



**EASTERN  
FISH AND GAME COUNCIL**

***MEETING  
AGENDA***

**5 August 2021**

## AGENDA

### The 190th Meeting of the Eastern Fish and Game Council

**Venue:** Eastern Fish & Game Region Offices  
Paradise Valley Road  
**ROTORUA**

**Date:** **Thursday, 5 August 2021**

**Commences:** **12.00 PM**

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1. Welcome and karakia (12.00 PM)	
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12. Ballot Holder Access to the Kaituna WMR (1.00 PM, 15 min)	(D) 55
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15. General Business (1.45 PM)	
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**(R)** = resolution required, **(D)** = for discussion/advice, **(I)** = for information only

**UNCONFIRMED MINUTES OF THE 189<sup>th</sup> MEETING OF THE EASTERN FISH  
AND GAME COUNCIL, HELD AT THE ROTORUA OFFICES OF FISH & GAME  
NEW ZEALAND ON THURSDAY 10<sup>th</sup> JUNE 2021 AT 12.00PM**

**Present**

Crs David Woolner, Murray Ferris, Barry Roderick, Laurance Tamati, Alan Baird, Debbie Oakley, Lindsay Lyons, Ken Coombes, and Ngahi Bidois.

**IN ATTENDANCE**

Andy Garrick, Matthew McDougall, and Kate Thompson (Eastern Fish & Game).

**1.0 WELCOME AND KARAKIA**

1.1 Cr David Woolner (Chairman) opened the meeting at 12.00pm, welcomed all present, and invited Cr Ngahi Bidois to start the meeting with a karakia.

**2.0 APOLOGIES**

2.1 Apologies were received from Crs Geoff Thomas and Adam Rayner.

2.2 *Agreed (Murray Ferris/Laurance Tamati) that the apologies for the 189th meeting of the Eastern Region Fish and Game Council be sustained. [21/06/2.2]*

**3.0 MINUTES OF THE PREVIOUS MEETING (13<sup>TH</sup> APRIL 2021)**

3.1 *Agreed (Murray Ferris/Ngahi Bidois) that the minutes of the meeting held on 13 April 2021 be confirmed as a true and correct record. [21/06/3.1]*

**4.0 IDENTIFICATION OF RESOLUTIONS FOR INCLUSION IN COUNCIL POLICY**

4.1 No items were identified for inclusion in Council policy.

**5.0 MATTERS ARISING**

5.1 There were no matters arising from the minutes of the meeting of 13 April 2021.

**6.0 NOTIFICATION OF ITEMS FOR GENERAL BUSINESS**

6.1 There were no items raised for general business discussion.

**7.0 CONFLICT OF INTEREST REGISTER**

7.1 Councillors were asked to inform the chair of any conflicts of interest. Potential conflicts were raised by Crs Barry Roderick and Lindsay Lyons regarding discussions relating to the proposed amalgamations of Fish & Game regions in the Ministerial Review of Fish and Game, and in particular the Hawke's Bay and Eastern regions. Council discussed this briefly and decided there were no conflicts needing to be addressed as none of the recommendations made in the review were going to be voted on, and both Councillors were welcome to contribute to discussions.

**8.0 DEVELOPMENT OF THE 2021-2022 OPERATIONAL WORK PLAN**

8.1 Cr David Woolner asked Council for feedback on the latest draft of the 2021-22 Operational Work Plan. As there were no issues raised or further amendments required Council approved the draft OWP for circulation to other parties.

