter and landowner family, \$0 cost to project																						
<p><b>Planting plan:</b> Include native species and quantities to be planted; Who will complete the planting; date of planting?</p> <table border="1" data-bbox="204 909 948 1402"> <thead> <tr> <th>Species</th> <th>Number</th> </tr> </thead> <tbody> <tr> <td><i>Dacrycarpus dacrydioides</i></td> <td>20</td> </tr> <tr> <td><i>Kunzea ericoides</i></td> <td>400</td> </tr> <tr> <td><i>Leptospermum scoparium</i></td> <td>470</td> </tr> <tr> <td><i>Aristotelia serrata</i></td> <td>50</td> </tr> <tr> <td><i>Carpodetus serratus</i></td> <td>20</td> </tr> <tr> <td><i>Coprosma robusta</i></td> <td>340</td> </tr> <tr> <td><i>Cordyline australis</i></td> <td>500</td> </tr> <tr> <td><i>Phormium tenax</i></td> <td>500</td> </tr> <tr> <td><i>Plagianthus regius</i></td> <td>300</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>2,600</b></td> </tr> </tbody> </table> <p>Project planting will be undertaken by a qualified planting contractor and be completed August 2022.</p>	Species	Number	<i>Dacrycarpus dacrydioides</i>	20	<i>Kunzea ericoides</i>	400	<i>Leptospermum scoparium</i>	470	<i>Aristotelia serrata</i>	50	<i>Carpodetus serratus</i>	20	<i>Coprosma robusta</i>	340	<i>Cordyline australis</i>	500	<i>Phormium tenax</i>	500	<i>Plagianthus regius</i>	300	<b>TOTAL</b>	<b>2,600</b>	\$3,900.00	15hrs support from the landowner and local hunter
Species	Number																							
<i>Dacrycarpus dacrydioides</i>	20																							
<i>Kunzea ericoides</i>	400																							
<i>Leptospermum scoparium</i>	470																							
<i>Aristotelia serrata</i>	50																							
<i>Carpodetus serratus</i>	20																							
<i>Coprosma robusta</i>	340																							
<i>Cordyline australis</i>	500																							
<i>Phormium tenax</i>	500																							
<i>Plagianthus regius</i>	300																							
<b>TOTAL</b>	<b>2,600</b>																							
<p><b>Phases planned for planting:</b>  <b>Period 1:</b> Surrounding high ground around the new wetland perimeter is the priority area to reduced weed encroachment. <b>Period 2:</b> In-fill planting supported by local Fish and Game office</p>																								
<p><b>Post planting plan:</b> (Releasing) (Who will complete the releasing; approximate date?)  A qualified spraying contractor under Scott's direction will complete all ground-based post-planting spray work up to two times per growing season, over 2 years of planned post planting maintenance.</p>	\$3,000.00																							
<p><b>Pest Control program</b> – how to safeguard plants from pest/grazing damage  Night shooting.</p>		12hrs (2 trips out spotlighting) Local hunter																						



	\$0.00	and landowner family, \$0 cost to project
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**Section 2: To be completed after planting:**

**Actual planting achieved against what was planned:**

**Number of plants lost due to die-off or damage?**

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[accountsNZC@fishandgame.org.nz](mailto:accountsNZC@fishandgame.org.nz)

**The Invoice must include:**

**Site name**

**Number of trees planted**

**Attach the original invoice for the trees**

**Bank Details**

**Email Address of application:**

**Contact Number for the Applicant:**

**AGENDA ITEM: 8.2**

**1 BT - NZGBHT Funding Approvals**

#	Project				GBHT Grant date	GBHT Referee	\$ Funded by Landowner (incl fencing and pest control)	Funding		Plants				Payment dates									
	Project name	Site Address	Owners name	Contact email				\$ Funded previously by GBHT	species - see attached	Date 1BT funding approved	Area planted (Ha)	Number of plants	Total cost of plants (\$)	Other costs, eg pest prot (\$)	Funding request (\$)	Planting period	Survival rate	# Infill. planting needed	\$ 75% on planting	Invoices received (\$)	date 75% paid	25% following year	date 25% paid
1	Waitetuna Wetland	501 Waituna Valley Road, Raglan	Mike Moss	<a href="mailto:mikemoss@extra.co.nz">mikemoss@extra.co.nz</a>	2020	David Klee		6,000.00		24/05/2021	2.97	3,000	10,000.00	0	10,000.00	Jul/Aug '21			7,500			2,500.00	
2	Underwood Wetland	Hoanga Road, Dargaville	Graham Gallagher	<a href="mailto:ggallaghan@fishandgame.org.nz">ggallaghan@fishandgame.org.nz</a>	2018	Rudi Hoetjes		75,000.00		3/06/2021	1.00	800	2,060.00		2,060.00	Jul/Aug '21			1,545	809	22/06/2021	515.00	
3	Greenheart Wetland	Bob Taylor Road, Whangarei	Graham Gallagher	<a href="mailto:ggallaghan@fishandgame.org.nz">ggallaghan@fishandgame.org.nz</a>	2015	Rudi Hoetjes		9,600.00		3/06/2021	2.00	1,600	4,120.00		4,120.00	Jul/Aug '21			3,090	1,619	22/06/2021	1,030.00	
4	Kauri Ridge Environmental Restoration	2271 Highway 22	James & Carleen Lowry	<a href="mailto:jamescarleenlowry@gmail.com">jamescarleenlowry@gmail.com</a>	2012	David Klee		5,000.00		14/06/2021	6.00	5,000	16,000.00		16,000.00	Jul/Aug '21			12,000			4,000.00	
5	Gaddum Dam	123 Poporangi Road, Kereru	Ben Gaddum	<a href="mailto:harry@tuapaefarms.com">harry@tuapaefarms.com</a>	2019	Nick Page		2,000.00		20/06/2021	4.00	900	3,105.00		2,700.00	Jul/Aug '21			2,025			675.00	
6	Wairangi Wetland	231 Arlington Rd Waipukurau	Warwick Wilson	<a href="mailto:wairangi@outlook.co.nz">wairangi@outlook.co.nz</a>	2018	Nick Page		7,000.00		13/07/2021	1.00	1,165	4,500.00		3,902.50	2021			2,927			975.63	
7	Long Island Wetland	2958 Porangahau Rd Waipukurau	Rick Hunter	<a href="mailto:long_island@extra.co.nz">long_island@extra.co.nz</a>	2018	Nick Page		4,000.00		13/07/2021	0.60	1,000	3,680.00		3,200.00	Jun '22			2,400			800.00	
8	Tennent Wetland	885 Paget Rd, Takapau	Tom Tennent		2019	Nick Page		8,000.00		13/07/2021	1.50	5,300	23,287.50		20,000.00	21-'22			15,000			5,000.00	
9	Mellow Rise Booth Wetland	74a Dakins Rd Masterton	Sam Booth	<a href="mailto:sarahandsam07@gmail.com">sarahandsam07@gmail.com</a>	2017	Matt Kavermann		1,500.00		13/07/2021	0.23	400			920.00	21			690			230.00	
10	Pakepai Wetland	182 Koela Rd, Taihape	John Gordon	<a href="mailto:moosegordon@gmail.com">moosegordon@gmail.com</a>	2019	Glenn Maclean		5,000.00		13/07/2021	2.20	1,750	8,500.00		8,500.00	Jul/Aug '21			6,375			2,125.00	
11	Tamatea & Tainui Wetlands	404 Speedy Rd, Takapau	Ben Wilson	<a href="mailto:tainuifarm@gmail.com">tainuifarm@gmail.com</a>	2015	Nick Page		20,000.00		13/07/2021	0.60	7,500	21,465.32		18,665.50	Jun '22			13,999			4,666.38	
																			-			-	
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																			-			-	
<b>Totals</b>								<b>143,100.00</b>			<b>22.10</b>	<b>28,415</b>	<b>96,717.82</b>	<b>0</b>	<b>90,068.00</b>				<b>67,551</b>	<b>2,428</b>		<b>22,517.00</b>	

