



**HAWKE'S BAY  
FISH AND GAME COUNCIL**

***MEETING  
AGENDA***

**Tuesday 17 October 2017**

## AGENDA

### For a Meeting of the Hawke's Bay Fish and Game Council

**Venue:** Hawke's Bay Fish & Game Office  
22 Burness Road  
Greenmeadows  
NAPIER

**Date:** Tuesday 17 October 2017

**Commences:** 6.00 PM

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**HAWKE'S BAY FISH AND GAME COUNCIL**  
**UNCONFIRMED MINUTES OF A MEETING OF THE COUNCIL HELD AT THE GAME FARM**  
**ON TUESDAY 8<sup>TH</sup> AUGUST 2017 AT 6.00PM**

**PRESENT:** Councillors Hern, Williams, Niblett, Bates (Chairman), Mackie, Lumsden.

**IN ATTENDANCE:** Mark Venman (Regional Manager), Nathan Burkepile and Christine Tuck (Hawkes Bay Fish and Game staff), Glenis Phillips (minute taker).

**MEMBERS OF THE PUBLIC:** Red Hooper, Paul Elstone, and Graeme Jobey.

**INTRODUCTION:**

**1.0 WELCOME**

Cr Bates opened the meeting at 6.00pm and welcomed members of the public.

Cr Bates advised Councillors that this meeting will be recorded.

**2.0 APOLOGIES**

Apologies were received from Councillor Greg Duley and also Te Kaha Hawaikirangi from the East Coast Conservation Board who has submitted a report but unfortunately could not attend. No apology was received from Cr McIntosh.

**3.0 MINUTES OF THE PREVIOUS MEETING (13 June 2017)**

**AGREED**

- 3.1** *That having been previously circulated to members, the minutes of the meeting of the Hawkes Bay Fish and Game Council held on Tuesday 13 June 2017 are a true and correct record.*

**Hern/Niblett**

**4.0 MATTERS ARISING:**

Nothing was tabled.

## 5.0 NOTIFICATION OF ITEMS OF GENERAL BUSINESS

- Lake Waikopiro (Cr Hern)
- Silver Carp (Cr Hern)
- Lake Opouahi (Cr Lumsden)
- Duck banding (Cr Lumsden)
- Junior Hunt (Mark Verman)

## 6.0 CONFLICT OF INTEREST REGISTER

The Conflict of Interest Register was passed around Councillors to sign.

Carrying on from the discussion held at the last Council meeting the recommendation is: -

### AGREED

- 6.1 *That Councillors disclose any Conflict or potential Conflict of Interest, record it in the Interest Register, and Council agrees on how to deal with any Conflict of Interest raised. The register is to be signed at each meeting by all Councillors regardless of whether Councillors have a conflict of interest or not.*

Niblett/Williams

## 7.0 HAWKES BAY FISH AND GAME COUNCIL 2018 COUNCIL ELECTIONS

The Chairman opened this discussion by saying that this subject has already been discussed at length but a decision needs to be made on the number of Councillors required for the 2018 election.

During the 2015 Council election, the number of Councillors was reduced from 12 down to 8 and there has been great difficulty in getting a quorum in the past. The Chairman asked the Councillors for suggestions as to what Council numbers we require. Between 10 and 12 Councillors was the number suggested.

Cr Williams provided some insight to Councillors as to what was discussed on this subject at the NZ Council meeting. He stated that over the last 6 election cycles the average number of regions who have an election is 6 – hence half the regions have an election and half do not. Hawkes Bay has done well with elections. Cr Williams added that the West Coast region have not had an election in the last 18 years.

After some good robust discussion and opinions expressed, Council felt that the more people that we get involved the better. A more diverse opinion will better the discussion. It was proposed that a Council of 12 members is required and all Councillors were unanimous on this number.

## AGREED

- 7.1 *That Council have decided on the number of Councillors required for the 2018 Council elections to be 12 (Twelve).*

Williams/Hern

## 8.0 APPROVAL OF THE 2017/2018 OPERATIONS WORKPLAN

Mark stated that since the last meeting back in June, a copy of the draft OWP has been circulated to DOC, the hunting clubs and fishing clubs to seek some feedback, but to date no submissions have been received back. Mark let Council know of the two changes made to the draft OWP which are -

1. Firstly, the \$1,000 that was received from the Walking Access Commission for the upgrade of angler access signs on the TukiTuki River has been added to the 2017/18 OWP as that is when the work will be undertaken.
2. Secondly, the deadline for the sign-off of the Sports Fish and Game Management Plan has been moved out to April 2018 and this has been corrected as a performance measure. This will allow a draft to be circulated at the October Council meeting and then for a six-month consultation period.

Mark sought feedback from Council. Cr Niblett started off the discussion around banding and felt that more discussion and clarification was required. Nathan then said that we have to find a way to monitor the population and get good data. There is some concern over sample size, hence it comes down to how accurate you want the data to be but that depends on what you want to use the data for.

Mark informed Council that this year, \$1,400 covered the maize, bands and sundry items and the total hours for three staff to undertake the work was 200 hours.

Nathan said that the \$60-70,000 was a one-off during the 2015/16 year for Eastern to hire somebody to enter and analyse historical data. Councillors questioned what they actually got for this \$70,000 and whether this actually benefited the licence holders.

Councillors entered into discussion around this issue. To estimate the population is why we do banding. Once we have got the estimated population then what do we use the data for. Is it not better to be more productive and get more ducks out there, rather than spend it on this data? Where are we going to go with this? During discussion it was said that we have to keep asking questions. We do have obligations to monitor our population and the question was raised - are we going to do better by expanding our banding sites?

We do need to get an idea of how the population is doing but sometimes it seems that we get lost in the data and don't seem to get a good idea of the annual trends - there are just so many variables. Are we perhaps missing an opportunity to get some relatively cheaper data that gives us the information?

It was stated that we keep going over this and have had lots of discussion but nothing has come of these discussions at this stage. The more tools that we have the better we are able to manage the resource. It is one of those things that we don't want to just put in the OWP and

leave it there, we need to keep asking questions. Again, it was stressed that we do have statutory responsibilities. It is an on-going subject which still requires further discussion.

#### **AGREED**

**8.1** *That Council approves the Operational Work Plan and budget for the 2017-2018 year subject to the inclusion of any amendments agreed to at this meeting and*

*That Council delegates authority to the Regional Manager to approve expenditure during the year as set out in the Council approved Operational Work Plan and budget.*

**Niblett/Mackie**

#### **9.0 CODE OF CONDUCT**

Mark informed Council that this was prepared by Robert Sowman, NZ Council Policy and Planning Manager and Robert is seeking feedback from the regions on a Code of Conduct for sports fishing. It covers a lot of things and outlines the four key responsibilities as anglers which are:

- Treat fish humanely
- Protect our fisheries
- Care for the environment
- Respect the rights of others

Mark said that key elements have been taken out of this report and incorporated into a short article for the region's new season 2017/18 fishing newsletter. Mark asked Council if there was anything else that should be added or removed from the Code of Conduct.

Some Councillors felt that it was good while others thought that it was lengthy and that there were some mixed messages coming out of this report but it was pointed out that you have to remember what a Code of Conduct is - they are not rules, they are recommendations and you have to start somewhere.

There was discussion around limiting the number of trout that could be caught and released per day which has been discussed in other regions and the implications that this could have on anglers and guides. There was also discussion on the need for articles and videos put out by Fish and Game to show best practice when it comes to handling trout and that we should be leading by example whenever possible.

Good robust discussion on this report was entered into and under the subject "Care for the Environment" - removing all rubbish and preventing pollution. This is becoming a major problem. Human toilet behaviour has become a major issue on private property and at access points and carparks and this issue needs more thought. Human waste should be buried. It is a massive issue in NZ and for our tourism.

Mark to send feedback to NZ Council.

## 10.0 THEFT AND FRAUD POLICY

Mark stated that following on from the last meeting he had modified the NZ Council Policy document for the Hawkes Bay region and that was the version that was included in this meeting's agenda. He was seeking feedback or any comments on this latest version.

Council opened discussion on the approval section - *"When the HBFGC approved the Policy, it was agreed that no variations of this Policy or amendments to it can be made except by the unanimous approval of the HBFGC"*.

Following discussion, it was decided that we need to be careful as we could be "taken to task" so after further discussion it was decided that it would be better to replace the word "unanimous" with "majority".

Member of the public, Paul Elstone, brought up 7.0 - *"Any allegation concerning a member of the Council should be made to the Regional Manager. The Regional Manager will then advise the Council Chairman and commence investigation in accordance with the requirements of paragraph 4 of this Policy"*. Paul asked what happens if the allegation is made against the Chairman? It was decided that the Council would investigate any allegations against the Chairman. Councillors asked Mark to amend the policy document to reflect these changes.

### AGREED

10.1 *That the Theft and Fraud Prevention Policy is adopted with the above changes.*

Williams/Lumsden

## 11.0 DOC MANAGED PROPERTY

Mark informed Council that there is an opportunity for Hawkes Bay Fish and Game to work with the Department of Conservation (DOC) on a 40 ha piece of conservation land in central Hawkes Bay. The area of land is just downstream of SH 50 on the Waipawa River.

Preliminary discussions with DOC have indicated that they would be agreeable to Hawkes Bay Fish and Game managing the property and establishing some game bird habitat.

Mark asked Council for some guidance as to whether we progress and look at it further and spend some money - the question was asked, is this an option?

Nathan gave a quick overview of the land but also pointed out to Council that it is not without its challenges.

Dominant vegetation is a mixture of pasture grasses and there are several cabbage trees and Totara throughout the property. The Hawkes Bay Regional Council property next to this piece of DOC land is dominated by willows and pasture grasses. The opposite side of the property is agricultural land which is grazed by dry stock. Currently this piece of land has very little game bird habitat values and is considered bony country. There is a covey of quail that forage on the property within flying distance of the willows. There are also hares and rabbits on the property which would have to be controlled prior to any planting of natives. Concerns were also raised about managing the weeds on the property.

The neighbouring farmer grazes the property but grazing values are pretty low even in the winter. By planting tussock grasses and sedges on the property, we could create habitat for both quail and pheasants with the potential of creating duck nesting habitat. There are a

number of livestock watering holes throughout the property which would be used by California quail. A piece of property this size would need a bit of investment to improve the area for game bird habitat. Staff are currently looking into some funding avenues to fund this work. Although there may be some funds from DOC and the HBRC, these funds are limited and may not be available. There is potential to seek funding from the Game Bird Habitat Trust. There could also be some funding available through the HB Biodiversity Trust that is currently being established.

Council said that it could be a good way to increase hunting opportunities but costs needed to be weighed up and a plan produced. It could be a great learning place.

## **AGREED**

*11.1 That staff create a plan and a budget for Councillors to review at the October Council meeting.*

**Lumsden/Mackie**

## **12.0 EVALUATION OF COUNCIL**

Cr Williams started the discussion off by saying that he did this exercise because it is part of our governance policies to do this annually. It was a scoping exercise to see what we thought of ourselves and if done yearly then we can assess our performance.

His thought process was that anything scored under 3 which is below average, we should look at and then examine all our 3's. We are aiming to be the best Council as possible and we should be aiming to have all 5's. There are a couple of areas that Cr Williams flagged as being of concern:

- Code of Conduct - that confidential information is well managed and not disclosed to others. Two of the councillors rated it below par. Confidential information must not be divulged.
- Financial statements are ensured to be true and fair. There is a couple of below par 2's there and both of these areas need to be looked at.

At this point Mark informed Council that two Councillors said unsatisfactory and the other five said a 4 or a 5 (highly satisfactory or excellent). There was discussion around historical issues and the need to focus on the last 12 months.

At this point the Chairman asked Councillors If there were any issues and if so, we can pick up these now. Discussion took place and in conclusion these are the points that were raised

1. We need to review and create policies.
2. It was expressed that the difference between governance and management roles may not be well understood.
3. We may need some outside help to help us be governors. We appear to be very tough on ourselves and perhaps felt we should have done better. At our last Council meeting, we did agree to do an annual appraisal of the manager but we need to talk about this further i.e. whether it be a 6 month or a 12-month review.



4. We are doing the things required of us, but are we actually getting the results?
5. We need to do better moving forward. It was felt among Council that a lot of these lower scores came about due to historic events.
6. In 12 months time, we will do another Council evaluation.
7. We need to improve how we communicate with our licence holders. We do some things well but the information isn't always taken up by people.

### 13.0 LIAISON OFFICERS REPORTS

Mark informed Council that unfortunately Te Kaha Hawaikirangi who was recently appointed to the Hawkes Bay East Coast Conservation Board (HBECCB) couldn't be here tonight but he provided a written update. He was keen for us to rebuild that relationship and for us to provide them with information or things that we think they would be interested in from our Council. The first point he makes is -

- The Conservations Management Strategy (CMS) is still coming together. At this stage, the writers are in final drafting tasks as well as engaging with iwi and Treaty Settlement entities. It is anticipated that the draft will be notified early to mid next year.

Priorities of the HBECCB:

- The board aims to remain on task for joint public notification in early 2018 so that the final draft will be ready to take to NZCA by the end of that year.
- Cook's landing site is a crucially important icon for all of New Zealand and that needs to be recognition so the board will be supporting the local parties working towards the redevelopment and promotion by DOC to grant it that status.
- Engagement with youth and supporting education links within the communities.
- Grow both the Conservation and Kaitiaki Armies by supporting DOC staff and spreading awareness of these programmes to upskill and initiate local workers into conservation.
- Supporting solid biodiversity strategies especially water quality including mauri/corridors.
- Deer management - engagement with concerned parties to ensure agreement and implementation is best for conservation in our region.