8.2 *Agreed (Ken Coombes/Debbie Oakley) that Council approves the revised and latest draft of the 2020-21 Operational Work Plan for circulation to other parties for comment. [21/06/8.2]*

## **9.0 2021-2022 LICENCE FEES**

- 9.1 Andy Garrick briefly summarised the proposed increases in the licence fees noting that the rationale behind the increases and the implications of these were well documented in the supporting information prepared by the New Zealand Council.
- 9.2 Cr Lindsay Lyons felt very strongly that the proposed increase would not be approved by the Minister of Conservation. He said that the proposed fee increases would not sit well given Fish & Game had in excess of \$40 million in assets and the review had shown the organisation to be dysfunctional. No way would we get this considering the reserves we have.
- 9.3 Cr Murray Ferris commented that he had received more comments this game bird season about the licence price continuing to go up in the face of duck numbers continuing to decline. There was a perception that hunters were not getting value for money. Some had also expressed their disappointment about not including Queens Birthday weekend in the season this year, as many used that weekend for a social get together. He said as a Council we needed to take the social aspect into consideration when setting regulations in future.
- 9.4 Cr Debbie Oakley advised that discussions had taken place with the Minister, and that Covid had changed the landscape, particularly with no non-resident revenue coming in. She pointed out that the increase on the fish licence was similar to the price of a cup of coffee and felt that the licence fee was good value when you compare it to other recreational pursuits. Debbie also pointed out that if there is no increase in the licence fee there would be a need to reduce expenditure and questioned what would be dropped if that was the case.
- 9.5 Andy Garrick agreed we would need to reconsider some of the services we provide both regionally and nationally and there would undoubtedly be additional cutbacks to the conservative Covid budget we're already operating under. He suggested that small annual or regular incremental increases are tolerated far more so than implementing periodic and more substantial increases made in an effort to catch up. He did not believe that selling of assets to provide for operating expenditure was a wise thing to do.
- 9.6 Cr Ngahi Bidois agreed that the timing was wrong, \$4 was a lot for some people.
- 9.7 Cr David Woolner pointed out that unfortunately prices of all sorts of things were increasing.
- 9.8 Cr Lindsay Lyons suggested that the sale of areas of prime land owned by some regions could put funds back into Fish & Game.
- 9.9 Cr Ken Coombes asked how the region's licence sales were going? Kate Thompson responded advising that while this region's licence sales were ahead of budget by about \$81,000, our budget was based on a projected loss to be drawn from reserves of \$113,000 for the region, so we were some way off at this stage from breaking even this season. Nationally a similar scenario applied and there was still a deficit to be made up of some 200 - \$300k.
- 9.10 Cr Barry Roderick commented that Fish & Game's stakeholders are looking very closely at us with the restructure going on and see us as being in a mess, and while this is the case we shouldn't be putting up licence fees. Cr David Woolner noted that the restructure might take some years to fully implement and increases couldn't be put off until then. Cr Murray Ferris suggested that once the process was underway this would help with licence holders' perceptions.
- 9.11 *Moved (David Woolner/Laurance Tamati) that the Eastern Fish and Game Council supports the proposed licence fees for 2021-2022 of \$137 (GST inclusive) for the***

*Adult Whole Season Fishing licence, and \$100 (GST inclusive) for the Adult Whole Season Game licence (which includes \$4 for the Game Bird Habitat Trust). Motion was lost, 5 opposed, 4 in favour. [21/06/9.11]*

- 9.12** *Agreed (Murray Ferris/Ngahi Bidois) that the Eastern Fish and Game Council is opposed to any licence fee increase for any category of licence at this point in time. Motion carried, 5 in favour, 4 opposed. [21/06/9.12]*

## **10.0 ANGLER NOTICE REVIEW**

- 10.1** Andy Garrick outlined the process for the Anglers Notice review and requested Council's approval to forward its recommendations [20/06/8.15] and [21/02/10.2] which were agreed to at Council's meetings in June 2020 and February 2021 to the New Zealand Council. These recommendations relate to the opening of lakes Okataina, Rotoiti, and Tarawera on the first Saturday in October, and the open season for the winter shoreline areas on those lakes being year round.