Outcomes as per signed Contract  
 Increase in native species planting 90 ha  
 Additional native plants 225,000 to 400,000  
 Plants per hectore 2,500 4,444.44

**APPENDIX 1: BUDGET**

Source	TOTAL	Commentary			per hectare	
NZGBHT	\$252,900	Annual grant funding - \$84,300				
Landowners	\$531,000	Contribution to wetland development (earthworks, fencing, pest control) and planting	252900	22%	NZGBHT 2810	62101
1BT	\$369,000	Subsidy at \$4000/ha across 90ha + \$9000 for administration	531000	46%	Landow 5900	130390
<b>TOTAL</b>	<b>\$1,152,900</b>		360000	31%	1BT 4000	88400
			1143900	100%		

Milestone 1 75000  
 Mileston 2 147000  
 Milestone 3 147000  
 369000

## NZGBHT/MPI 1 BILLION TREE FUND

Stem number per species funded. (Recipient numbered as shown in accompanied approval spreadsheet)

Latin Name	Common Name	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	Totals
<i>Agathis australis</i>	Kauri				200	6											206
<i>Alectryon excelsus</i>	Titoki				200												200
<i>Aristotelia serrata</i>	Makomako	200															200
<i>Carpodetus serratus</i>	Putaputaweta	100															100
<i>Coprosma propinqua</i>	Mingimingi	300	66	134	500		50		400		100						1,550
<i>Coprosma robusta</i>	Karamu		167	333	300			100									900
<i>Cordyline australis</i>	Cabbage tree Ti kouka	300			500	100	35	100	400		150	162					1,747
<i>Corynocarpus laevigatus</i>	Karaka				200												200
<i>Dacrycarpus dacrydioides</i>	Kahikatea	300	25	50	300			100			50						825
<i>Dodonaea Purpurea</i>	Purple Ake Ake					90											90
<i>Hoheria populnea</i>	Lacebark/Houhere		33	67		6					75						181
<i>Hoheria sexstylosa</i>	Long-leaved Lacebark								200								200
<i>Knightia excelsa</i>	Rewarewa	100			500												600
<i>Kunzea ericoides</i>	Kanuka	100						25	200	10	350	532					1,217
<i>Leptospermum scoparium</i>	Manuka	400			1,800	100	350	100	300	10	350	1,922					5,332
<i>Meticytus ramiflorus</i>	Karamu	300															300
<i>Metrosideros excelsa</i>	Pohutukawa					6											6
<i>Myrsine australis</i>	Mapou	100								10	50						160
<i>Nothofagus fusca</i>	Red Beech					56											56
<i>Olearia lineata dertonii</i>	Twiggy tree daisy									10		340					350
<i>Oleria paniculata</i>	Akiraho, golden akeake											28					28
<i>Olearia traversii</i>	Akeake						25										25
<i>Phormium tenax</i>	Harakeke							150									150
<i>Pittosporum crassifolium</i>	Karo																-
<i>Pittosporum eugenioides</i>	Lemonwood/Tarata	200	33	67			40		400		200						940
<i>Pittosporum ralphii</i>	Ralph's Kohuhu						50		400	10		90					550
<i>Pittosporum tenuifolium</i>	Kohuhu		67	133			100	100	400		250	1,502					2,552
<i>Plagianthus regius</i>	Ribbonwood		67	133		4		100			50	190					544
<i>Podocarpus totara</i>	Totara	100															100
<i>Prumnopitys taxifolia</i>	Matai				300												300
<i>Pseudopenix crossifolius</i>	Horoeka or lancewood																-
<i>Pseudowintera colorata</i>	Horopito																-
<i>Sophora sp.</i>	Kowhai		25	50					400	10							485
<i>Vitex lucens</i>	Puriri				200												200
<i>Weimannia racemosa</i>	Kamahi	200															200
<b>TOTALS</b>		<b>2,700</b>	<b>483</b>	<b>967</b>	<b>4,600</b>	<b>362</b>	<b>675</b>	<b>750</b>	<b>3,100</b>	<b>60</b>	<b>1,625</b>	<b>4,766</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,494</b>



**RETROSPECTIVE APPROVAL OF GRANTS FROM ONE BILLION TREES PROGRAMME**

Meeting of the Game Bird Habitat Trust Board, August 2021

Prepared by: Carmel Veitch

1. *Grants uplifted between 1 September 2020 and 31 August 2021*

Attached on Table 1 is the Grants uplifted from the one Billion trees Programme.

**Table 1: Grants uplifted for One Bill Trees Programme**

New Zealand Game Bird Habitat Trust

For the period 1 September 2020 to 31 August 2021

<b>Date</b>	<b>Description</b>	<b>Amount</b>
22 Jun 2021	Northland Fish and Game Council - 75% of the cost of Plants to be planted at the Underwood Wetlands with the other 25% to be charged in 2022, per the \$1 Billion Tree Project (1078.50 x.75)	808.88
22 Jun 2021	Northland Fish and Game Council - 75% of the cost of plants to be planted at the Greenheart Wetlands with the other 25% to be charged in 2022, per the \$1 Billion Tree Project. (2159.00*.75)	1,619.25
<b>Total Grant for 1 Bill Trees</b>		<b>2,428.13</b>

***Recommendations***

1. Approval of payments of 2 Grants totally \$2,428.13 (paid between 1 Sep 2020 and 31 August 2021)



## **2020/21 DRAFT ANNUAL ACCOUNTS**

**Meeting of the Game Bird Habitat Trust Board, August 2021**

**Prepared by:** Carmel Veitch, Finance

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### ***1. 2020/21 Draft Performance Report***

Attached in 9.1 a is the Draft Performance Report for the year ended 31 August 2021.