Mark said that hopefully Te Kaha can make it to our next Council meeting and we can start building that relationship but if there is anything we should be reporting back to them then can we give that some thought.

Cr Williams talked about the NZ Council report by Robert Sowman. Cr Williams informed Councillors of the delay of the new CEO being announced but hopefully it will be made by the end of the week. The hold up was due to legal contracts. He said that the successful candidate was an amazing recruit and said that the process to get it down to the final man was very exhausting, very comprehensive and everything had been done to get the right person. He said that people will be suitably impressed.

Cr Williams also mentioned to Council about the NICO Real-time Nitrogen logger (a UV photometer for the determination of nitrate in water). The price for these is \$14,000 but Fish and Game need more of them – we need these on every river. They give nitrogen levels in real time and apparently, they are very accurate. They are getting cheaper over time. Councillors asked if they were mobile but Cr Williams said that they were a fixed position data logger to precisely monitor nitrogen levels at set time intervals. Cr Williams thought that six loggers would be good for the Hawkes Bay region.

The other thing Cr Williams wanted to advise Councillors about is that the NZ Council have decided on a template to unify all the fishing licence information and regulations throughout the country. Each region would have the same format and layout. At present, each region has a different layout and this is one thing that NZ Council is going to do. Discussion around the table took place regarding an electronic version, but it was pointed out that not everybody has a computer or access to the internet.

Council discussed the Guides Licence and Cr Williams answered questions raised. He said the Minister rejected it and gave the NZ Council 15 months to come up with a different proposal.

## **14.0 OPERATIONAL REPORTS**

### **14.1 Management Report**

A diary system was discussed as an option to capture hunting data for both duck hunters and upland game hunters. It was hoped to get about 100 hunters participating in this scheme next year. Mark added that the electronic diary for anglers last summer provided a snap-shot into the current state of our river fisheries and provided some useful data.

### **14.2 Health and Safety Report**

Nothing Tabled

### **14.3 Finance Report**

Cr Hern asked about the meeting room hire. It seems we budgeted for \$2,000 and we received \$2,191. The question was then asked, “do we charge everybody that uses the meeting room?” In reply, Mark said yes. Council also asked do we have non profit groups or non income groups that we don’t charge. Mark said that clubs get a reduced rate but if we are hosting a meeting that we are involved in, then we do not charge.

Council asked if we had a policy on this and Christine advised Council that we have set pricing. We have a full day rate and a half day rate. WiFi has been installed and we have lifted our rates marginally to cover the costs. The meeting room has been advertised in the new fishing newsletters as well.

Another subject brought up by Council was what was happening with the lesions on the kids pond trout. Mark informed Council that the lesions are clearing up but they will take time to fully heal.

The vet believes that it was a bacterial infection that they have not been exposed to before. It could have been brought in by a shag or something else but given the numbers infected might have been caused by something else.

Salaries – it was predicted that this year the salaries and wages actual will exceed the budget. The reason for this is that the accrued annual leave is high (compared to last year where there were new staff members). The new staff were not due for holidays and now they are – this has to be below 20 days at the end of this month for the roll-over and any TOIL is supposed to be used as well. The Council asked Mark whether this was going to happen. Mark replied that it will be close come the end of August.

The next matter raised was regarding the installation of a heat pump/air conditioning unit for the staff house. A quote from Hawkes Bay Refrigeration for the amount of \$2,485 (excluding GST) had been received.

Mark said that his understanding is that if it is over \$2,000 then Council permission is required. Mark has already asked Carmel if she is comfortable with this and she is, so we are asking for Council permission to go ahead with the purchase and installation.

Mark informed Council that there is a fire box in the staff house but that the heat pump was more for the summer period. Being a reasonably small house, it gets extremely hot during the summer months.

**AGREED**

*14.3.1. That the Council approve the following payments:*

<i>May 2017 - Table 4</i>	<i>\$46,293.04</i>
<i>June 2017 - table 5</i>	<i>\$40,475.99</i>
<i>Total</i>	<i>\$86,769.03</i>

*Hern/Mackie*

**AGREED**

*14.3.2 That Council approves the purchase of an air conditioning unit for the staff house.*

*Hern/Mackie*

**14.4 LICENCE REPORT**

Council asked how we are tracking compared to other regions. Cr Williams told Council that we are year to date down 3.3% on game this year. Total Game sales YTD have decreased by 3.3% when compared to the same period last year and a total of 94.5% of the annual sales target has been achieved. Sales are reported to be 6.3% below licences issued for the same period last year.

**15.0 GENERAL BUSINESS**

Opouahi Lake – Cr Lumsden received an email from an old angler who was wondering why HB Fish and Game were not releasing fish into Lake Opouahi anymore. During this discussion, it was stated that the permit to release trout had lapsed and not been reapplied

for. If we had reapplied for it, Mark stated that he doubted very much whether we would have been successful. Cr Lumsden said that he forwarded Mark's e-mail reply onto the angler.

Discussion around the table took place, and it was noted that in the short term we will be able to focus on Lake Tutira. Working with other agencies including DOC, we should hopefully see a significant improvement there in the near future. Lake Opouahi has suffered from algal blooms and it does have its issues but we don't believe there has been fish liberated in there for about 8 years.

Silver carp - Cr Hern stated he has been looking at some research that has been done on carp and asked if there were algae eating carp and if so, have they been considered for Tutira?

Mark replied and by saying that there are grass carp currently in Lake Tutira to control the hydrilla weed. Silver carp eat algae and they have been used in different parts of China. Mark added that he had downloaded some information off the DOC website and obviously there are some issues about bringing silver carp in. It was interesting to read that "silver carp are used overseas to reduce blue/green algae blooms and are sometimes used in conjunction with grass carp to control algae blooms that occur after aquatic plant removal". The silver carp in NZ have been limited and there has been no evidence they have achieved a decrease in algae numbers. They can eat a considerable amount, and for every kg of fish, they can eat up to 40kg of algae. Mark said he does not think at the moment that that is the answer.

Good discussion around this topic, and Mark said he was still quietly confident that if the Iwi and Regional Council get the funding that they are after, we will see some improvements there. It won't be perfect but the lake will be useable.

If you can disrupt the algal blooms then we won't have some of the issues. Hopefully we will hear about whether the funding application has been successful soon. Mark added that silver carp had not been discussed at any Tutira meeting he had attended.

Junior Hunt - Mark thanked Cr Niblett. Mark let Council know that we had support from Tuna Nui station and NZ Game Birds to hold the Junior Shoot event this year. We have contacted approximately 180 junior hunters and the deadline for replies was Friday 11 August 2017. The random draw for the 9 positions will take place early next week.

Mark asked Council for an indication of which Councillors may be available to help out on the day of the junior hunt. Councillors Niblett, Hern, Bates and Lumsden said that they would be available to assist.

Mark also let Councillors know that there would be some filming done of the junior shoot this year and that there was an opportunity to undertake some other filming in the region. Mark added that he hoped to do a fish handling video prior to the start of the new fishing season to promote best practice techniques for anglers practicing catch and release.

Nathan addressed Councillors requiring some feedback on the Hawke's Bay Fish and Game 5 Year Strategic Waterfowl plan. He will be forwarding out an e-mail before the next Council meeting looking for comments. He advised Council that he has put it out to other regions for comment as well, as he needs to progress this plan.

**16.0 MEETING**

There being no further business, the meeting closed at 8.05pm

**CONFIRMED**

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**CHAIRMAN**

**DATE:**                    /       /

## SUMMARY OF RESOLUTIONS

### AGREED

- 3.1 *That having been previously circulated to members, the minutes of the meeting of the Hawke's Bay Fish and Game Council held on Tuesday 13 June 2017 are a true and correct record. [17/08/3.1]*

Hern/Niblett

### AGREED

- 6.1 *That Councillors disclose any Conflict or potential Conflict of Interest, record it in the Interest Register, and Council agrees on how to deal with any Conflict of Interest raised.*

*The register is to be signed at each meeting by all Councillors regardless of whether Councillors have a conflict of interest or not. [17/08/6.1]*

Niblett/Williams

### AGREED

- 7.1 *That Council have decided on the number of councillors required for the 2018 council elections to be 12 (Twelve). [17/08/7.1]*

Williams/Hern

### AGREED

- 8.1 *That Council approves the Operational Work Plan and budget for the 2017-2018 year subject to the inclusion of any amendments agreed to at this meeting and*

*That Council delegates authority to the Regional Manager to approve expenditure during the year as set out in the Council approved Operational Work Plan and budget. [17/08/8.1]*

Niblett/Mackie

### AGREED

- 10.1 *That we adopt the Theft and Fraud Prevention Policy with one change and that change being changing the word "unanimous" to "majority". [17/08/10.1]*

Williams/Lumsden

### AGREED

- 11.1 *That we put in place a budget for time and money and go from there. [17/08/11.1]*

Lumsden/Mackie

**AGREED**

**14.3.1. That the Council approve the following payments:**

<i>May 2017 - Table 4</i>	<i>\$46,293.04</i>
<i>June 2017 - table 5</i>	<i>\$40,475.99</i>
<i>Total</i>	<i>\$86,769.03</i>

**[17/08/14.3.1]**

**Hern/Niblett**

**AGREED**

**14.3.2 That Council approves the purchase of an air conditioning unit for the staff house.**

**[17/08/14.3.2]**

**Hern/Niblett**

## 6. CONFLICT OF INTEREST REGISTER

Ref: 7.02.01

19 September 2017

### 1. Purpose

A standing agenda item to disclose any Councillor (“Member”) Conflict of Interest or potential Conflict of Interest, and record this in the Councillor Conflict of Interest Register.

### 2. Background

The Hawke’s Bay Fish and Game Council has developed a policy to deal with Conflicts of Interest and must provide a standing agenda item to allow Councillors to disclose any Conflict or highlight any potential conflict. The “Interest Register” ring binder will be circulated in the first part of each meeting for Councillors to record any interests. The Council should then discuss how it wants to deal with any interest or perceived interest identified.

**Conflict of Interest** (refer s2.7 Governance Policies) means when the member can be shown to have actual bias or apparent bias in respect of a matter<sup>1</sup> i.e.:

- (i) A member can be shown to have actual bias when a member’s decision or act in relation to a matter could give rise to an expectation of financial gain or loss (that is more than trivial) to the member (and/or to the member’s parent(s), child(ren), spouse, civil union partner, de facto partner, business partner(s)/associate(s), debtor(s) or creditor(s)).
- (ii) A member can be shown to have apparent bias when a member’s official duties or responsibilities to the Council in relation to a matter could reasonably be said to be affected by some other interest or duty that the member has.
- (iii) A member’s “interest or duty” includes the interests of that member’s parent(s), child(ren), spouse, civil union partner or de facto partner that may be affected by the matter at issue. It also includes the interests of a person with whom the member has a close, personal relationship where there is a real danger of personal favouritism.
- (iv) There is no Conflict of Interest where the member’s other interest or duty is so remote or insignificant that it cannot reasonably be regarded as likely to influence him or her in carrying out his or her responsibility.

**A potential conflict of interest** (refer s2.8 Governance Policies) arises when:

<sup>1</sup> “Matter” means:

(i) The Council’s performance of its functions or exercise of its powers as set out in Part 5A of the Conservation Act 1987, subject to the Council’s statutory purpose set out in section 26P(1) of the Conservation Act; or

(ii) An arrangement, agreement, or contract made or entered into, or proposed to be entered into, by the Council.



- (i) There is a realistic connection between the member's private interest(s) and the interest(s) of the Council;
- (ii) The member's other interest could specifically affect, or be affected by, the actions of the Council in relation to a matter;
- (iii) A fair-minded lay observer might reasonably consider that the member's private interest or duty may influence or motivate the actions of the member in relation to a matter; and
- (iv) There is a risk that the situation could undermine public trust and confidence in the member or the Council.

**Conflicts of Interest should be dealt with as follows (refer s1.13 Standing Orders):**

1.13.1 Every member present at a meeting must declare any direct or indirect conflict of interest that they hold in any matter being discussed at the meeting, other than an interest that they hold in common with the public.

1.13.2 When a conflict of interest arises in respect of a matter, the affected member will:

- (i) not vote on issues related to the matter;
- (ii) not discuss the matter with other members;
- (iii) conform to the majority view of other members present as to whether to be excluded from discussions regarding the matter and/or leave the room when the matter is discussed;
- (iv) not, subject to the discretion of the Chairperson, receive further papers or other information related to the matter.

1.13.3 Where a member can be shown to have a potential conflict of interest, the Council (excluding the affected member) will determine an appropriate course of action, which may include the following:

- (i) applying some or all of the actions applied to a member with a conflict of interest (set out in 1.13.2 i) – iv) above);
- (ii) provide a written explanation outlining why there is no legal conflict of interest that can be made available to all Fish and Game Councils, licence holders and other interested parties.

1.13.4 The conflicted member will be given the opportunity to be heard by the Council on the points raised and the member's submissions will be taken into consideration by the Council.

1.13.5 The minutes must record the declaration and member's subsequent abstention from discussion and voting.

Councillors should take this opportunity to disclose any Conflict of Interest they are aware of now and record it in the circulated Conflict of Interest Register. If during the course of the meeting a conflict or perceived conflict is recognised, then this should be disclosed at that point in time.

**3. Recommendation**

***3.1 That Councillors disclose any Conflict or potential Conflict of Interest, record it in the Interest Register, and Council agrees on how to deal with any Conflict of Interest raised. The register is to be signed at each meeting by all Councillors regardless of whether Councillors have a conflict of interest or not.***

## **7.0 HAWKES BAY FISH & GAME 5 YEAR STRATEGIC WATERFOWL PLAN**

**Ref: 1.00.06**

**19 September 2017**

### **1. Purpose**

To discuss the draft 5-year strategic waterfowl plan for the Hawkes Bay and seek feedback from Councillors.