- 10.2** *Agreed (Murray Ferris/Ken Coombes) that Council approves the following recommendations for the 2021-2022 Anglers Notice being put forward to the New Zealand Council for communication to the Minister of Conservation:*

*“Agreed (Ngahi Bidois/ Lyndsay Lyons) that the recommendation [20/06/8.13] to change the season opening dates for lakes Tarawera, Rotoiti and Okataina from 1 October to the first Saturday in October comes into effect for the 2021-22 Sports Fishing Season. Carried 7/2. [20/06/8.15]”*

*“Agreed (Ken Coombes/Lindsay Lyons) that Winter Shoreline Areas on lakes Tarawera, Rotoiti, and Okataina will remain open all year round. [21/02/10.2]”*

*and in doing so concludes the Anglers Notice process for the 2021-22 Season. [21/06/10.2]*

## **11.0 NZC CHANGE FREEZE POLICY**

- 11.1** Council reviewed the NZC's "Change Freeze" paper and Cr Lindsay Lyons commented that this was not enforceable. Instead, he suggested that a Memorandum of Understanding be executed by the regions as this would show they accepted the content of the proposed policy.

- 11.2** *Agreed (Ken Coombes/Lindsay Lyons) that Council accepts the NZC's consultation document on "Change Freeze" with a recommendation that it is made into a Memorandum of Understanding for all regions to sign. [21/06/11.2]*

## **12.0 LIAISON OFFICERS REPORTS**

### **12.1 Conservation Boards**

Andy Garrick informed Council of Zane Jensen's recent retirement from Sports BOP and the Bay of Plenty Conservation Board to take up the role of Operations Manager, Rotorua for the Department of Conservation. Andy advised that Eastern staff were delighted to learn of his appointment and were looking forward to building on the existing relationship we had with Zane and DOC.

### **12.2 Department of Conservation**

Not present, no report.

### **12.3 *Te Arawa Lakes Trust***

Andy Garrick noted the departure of Nicki Douglas from the Te Arawa Lakes Trust and asked Cr Laurance Tamati whether there was an intention to replace her as Environmental Manager. Laurance advised he understood Nicki was on a two year secondment and that her position would be covered in house during her absence.

Cr Ken Coombes queried how the permits for the taking of koura were going? Laurance advised that the process was going well and a few permits had been issued. He advised that MPI fisheries officers had been busy and there had been reports of poaching.

### **12.4 *The New Zealand Fish and Game Council***

Cr Debbie Oakley advised she had nothing new to report as all focus was currently on the Ministerial Review of Fish and Game.

## **13.0 OPERATIONAL REPORTS**

13.1 Council discussed the increasing trend in government organisations and other agencies to review health and safety reports at the commencement of the meeting to accord these greater priority. Council supported putting all operational reports at the beginning of the agenda following Item 7 “Conflicts of Interest” for all meetings going forward.

13.2 *Agreed (Murray Ferris/Ken Coombes) that Council receives the Management Report and Health and Safety reports. [21/06/13.2]*

13.3 *Agreed (Murray Ferris/Ken Coombes) that Council receives the Finance Report and approves payments for March and April 2021 totalling \$239,744.47. [21/06/13.3]*

## **14.0 GENERAL BUSINESS**

14.1 Cr Murray Ferris asked that we ensure Queens Birthday weekend is captured in the Game Bird Season next year.

## **15.0 PUBLIC EXCLUDED SESSION**

15.1 Council agreed that there was no reason to exclude the public from the Council discussion on the findings of the Ministerial Review as the document was a public document.

## **16.0 RECOMMENDATIONS OF THE MINISTERIAL REVIEW OF FISH & GAME**

16.1 Council spent approximately two hours discussing the 36 recommendations arising out of the Ministerial Review and determining what it's position was in relation to each of these. These will be forwarded to the Acting NZC CE in accordance with his invitation to collate the views of the 13 Fish & Game Councils into a single summary document for presentation to the Minister, DOC, and the Review Implementation Team in early July. Key points made, and Council's position in relation to each of the recommendations are provided in the pages following.