#### **Statement of Comprehensive Income. (Page 6)**

The Draft surplus for the year ended 31 August 2021 is \$108,285.

I have accrued in as many expenses as I could, to try to bring the result as close as possible to the expected year end accounts. Note that there are bound to be a few changes, but this will give you an idea of the position as at 31 August 2021.

This surplus is attributed to the 1 Billion trees grant of \$75,000 received in the year. Of this only \$2,428 has been distributed.

Income from Licence sales is ahead of budget and ahead of the 2020 year. This reflects the strong game sales in 2021.

Income from Stamp sales is also ahead of Budget – and ahead of last year (\$15,086 compared with \$14,019 last year)

Interest is well down on budget and on last year, only \$4,112 compared to \$25,557 last year. There is a small amount to accrue at year end but unfortunately interest rates continue to decline.

All expenses are on par with last year and budget – with Grants made being under budget. This area is always difficult to budget as it depends on the timing of wetlands being finalised and the referee signing off the grant.

One area that Robert and I wish to look into is the Production Costs – \$18,114. These costs are made up from the Contract that NZC have with NZ Post. I feel there is a lot of wasted printing of stamps and pamphlets and hope we can reduce these costs. Robert and I will meet with NZ post at the end of the month.

## **Statement of Financial Position.( Page 7)**

This report gives a summary of the Assets and Liabilities as at 31 August 2021. Net Assets are \$1,132,070.

Note of the \$129,035 in the bank, \$70,378 is the balance of the 1 Billion Tree funds.

As at the time of preparing this report the net pay over form NZC is \$140,087. This will change slightly due to any licences sold in August.

In this year we have added Stock on hand – which represents the 75 600mm x 600mm signs purchased in January 2021. As signs are sent to regions the stock asset will be reduced and the signs will be expensed.

### ***2. Process for finalisation of Performance report***

I have met with the Auditor and plan to be in Wellington mid-October to finalise the Annual Accounts and Audit.

By mid October, I will have the accounts ready for the Audit. At this stage I will send to you the updated Draft – and highlight to you any major variances from this draft. Please feel free to offer comment or ask any questions.

Before the Accounts are signed, I will send a further copy for your approval. Andy Tannock will then sign the report on your behalf.

### ***3. Charitable Status***

The Boards Annual report was Filed with the Charities Commission website as required.

### ***4. Recommendations***

- a. That subject to the audited annual accounts being circulated to the Board members for approval, and any queries satisfactorily explained, the Chairperson be authorised to sign the 2020/21 Performance Reports on behalf of the Board.
- b. That that the Draft Financial report as at 31 August 2021 be received.



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**PERFORMANCE REPORT OF THE**

**NEW ZEALAND GAME BIRD HABITAT  
TRUST BOARD**

**FOR THE YEAR ENDED  
31 AUGUST 2021**

18 November 2021

**Hon Kiritapu Allan**  
Minister of Conservation  
Parliament Buildings  
**WELLINGTON**

Dear Minister

I have the honour to submit, pursuant to Section 150(3) of the Crown Entities Act 2004, the Performance Report and Financial Statements of the New Zealand Game Bird Habitat Trust Board, for the year ended 31 August 2021.

Yours sincerely,

Andy Tannock  
Chairperson  
New Zealand Game Bird Habitat Trust Board



# **New Zealand Game Bird Habitat Trust Board**

## **Performance Report For the Year Ended 31 August 2021**

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## **Entity Information**

### **Legal Name**

The New Zealand Game Bird Habitat Trust

### **Type of Entity**

The New Zealand Game Bird Habitat Trust is a body corporate established under the Wildlife Amendment Act 1993. The New Zealand Game Bird Habitat Trust is required to comply with the Crown Entities Act 2004 as per the 4<sup>th</sup> Schedule of the Public Finance Act 1989. The New Zealand Game Bird Habitat Trust is a registered Charity.

### **Charities Registration Number**

CC33828

### **Entity's Purpose of Mission**

The New Zealand Game Bird Habitat Trust Board was set up to improve New Zealand's game bird habitat and secondly to improve the habitat of other wildlife. Its primary function is to promote the protection, restoration and creation of habitat by dispersal of grants, income received from the proceeds of the New Zealand Game Bird habitat Stamp programme.

### **Entity Structure**

The parent and ultimate controlling party of the Trust is the Game Bird Habitat Trust Board. Trust Board members are elected for a 3-year term, with the current Board sitting until 30 June 2023. The members provide their time free. Administrative support is provided by the New Zealand Fish and Game Council staff.

### **Members of the Board**

Andy Tannock	Chairperson
John Cheyne	
Mark Sutton	
Jan Riddell	
Neil Candy	
Chantal Whitby	

## **Main Sources of Entities Cash and Resources**

Revenue is earned from the Game Bird Habitat Stamp Programme.

- \$4 from each game licence fee is allocated to the Habitat Stamp.
- Revenue from sale of Stamps and associated products via NZ Post
- Interest on deposits

## **Contact Details**

The Game Bird Habitat Trust Board is serviced by the secretariat of:

New Zealand Fish and Game Council  
Level 2, Dominion Building  
78 Victoria Street  
Wellington, 6011

PO Box 25-055,  
Wellington, 6140

Telephone (04) 499 4767

Email [accountsnc@fishandgame.org.nz](mailto:accountsnc@fishandgame.org.nz)

## Chairperson's Report

Andy Tannock

Chairperson

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# NEW ZEALAND GAME BIRD HABITAT TRUST

## Statement of Service Performance Year Ended 31 August 2021

The Statement of Service Performance sets out the objectives, targeted outcomes and performance measures set by the New Zealand Game Bird Habitat Trust and documents the outputs achieved.

### OBJECTIVE 1

#### TARGETED OUTCOME

**The Trust Board conducts its business in a cost-effective and an efficient manner.**

#### *Performance Measure*

At least one meeting of the Trust Board to be held during the year to consider grant applications. Other business promoting the funding and development of game bird habitat is developed as necessary.