### **2. Background**

Staff prepared a draft 5-year strategic waterfowl plan for Council to review and provide feedback on at the August Council meeting. This plan focusses on primarily mallard/grey ducks since they form the majority of the waterfowl hunters bag. The focus of the plan is on improving waterfowl habitat and predator control and developing monitoring protocols to provide valuable feedback to adapt the waterfowl strategy.

### **3. Recommendation**

***3.1 That Councillors discuss the 5-year strategic waterfowl plan and provide feedback to staff so that a final plan can be approved at the November Council meeting.***

## 8.0 BUDGET POLICY FOR CONSULTATION AS NATIONAL POLICY

### **BUDGET POLICY FOR CONSULTATION AS NATIONAL POLICY**

**Memorandum to:** Regional Fish and Game Councils

**Prepared by:** Alison Lyall, Finance & Administration Manager, NZ Fish and Game Council

July 2017

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#### **Purpose**

The National Financial Review Committee (convened by Matthew Hall) was set up to bring forward recommendations for standard operating procedures relating to financial management recording and reporting to the New Zealand Fish and Game Council (NZ Council), for consideration as national policy.

#### **Required Action**

That consultation is undertaken with regional Fish and Game Councils with the intention that policies proposed by the National Financial Review Committee on changes to Budget Policy be accepted as National policies.

#### **Background**

At its March 2017 meeting the NZ Council adopted the Financial Review Committee recommendations to change existing National Budget policies. These involved Policies 2.7.6, 2.7.7, 2.7.8, 2.7.9, 2.7.10, 2.7.11, 2.7.12 (Based on 2003 numbering) being deleted and replaced with the following policies:

- 2.7.6 All expenditure will need to be approved as part of the budget round including
- expenditure to be funded from the bulk fund for the year, capital expenditure,
  - allocations to and from reserves and expenditure from reserves.
- 2.7.7 An exclusion to the above rule is that replacement of assets funded from an asset replacement reserve will not require approval but the proposed replacement will be advised as part of the budget process.
- 2.7.8 Three categories of reserve have been identified:
1. Accumulated Funds,
  2. Dedicated Reserves,
  3. Restricted Reserves.

Equity is the total of all reserves.

#### **Note:**

Accumulated funds (sometimes called general reserves) include:

- All funds from prior years that have been allocated to accumulated funds,
- Current profits or losses (income and capital) that have been allocated to accumulated funds, and
- Any transaction that have been properly authorised. (An example could be an adjustment to a dedicated or restricted reserve or a reserve for building maintenance

or where Council felt funds should be set aside from current profits to cover future expenditure).

Dedicated reserves include:

- Those reserves that have been resolved by Council for a dedicated purpose.
  - Asset Replacement,
  - Building reserve where created by Fish and Game,
  - Non-resident licence contribution,
  - Historic reserves where the total control and purpose rests with Fish and Game,
  - Legal Fund Reserve,
  - Research Fund Reserve.
  - Other dedicated reserves.

Restricted reserves include:

- Those reserves that are under Fish and Game's control where an external party sets a restricted purpose. (Could be a bequest or donation accepted by Fish and Game that has been tagged for a special purpose.)
  - E.g., Waikaremoana Fund where a special trust applies.
  - Dedicated by donor for wetland development etc.
  - Other restricted reserves.

2.7.9 All income (including interest from all reserves (with the exception of restricted reserves that specify otherwise) shall be brought into the budget.

Note 1. As a result of these changes numbering of the remaining policies will need to be altered if there is to be consecutive numbering.

Note 2. This numbering change may be placed on hold because the intention is to review the remaining policies in 2.7.

## **Recommendation**

**That regional Fish and Game Councils:**

- i. note that the Financial Review Committee has provided a revision of existing budget policy.**
- ii. consider and provide final comments on the revised policy to the NZ Council prior to its November 2017 meeting.**
- iii. note that these policies will be adopted as Fish and Game New Zealand's national policy.**

## **Existing National Budget Policy**

### **2.7 National Budget Policy**

- 6 Note that all expenditure will need to be approved as part of the budget round including expenditure to be funded from the bulk fund for the year, capital expenditure and expenditure from dedicated reserves.
- 7 Note that replacement of assets funded from asset replacement reserves will not require approval but that proposed replacement of capital assets should be indicated in budgets.
- 8 Note that four categories of reserve have been identified, namely:
  - a) *Special Purpose Reserves* - held external to Fish & Game
  - b) *Historical Reserves* – generated from the sale of an asset, or which have been accumulated for/dedicated to a specific purpose over time and (normally) inherited.
  - c) *General Reserves* – operating funds
  - d) *Asset Replacement Reserves* – dedicated to replacement of existing assets.
- 9 Note that special purposes reserves are outside of the control of the Fish & Game budget system.
- 10 Agree that Historical Reserves will remain under the control of individual regional councils. However, expenditure from them will require approval as part of the budget round, given that the acquisition of further assets (including habitat) does impose a cost on the system as a whole.
- 11 Agree that all income from all Reserves (with the exception of Special Purposes Reserves) be brought into the budget.
- 12 Agree that asset replacement funds be re-established.

**Approved November 2003**

## 9.0 DRAFT SPORTS FISH AND GAME MANAGEMENT PLAN

**Ref: 8.01.01**

**26 September 2017**

### **1. Purpose**

To discuss the draft 10-year Sports Fish and Game Management plan for the Hawkes Bay region and seek feedback from Councillors before the draft plan goes out for wider public consultation.

### **2. Background**

The Sports Fish and Game Management Plan sets out the strategic direction for managing the fish and game resource in the Hawkes Bay Fish and Game region over the next ten year period. It describes the vision and objectives for management and defines policies and methods that will be used towards these longer term goals. The previous Hawkes Bay Sports Fish and Game Management Plan expired in 2015 and staff have been working to create a new draft management plan for the next ten years. It has been modelled on Eastern' s management plan that was finalised in 2014.

### **3. Recommendation**

***3.1 That Council provide staff with feedback on the 10-year draft Sports Fish and Game Management Plan prior to it being circulated more widely for public consultation.***

## **10.0 2018 GAME SEASON CONDITIONS**

**Ref: 1.07.03**

**Date: 5 October 2017**

### **1. Purpose**

To review the 2017 Hawkes Bay Game Season conditions (see Appendix 1) and highlight 2018 Game Season issues for consideration at Council's November meeting.

### **2. Background**

Issues relating to game season regulations for the upcoming season need to be identified at the October meeting of Council. From time to time Council reviews its policies and criteria for setting regulations as it did during 2015 in relation to the setting of mallard and grey duck (greyland) harvest regulations (see resolutions Appendix 2). Council confirmed it would set regulations based on the predicted population size (Threshold Management) with three sets of regulation constraints; restricted, intermediate, and relaxed. If the Hawkes Bay mallard and grey duck population is predicted to be equal to, or below 100,000 birds then a restricted set applies. Above 100,000 and below 200,000 the intermediate set applies, and above 200,000 birds a relaxed set of conditions is triggered.

Paradise shelduck and black swan regulations are also a function of their respective population estimates. Criteria for setting regulations for these species are given in Appendix 2.

Game season conditions are generally finalised for recommendation to the Minister of Conservation once population information is available from summer monitoring programmes.

In addition to any other issues Council wants to discuss, there are five topics that require Council's consideration as follows:

### **3. Issues Identified for Consideration**

#### **3.1 Paradise Shelduck**

Refer to 2017 Paradise Shelduck Trend Count Report.

#### **3.2 Red-Legged Partridge**

Red-legged partridges are commonly only found on upland game properties in the Hawkes Bay region but occasionally, these birds do encroach onto neighbouring land where the current regulations don't allow for them to be hunted. Should red-legged partridges be included in the 2018 regulations with a season length and daily bag limit like that for pheasants for all areas outside of upland game properties?

#### **3.3 Paradise Shelduck Junior Shoot**

In the 2017/18 Operational Work plan, we have indicated that we will undertake a junior shoot for paradise shelduck. However, to undertake this in the summer months will require an addition to our game season regulations. Other regions such as Taranaki and Northland have two weekends allocated at the end of February and during early March for hunters to target paradise shelduck. Taranaki operates a permit based system where all hunters including land occupiers, must hold a valid Special Hunting Season Hunting Permit to participate. A permit system would allow us to keep a track of the number of juniors participating and also the



number of paradise shelducks shot. Dates for such an event could be 23 and 24 February 2019 and 2 and 3 March 2019 but would need to be included in the 2018 Game Season Conditions.

#### **3.4 Ngamatea Station boundary change**

To discuss a slight change in boundaries from last season.

#### **3.5 Recent changes to the regulations – Introductory text**

To review the introductory text.

After today's meeting, clubs will be invited to comment on any issues they wish to raise for consideration at Council's next meeting (28 November 2017).

### **4. Recommendations**

***4.1 That Council identifies any other game season condition matters it would like further information on, or consultation with hunters about, before the November Council meeting.***

## *Appendix 1*

### **FIRST SCHEDULE**

#### **Hunting conditions generally common to all fish and game regions**

##### **1 Bag limits**

- (1) No person shall possess on any one day, more than the number of game birds specified as the daily bag limit for the Fish and Game Region in which the game is taken, except on Sunday, 7 May 2017, when that person may have in his or her possession twice the number of game birds specified as the daily bag limit for Saturday, 6 May 2017.
- (2) A person may possess more game than specified in sub-clause (1) of this Schedule, if all such game is labelled with the following details:
  - (a) The name and address of the person by whom the game was taken;
  - (b) The number of the licence to hunt or kill game held by the person by whom the game was taken;
  - (c) The name of the Fish and Game Region by which that licence was issued;
  - (d) The name of the Fish and Game Region in which the game was taken; and
  - (e) The date on which the game was taken.

##### **2 Waiver of Restrictions on Baiting for Waterfowl**

A person<sup>2</sup> may hunt or kill game of the family Anatidae (waterfowl) during the open season for game in all Fish and Game Regions, except Auckland/Waikato, where food has been cast, thrown, placed or planted any time during the year. In the Second Schedule, Auckland/Waikato Fish and Game Region, Special Condition 4(9) applies instead to restrictions on baiting.

##### **3 Magazine Shotguns**

A person may hunt or kill game birds, as specified, in any Fish and Game Regions with any magazine shotgun of a calibre 10 gauge or smaller, which includes magazine extensions<sup>3</sup>, other than in the:

- (a) Auckland/Waikato Fish and Game Region;
- (b) Eastern Fish and Game Region;
- (c) Hawke's Bay Fish and Game Region;
- (d) Wellington Fish and Game Region;
- (e) Nelson/Marlborough Fish and Game Region;
- (f) West Coast Fish and Game Region.

For these six Regions special conditions in the Second Schedule apply.

<sup>2</sup>Section 17 of the Wildlife Act 1953

<sup>3</sup>Amended notification to section 18(1)(c) (iii) and (v) of the Wildlife Act 1953 as authorised by the Minister of Conservation under section 18(1) of that Act

#### **4 Shot Size**

No person shall use, in any shotgun used for the purposes of hunting and killing game, any cartridge containing any shot size having a larger retained, per-pellet energy at 90 metres than lead BB.

#### **5 Use of Lead Shot Prohibited**

(1) No person may possess lead shot, or use lead shot, while hunting or killing waterfowl within 200 metres of open water, with any gun using a 10 or 12 gauge cartridge. Non-toxic alternative shot may be used, including steel.

(2) For the purposes of this requirement, “waterfowl” means any of the following game species:

Black swan (*Cygnus atratus*)

Grey duck (*Anas superciliosa*) and any cross of that species with any other species, variety, or kind of duck

Mallard duck (*Anas platyrhynchos*) and any cross of that species with any other species, variety, or kind of duck

Paradise shelduck (*Tadorna variegata*) also known as Paradise duck.

Spoonbill duck (New Zealand shoveler) (*Anas rhynchotis*)

Pukeko (*Porphyrio porphyrio melanotus*)

(3) For the purposes of this requirement, “open water” means either:

(a) any area of land or seabed covered permanently or seasonally by water wider than 3 metres; or

(b) any area which is temporarily covered by water wider than 3 metres at the time of such possession or use, and that is contiguous to an area referred to in paragraph (3)(a).

#### **6 Shotguns of a Bore Smaller Than 12 Gauge and Muzzle Loaders Exempt in Relation to Use of Lead Shot**

Hunters may use lead shot in shotguns of a bore less than 12 gauge (including 16, 20, 28, 410) or muzzle loaders for the 2017 season.

#### **7 Camouflaged Rowboats**

A person<sup>4</sup> may hunt or kill game within the following Fish and Game Regions, from unmoored camouflaged rowboats, subject to the excluded periods for the regions specified below:

Northland – no excluded period

Auckland/Waikato – excluding 6 and 7 May 2017

Eastern – excluding 6 and 7 May 2017

Hawkes Bay – excluding 6 and 7 May 2017

Taranaki – no excluded period

Wellington – excluding 6 and 7 May 2017

Nelson/Marlborough – no excluded period

<sup>4</sup>Section 18(1)(f)(vi) of the Wildlife Act 1953

West Coast – no excluded period

North Canterbury – excluding 6 and 7 May 2017

Central South Island – excluding 6 and 7 May 2017

Otago – excluding Clutha River 6 to 14 May 2017 inclusive

Southland – no excluded period

## **8 Restriction on Taking of Game**

No person shall use any vehicle propelled by mechanical power (including motorised watercraft)<sup>5</sup> to chase or kill game, except in such circumstances and at such times as authorised by the Conservation Act 1987 and Wildlife Act 1953.