16.2

Review Panel's Recommendation	Eastern Fish and Game Council Feedback	EFGC Conclusion and/or Suggested Alternative Options
<p>(1) That the Minister has the power to require adherence to an approved management plan.</p>	<p>Ok with this but would expect the NZC to reprimand FGCs that depart from their SFGMPs in the first instance.</p>	<p><i>Neutral</i></p>
<p>(2) That the Minister's powers be expanded to include a mandatory power of direction for an addition or amendment to a draft management plan.</p>	<p>This provides the opportunity for political interference and outcomes that may not be in the interest of licence holders</p>	<p><i>Don't agree</i> to a mandatory power of direction <i>but an alternative</i> would be for Minister to be able to require consideration be given to a specific addition or amendment.</p>
<p>(3) The Chair of the NZFGC be a Ministerial appointee. While the Chair could be drawn from the pool of FGC councillors, it would be preferable for the Chair to be completely independent of the organisation such as an independent or professional director, at least as an interim or transitional measure.</p>	<p>OK with a Chair completely independent of the organisation but this person should be elected by the NZFGC from a list of independent or professional directors not by the Minister. The Chair should be accountable to the Council, not the Minister to avoid the potential for political interference.</p>	<p><i>Don't agree</i> the Chair be a Ministerial appointee, <i>but do support</i> the Chair being an independent and appropriately qualified governor elected by the NZFGC.</p>
<p>(4) The Chair of the NZFGC be a paid position.</p>	<p>The role and competencies required of the position go beyond what can reasonably be expected of a volunteer but it's recognised that professional fees for members of the Institute of Directors for example, can be substantial.</p>	<p><i>Agree</i> Chair be a paid position <i>but recommend</i> consideration be given to capping remuneration at an appropriate (and affordable) level.</p>

	Payment would need to be funded by Fish and Game rather than Government.	
<p>(5) Reduce the size of the NZFGC from 12 to 8.</p> <p>(6) The NZFGC to comprise 4 appointed and 4 elected members. This ensures a degree of professionalism around governance and decision-making whilst still retaining a fishing and hunting ethos. The Ministerial appointees could be appointed with consideration being given to candidates with expertise in one or more of the following areas: te ao Māori, governance experience, RMA or legal experience</p>	<p>Council favours a greater number of NZFGC members being elected than appointed but there wasn't a consensus on what those numbers should be. It did agree it was extremely important to maintain a significant level of fish and game expertise/ understanding on the Council to maintain a connection with FGCs and what fishing and hunting was all about, and not disempower licence holders.</p> <p>Concern was expressed that the Ministerial appointees <u>could</u> be appointed with consideration given to their expertise in certain specified areas of expertise rather than <u>needing</u> to be, and that some background or knowledge of sports fishing and game bird hunting should be included in the criteria for their selection (and it would be appropriate to apply the same to elected members). It was suggested that the NZFGC be charged with shortlisting and/or recommending appointee candidates for to the Minister.</p> <p>It was agreed that both the initial election and appointment processes needed to incorporate</p>	<p>Agree numbers should be reduced.</p> <p><b>Don't agree, Council strongly favours a greater number of members being elected than appointed, and eligibility criteria need to be developed</b> for both appointed and elected members. <b>It is proposed</b> that candidates for the appointee positions be identified and recommended to the Minister by the NZFGC.</p>