#### *Output*

*Two meetings of the Trust Board were held in this financial year. Firstly the deferred 2020 meeting was held in Dunedin on 18 September 2020 to consider grant applications for the 20/21 year. The Board also met on August 27 2021 to consider the grant applications for the 21/22 year. One zoom conference call between all Board members was conducted on 28 July 2021.*

### OBJECTIVE 2

#### TARGETED OUTCOME

**Distribution of funds to approved Game Bird Habitat projects or projects to benefit game bird habitat protection performance measures.**

#### *Performance Measure*

Application forms for grants made available and invitations for applications promoted.  
Referees' reports on applications obtained where necessary.  
Successful applications entered in the Habitat Grant Register and appropriate monitoring procedures initiated.

#### *Output*

*Applications for new grants were sought with a close-off date of 30 June for consideration in the 2021 grant period.  
Twelve grant applications were received for the 2020 grant period complete with referees' reports. 12 grants totalling \$140,000 were approved by the Board at its September 2020 meeting.  
23 grant applications were received for the 2021 grant period complete with referees' reports. XX grants totalling \$XX,000 were approved by the Board at its August 2021 meeting.  
Monitoring of past grants were undertaken, and the grant register updated.*

### **OBJECTIVE 3**

#### **TARGETED OUTCOME**

**Recommend to New Zealand Fish and Game Council the species to feature on the Game Bird Habitat stamp, the face value of the stamp and the cost of the licence validating stamps for licence holders.**

#### **Performance Measure**

Select the bird species and recommend the face value and the fee payable by licence holders for stamps used to validate the Game Bird Hunting licence.

#### ***Output***

*The XXX was chosen to feature in the artwork for the 2024 New Zealand Game Bird Habitat Collection.*

*The cost of the licence validating stamp for game licence holders was recommended to remain at \$4.00.*

## New Zealand Game Bird Habitat Trust Board

### Statement of Comprehensive Income

For the Year Ended  
31 August 2021

	Note	Actual 2021 \$	Budget 2021 \$ (Unaudited)	Actual 2020 \$
<b>Revenue</b>				
Revenue from providing goods and services	1	142,978	134,739	134,282
Interest, dividends and other investment revenue	1	4,112	10,250	25,557
Grants	1	75,000	120,000	-
<b>Total Revenue</b>		<b>222,090</b>	<b>264,989</b>	<b>159,839</b>
<b>Expenses</b>				
Costs related to providing goods or services	2	32,969	35,000	28,666
Grants and donations made	2	62,118	210,500	134,002
Other expenses	2	18,718	18,920	10,624
<b>Total Expenses</b>		<b>113,805</b>	<b>264,420</b>	<b>173,292</b>
<b>Surplus/(Deficit) for the Year</b>		<b>108,285</b>	<b>569</b>	<b>(13,453)</b>

These financial statements should be read in conjunction with the accompanying notes

## New Zealand Game Bird Habitat Trust Board

### Statement of Financial Position

As at  
31 August 2021

	Note	Actual 2021 \$	Actual 2020 \$
<b>Assets</b>			
<b>Current Assets</b>			
Bank Accounts and Cash	3	129,035	27,781
Debtors and Prepayments	3	140,088	137,471
Interest Receivable	3	-	3,492
Stock on Hand	3	4,500	-
Investments	3	893,644	886,104
<b>Total Current Assets</b>		<b>1,167,267</b>	<b>1,054,848</b>
<b>Total Assets</b>		<b>1,167,267</b>	<b>1,054,848</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Creditors and Accrued Expenses	3	35,197	31,063
<b>Total Current Liabilities</b>		<b>35,197</b>	<b>31,063</b>
<b>Total Liabilities</b>		<b>35,197</b>	<b>31,063</b>
<b>Total Assets less Total Liabilities (Net Assets)</b>		<b>1,132,070</b>	<b>1,023,785</b>
<b>Accumulated Funds</b>			
Accumulated surpluses or (deficits)	4	1,132,070	1,023,785
<b>Total Accumulated Funds</b>	4	<b>1,132,070</b>	<b>1,023,785</b>

These financial statements should be read in conjunction with the accompanying notes



# **New Zealand Game Bird Habitat Trust Board**

## **Statement of Cashflow**

**For the Year Ended**

**31 August 2021**

Yet to be finalised

These financial statements should be read in conjunction with the accompanying notes

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# **New Zealand Game Bird Habitat Trust Board**

## **Statement of Accounting Policies**

**For the Year Ended**

**31 August 2021**

### **Basis of Preparation**

New Zealand Game Bird Habitat Trust (The Trust) has elected to apply PBE SFR-A (PS) Public Benefit Entity Simple Format Reporting - Accrual (Public Sector) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

### **Presentation Currency**

These financial Statements are presented in New Zealand Dollars. All financial information presented in New Zealand dollars has been rounded to the nearest dollar.

### **Goods and Services Tax (GST)**

The Trust is registered for GST. All amounts are recorded exclusive of GST, except for Debtors and Creditors which are stated inclusive of GST.

## **SPECIFIC ACCOUNTING POLICIES**

### **Revenue Recognition**

Revenue is measured at the fair value of consideration received or receivable.

Contributions from the game licence sales and managed stamp sales are recorded as revenue as they are earned in accordance with the substance of agreement between the New Zealand Fish and Game Council.

Interest on investments is recorded as revenue as it is earned during the financial period.

### **Income Tax**

The New Zealand Game Bird Habitat Trust Board is public authority and consequently exempt for the payment of income tax under CW 31(2).

### **Bank accounts and cash**

Bank accounts and cash comprise cash on hand, cheque or savings accounts, and deposits held at call with banks.

### **Debtors and prepayments**

Debtors and prepayments are initially measured at fair value and subsequently measured at amortised cost using the effective interest method, less provision for impairment.

**Investments**

Investments comprise investments in term deposits with banks. Deposits with banks are initially recorded at the amount paid. If it appears that the carrying amount of the investment will not be recovered, it will be written down to the expected recoverable value.

**Creditors and accrued expenses**

Creditors represent liabilities for goods and services provided to the Trust Board prior to the end of the financial year which are unpaid. Creditors are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

**Capital Management**

The Trust's capital is accumulated surpluses from Trading. The Trust manages its revenue, expenses, assets and liabilities prudently, retaining funds to meet future requirements in order that the objectives of the ultimate charitable group are met. The trust has no third party-imposed management requirements.

**Changes in Accounting Policies**

There have been no changes in accounting policies since the last date of the last financial statements.