## **9 Pegging Day**

- (1) Stand claimants who claimed and occupied a stand during the 2016 Game Season may claim that stand at any time prior to pegging day (up to 10.00am on 9 April 2017) following the purchase of the 2017 game licence. If you are in the Auckland/Waikato Region, then the above mentioned applies **only to Adult Whole Season Licence Holders** and does not apply to Junior Licence Holders as it does in all other Fish and Game Regions.
- (2) Otherwise, unclaimed stands can only be claimed any time after 10.00am on 9 April 2017 in all Fish and Game Regions.
- (3) A stand may be claimed by planting on it a stake having either a board or identifying label attached, plainly identifying the name of the claimant and the number of his/her licence. The hunting stand claim tag provided with the licence must be completed with the name of the claimant and affixed to the board or identifying label.
- (4) The licence holder claiming a stand must be present in person at the stand when marking it up.
- (5) No one can claim more than one stand.
- (6) A stand cannot be claimed closer than 90 metres to a stand already claimed by another person without that person's consent.
- (7) Any stand not occupied by the claimant within one hour after the opening hour of hunting, on any day, can be occupied by another licence holder for the remainder of the day.

## **10 Conditions**

These conditions will expire at the end of the open season for game specified under the Second Schedule for each Fish and Game Region.

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<sup>5</sup>Section 18(1)(f)(v) of the Wildlife Act 1953

## SECOND SCHEDULE

### 2017 Game Season Conditions

#### HAWKE'S BAY FISH AND GAME REGION

Season Species	Season Duration (dates inclusive)	Daily Bag Limit	Hunting Area
Mallard/grey duck	6 May to 18 June 2017	8	All areas
NZ Shoveler duck	6 May to 18 June 2017	2	All areas
Paradise shelduck	6 May to 2 July 2017	10	All areas
Pukeko	6 May to 27 August 2017	10	All areas
Black swan	6 May to 2 Jul 2017	3	All areas
California quail	6 May to 27 Aug 2017	10	All areas
Cock pheasant	6 May to 27 Aug 2017	2	All areas excluding upland game properties with special conditions specified in clause 5 for the region.
Pheasants, both sexes	6 May to 27 Aug 2017 1 April 2018 to 4 May 2018	No limit	Upland game properties with special conditions specified in clause 5 for the region
Red legged Partridge	6 May to 27 Aug 2017 1 April 2017 to 4 May 2018	No limit	Upland game properties with special conditions specified in clause 5 for the region
Pheasants, both sexes	28 Aug to 24 Sept 2017	No limit	Upland game properties with special conditions specified in clause 4 for the region (junior hunters only)

#### Shooting Hours

6.30am to 6.15pm.

#### Decoy Limit

No limit.

#### Magazine Extension

No person may hunt or kill game birds, as specified, within the Hawkes Bay region with any magazine extensions on a shotgun of 10 gauge or smaller (including 12, 16, 20, 28, 410). Magazine shotguns must be restricted in such a way that the shotgun is incapable of holding more than two shells in the magazine, with no more than 3 shells in the magazine and chamber combined at any one time.

### Upland Game Properties with Special Conditions

**Whanawhana Trust Property:** Lots 2 and 3 DP 24970, namely that area north and south of Whanawhana Road, Whanawhana, bordered by the Ngaruroro River in the South and the Otamauri stream in the North. The Whanawhana Trust property is owned by the Whanawhana Trust.

**Tuna Nui Station:** Bounded by Flag Range Road to the east, the Waikonini Creek and Rauwhenua Forest in the west and north respectively and the Napier-Taihape Road to the south. Tuna Nui Station property is owned by the Andrew Russell Trust.

**Ngamatea Station:** Being the property north of the Napier-Taihape Road and bounded by the Taruarau River to the east, the Rangitikei River to the west and the Waingakia Stream to the north.

It is defined as that area encompassed within a 500m radius of the following latitude and longitude reference points:

<i>Latitude</i>	<i>Longitude</i>
39 21 25.776 S	176 04 51.799 E
39 22 30.711 S	176 04 50.521 E
39 25 54.972 S	176 06 56.828 E
39 27 05.932 S	176 07 12.598 E
(World Geodetic System 1984)	

Ngamatea Station is owned by the Apatu-Ngamatea Trust.

**Highland View:** Section 7 Part Section 1 Part Lot 1 DP8721 Lots 1 and 2 DP 16047, Part Lot 1 DP 16143 Blocks 111 1V Matapiro Survey District – Houhere located on Flag Range Road, Sherenden. Highland View is owned by the Watson Family Trust.

**Wharehunga:** Lot 3 DP 339686 Section 13 Block V111 located on 93 Groome Road, Waipukurau. The property is owned by the McCormick Trust.

## **HUNTING IN THE HAWKE'S BAY**

The Hawkes Bay Fish & Game region is defined by river catchments, extending north to the Mohaka, west to the Ngaruroro, and southwest to encompass the Tukituki systems, with the southern border reaching the Tautane Stream just south of Cape Turnagain.

### **WATERFOWL**

The mallard, grey duck and hybrids are the most popular game birds of the region. These species respond well to calling and decoying and can be found on most of the region's rivers, streams, dams and lakes. Shoveler are a transient population for most of the season and are renowned for their fast flying and elusiveness.

There are extensive hunting opportunities in the river beds of the region. Access is good and well-marked with signs.

A little time spent checking out backwaters pre-season can pay dividends during the season.

Paradise shelduck are wide-spread and can be hunted successfully in most locations. Low-lying farmland with water nearby is ideal for hunting using silhouette decoys. If you want to target parries, the pasture lands and river beds are a good place to start. Most landowners are only too happy for hunters to target parries on pasture if they are approached and asked first.

The Hawkes Bay region administers a number of Controlled Shooting Areas throughout the region. Periodically vacancies arise, creating a wetland enhancement and shooting opportunity for local shooters. If you want to shoot this season but don't have anywhere to hunt, give our local Fish and Game office a call.

### **UPLAND GAME**

Hawkes Bay hosts a good population of ring-necked pheasant and varying numbers of California quail, with the best results achieved in scrubby river margins and forestry plantations with blocks of young trees. Pheasants are predominantly hunted in our major river systems with the Waipawa, Tukituki, Ngaruroro and Tutaekuri normally well worth a look. The best hunting is generally where good cover and watering opportunities are found (i.e. river basins), especially where these areas border orchards and/or assorted cropping areas. For most of these areas a dog is recommended as an easy way to cover ground effectively.

Every year forestry blocks are available for use by upland game bird hunters. This is possible through the assistance of Matariki and Pan Pac Forest managers. The blocks offer weekend hunting only, and for this reason are usually productive and worth applying for. Access to these blocks is administered through our Fish & Game office by way of a balloted permit system. Balloting of these blocks is advertised in early April in the Hawkes Bay Today and Central Hawkes Bay Mail. If you are interested in applying, fax us a copy of your 2017 game bird hunting licence along with your name, address and phone number - along with the same details for any companions you will take. Include the make, model colour and registration number of the vehicle you will use. For further information contact the Game Farm office.

### **RECENT CHANGES TO THE REGULATIONS**

- Compulsory ban of magazine extensions for shotguns to hunt or kill game.
- Voluntary total shotgun capacity of three shots. Hunters in the Hawkes Bay Region are encouraged to observe a voluntary limit to magazine shotguns capable of holding no more than three shells with no more than two shells in the magazine and one shot in the chamber.

A voluntary phase-in period is in place for the 2016 seasons, with it to become compulsory in the 2017 season.

### **A COUPLE OF THINGS TO REMEMBER**

Access is a privilege not a right so if in doubt, please ask! Land owners frequently have paradise duck and swan problems and often appreciate flocks being dispersed by hunters. Often they might offer the opportunity to shoot a vacant pond. In any case the personal courteous approach is by far your best bet.

Please do not leave the bodies or parts of shot game on the hunting ground. If carcasses are left in the field it can encourage unwanted predators as well as ill feeling from other hunters and the non-hunting public. Please make yourself familiar with the Closed Game Areas and Wildlife Refuges scattered throughout Hawkes Bay.

### **WILDLIFE REFUGES**

1. The bed of the Tuki Tuki River between Waimarama Bridge and a line running from the north of the Mangangara Stream to the road at the southwestern corner of Section 9 and 15 in the Te Mata Survey District (8km upstream)
2. Lakes Tutira, Orakei, and Waikopiro and certain surrounding land
3. Horseshoe Lake, Elsthorpe
4. The property of R H, J R, and T R Hartree, Puketitiri
5. The Westshore Ponds
6. The spit south of the mouth of the Ngaruroro River
7. Rakautana Forest, Waikoau
8. Pauhanui Bush, Gwavas Station, Tikokino Bay

### **POACHING PROBLEMS?**

We have set up a 0800 POACHING (0800-762-244) number. If you witness any offending let us know as soon as possible.

### **WETLAND CREATION**

For information and advice on wetland creation contact the staff at your local Fish & Game offices. Wetlands in the Hawkes Bay Region are now rare. In some parts less than 1% of the original wetlands remain. The Habitat Trust fund is one source of funding for enhancement, purchase or development of wetlands. If you have a proposal to create or enhance a large area of wetland we may be able to assist you obtaining some funding.

### **LICENCES**

You can now order your game licence through our website [www.fishandgame.org.nz](http://www.fishandgame.org.nz)



## Appendix 2

### 2.1 Mallard and Grey Duck (greylard)

- (i) *That Council confirms it will revert to the use of a threshold approach for setting mallard and grey duck harvest regulations (where grey duck are treated as mallards due to the difficulty in distinguishing between the species). (15/11/11.1)*

*Bates/Lumsden*

- (ii) *That the threshold levels are set at 100,000 and 200,000 such that at or below 100,000 a set of restrictive conditions applies; above 100,000 and at or below 200,000 a set of intermediate harvest regulations applies; and above 200,000 a relaxed set of conditions will be applied. (15/11/11.2)*

*Bates/Lumsden*

- (iii) *That Restrictive conditions for the 2016 game season shall consist of a 6-week season with a bag of 6 mallard and grey duck (unless monitoring in January reveals there has been a significant collapse in the populations in which case staff are authorised to reduce the bag limit to 3-4 birds if deemed necessary); Intermediate conditions shall comprise a 6-week season with a bag of 8 mallard and grey duck; and Relaxed conditions shall comprise an 8-week season with a bag of 10 mallard and grey duck. (15/11/11.3)*

*Mackie/Bates*

### 2.2 Threshold Criteria for Paradise Shelduck

**Table 1: Hawkes Bay Paradise Shelduck threshold**

LONG TERM TREND	CONSTRAINT
Negative i.e. population declining	Restricted
Zero i.e. population stable	Intermediate
Positive i.e. population growing.	Relaxed

**Table 2: Hawkes Bay Paradise Shelduck season conditions**

SEASON	APPROPRIATE SEASON DURATION AND BAG LIMIT
Restricted	Restrictive season conditions, A 4-bird limit with the season length the same as the mallard.
Intermediate	Intermediate conditions, season length the same as the mallard & a 10 -bird limit.
Relaxed	Relaxed conditions, season length the same as the mallard & a 12-bird limit.

### **2.3 Threshold Criteria for Black Swan**

**Table 3: Hawkes Bay Black Swan threshold levels**

POPULATION SIZE	TREND	SEASON CONDITIONS
Low (below 1,000)	Negative	Restricted
Low (below 1,000)	Zero	Restricted
Low (below 1,000)	Positive	Restricted
Moderate (between 1,000 and 3,000)	Negative	Intermediate
Moderate (between ,1,000 and 3,000)	Zero	Intermediate
Moderate (between 1,000 and 3,000)	Positive	Relaxed
Greater than 3,000	Negative	Relaxed
Greater than 3,000	Zero	Relaxed
Greater than 3,000	Positive	Relaxed

**Table 4: Hawkes Bay Black Swan season conditions**

SEASON	APPROPRIATE SEASON DURATION AND BAG LIMIT.
Restricted	Restrictive season conditions, closed season.
Intermediate	Intermediate season conditions, A 3-bird limit, with the season length the same as the mallard.
Relaxed	Relaxed conditions, 8-week season with a 5-bird limit.

## 11.0 INFORMATION FOR THE 2016-2017 DRAFT PERFORMANCE REPORT

Ref: 8.03.04

19 September 2017

### **1. Purpose**

To review the draft Chairman's report, Statement of Service Performance report and draft Financial Statements for the 2016-2017 Performance (Annual) Report.

### **2. Background**

The Performance Report for the 2016-2017 year will be presented to the public annual general meeting to be held 28 November 2017 as per the requirement of Sections 26W and 26ZD(7) of the Conservation Act, 1987.

The annual Performance Report contains a Statement of Service Performance (SOSP) so that readers can assess the performance of the Council against the targets set in the 2016-2017 Operational Work Plan (OWP). The Performance Report aligns with the OWP to clearly show actual outcomes against targets identified in the annual work planning process.

The purpose of this paper is to enable the early consideration of the material being developed for inclusion in the Performance Report. A draft of the SOSP has been prepared, along with draft unaudited Financial Statements, and these have been circulated to Councillors prior to this meeting. The draft Chairman's report is also included. The 2014-2015 Financial Statements have been prepared under a new set of accounting standards for Public Benefit Entity Simple Format Reporting - Accrual (Public Sector) (PBE SFR-A(PS)).

The reports will be revised after Council consideration then compiled into the final Performance Report. This then needs to be approved at the 28 November 2017 meeting held immediately prior to the public annual general meeting where the Performance Report is presented to the public.