	<p>rollover/varying term provisions to ensure continuity within the Council, i.e. to avoid situations where a majority of members left the Council at the same time.</p> <p>Support was expressed for setting the Council up along similar lines to that of the Game Animal Council.</p>	
<p><b>(7) Appointees to be paid. Elected members would continue to serve on a voluntary (unpaid) basis.</b></p>	<p>This is divisive and would generate unnecessary issues and perceptions. Either all members should be paid or not paid. Given what is expected of NZFGC (and FGC) Councillors there was support for <u>all</u> members to receive an honorarium or attendance fee.</p>	<p><b>Don't agree</b>, either all or no members should be paid.</p> <p><b>Support</b> registered for a 'modest' honorarium or attendance fee to be paid.</p>
<p><b>(8) Elected NZFGC councillors to be elected by Fish and Game licence holders (rather than appointed by FGCs as is currently the case).</b></p>		<p><b>Agree, subject to</b> a regional ward system being adopted and a process that ensures not only geographic representation, but also a Council comprising members that collectively bring both sports fishing and game bird hunting experience/background to the table as opposed to only one or the other being represented.</p>

<p><b>(9) Retain the regional structure but reduce the number of regions (and thereby FGCs) to 6 by the following amalgamations:</b></p> <ul style="list-style-type: none"> <li><b>i Southland and Ōtago</b></li> <li><b>ii Central South Island and North Canterbury</b></li> <li><b>iii West Coast and Nelson/Marlborough</b></li> <li><b>iv Wellington and Taranaki</b></li> <li><b>v Eastern and Hawke’s Bay</b></li> <li><b>vi Auckland Waikato and Northland</b></li> </ul>	<p>Primary driver appears to be this is an effective way of reducing the number of governors by 50%, and may produce some economies and efficiencies by reducing the number of managers, and some administrators possibly, along with other input costs.</p> <p>In so doing resources may be able to be redirected elsewhere to the greater benefit of fish and game resources, and ultimately, licence holders.</p> <p>The mergers proposed are however somewhat arbitrary, and based for the most part it would seem on the principle of linking smaller regions with the larger region immediately adjoining it or where this doesn’t apply, e.g. in Otago and Southland, simply because it makes geographic sense to do so. No analysis has been done on what the implications of the proposed mergers might be financially or operationally (or politically) for the new region created or for Fish &amp; Game more generally, nor has consideration been given to what criteria should underlie a decision to amalgamate one region with another e.g. Hawke’s Bay with Eastern versus another recently promoted option which is Hawke’s Bay with Wellington and Taranaki. Thought needs to be given to what is going to confer the greatest benefits all round to Fish &amp; Game and both present and future licence</p>	<p><b>Agree</b> on reduction in number of regions, but review’s recommended amalgamations, and any proposed alternatives, <b>need to be evaluated</b> against an objective and appropriate set of predetermined criteria.</p> <p>Without pre-empting this exercise, EFGC believes the proposed amalgamation of Eastern and Hawke’s Bay is a good fit on a number of grounds including logistical and biogeographical considerations, characteristics of fish and game resources, licence holder activity, historical collaboration, associated institutional knowledge, and relationships with other agencies and organisations.</p>
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holders. The most sensible way to approach this it would seem, is to identify and prioritise the most important matters that should be taken into account in determining the best options.

Items that could be factored into evaluating potential options include:

- Size and operational logistics
- Quantity (and quality) of fish and game resources
- Licence holder activity levels (current and potential?)
- Licence revenue/financial viability (current and potential?)
- Habitat and resourcing needed to meet current and foreseeable statutory, management and licence holder servicing related activities
- Number of iwi entities within amalgamated region
- Number of local and regional authorities within amalgamated region

It's important to get the amalgamations right first time around and not do this in undue haste because its politically expedient to do so, or we're pressured into it.

A view was expressed that the Taupo Fishery should also be amalgamated with Eastern Region.