## New Zealand Game Bird Habitat Trust Board

### Notes to the Performance Report

For the Year Ended

31 August 2021

<b>Note 1: Analysis of Revenue</b>	<b>Actual 2021 \$</b>	<b>Budget 2020 \$ (Unaudited)</b>	<b>Actual 2020 \$</b>
<b>Revenue from providing goods and services</b>			
Income from Licence Sales	127,892	121,739	120,263
Income from Stamp Sales	15,086	13,000	14,019
<b>Total</b>	<b>142,978</b>	<b>134,739</b>	<b>134,282</b>
<b>Interest, dividends and other investment revenue</b>			
Interest	4,112	10,250	25,557
<b>Total</b>	<b>4,112</b>	<b>10,250</b>	<b>25,557</b>
<b>Grants received</b>			
1 Billion Trees funding	75,000	120,000	-
<b>Total</b>	<b>75,000</b>	<b>120,000</b>	<b>-</b>

## New Zealand Game Bird Habitat Trust Board

### Notes to the Performance Report For the Year Ended 31 August 2021

<b>Note 2: Analysis of Expenses</b>	<b>Actual 2021 \$</b>	<b>Budget 2020 \$ (Unaudited)</b>	<b>Actual 2020 \$</b>
<b>Costs related to providing goods or services</b>			
Production	18,114	20,000	18,666
Prize money for Photo Competiton	1,855	2,000	-
Programme Administration	13,000	13,000	10,000
<b>Total</b>	<b>32,969</b>	<b>35,000</b>	<b>28,666</b>
<b>Grants and donations made</b>			
GBHT Grants	59,690	90,500	134,002
1 Billion trees Grants	2,428	120,000	-
<b>Total</b>	<b>62,118</b>	<b>210,500</b>	<b>134,002</b>
<b>Other expenses</b>			
Accounting Fees	2,403	2,400	2,302
Audit Fees	5,020	5,020	4,870
Trust Board Meeting Expenses	10,955	11,000	3,045
General	340	500	407
<b>Total</b>	<b>18,718</b>	<b>18,920</b>	<b>10,624</b>

## New Zealand Game Bird Habitat Trust Board

### Notes to the Performance Report For the Year Ended 31 August 2021

<b>Note 3 : Analysis of Assets and Liabilities</b>	<b>Actual 2021 \$</b>	<b>Actual 2020 \$</b>
<b>Bank Accounts and Cash</b>		
Cheque Account Balance	58,657	27,781
Savings account balance	70,378	-
<b>Total</b>	<b>129,035</b>	<b>27,781</b>
<b>Debtors and Prepayments</b>		
NZ Fish and Game Council	140,088	133,099
GST	-	4,372
<b>Total</b>	<b>140,088</b>	<b>137,471</b>
<b>Interest Receivable</b>		
Interest Receivable on Term Deposits	-	3,492
<b>Total</b>	<b>-</b>	<b>3,492</b>
<b>Investments</b>		
Term Deposit Westpac	893,644	886,104
<b>Total</b>	<b>893,644</b>	<b>886,104</b>
<b>Stock on Hand</b>		
Signs for GBHT	4,500	-
<b>Total</b>	<b>4,500</b>	<b>-</b>
<b>Creditors and Accrued Expenses</b>		
Creditors	420	25,873
Accruals	28,867	5,190
GST Payable	5,910	-
<b>Total</b>	<b>35,197</b>	<b>31,063</b>

## New Zealand Game Bird Habitat Trust Board

### Notes to the Performance Report For the Year Ended 31 August 2021

<b>Note 4: Accumulated Funds</b>	<b>Actual 2021</b>	<b>Actual 2020</b>
	\$	\$
<b>Balance as at 1 September</b>	1,023,785	1,037,238
Surplus/(Deficit)	108,285	(13,453)
<b>Total Accumulated Funds 31 August 2021</b>	<b>1,132,070</b>	<b>1,023,785</b>

<b>Note 5 : Commitments and Contingencies</b>	<b>Actual 2021</b>	<b>Actual 2020</b>
	\$	\$
<b>Commitments</b>		
Commitments to provide Grants	184,632	153,520
Commitments to 1 Billion trees	70,378	-

#### **Contingent Liabilities and Guarantees**

There are no contingent liabilities or guarantees as at balance date (2020: nil)

<b>Note 6: Related Party Transactions</b>	<b>Actual 2021</b>	<b>Actual 2020</b>
	\$	\$
<b>New Zealand Game Bird Habitat Stamp Fee</b>	<b>140,087</b>	<b>133,099</b>

New Zealand Fish and Game collects from each Fish and Game Council the Game Bird Habitat stamp fee. The fee is \$4, (2020: \$4) from the sale of every Game Bird Licence sold from the most recently completed financial year. This fee is restricted in the use for the purpose of improving New Zealand's Game Bird Habitat and secondarily to improve the habitat of other wildlife.

#### **Note 7: Events after the balance date**

There were no events that have occurred after the balance date that would have a material impact on the report (2020-nil)

**Audit Opinion**

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## UPDATE ON GRANTS PAID AND THOSE OUTSTANDING

Meeting of the Game Bird Habitat Trust Board, August 2021

Prepared by: Carmel Veitch

### 1. Grants Schedule as at 31 August 2021

Attached on Table 1 is the outstanding Grants as at 31 August 2021.

**Table 1: NZ Game Bird Habitat Trust - Grants Schedule**

Year	NO.	Project	Grant	Date Paid	Amount Pd	Lapsed/ Withdrawn	Still to Pay
1	2012	107 J K Donald wetland Special Project	\$ 18,000.00			-	\$ 18,000.00
2	2018/19	187 Talamah Taise	\$ 5,000.00			-	\$ 5,000.00
3	2018/19	193 Lake Karaka, South Head	\$ 5,000.00			-	\$ 5,000.00
4	2018/19	194 Longview Wetland Complex	\$ 5,000.00			-	\$ 5,000.00
5	2018/19	197 Cote Brook	\$ 2,000.00			-	\$ 2,000.00
6	2019/20	203 Coutada One	\$ 4,000.00				\$ 4,000.00
7	2019/20	207 278 Austin Rd Ponds	\$ 4,000.00				\$ 4,000.00
8	2019/20	208 Pine Pond	\$ 8,000.00				\$ 8,000.00
9	2019/20	209 Waikanae Wetland Restoration	\$ 6,000.00				\$ 6,000.00
10	2019/20	212 Lower Cannon Bone pond	\$ 2,000.00				\$ 2,000.00
11	2019/20	215 Pounamu Rakiraki	\$ 1,500.00	20/02/2021	\$ 1,368.50		\$ 131.50
12	2019/20	217 Takitakitoa extension	\$ 10,000.00				\$ 10,000.00
13	2020/21	218 Lake Spencer - John Bellerby	\$ 8,000.00				\$ 8,000.00
14	2020/21	219 Beehive Creek - Adam & Gemma Fisher	\$ 1,000.00				\$ 1,000.00
15	2020/21	222 Linton WaterFowl Water park - Jared & Rachel Herr	\$ 6,000.00				\$ 6,000.00
16	2020/21	225 Murphy Wetland Complex - Joe Murphy	\$ 4,000.00				\$ 4,000.00
17	2020/21	226 Christianson Dam Restoration - Sam Christianson	\$ 4,500.00				\$ 4,500.00
18	2020/21	227 Ludlow Wetland - Simon White	\$ 10,000.00				\$ 10,000.00
19	2020/21	229 JK Donald Project - Special Project (107)	\$ 82,000.00				\$ 82,000.00
<b>TOTALS</b>			<b>\$ 186,000.00</b>				<b>\$ 184,631.50</b>