### **3.0 Recommendation:**

***3.1 That Council receives the draft reports comprising the Statement of Service Performance, Chairman's reports and draft Financial Statements for the 2016-2017 year, and identifies any changes required before finalising the Performance Report for the 2016-2017 year.***

## **12.0 HUNTING GAME BIRDS WITH TRAINED AUSTRALASIAN HARRIERS**

**Ref: 1.07.03**

**27 September 2017**

### **1. Purpose**

To discuss whether the New Zealand Falconers Association can use trained Australasian harriers to hunt game birds in the Hawkes Bay Region.

### **2. Background**

The New Zealand Falconers Association (NZFA) has worked with both the Eastern and Auckland/Waikato Fish and Game Regions to enable the hunting of game birds with trained Australasian harriers held under permit from the Department of Conservation for the purposes of falconry.

The NZFA now has an experienced and permitted falconer residing in the Hawkes Bay region. The NZFA are seeking a change to the Hawkes Bay Fish and Game regulations from the 2018 season onwards to allow members to hunt game birds using harriers. They are still required to purchase a current game bird licence and habitat stamp and be bound by the game bird regulations in the same manner as other hunters. The NZFA seeks no other change to the game seasons or bag limits. Game birds taken in other regions have all been pukeko. The full letter dated 25 September 2017 has been included in the Papers for Information.

### **3. Recommendation**

***3.1 That Council considers the request from the NZFA and decides upon whether to include a change to the method of take in the 2018 game bird regulations.***

**13.0 LIAISON OFFICERS REPORTS**

**13.1 EAST COAST/HAWKE'S BAY CONSERVATION BOARD**

**13.2 REPORTS FROM OTHER AGENCIES**

**13.3 REPORTS FROM NEW ZEALAND COUNCIL**

## 14.0 OPERATIONAL REPORTS

### 14.1 MANAGEMENT REPORT

3 October 2017

#### SPECIES MANAGEMENT

##### **Regional Didymo Surveillance**

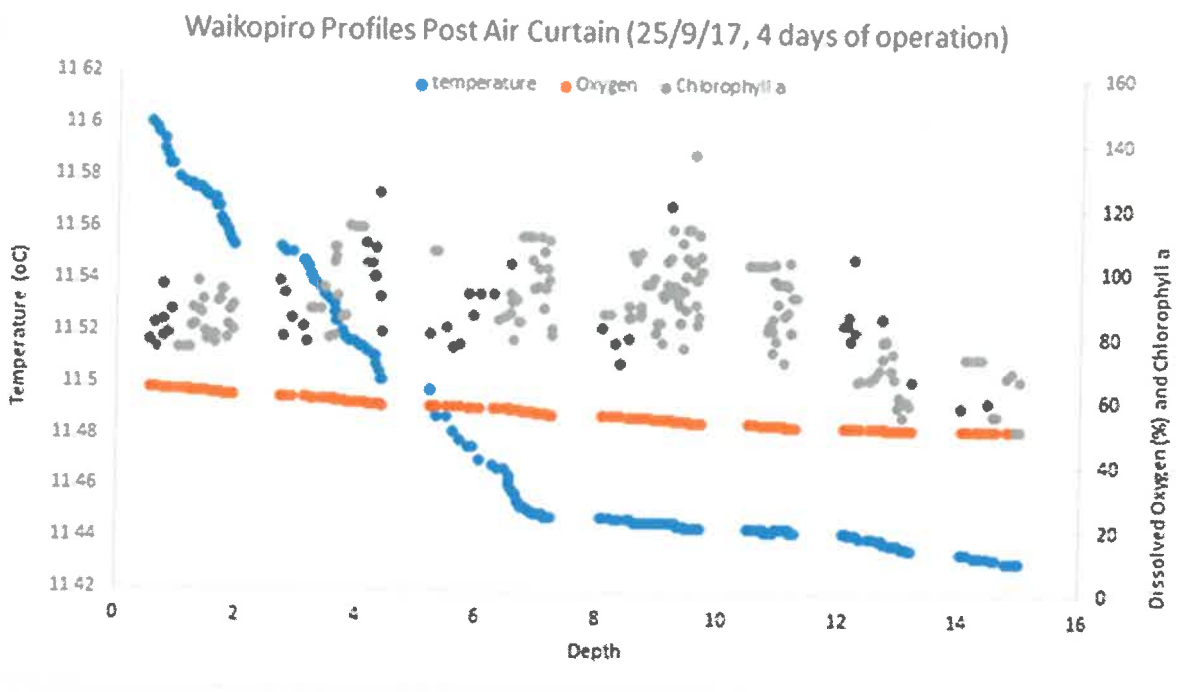
Didymo sampling was completed during August on both the Ngaruroro and Tutaekuri rivers.

##### **Lake Tutira**

The autumn 2017 liberation of trout into Lake Tutira was postponed earlier this year due to conditions within the lake but was completed on Friday 8 September 2017 and completes the 2016/17 planned liberations. Approximately 500 trout were released into Lake Waikopiro with assistance from school kids from the Tutira school.

A bubbler aeration system was installed during September to disrupt the formation of algal blooms in Lake Waikopiro. If successful, a larger system could also be installed into Lake Tutira in the future. Some of the trout liberated into Waikopiro have been floy-tagged so that we can monitor their growth while the bubbler system is in operation.

*Graph showing temperature, dissolved oxygen and chlorophyll in Lake Waikopiro over the first 4 days of bubbler operation courtesy of HBRC.*

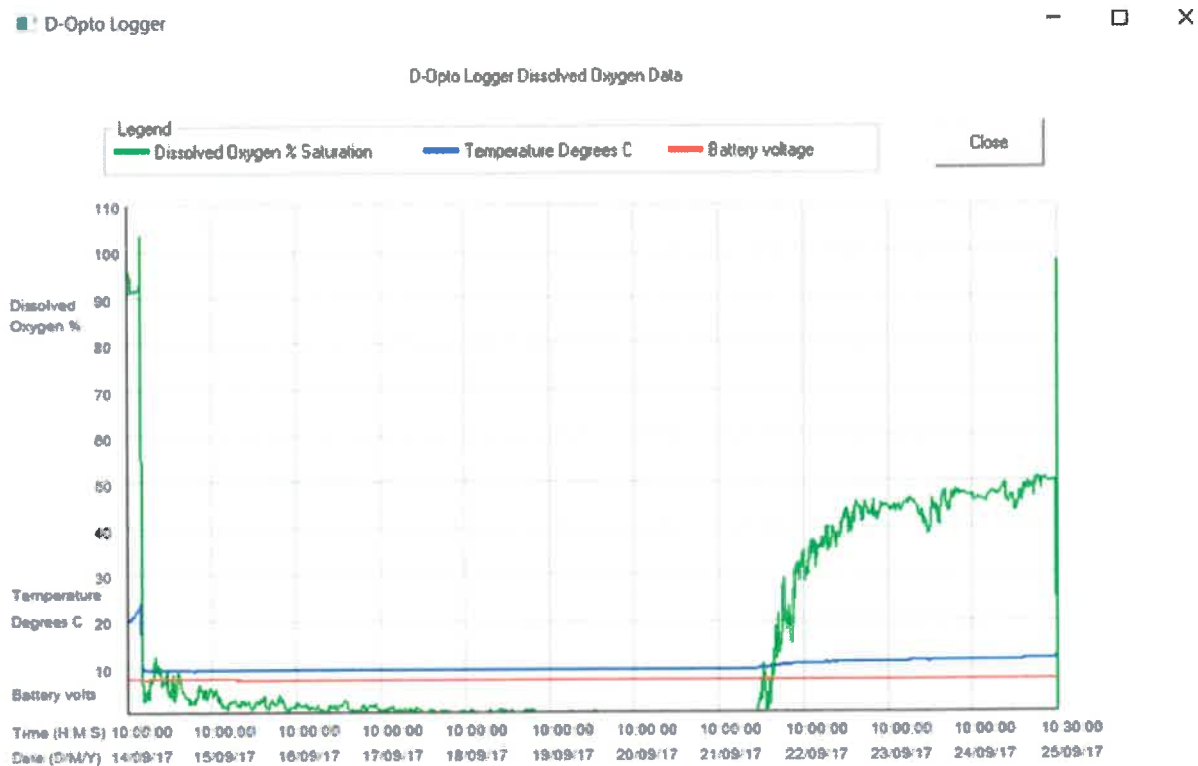


The above graphs shows that the stratification of Lake Waikopiro that had been occurring since early September was starting to reverse due to the operation of the bubbler system. Algal cells (chlorophyll) were distributed throughout the lake after the bubbler had been running for a few days in comparison to just the upper 2 metres prior to it being switched on which is encouraging.

The temperature below 7 metres appears isothermal and is the same temperature from here down to the bottom indicating that the hypolimnion (lower layer of water in a stratified lake) is being mixed. The temperature difference above 7 metres is warming from solar energy which is warming the epilimnion (upper layer of water in a stratified lake) faster than the mixing. The temperature difference is small and so mixing will catch up and the entire water column should become isothermal once destratification occurs. Ten days of mixing via the bubbler should provide us with more data than just a couple of days but it is encouraging so far.

The dissolved oxygen was at 11% before the bubbler started and this increased to over 50% once the bubbler was operating. That should maintain the iron binding of phosphorus in the sediments so the lake should be depleted in bioavailable phosphorus for algal growth. At 50% saturated, the whole lake depth is available for aquatic biota including trout.

*Dissolved oxygen and temperature from the bottom waters at Lake Waikopiro courtesy of HBRC.*



Bottom water dissolved oxygen at Waikopiro was low prior to the air curtain being turned on (21 September) but has risen to between 40-50% as shown in the above graph.

The next round of hydrilla monitoring is scheduled to occur in October.

Staff attended a planting day at the southern end of Lake Tutira.

### **Data watch returns for the 2016-17 fishing season**

A total of 6 data watch tags were returned during the 2016/2017 fishing year. Only two trout were actually caught during the 2016/17 season. The licence draw for returns of data watch tags from Lake Tutira was undertaken by Eastern Region staff and the winners were Kane Wrigglesworth and Barry Robertson, both from Napier.

### **River fisheries creel surveys**

Anglers are being encouraged to complete online angling diaries now that the survey has been refined and set up for the new fishing season.

### **Game Bird Research**

Staff made changes to the draft 5 Year Strategic Waterfowl Management Plan due to comments received from Hawkes Bay Fish & Game Councillors and Fish & Game staff. We have met with several landowners interested in developing long-term monitoring on habitat enhancement projects on their property. These monitoring sites include 40–50 stock ponds that are in the process of being fenced and planted to provide waterfowl habitat and a 500m stretch of drains that will be planted to provide game bird cover. These projects are in the very early stages, but fall within the scope of the 5 Year Strategic Waterfowl Management Plan. We will be developing monitoring protocols for these properties over the next few months.

### **Waterfowl Monitoring Programme**

Staff conducted the annual national shoveler surveys on the 7<sup>th</sup> and 9<sup>th</sup> of August (see Papers for Information for report).

### **Game Bird Hunter Survey**

Game bird hunter surveys were completed for the 2017 game bird hunting season.

### **Game Bird Control**

We issued 2 permits to disturb for Pukeko crop predation issues. Ten new bird pen frames have been constructed for game bird control and duck banding purposes.

### **Game Farm Operations**

Staff have continued to maintain the regrowth of the raupo after the recent working bee in the pond to ensure that it remains under control. The trout in the pond are recovering well. Funding has been approved from the Game Bird Habitat Trust for the creation of an educational wetland in the neighbouring maize paddock and staff will begin formulating a long-term plan for the Game Farm site.

### **Game Farm Maintenance**

Work has continued to organise the old office building and two shelving units were purchased to store books and historical information. A lockable metal cabinet was purchased to store seized fishing items and has been set up.

Spouting and downpipes have been replaced on the front of the double garages and on both the front and rear of the hatchery building. Existing spouting had rusted out. The front door of the hatchery has been repainted.

The four sheds have been tidied up inside thanks to volunteers and the vegetation around the sheds has been maintained. Doors have been repaired, painted and secured and excess wire has been removed from the front of the sheds.



## **Liberations**

A liberation of 50 floy-tagged rainbow trout was completed at Lake Hawkston on 8 September when the tanker brought trout over for the Tutira liberation. A cradle for the oxygen cylinder has been constructed. One hundred 2-year old trout were added to the Game Farm pond for future kids fishing events and junior workshops.

## **HABITAT PROTECTION AND MAINTENANCE**

### **RMA Planning**

On the 11<sup>th</sup> and 12<sup>th</sup> of September, staff were in the Environment Court over the proposed definition of wetlands in Plan Change 5. We expect to hear a decision by November/December 2017.

Staff continue to attend TANK and are also involved in the Wetlands and Lakes and Water Augmentation Working Groups. The current focus of the TANK group is around ground water modelling and native fish habitat models.

Staff provided comment on the draft East Coast Hawkes bay Conservation Management Strategy.

Staff were interviewed by an independent contractor, Christina Robb hired by the Hawkes Bay Regional Council to evaluate the implementation of Plan Change 6.

### **Consent Applications**

The application by Central Hawkes Bay District Council to discharge municipal sewage after treatment in the Otane oxidation pond to water, land and air has been granted. The following condition was added by Fish and Game:

*“The consent holder shall investigate and assess the feasibility of land based disposal (in full or in part) of the treated wastewater. This assessment shall include consideration of the feasibility of installing a constructed wetland downstream of the discharge point. The assessment shall consider the costs, benefits and practicability of land disposal and wetland treatment options. This report shall be provided to the Council (Manager Resource Use) **within 10 years** of the consent being granted.”*

### **Ngaruroro Water Conservation Order**

Latest update provided by Alistair Beveridge from the Catalyst Group.