<p>(10) Each FGC should itself comprise 8 members, comprising: 4 members elected by licence holders, 3 members appointed by the Minister, 1 iwi nominee/appointee The Chair of the FGC to be elected by councillors.</p>	<p>Council supports a greater number of NZFGC members being elected than appointed to provide greater representativeness on behalf of licence holders. The iwi nominee/appointee should be someone with te ao Maori, not an iwi representative as those persons can be elected in their own right.</p>	<p><b>Don't agree</b>, Council again favours a greater number of members being elected than appointed, and <b>eligibility criteria again need to be developed</b> for both appointed and elected members. <b>It is proposed</b> that candidates for the appointee positions be identified and recommended to the Minister by the FGC concerned.</p>
<p>(11) Terms of office on the NZFGC or a FGC for both appointed and elected officeholders should be fixed for 3 years with a limit on serving no more than two consecutive terms.</p>	<p>Council felt that three consecutive terms was more appropriate. As discussed in Recommendation (6), appointment and election processes need also, to incorporate rollover/varying term provisions to ensure continuity within all Councils and prevent situations where a majority of members depart from a Council contemporaneously.</p>	<p><b>Don't agree</b>, two terms is insufficient for members to realise and deliver their full potential.</p>
<p>(12) The Minister to have powers of removal of any councillor, whether appointed or elected.</p>	<p>Clearly defined grounds for doing so need to be developed.</p>	<p><b>Agree</b></p>
<p>(13) Co-opted councillors can be invited and/or removed by the Chair of a Council be it the NZFGC or an FGC, following resolution of that Council. Co-opted councillors to have equal voting rights with other councillors. NB: this requires an amendment to section 26V(2) of the Act.</p>		<p><b>Agree</b></p>

<p>(14) A councillor could not be a member of both the NZFGC and an FGC at the same time. If elected to both, that person would have to choose one of them.</p>	<p>Reduces risk of parochialism on NZFGC.  However, there is a need for some kind of mechanism to retain a degree of connectivity between members of the NZFGC and the FGCs.</p>	<p><b>Agree, however</b> there may be merit in a member of the NZFGC being a co-opted member of a FGC but with no voting rights. <b>Alternatively</b>, a NZFGC member could be allocated a FGC to liaise with and an expectation that he/she would attend its meetings as an observer.</p>
<p>(15) Members of both the NZFGC and a FGC to be elected by licence holders casting two votes: one for the NZFGC and one for the FGC</p>		<p><b>Agree</b></p>
<p>(16) The NZFGC to establish a programme of professional development for its elected members, such as IoD or AICD accredited training.</p>	<p>Need to factor costs into choice of programme and/or have it funded by central Government. If and where needed, as some elected members may already have the skills required.</p>	<p><b>Agree, but</b> costs of providing this professional development need to be considered and/or funded by central Government.</p>
<p>(17) The NZFGC to adopt a full suite of governance and corporate policies which are binding on itself and all FGCs.</p>		<p><b>Agree</b></p>
<p>(18) In particular the NZFGC should adopt and implement a robust Conflict of Interest policy which reflects good practice as set out in the Auditor General's 2020 Guidance.</p>	<p>Needs to be implementable.</p>	<p><b>Agree</b></p>

<p><b>(19) The Conflict of Interest policy should, in particular, provide for:</b></p> <p><b>(a) Conflicts of Interest being a standing item on the NZFGC and FGC agendas;</b></p> <p><b>(b) a programme of periodic audits of FGCs be conducted by the NZFGC; and</b></p> <p><b>(c) aspiring officeholders or applicants for senior staff positions be required to declare their interests prior to voting or appointment (in respect of officeholders these interests should be published as part of the information provided to electors).</b></p>	<p>Failure to declare interests prior to voting or appointment should constitute grounds for removal from office.</p>	<p><b>Agree</b></p>
<p><b>(20) The NZFGC to produce a consolidated annual report for the Minister covering its own and all FGC activities.</b></p>		<p><b>Agree</b></p>