There are currently 19 outstanding grants – totalling \$184,631.50 (last yr 35 grants \$153,519.93). This figure represents the GBHT commitment as at 31 August 2021.

Note in this table the GBHT has approved a total of \$2,171,256 in Grants since 1995. Of these 1,746,405 have been paid and \$240,219.50 have lapsed.

## 2. Grants uplifted from 1 September to 31 August 2021

Table 2 is a summary of the Grants paid in the period. There were 12 grants totally \$68,643 including GST (\$59,690 excluding GST)

### Table 2: Grants Transactions

New Zealand Game Bird Habitat Trust

For the period 1 September 2020 to 31 August 2021

Date	Description	Reference	Amount	Gross	GST
10 Sep 2020	Sam Booth - Grant 183 mellow rise Wetland - granted in 2017/18 \$1500	183 Mellow	1,304.35	1,500.00	195.65
25 Sep 2020	Tim Ford - Grant for Lake Rotohirawa	191 Lk Rotohirawa	6,086.96	7,000.00	913.04
09 Nov 2020	Mark Jelichich - Grant for Application 160 275a Campbell Rd Wetland Whā	160 275a Campbell Rd	2,173.91	2,500.00	326.09
27 Jan 2021	Mike Moss & Madeline Rix-Tro - Grant for 224 Waitetuna -	224 Waitetuna Wetlands	5,217.39	6,000.00	782.61
01 Feb 2021	Taranaki Fish and Game Council - Carina's Nursery - Pounamu Rakiraki - 215 Pounamu	215 Pounamu	1,190.00	1,368.50	178.50
11 Mar 2021	Waianiwa Dairy Farm Limited - Grant as approved for McPhersons Wetland	221 MacPhersons	4,347.83	5,000.00	652.17
01 Apr 2021	C & J Brennan - Grant for C & J Brennan Wetland Grant number 206	206 Brennan	4,347.83	5,000.00	652.17
12 Apr 2021	McConachy Family Trust - Grant for Papatahi Wetland grant 220	220 Papatahi	3,043.48	3,500.00	456.52
31 May 2021	Guy Lethbridge - Grant Templars Flat 228	228 Templars Flat	6,309.00	7,255.35	946.35
02 Jun 2021	Northland Fish and Game Council - Final reimbursement of development	198 Underwoods	19,582.42	22,519.78	2,937.36
30 Jun 2021	Akitio Estate - Grant for Akitio Estate - Grant 223 for \$2000	223 Akatio	1,739.13	2,000.00	260.87
07 Jul 2021	JM & JK Gordon - Grant for Pukepai wetland 216	216 Pukepai	4,347.83	5,000.00	652.17
<b>Total Grants</b>			<b>59,690.13</b>	<b>68,643.63</b>	<b>8,953.50</b>

## 3. Outstanding Grants

Table 3 outlines the grants that have not been uplifted within the 2 years. 4 Grants totaling \$35,000.

The Trust Board policy is to review those grants not uplifted within two years. The following table lists these grants with amounts outstanding that are two or more years old.

Referees are being asked to respond on each of the grants listed. The response will be updated at the meeting. Responses will be classified as an E = seeking an extension in time, R = funds can be returned to grant pool, and NR = no response (but limited time provided to respond).

### Table 3 : Outstanding Grants

	Year	#	Project	Grant	Amount Pd	Still to Pay	Region	Response
1	2012	107	J K Donald wetland Special Project	\$ 18,000.00		\$ 18,000.00	Wellington	
2	2018/19	187	Talamah Taise	\$ 5,000.00		\$ 5,000.00	Wellington	to be paid
3	2018/19	193	Lake Karaka, South Head	\$ 5,000.00		\$ 5,000.00	Auckland/Waikato	
4	2018/19	194	Longview Wetland Complex	\$ 5,000.00		\$ 5,000.00	Hawkes Bay	
5	2018/19	197	Cote Brook	\$ 2,000.00		\$ 2,000.00	Taranaki	Return
			<b>TOTALS</b>	<b>\$ 35,000.00</b>		<b>\$ 35,000.00</b>		

Extensions are generally sought due to time taken to secure resource consents, weather conditions, or availability of contractors. Another project delay was due to a health scare for the applicant.

However, as a general principle, any grant not uplifted within two years should be returned to the general fund and the grantee invited to reapply in a subsequent round.

***Recommendations***

1. Outstanding Grants Schedule of \$184,631.50 be received as at 31 August 2021.
2. Approval of payments of 12 Grants totally \$68,643.63 (paid between 1 Sep 2020 and 31 August 2021)
3. Valid requests for time extensions be given favourable consideration
4. All other grants not uplifted within two years are to be returned to the general fund and the grantee invited to reapply in a subsequent round.



## 2021/22 BUDGET

Meeting of the Game Bird Habitat Trust Board, August 2021

Prepared by: Carmel Veitch, Finance

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### ***1. 2021/22 Draft Budget***

A Draft budget for 2021/22 is attached for your comment. I will finalise the budget in the meetings depending on the decisions made by the Trust.

The draft budget is currently showing a deficit of \$44,535.

#### **Trading Income**

The budget for the Income from Licence sales is based on 30,500 licence sales (at new stamp value of \$4 (inc. GST)

The income from Stamp sales has improved in the 20/21 year so for the 21/22 year the budget remains at \$13,000.

Interest income as anticipating lower than 1% interest going forward.

The Grant of \$143,424 from the Te ura Rakau partnership has a contra expense of \$120,000.