- The Ngaruroro/Clive WCO application was publicly notified on 24 July 2017
- The notification period ended on 24 August 2017
- A total of 388 submissions were received, split roughly 50:50 in support/opposition. The bulk of the opposing submissions were for the lower catchment (downstream of Whanawhana), and related to concerns about what impact the WCO might have on water supply (surface water and groundwater).
- A pre-hearing meeting of the applicants and submitters was held on 15 September 2017. The purpose of the pre-hearing was to clarify a number of procedural matters, and seek guidance on future steps.
- It was confirmed on Tuesday (3 October) that the hearing will be split. The upper catchment (upstream of Whanawhana) will be heard first, with the hearing starting on 14 November 2017. Prior to this, applicant evidence needs to be filed with the special

tribunal by 20 October (this includes the Fish & Game team), and submitter evidence by 27 October. Caucusing of experts will take place between 28 October and the hearing starting. For the hearing, the applicants will present their evidence first, followed by supporting submitters, then opposing submitters.

- The second part of the hearing will be delayed until after May 2018. This date was chosen as it is the expected deadline for HBRC's delivery of a surface/groundwater model for the Heretaunga Plains (which is being prepared for the TANK process). Details for the second part of the process will be released at a later date.

As you can see from the above, things are moving at pace. As indicated by the special tribunal, all future dates are subject to change at short notice. The best place to keep informed about the process, and view all materials related to the process is the dedicated webpage <http://www.epa.govt.nz/RESOURCE-MANAGEMENT/WCO/Pages/default.aspx>

Much of the opposition to the WCO is misinformed, principally because parties have misinterpreted the intent of the WCO and its potential impact. The intent of the WCO is to protect the various outstanding values that currently exist within the catchment. These values exist alongside current land and water use. The draft WCO order seeks to lock in the status quo in terms of water usage, water quality, and operation of the Ngaruroro flood control scheme as a bottom line, thereby preventing any further degradation of the catchment and its values. The minimum flow and water allocation limits included in the order come directly from HBRC's operative regional resource management plan. As such, the WCO isn't really changing anything in terms of water management in the catchment, therefore claims the WCO will put HB growers out of business, leading to widespread job losses, is patently false.

The order would not prevent HBRC, TANK or any other organisation working to improve the current state of the values.

We have been asked on numerous occasions why we don't just leave management of the Ngaruroro/Clive rivers to TANK. The reasons we have not taken this path include:

- The WCO application started before TANK
- TANK has not identified any outstanding values – therefore has not identified those things it must protect above all else (as is required by the NPS-FM)
- TANK feeds into a regional plan process which is then subject to political decision-making processes and hearing/appeal processes
- Any TANK decisions are only binding on HBRC for a period of 10 years, after which they are up for review/negotiation again
- In contrast, WCO exist in perpetuity, and operate outside of 3-year councillor election cycles, changes in council managers, and changes in community values.

Staff got the opportunity to fly into the upper Ngaruroro River to see the river from Whanawhana up to the Boyd and the Taruarau River.

### **Reserves Management**

Staff have contacted the Heretaungata/Tamatea Trust over the management of Lake Pirumu. Discussions will be ongoing as we develop a management plan for the lake as is required by the Office of Treaty Settlement.

### **Maintain and Enhance Game Bird Habitat**

Staff are currently working with the Hawkes Bay Regional Council Science Team to address some game bird habitat issues. We have met with them to discuss how we can assist them with the enhancement and restoration of the State of the Environment Wetlands in the Tukituki catchment, monitoring water levels in Lake Runanga, and drain plantings. We have also met with the Hawkes Bay Regional Council Land Management staff to develop a working relationship with them to provide landowners with advice on land management practices that enhance game bird habitat. We have been in discussion with Iwi over the future management plan for Lake Poukawa.

Native wetland plants were provided to three landowners who are creating waterfowl habitat in the Central Hawke's Bay area. Staff continue to work with landowners and the Hawkes Bay Regional Council Land Management staff to provide advice on habitat management. We are working with several landowners who are attempting to create waterfowl habitat in stock water ponds and one landowner wanting to create habitat along a drain.

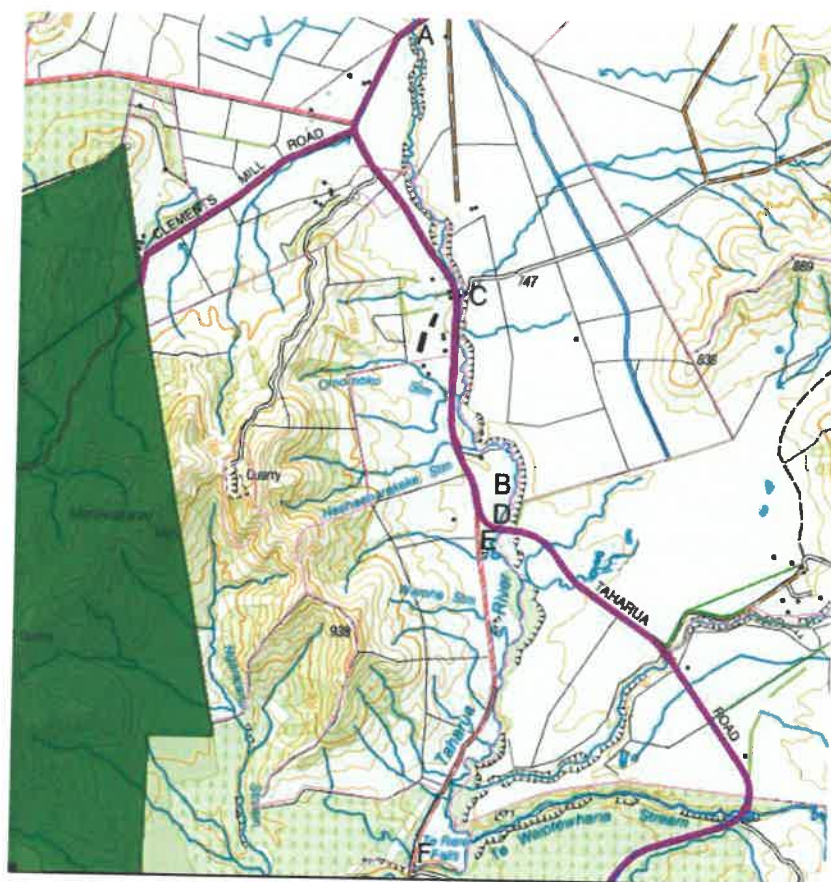
### **Sports Fish and Game Management Plan**

Staff have been producing draft chapters on the Sports Fish and Game Management Plan and these are being reviewed and the plan compiled by a contractor. A draft plan has been included in the Papers for Information and it is planned to circulate this out for wider consultation later this year.

## **ANGLER AND HUNTER PARTICIPATION**

### **Maintain and enhance access**

Staff have been in communication with the Walking Access Commission regarding access at the Taharua River at Taharua Farm. The WAC have been in discussions with the owners about access arrangements, practical routes along the river and signage. About 6 F&G signs would be required plus 3 location map signs at key locations. Staff are working with the WAC and the owners to promote these future access opportunities.



#### **Hunter ballots**

Staff are planning to meet with Pan Pac to discuss upland game ballot opportunities next year.

#### **Electronic Newsletters**

Staff have prepared Reel Life and Both Barrels newsletters and these have been shared on our Facebook page to increase the target audience.

#### **Fish and Game magazine and newsletters**

Pre-season fishing newsletter mailed out to Hawkes Bay anglers.

#### **Fish and Game website**

Website updated as required and link fixed to HBRC river level monitoring pages. Update provided on the recent junior shoot. Staff received website training during Richard Cosgrove's visit in early September. Staff have updated the region's Facebook page and are trying to increase the numbers of followers of the page and use it as a format to inform anglers and hunters of current updates and items of interest. Currently sitting at 322 page likes which is up on the 91 likes for the same period last year.

#### **Children's fishing programme**

Next kid's fishing day planned for 3 March 2018.

#### **Angler/Hunter training**

A successful junior shoot for 9 juniors was held on Father's Day 3 September 2017 at Tuna Nui station. The 9 juniors had been randomly selected from junior licence holders that had purchased a junior hunting licence before the end of July 2017. The day started with a cooked breakfast and was followed by an in-depth safety brief before the juniors climbed into the

Unimog and got the opportunity to shoot on a pheasant preserve. The juniors got to experience four separate drives in overcast conditions but they all did exceptionally well. A big thank you to everyone involved for making the day such a success and to the numerous volunteers that gave up their time. Thanks also to Tuna Nui station and NZ Game Birds for supporting this junior shoot. A video of the day was created by Fish and Game's New Zealand's Communications Advisor, Richard Cosgrove, and posted on Facebook receiving over 12,000 views. Positive feedback has been received.

Richard Cosgrove – F&G Communications Advisor has also created a short video on catch and release techniques filmed at the Game Farm with support from Andrew Horrell. This was posted on Facebook prior to the start of the new fishing season to promote best practice when handling trout.

Information packs have been sent out to novice anglers and those wanting to return to the sport.

### **Angler/hunter Enquiries**

Staff continue to field and process enquiries from anglers and hunters.

### **Fish and Game club communications**

Staff presented the results of the summer's online angling diary to the Hastings Angling Club at their August meeting. Staff are working with the club to collect data from other angling clubs visiting the Hawkes Bay region to fish.

### **Fish and Game Huts**

The smoke alarm was tested and the fire extinguisher checked by Wormald in September.

## **PUBLIC INTERFACE**

### **Statutory Liaison and Political awareness**

Staff attended the Maungaharuru Tangitū Trust Tutira Mai Nga Iwi Governance Group Hui in August. Staff attended the Predator Free 2050 event held by DOC in Napier. As this programme becomes established, there will be increasing opportunities to become involved and seek funding.

Staff are working with Iwi on the management of Lake Poukawa, Lake Pirumu, and the Water Conservation Order. Over the past two months we have had several meetings with Hawkes Bay Regional Council staff including the Land Management, Resource Management, Pest Management and Policy Groups. We were involved in the development of the Hawkes Bay Biodiversity Strategy and will be involved with its implementation. Staff continue to attend the Te Taiao meetings.

### **Public Communications**

Staff provided comment to the CHB Mail regarding gravel beach raking in the region's local rivers.

### **Public Promotions**

Staff have sent complimentary 2017/18 Fish magazine, newsletter, regulation booklet and licence categories price & information sheets to local fishing guides, local high schools and the regions libraries and i-sites,

Staff are intending to have a stand at the Hawkes Bay A&P show on 19 and 20 October.

### **Education**

Staff had a visit from Paki Paki primary school children here at the Game Farm on 14 September to learn about wetlands and the creatures that live within them. This was part of a multi-agency freshwater program to educate school children on the importance of protecting our freshwater resources. Staff gave a presentation on wetlands and wildlife adaptation to wetlands.

## **COMPLIANCE**

### **Ranging and Training**

Staff are working through initial Honorary Ranger applications for two new Rangers. It is hoped to get these two new Rangers on a 2-day Ranger Safety course in the next couple of months along with another new Ranger that is awaiting the full two-day training. A pre-opening day training night was held at the Game Farm for those Rangers involved with the opening of the new fishing season and covered some basic training. A new seized gear cupboard was purchased to house seized fishing rods and equipment.

### **Contacts 2016-2017 season (1/9/2016 to 31/8/2017)**

During the 2016-2017 season, Rangers made 209 contacts with anglers (118) and hunters (91). This is up slightly on the 175 contacts made during the 2015/16 season. Results of the 2016/17 compliance efforts are shown in the two tables.

<b>Offences for the 2016/17 season</b>	<b>Number of offenders</b>
Fishing without a licence	7
Providing false details	2
Obstruction	1
Hunting without a licence	3
Using wrong firearm to hunt game birds	2
Killing protected bird	1
Using unpinned shotgun	4
Hunting game birds not in flight	1

<b>Outcome</b>	<b>Number of offenders</b>
Warning letter	4
Reparation	9
Prosecution	2
DOC to pursue	1

A young male was found to have shot a pheasant with an air rifle while it was not in flight during August 2017. He was later interviewed and offered reparation for the two offences. This file is now closed.

#### **Contacts 2016-2017 Season (1/9/2017 to 2/10/2017)**

So far this season, Rangers have made 31 contacts with anglers.

#### **Opening Day Summary**

Thankfully the rain held off and opening day wasn't a washout for trout anglers this year. A total of 8 Rangers were out ranging across the Hawkes Bay region on Sunday from the Mohaka catchment in the north to the Tukituki catchment in the south. We were fortunate to also have assistance from local Police that were keen to assist with our compliance checks and this was well received by anglers and local landowners.

A total of 31 angler contacts were made on the day with a couple of anglers being checked twice by Rangers on different rivers. The Mohaka River was running high with a green colour and anglers were hard to find at many of the key access points from the Blue Gums carpark down to Auroa Road. The Waipunga was also running slightly higher than normal and also had a slight tinge to it. Similarly, the Esk River was also up slightly with some colour. One angler checked on the Esk had caught a nice brown on a dry fly.

The Tutaekuri River was relatively clear with most anglers being encountered between Dampney Road and Dartmoor. Eight anglers were checked on the Mangaone River with reports of most anglers hooking between 5 and 20 trout each, all of which were returned. Anglers reported that the trout were of a good size but not in great condition but this is to be expected at this time of the year as many of these trout will have just recently finished spawning.

A good number of anglers were present on the Mangaonuku Stream with checks also completed on the Tukipo River and upper Tukituki.

Overall, it was great to see everyone enjoying the start of the new season and being licenced and compliant. Thank you to our Rangers that assisted on the day.

#### **Prosecutions**

Two offenders are still currently paying off their fines from the 2016/17 season to Hawkes Bay Fish and Game via the Courts.

## **LICENCING**

### **Licencing**

See Licence Sale Report for further details.