#### **Costs related to proving goods and services**

Production - \$18,500 – this it's the cost from NZ Post. Hopefully we can reduce this cost, following our meeting with NZ Post later in the month.

Included in the Programme Administration budget is \$10,000 which is payable to NZC and \$3000 additional budget for additional hours that Robert is providing with additional responsibilities for the One Billion trees programme.

The Grants paid out – budget \$150,000 could be more or less or more depending on the finalised projects approved.

Meeting & travel expenses have been decreased as only one meeting in the 2021/22.

## Table 1: Budget Forecast

New Zealand Game Bird Habitat Trust

For the year ended 31 August 2022

	2021 Actual	2021 Overall Budget	2022 Overall Budget
<b>Trading Income</b>			
<b>Revenue from providing goods &amp; services</b>			
Income from Licence Sales	127,892	121,739	106,086
Income from Stamp Sales	15,086	13,000	13,000
<b>Total Revenue from providing goods &amp; services</b>	<b>142,978</b>	<b>134,739</b>	<b>119,086</b>
Interest Income	4,112	10,250	5,300
One Billion Trees Contract	73,171	0	143,414
One billion tree- Admin Fee	1,829	120,000	3,585
<b>Total Trading Income</b>	<b>222,090</b>	<b>264,989</b>	<b>271,385</b>
<b>Gross Profit</b>	<b>222,090</b>	<b>264,989</b>	<b>271,385</b>
<b>Operating Expenses</b>			
<b>Costs related to providing goods and services</b>			
Production	18,114	20,000	18,500
Prize money for Photo competition	1,855	2,000	1,000
Programme Administration	13,000	13,000	13,000
<b>Total Costs related to providing goods</b>	<b>32,969</b>	<b>35,000</b>	<b>32,500</b>
<b>Grants</b>			
Grants	59,690	90,500	150,000
Grant for 1 Bill Trees	2,428	120,000	120,000
<b>Total Grants</b>	<b>62,118</b>	<b>210,500</b>	<b>270,000</b>
<b>Other Expense</b>			
Accounting Fees	2,403	2,400	2,400
Audit Fees	5,020	5,020	5,020
<b>Trust Board Meeting Expenses</b>			
Meeting Expenses	8,326	7,000	3,500
Travel	2,630	4,000	2,000
<b>Total Trust Board Meeting Expenses</b>	<b>10,955</b>	<b>11,000</b>	<b>5,500</b>
<b>General</b>			
Bank Fees	54	50	50
General Expenses	286	450	450
<b>Total General</b>	<b>340</b>	<b>500</b>	<b>500</b>
<b>Total Other Expense</b>	<b>18,718</b>	<b>18,920</b>	<b>13,420</b>
<b>Total Operating Expenses</b>	<b>113,805</b>	<b>264,420</b>	<b>315,920</b>
<b>Net Surplus/(Deficit)</b>	<b>108,285</b>	<b>569</b>	<b>(44,535)</b>

## 2. Recommendations

- a. That subject to amendments at the meeting the Trust Board Budget for the 2021/22 year be approved.



## 2022 MEETING DATES

### Meeting of the Game Bird Habitat Trust Board, August 2021

Prepared by: Carmel Veitch, Finance

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#### *1. Meeting Dates*

The GBHT usually meet twice a year to decide on application from the Trust. The first meeting is by zoom and always trust members to seek clarification regarding applications. The second meeting for the year is traditionally in August – at this meeting the Board approve the Grants for the following year.

Proposed Schedule for the 2022 year.

Date	Subject
Tuesday 30 <sup>th</sup> June 2022	Final Day for submissions for NZGBHT Grant applications
Tuesday 12 <sup>th</sup> July 2022	Send out grant submissions to GBHT Board members
Wednesday 20 <sup>th</sup> July 2022	GBHT Board Zoom Conference – 11am
Friday 19 <sup>th</sup> August 2021	GBHT Board Meeting in Christchurch?

Other dates for the August meetings could be:

Friday 2<sup>nd</sup> September or  
Friday 9<sup>th</sup> September

#### *2. Recommendations*

To accept the Meeting Dates for the GBHT as:

- Wednesday 20<sup>th</sup> July 2022 11am by zoom
- Friday 19<sup>th</sup> August 2022 in Christchurch.



## AGENDA ITEM: 11.1

### HABITAT STAMP SPECIES

#### Meeting of the Game Bird Habitat Trust Board, August 2021

**Prepared by:** Robert Sowman, NZ Game Bird Habitat Trust Coordinator

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Section 44D(l) of the Wildlife Act 1953 provides for the Trust Board:

*annually—*

- (i) *to recommend to the New Zealand Fish and Game Council the game bird or other wildlife species to be depicted on the following year's game bird habitat stamp:*

The purpose for selecting a species two seasons ahead is to allow sufficient lead-in time to prepare and market associated products that can depict the image.

Which species would the Trust Board like to consider for 2024 and how is the artwork to be provided?

Previously selected species featured:

1994	Paradise Shelduck	2009	NZ Shoveler
1995	NZ Shoveler	2010	Mallard
1996	Grey Duck	2011	Pheasant
1997	Black Swan	2012	Bobwhite Quail
1998	Canada Goose	2013	Australasian Bittern
1999	California Quail	2014	Pukeko
2000	Mallard	2015	Black Swan
2001	Pheasant	2016	Grey Duck
2002	Pukeko	2017	California Quail
2003	Grey Teal	2018	Mallard
2004	Paradise Shelduck	2019	Chukar
2005	Chukar	2020	Paradise Shelduck
2006	NZ Scaup	2021	NZ Shoveller
2007	Brown Quail	2022	Pheasant
2008	Red Legged Partridge	2023	Any game bird species

- Game birds featured more than twice: Paradise shelduck, NZ Shoveler, Black swan, Mallard, Pukeko, Grey duck, California quail, Pheasant, Chukar.
- Game birds featured once: Bobwhite quail, Brown quail, Red-legged partridge.
- Non-game birds featured: Canada goose (but a gamebird at the time), NZ scaup, Australasian bittern, Grey teal.

#### Recommendation

1. **That the NZ Game Bird Habitat Trust Board recommends the NZ Fish and Game Council endorse the \_\_\_\_\_ to be depicted on the 2024 habitat stamp.**
- 2.



## **GAME BIRD HABITAT STAMP PHOTO COMPETITION**

### **Meeting of the Game Bird Habitat Trust Board, August 2021**

**Prepared by:** Robert Sowman, NZ Game Bird Habitat Trust Coordinator

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The purpose of this item is to select an image (artwork) to be used on the 2024 Game Bird Habitat Stamp.

Section 44D (l) of the Wildlife Act 1953 provides for the GBHT:

*(ii) to appoint, or select by competition, an artist to produce the stamp artwork of the species approved by the New Zealand Fish and Game Council*

The two judges for the photo competition are Richie Cosgrove and Mark Mitchell. Richie is the Senior Communications Adviser for Fish & Game. He has spent 25 years working on print media and worked for Fairfax Media as the Southern Regional Visual Manager and National Content Team Manager before joining Fish & Game. Mark is the NZ Herald's Wellington based photographer for over 20 years and a multiple winner of many New Photographer of the Year awards and a passionate game bird hunter. They have both been the judges for the last three stamp photo competitions.

The winners of the 2021 image featuring the NZ Shoveler and the 2022 image of a Pheasant will both receive prize money of \$1,000.00. The 2023 competition closes on 1 October with the qualifying image being any game bird species as listed under Schedule 1 of the Wildlife Act 1953.

It means the Trust Board annual meeting in August falls outside an opportunity to formally discuss entries before an announcement is made by the judges. If this is seen as advantageous, the competition closing date would need to be set for 1 September, allowing the Trust Board to see and discuss those entries received at its (late) August meeting. Clearly, the final choice would remain with the two judges, but it would give the Board the opportunity to let its preferences be known.

#### **Recommendation:**

##### **The Game Bird Habitat Trust Board:**

- 1. Note the photographic competition to select a winning image for the 2023 habitat stamp closes on 1 October 2021.**
- 2. Note Judges will choose the winning shot and contact the winner privately. The public will not be informed of the winner until the Game Bird Habitat Stamp is launched on World Wetland's Day, 2 February 2023.**
- 3. Seek to bring the 2024 competition for the habitat stamp image closing date forward to 1 September 2022.**





## **HABITAT STAMP FEE**

### **Meeting of the Game Bird Habitat Trust Board, August 2021**

**Prepared by:** Robert Sowman, NZ Game Bird Habitat Trust Coordinator

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The Game Bird Habitat Stamp has a face value of ten dollars (\$10.00). A fee of four dollars (\$4.00) is payable<sup>1</sup> for every game bird habitat stamp supplied with a licence to hunt or kill game.

Up until 1999, \$1 of the game licence fee was paid to the programme. From 1999 to 2017, \$2 of the game licence fee has been assigned to the stamp as income to the programme. In 2017, this fee became \$3.00. The Minister of Conservation approved a new \$4.00 fee for 2019.

Set up under the New Zealand Game Bird Habitat Stamp Regulations 1993, the programme is administered by the New Zealand Fish and Game Council (NZ Council). All expenditure and income is processed through the NZ Council's accounts. Programme expenses are netted against the income received from sales, and the resulting net profit of the programme is transferred annually to the Game Bird Habitat Trust Board.

Section 44D (k) of the Wildlife Act 1953 provides for the GBHT:

*(k) to recommend to the New Zealand Fish and Game Council the fees for the following year's game bird habitat stamp:*

The NZ Fish and Game Council has already set licence fees for the 2021/22 seasons. This means the Minister has approved the Game licence and the Habitat Stamp fees for 2022. The next opportunity for the Trust Board to consider the Habitat Stamp fee is that for 2023. This will be the third year the Stamp fee of \$4.00 has been payable on every Game Licence. The Trust Board has previously recognised that a contribution in the range of \$3 to \$5 by hunters for habitat conservation is not unrealistic.

### **Recommendation:**

**That the NZ Fish and Game Council increase the Game Bird Habitat Stamp fee contribution made by hunters in 2023 to \$5.00.**

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<sup>1</sup>Section 72(3A)(e) Wildlife Act 1953



## HABITAT STAMP MERCHANDISE

### Meeting of the Game Bird Habitat Trust Board, August 2021

Prepared by: Robert Sowman, NZ Game Bird Habitat Trust Coordinator

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2020



2021



2022

The stamp proceeds being dispensed as grants has worked well for over 25 years, enabling the Trust to contribute a total of almost \$2 million towards 200+ habitat projects. But as times change so too must the mechanics of the fund-raising because the cost of restoring wetlands has risen and alarmingly the method of raising funds through a traditional stamp programme is running out of steam.

The Trust Board made the decision to investigate licensing other items that the stamp artwork could be depicted on and allow manufacturers the opportunity to apply to have this artwork integrated onto a selected and strictly limited item or items from within their range. The aim being that the artwork would add value to the product, increasing its demand, and can be promoted jointly in the lead up to each hunting season. It was believed that a cup, knife, hood, cap, gun bag or even a humble dog collar bearing the season's 'duck stamp' could be a popular way for hunters to show their support for habitat restoration. The opportunity to be available annually with the prospect of creating a "set" of any product over time.

Having NZ Post complete the stamp artwork a year-and-a-half in advance 'buys time' for manufacturers to produce samples and take orders for the following business year, and in particular, the autumn lead-up to the game bird hunting season.

Selected suppliers or manufacturers known to be a supporter of environmental projects were targeted seeking an expression of interest on logistics such as time frames, minimum order quantities (MOQs) and an appropriate levy or royalty for the item to be licensed to display the artwork. The list included:

- Ampro Sales – Nic Burgess
- Cameron Outdoors Ltd – David Cameron
- Evolve Outdoors – Robert Wilson
- Global Velocity – David Icke

- Kilwell Sports – Geoff Wells
- Outdoor Outfitters – Quinten Blacklock
- Hunting & Fishing NZ – Jared Wright.

The initial contact was followed by replies to questions raised and further contact where no response was received. Andy and Robert met with Jared Wright at Hunting & Fishing and, although the response sounded promising, nothing was able to be finalised. Similarly, Boost Promotions came back with *“We are keen to progress this, but we need to know what the guidelines are for the use of the logo please?”* Evolve Outdoors Group replied with *“We have discussed but at this stage we are not able to do anything”*.

It all proved unfortunate timing with the advent of Covid 19. The pandemic has been an extraordinarily damaging event that has harmed every economy on the planet and clearly has made NZ suppliers and manufacturers rethink and reset their aspirations. It seems they are not wanting to do anything with merchandising the Habitat Stamp at this stage.

Continuing the completion of the stamp artwork a year and a bit in advance will permit future uptake of merchandising of the stamp image, but at this time there seems little interest to progress these ideas.

**Recommendation:**

**That efforts to licence mechanise items depicting the Habitat Stamp artwork not be actively promoted, but remain as an opportunity open to any interested party.**