### **Increase Licence Sales**

Staff have actively promoted Fish and Game licences via Reel Life newsletter and on Facebook since new season licences have gone on sale. New season fishing licence sales are ahead of the same period last year.

### **Licence Agent Support**

Staff visited the agents prior to 2017/18 fish licences going on sale 18 August to update licence categories price cards, distribute the regulation booklets, display F & G posters and restock access pamphlets.

Staff have continued to advice and support with incoming phone calls from agents on licence categories enquiries, upgrades and sales matters.

### **New Zealand Fish and Game Liaison**

Attended the Managers meeting in Wellington on 15 and 16 August.

## **ADMINISTRATION**

### **Staff House**

New shower head and mixer unit have been purchased and fitted to the staff house shower. An extractor fan has also been purchased and fitted in the bathroom. Old broken trellis fencing has been removed from beside the single garage and the concrete courtyard has been water blasted. An air conditioning unit was installed on 21 August. The letter box has been painted by volunteers and grass seed has been sown out the front where previous vegetation had shaded the lawn.

### **Game Farm**

Grounds maintenance is ongoing with Ace Lawn Services contracted to mow the lawns at the Game Farm and the staff house every fortnight. Predator control is also ongoing around the Game Farm site. Volunteers from the local angling clubs kindly assisted with a morning working bee at the Game Farm to finish tidying up the vegetation in the front carpark on Thursday 10 August and again on 17 August.

### **Vehicles**

A 6-month vehicle self-inspection was carried out on both vehicles in mid-September. Both vehicles were cleaned inside and out during August.



## 14.2 HEALTH AND SAFETY REPORT

Ref: 9.01.07

3 October 2017

### 1. Background

As part of its commitment to Health and Safety and providing a safe workplace, the Hawke's Bay Fish and Game Council requires a report at each meeting describing:

1. Implementation and adherence to the Health and Safety policy/manual – including H&S as agenda item for staff & ranger meetings;
2. Monitoring and Reporting – in accordance with the Health and Safety plan;
3. Risk Management (identification and treatment) – any new issues or hazards that have arisen and how these have been addressed;
4. Training programme – information sharing and training of staff and volunteers;
5. H&S incidents – near misses or injuries sustained, plus updates on past events;
6. Recommendations.

### 2. August/September 2017 update

#### **1. Implementation and adherence to the Health and Safety Plan**

Weekly staff meetings have Health and Safety on the agenda as a standard item. Staff are given an opportunity to raise any issues, and as a team we develop a procedure to minimise the risks.

'Tailgate' forms are used when staff go out on field trips/ranging or when volunteers are assisting.

Staff are using a Fish & Game designed field intentions website to record their trip intentions when undertaking work in the field.

#### **2. Monitoring and Reporting**

##### **Work Place Accident Register**

*As at 19 September 2017*

Number of workplace injuries in 2017-2018 year	0
Number of workplace injuries in 2016-2017 year	0
Number of workplace injuries in 2015-2016 year	0
Number of workplace injuries in 2014-2015 year	2

### 3. Risk Management (identification and treatment)

Tailgate forms are being used by staff when undertaking tasks in the field. These forms identify the risks and hazards associated with different tasks and provide a written record for audit purposes.

Visitors to the site are signing in and out on the visitor register and a verbal Health and Safety briefing is given to them before they walk around the site. A new portable F&G event sign has been purchased for key events.

An overdue emergency procedure plan has been created for staff.

Staff have been continuing to test the features of the InReach unit.

All fire extinguishers have been serviced during September 2017. Similarly, all smoke alarms have been tested around the office, staff house and at Glen Falls hut.

A spill kit for the chemical shed has been purchased along with spray masks, eye protection, second hand overalls and gloves. Chainsaw chaps have also been purchased.

Staff are ensuring that the Honorary Rangers have signed all relevant paperwork in regard to health and safety. Ranging gear issued at last training evening.

Six monthly vehicle checks have been completed by staff and the forms filed.

### 4. Training programme

Nathan attended a Grow safe refresher course on 16 August 2017.

Nathan attended a St Johns First Aid Course on 25 September 2017.

### 5. H&S incidents

**No incidents to report.**

### 6. Recommendations

**1. That the Council receive and accept this Health & Safety report.**

## **14.3 Finance Report**

### **1.0 Purpose**

To inform the Council of the current financial position and approve payments for the months of July and August 2017.

### **2.0 Finance Report**

The Income and Expense summary for the 2 months ending 31 August 2017 is attached. (Table 1). This report documents the income and expenditure for the full financial year. Most accruals have been included in these reports. However, the final figures for licence sales were not available at the time of writing this report so there will be some adjustments to the sales figures and some expenses.

#### ***Income***

Licence Sales are below Total budget as at 31 August 2017. \$430,994 compared to Total sales budget \$432,226. Last year Sales \$449,195.

It may look unusual that the licence sales for August are a negative for both fish and game licences. Within fish sales, this is the accrual of the 1/12<sup>th</sup> 1/6<sup>th</sup> of licence sales. This is the income in advance figure relating to 2017/18 fish licence sales. (\$21,318).

Within the Game sales, the negative figure relates to the Game Bird Habitat Stamp Duty for the 2017 gamebird season (\$6,552).

Included in the licence figure is \$6,184 being the Non-Resident licence levy. (2016/17 year – 197 Non-Resident licence levy @ \$31.39) compared to 253 NRL in the 2015/16 year. This levy is allocated to the “dedicated reserve” in Equity to be used for Back Country fisheries.

Other Income for the year is \$93,281 compared to a budget of \$36,204. See attached schedule.

<b>Other Income Categories</b>	<b>Actual</b>	<b>Budget</b>
	<b>2017</b>	<b>2017</b>
<b>Habitat</b>		
Maize Paddock Rent	4,783	5,000
Liberations	2,000	-
Legal Funding	39,347	-
Wetland Advice & Work	12,426	-
Reparations -income	2,587	3,000
	61,143	8,000
<b>Participation</b>		
Advertising - Newsletters	1,065	1,500
DVD Sales	30	-
Sponsorship - Training	-	-
Rentals - Huts	1,217	1,000
	2,312	2,500
<b>Public Interface</b>		
Fish Out day	181	-
	181	-
<b>Compliance</b>		
Fines	869	1,500
	869	1,500
<b>Adminisratorn</b>		
Contracts - Eastern Region & bio	4,480	4,480
Contracts - Biodiversity #364	-	-
Donations	-	-
Rentals - Staff Houses	10,400	9,000
Meeting room hire	2,635	2,000
Interest Earned	8,642	8,724
Other Income Categories	2,618	-
	28,775	24,204
Other Income Categories	93,280	36,204

Other income \$2,618 is made up from the sale of surplus second-hand furniture, the Insurance claim from Crombie Lockwood (excavator), the sale of patterning sheets and a power dividend.

#### ***Legal Funding***

Included in Other Income is \$39,347 which was reimbursed by New Zealand Fish and Game Council.

#### ***Depreciation***

Depreciation for the year was \$21,905.

### ***Species Management***

Population Monitoring YTD was \$8,388 compared to budget of \$17,000. Areas that were underspent included River Fisheries, Lake Tutira, Headwater Fisheries and Waterfowl Monitoring.

Harvest Assessment - Game bird hunter survey costs from the Southern Institute are reported in August - \$2,700. This area is under budget by \$1,400.

Game Farm expenses are within budget for the year. Total costs \$11,635 against a budget of \$14,500. For the July and August periods the main costs related to the grounds. Ace lawn care, costs reinstating power and a light to the maize shed, spouting replacement and painting of door at the hatchery building and additional bait stations purchased for game farm outbuildings.

Trout liberations – \$21,823 compared to a budget of \$19,738. The difference relates to the liberations to Craggy Range. Subsequently invoiced and reported as other income \$2,000. Within budget overall.

Purchase of 6 avian traps for game bird control and management. Brinno Camera kit was purchased in August within crop protection. Total crop protection \$791 compared to a budget of \$500.

Overall Species Management YTD \$45,736 compared to a budget of \$56,238.

### ***Habitat***

Within Resource Management, expenditure in August was to Anderson Lloyd Lawyers – Accrual for year end. Over budget by \$37,519, this expenditure is a contra expense reimbursed by New Zealand Fish and Game Council.

Within Works and Management, there were no expenses in July and August. YTD total \$4,147 compared to a budget of \$500.

Within Assisted Habitat, plants purchased in August 2017, safety glasses and gloves and hose reel and timer. YTD \$13,309 compared to budget of \$6,150. The Game Bird Habitat advice work income contras some of these expenses.

Overall, Habitat is over budget for the year by \$48,275. However, income of \$51,143 contras this expenditure resulting in under budget.

### ***Participation***

Within Access, double sided event sign with logo (\$175) was purchased in August. This area is underspent by \$2,223 YTD.

Newsletters - The 2017 Fish magazine costs were \$1,500 as budgeted. This was for the 2 regional pages in the magazine. The regional Fish Newsletter (2,500 copies) was also printed and distributed. Total cost for month \$3,975. This area is under budget YTD by \$1,188.

Other Publications – budget not spent in the year – budget \$500 only \$90 spent.

Training relates to vet costs in July associated with the treatment of the trout in the pond. Also purchased 100 2 year old trout \$620 in August for future Take a Kid Fishing events. YTD under budget by \$910.

YTD costs associated with Glen falls hut was \$1,984 – within budget.

The overall area of participation was under budget.

### ***Public Interface***

YTD spending \$441 compared to budget of \$400.

### ***Compliance***

Polo shirts, caps and sunhats were purchased for the Rangers within Ranging (total \$220) YTD spending \$1,027 compared to a budget of \$1,000.

Ranger Training YTD slightly over budget by \$44.

Prosecutions – lawyers fee \$417 YTD.

YTD Compliance is under budget by \$12.

### ***Licensing***

Agent Services - \$61 in August related to freight charges couriating Fish Regulation guides to Agents. YTD \$454 compared to \$750 budget.

Commission relating to the sale of licences YTD is \$19,131.

### ***Council***

Catering for the August Council meeting was reported in August (\$159). YTD expenditure \$1,195 compared to budget \$2,500.

### ***Planning & Reporting***

The Management Plan is being worked on at present. Budget not spent this year.

Accrual for the Audit fee is reported in August \$2,142.

The Quarterly levy was reported as per budget in July - Total levy \$27,207 as per budget.

Planning and Reporting within budget for the year.

### ***Administration***

- Salaries – as at 31 August 2017 total salaries was \$241,619 this compares to a budget of \$231,152. Included in this figure are the amounts paid to Eastern Region for the Management, Administrative and Field support for the year. The costs associated with Kiwi Saver paid to employees is also included in this figure as well as the accruals for holiday pay owing as at 31 August 2017. This area is over budget for the year – mainly because of the accrual for holiday pay - \$18,073 for 2017 compared to \$8,868 in 2016.
- Staff expenses - YTD \$15,053. (Budget \$17,782) Underbudget in staff training \$2,853.
- Rates for the staff houses in July were recorded \$630 and maintenance of the staff house was undertaken in August \$999. (shower and bathroom maintenance) YTD \$4,246 was spent on the staff house and for many years there was little or no maintenance carried out on the property. Just over budget by \$246.
- Within Office Premises – expenses relating to power and cleaning were reported in July and August. This area is under budget by \$3,079. This is mainly in the area of cleaning.
- Office Equipment includes the photocopy lease in August. Other spent items were for the seized gear cabinet and the rod holders for seized gear. Under budget.
- Communications expenses are reported relating to telephones, stationery and photocopying. Over budget by \$149 for year.
- Expenses in General Expenses relate to bank charges. Insurance of \$4,774 was reported in August. Under budget.
- Small purchases for drill bits, flax knife and storage boxes etc were purchased in August. Under budget YTD.

- Normal Fuel and RUC costs in July and August. YTD Vehicles within budget. Budget was too high.

These are Draft and unaudited accounts. There may be a few outstanding accruals that come to Carmel's attention over the next few weeks. However, at present there is a surplus of \$32,241 for the year ended 31 August 2017. (See attached for Draft Accounts)

### **Variance Report**

Table 2 gives a summary YTD with Staff time. The bottom figure of 89.6% represents the percentage of budget spent – This compares to 100% of the year being covered.

The table shows that there is still a large variance between the budgeted hours allocated to projects and the Actual hours spent. Below is a table that shows the % variance of Actual time to Budget.

The area where the budgeted hours differ substantial from the Actual hours are:

	<b>Budget hrs</b>	<b>Actual Hrs</b>	<b>% Difference</b>
Species Management	1,134	89	↓ 22%
Habitat Protection	665	779	↑ 17%
Angler and Hunter participation	804	1090	↑ 36%
Public Interface	490	532	↑ 9%
Compliance	222	340	↑ 53%
Licensing	374	235	↓ 37%
Council	510	525	↑ 3%
Planning and Reporting	488	381	↓ 22%

For a more detailed analysis refer to table 2.

### **Balance of Current Assets**

**Cash Position:** \$453,798 (Including asset replacement reserves of \$35,960 and \$59,296.29 Donations) as at 31 August 2017.

**Debtors:** Outstanding Debtors \$15,327.78 - 31 August 2017

<b>Summary of Bank and Debtors</b>		
	<b>31 Aug 2017</b>	<b>31 Aug 2016</b>
<b>Assets</b>		
<b>Bank</b>		
Westpac Call Account	\$88,893.57	\$150,173.88
Westpac Current Account	\$2,305.36	\$1,174.47
Westpac Donation Account	\$59,296.29	\$59,184.63
Petty Cash & Licence Float	\$230.00	\$230.00
Westpac Term Deposit - 18e	\$52,868.75	\$51,576.44
Westpac Term Deposit 012	\$60,637.73	\$57,772.79
Westpac Term Deposit 016	\$44,033.94	\$42,557.39
Westpac Term Deposit -019	\$101,745.21	\$0.00
Westpac Term Deposit 17ac	\$21,540.70	\$21,052.57
Westpac Term Deposit Wildl	\$22,247.20	\$21,536.50
<b>Total bank</b>	<b>\$453,798.75</b>	<b>\$405,258.67</b>
Accounts Receivable	\$15,327.78	\$13,538.79
Famlands Shares	\$1,835.00	\$1,835.00
Interest Accrued & Prepayme	\$4,051.39	\$3,951.00
<b>Total Current Assets</b>	<b>\$475,012.92</b>	<b>\$424,583.46</b>

**Recommendation**

*That the following payments be approved:*

<i>July 2017 Table 3</i>	\$39,818.55
<i>August 2017 Table 4</i>	\$31,130.43
<b><i>TOTAL</i></b>	<b>70,948.98</b>



**Table 1: Profit and Loss**  
**Hawke's Bay Fish and Game Council**  
For the 2 months ended 31 August 2017

Account	Jul 2017	Aug 2017	YTD ACTUAL	Total Budget	Var to Budget	% Var
<b>Income</b>						
<b>Licence Income</b>						
Fish Licence Income	2,274	- 20,346	281,797	278,913	2,884	1.034
Game Licence Income	1,182	- 5,261	149,197	153,313	- 4,116	-2.68
<b>Total Licence Income</b>	<b>3,456</b>	<b>- 25,607</b>	<b>430,994</b>	<b>432,226</b>	<b>- 1,232</b>	<b>-0.29</b>
Other Income	861	10,006	93,281	36,204	57,077	157.7
<b>Total Income</b>	<b>4,316</b>	<b>- 15,601</b>	<b>524,275</b>	<b>468,430</b>	<b>55,845</b>	<b>11.92</b>
<b>Operating Expenses</b>						
Depreciation	1,850	1,871	21,905	21,821	84	0.385
<b>1100 SPECIES MANAGEMENT</b>						
1110 Population Monitoring	268	-	8,388	17,000	- 8,612	-50.7
1120 Harvest Assessment	348	2,752	3,100	4,500	- 1,400	-31.1
1150 Game Farm	1,164	2,865	11,635	14,500	- 2,865	-19.8
1160 Releases	-	8,281	21,823	19,738	2,085	10.56
1180 Control	-	791	791	500	291	58.25
<b>Total 1100 SPECIES MANAGEMENT</b>	<b>1,780</b>	<b>14,690</b>	<b>45,736</b>	<b>56,238</b>	<b>- 10,502</b>	<b>-18.7</b>
<b>1200 HABITAT PROTECTION MANAGEMENT</b>						
1210 Resource Management Act	-	557	39,469	1,950	37,519	1924
1220 Works & Management	-	-	4,147	550	3,597	654.1
1230 Assisted Habitat	-	626	13,309	6,150	7,159	116.4
<b>Total 1200 HABITAT PROTECTION MANAGE</b>	<b>-</b>	<b>1,183</b>	<b>56,925</b>	<b>8,650</b>	<b>48,275</b>	<b>558.1</b>
<b>1300 PARTICIPATION</b>						
1310 Access	-	175	277	2,500	- 2,223	-88.9
1330 New sletters	-	3,975	8,062	9,250	- 1,188	-12.8
1340 Informational Publications	-	-	90	500	- 410	-82
1350 Angler & Hunter Training	339	853	1,590	2,500	- 910	-36.4
1370 Fish & Game Huts	-	9	1,984	2,000	- 16	-0.78
<b>Total 1300 PARTICIPATION</b>	<b>339</b>	<b>5,012</b>	<b>12,004</b>	<b>16,750</b>	<b>- 4,746</b>	<b>-28.3</b>
<b>1400 PUBLIC INTERFACE</b>						
1440 Public Promotions	-	-	441	400	41	10.27
<b>Total 1400 PUBLIC INTERFACE</b>	<b>-</b>	<b>-</b>	<b>441</b>	<b>400</b>	<b>41</b>	<b>10.27</b>
<b>1500 COMPLIANCE</b>						
1510 Ranging	-	220	1,027	1,000	27	2.669
1520 Ranger Training	-	-	544	500	44	8.808
1530 Compliance/Prosecutions	-	-	417	500	- 83	-16.6
<b>Total 1500 COMPLIANCE</b>	<b>-</b>	<b>220</b>	<b>1,988</b>	<b>2,000</b>	<b>- 12</b>	<b>-0.62</b>
<b>1600 LICENSING</b>						
1620 Agent Servicing	-	61	454	750	- 296	-39.4
1630 Commission	133	74	18,677	21,611	- 2,934	-13.6
<b>Total 1600 LICENSING</b>	<b>133</b>	<b>135</b>	<b>19,131</b>	<b>22,361</b>	<b>- 3,230</b>	<b>-14.4</b>
<b>1700 COUNCILS</b>						
1720 Council Meetings	-	159	1,195	2,500	- 1,305	-52.2
<b>Total 1700 COUNCILS</b>	<b>-</b>	<b>159</b>	<b>1,195</b>	<b>2,500</b>	<b>- 1,305</b>	<b>-52.2</b>
<b>1800 PLANNING/REPORTING</b>						
1810 Management/Strategic Planning	-	-	175	5,000	- 4,825	-96.5
1830 Reporting/Audit	-	2,142	6,202	6,200	2	0.03
1840 National Liaison	6,896	31	27,411	27,707	- 296	-1.07
<b>Total 1800 PLANNING/REPORTING</b>	<b>6,896</b>	<b>2,173</b>	<b>33,787</b>	<b>38,907</b>	<b>- 5,120</b>	<b>-13.2</b>
<b>1900 ADMINISTRATION</b>						
1910 Salaries	16,988	25,059	241,619	231,152	10,467	4.528
1920 Staff Expenses	1,160	2,472	15,053	17,782	- 2,729	-15.3
1930 Staff Houses	630	999	4,246	4,000	246	6.152
1940 Office Premises	1,653	1,098	6,481	9,560	- 3,079	-32.2
1950 Office Equipment	113	465	2,310	2,960	- 650	-21.9
1960 Communications/Consumables	542	2,547	11,799	11,650	149	1.275
1970 General	13	4,786	5,402	7,100	- 1,698	-23.9
1980 General Equipment	-	474	3,220	3,500	- 280	-8
1990 Vehicles	131	2,278	8,791	19,900	- 11,109	-55.8
<b>Total 1900 ADMINISTRATION</b>	<b>21,231</b>	<b>40,179</b>	<b>298,921</b>	<b>307,604</b>	<b>- 8,683</b>	<b>-2.82</b>
<b>Total Operating Expenses</b>	<b>32,230</b>	<b>65,621</b>	<b>492,033</b>	<b>477,231</b>	<b>14,802</b>	<b>3.102</b>
<b>Net Profit</b>	<b>- 27,914</b>	<b>- 81,222</b>	<b>32,241</b>	<b>- 8,801</b>	<b>41,042</b>	<b>8.82</b>



Table 2: Region: Hawkes' Bay to 31 August 2017

Table 2: 2016/17 YTD REPORT OF VARIANCES BETWEEN BUDGET AND ACTUAL EXPENDITURE AND INCOME

Code	Schedule C Output	EXTERNAL COSTS		HOURS		INTERNAL COST		NETABLE INCOME		NET COST		NET COST	Variance	%
		Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual			
1	Species Management	56,238	45,737	1,134	880	70,678	51,995	0	2,000	126,916	95,732	31,184	75.4	
2	Habitat Protection & Management	8,650	56,925	665	779	41,447	45,510	8,000	59,143	42,097	43,292	-1,195	102.8	
3	Angler & Hunter Participation	16,750	12,003	804	1,090	50,110	63,680	2,500	2,494	64,360	73,189	-8,828	113.7	
4	Public Interface	400	441	490	532	30,540	31,080	0	0	30,940	31,521	-581	101.9	
5	Compliance	2,000	1,988	222	340	13,836	19,863	1,500	869	14,336	20,982	-6,646	146.4	
6	Licensing	750	454	374	235	23,310	13,729	0	0	24,060	14,183	9,877	58.9	
7	Councils	2,500	1,195	510	525	31,786	30,671	0	0	34,286	31,866	2,420	92.9	
8	Planning, Reporting	11,700	6,580	488	381	30,415	22,259	0	0	42,115	28,839	13,277	68.5	
9	Administration													
	Total Overhead Staff Hours			1,872	1,976									
	TOTAL BUDGET	98,988	125,323	6,559	6,748	292,124	278,788	12,000	64,506	379,112	339,605	39,507	89.6	
	<b>Licence Income 2016/17</b>	<b>Budget</b>	<b>Actual</b>											
	2016/17 Fish licence	278,913	281,797							(8,724)	(8,642)			100%
	Less Commission	(13,946)	(18,677)							21,821	21,906			
	<b>Net Fish Licence Income</b>	<b>264,967</b>	<b>263,120</b>							0	0			
	2017 Game Licence Income	153,313	149,197							0	0			
	Less Commission	(7,665)								27,207	27,207			
	<b>Net Game Licence Income</b>	<b>145,648</b>	<b>149,197</b>							(410,615)	(412,317)			
	Total Licence Income	432,226	430,994							0	0			
	Total Net 2016/17	410,615	412,317							0	0			
	<b>Approved Budget</b>													
	<b>Surplus/(Deficit) YTD</b>									(8,801)	32,241			

## **14.4 Licence Sales Report**

**Ref: 6.01.05**

**30 September 2017**

### **1. Introduction**

This report provides an overview of the initial licence sales for the commencement of the 2016-2017 season.

### **2. 2016-2017 Fish Licence Sales**

- 2.1 Licence sales for the 2016-2017 season YTD are summarised in Table one.
- 2.2 A total of 98.2% of the annual sales target has been achieved.
- 2.3 Sales are reported to be 5.5% below licences issued for the same period last year.

**Table One**

**Comparison of Fish Licence LEQs to 30 Sept 2017**

SALES CHANNEL	Family Season	Adult Season	Adult Non-Res	Adult Loyal Senior	Adult Local Area	Junior Season	Adult Winter	Junior Winter	Adult Long Break	Adult Short Break	Adult 24 Hour	Junior 24 Hour	Whole Season Equiv.	% Increase/Decrease on 2016-17
Agent Online Sales	268	708	99	126	124	76	51	0	5	76	590	86	1534	-12.6%
Agent Book Sales	1	7	0	0	0	2				96		2	24	-45.1%
Direct Sales*	169	400	98	47	57	38	29		14	86	572	36	962	10.8%
<b>Total Fish 2016-2017</b>	<b>438</b>	<b>1115</b>	<b>197</b>	<b>173</b>	<b>181</b>	<b>117</b>	<b>81</b>	<b>0</b>	<b>19</b>	<b>162</b>	<b>1258</b>	<b>124</b>	<b>2520</b>	<b>-5.5%</b>
Agent Online Sales	289	793	141	126	169	92	97	0	8	78	583	64	1755	
Agent Book Sales	1	24	0			5				109		7	44	
Direct Sales*	156	326	112	37	68	39	45	0	6	83	454	22	868	
<b>Total Fish 2015-2016</b>	<b>446</b>	<b>1143</b>	<b>253</b>	<b>163</b>	<b>237</b>	<b>136</b>	<b>142</b>	<b>0</b>	<b>14</b>	<b>161</b>	<b>1146</b>	<b>93</b>	<b>2667</b>	

TARGETS	Family Season	Adult Season	Adult Non-Res	Adult Loyal Senior	Adult Local Area	Junior Season	Adult Winter	Junior Winter	Adult Long Break	Adult Short Break	Adult 24 Hour	Junior 24 Hour	Whole Season Equiv.	Actual to date % of Target
2016-2017 Total Budget	400	1230	180	160	190	130	160	0	70	200	650	40	2566	98.2%
2015-2016 Total Sales	446	1143	253	163	237	136	142	0	14	161	1145	93	2671	94.4%
2015-2016 Estimated year end													2520	97.5%

\* Direct Sales - Internet, 0800 Licence

**3. 2017 Game Licence Sales**

- 3.1 The YTD Game licence sales for the 2017 season are reported in Table two.
- 3.2 Total Game sales YTD have decreased by 2.8% when compared to the same period last year and a total of 97.7% of the annual sales target has been achieved.

**Table two: 2017 Game Licence Sales Performance**

Comparison of Game Licence LEQs to 30 Sept 2017

SALES CHANNEL	Adult Season	Junior Season	Child Season	Adult 24 Hour	Junior 24 Hour	Whole Season Equiv.	% Increase/Decrease on 2016
Direct Sales*	320	37	10	67	0	341	15.9%
Agent Book Sales	6	0	0	10	0	8	-69.5%
Agent Online Sales	1529	142	42	35		1564	-5.1%
<b>Total Game 2017</b>	<b>1855</b>	<b>179</b>	<b>52</b>	<b>112</b>	<b>0</b>	<b>1904</b>	<b>-2.8%</b>
Direct Sales*	281	27	8	37	3	294	
Agent Book Sales	23	2	0	14	0	26	
Agent Online Sales	1608	160	39	41	0	1649	
<b>Total Game 2016</b>	<b>1912</b>	<b>189</b>	<b>47</b>	<b>92</b>	<b>3</b>	<b>1969</b>	

TARGETS	Adult Season	Junior Season	Child Season	Adult 24 Hour	Junior 24 Hour	Whole Season Equiv.	Actual to date % of Target
2017 Total Budget	1902	181	87	100	7	1959	97.7%
2016 Total Sales	1861	160	80	100	10	1914	100.0
2017 Estimated year end						1851	94.9%

\* Direct Sales - Internet, 0800, Mail order