<p><b>(21) Section 26C(1)(a) be amended by the insertion of a new clause to read: “The functions of the NZFGC shall be to develop, in consultation with Fish and Game Councils, and having regard to the interests of Māori as Treaty Partner, national policies for the carrying out of its functions for sports fish and game, and the effective implementation of relevant general policies established under the Wildlife Act 1953 and this Act” (words in bold added to existing provision).</b></p>	<p><b>Agree</b></p>
<p><b>(22) Section 26Q(1) be amended by insertion of a new clause to read: “The functions of each Fish and Game Council, shall be to manage, maintain and enhance the sports fish and game resource in the recreational interests of anglers and hunters and, having regard to the interests of Māori as Treaty Partner, and in particular ...” (words in bold added to existing provision).</b></p>	<p><b>Agree</b></p>

<p><b>(23) The NZFGC establishes a standing advisory panel on Treaty issues and engagement with Māori.</b></p>	<p>Agreed an advisory only panel would be useful for when issues arise that Council needs some assistance with.</p>	<p><b>Agree</b></p>
<p><b>(24) The Minister in making appointments to councils to consider Māori representation – this recommendation is provided for previously (Recommendations 6 and 10 refer) but is repeated here for completeness for this topic. In making such appointments, the Minister could seek the views of DOC, TPK, Te Arawhiti and/or receive nominations directly from iwi.</b></p>	<p>Agree, but note that Recommendations (6) and (10) are concerned with appointing persons with a te ao Maori perspective, as opposed to representatives.</p>	<p><b>Agree</b></p>
<p><b>(25) Councillors holding office by nomination (e.g. as a result of Treaty settlement provisions) to have full voting and participation rights – the same as elected or appointed councillors.</b></p>		<p><b>Agree</b></p>
<p><b>(26) Fish and Game urgently initiate a dialogue with Māori with a view to developing a national policy governing a system of consultation with Māori to ensure all relevant Treaty concerns are addressed by Fish and Game in the conduct of its business. That policy should guide</b></p>		<p><b>Agree</b></p>



<p>protocols and procedures at a local level for day-to-day operations.</p>		
<p>(27) With respect to the above recommendation, as a first step in initiating this dialogue, a national hui should be held as soon as possible. The Hui Wananga should be facilitated by DOC (as the Department serving the Minister in the relevant portfolio) and chaired by a person with credibility and mana to both parties.</p>		<p><b>Agree</b>, but should be funded by central Government.</p>
<p>(28) The electoral roll to automatically include any NZ resident licence-holders from the previous year (i.e. no opt-in requirement).</p>		<p><b>Agree</b>, but only adult whole season licence holders.</p>
<p>(29) The NZFGC should review the eligibility requirements for voting in respect of type of licence held.</p>	<p>Agree, in consultation with FGCs.  Only NZ resident adult whole season licence holders should be eligible, and individuals who have purchased both a sports fish and a game bird licence should have one vote only. If they purchased their fishing and game hunting licences</p>	<p><b>Agree</b></p>

	<p>in different regions they will need to choose which of those two regions they want to exercise their vote in.</p> <p>The query was raised but unresolved as to whether both adults on a family licence should be eligible to vote.</p> <p>As noted in Recommendation (12), clearly defined grounds for the removal of a Councillor need to be developed.</p>	
<p>(30) There be provision for the removal of councillors, including Chairs, both by the NZFGC and the Minister.</p>		<p><b>Don't agree</b>, only the Minister should be able to remove a Councillor, and definitive grounds for doing so need to be developed.</p>
<p>(31) There be a requirement for candidates for election to meet a "fit and proper" test.</p>		<p><b>Agree</b>, but "fit and proper" needs to be defined.</p>
<p>(32) A person cannot hold office as a councillor or Chair and simultaneously be employed as a staff member by an FGC. If an elected office holder takes up employment as a FGC employee, they should be required to step aside from their governance role.</p>		<p><b>Agree</b></p>
<p>(33) The NZFGC should build on its existing programmes to build its licence holder base, and in particular to attract a broader demographic. Consideration should be given by the NZFGC for the setting of appropriate targets in this area.</p>		<p><b>Agree</b></p>

<p><b>(34) The NZFGC should develop guidelines to guide a process for community input for FGCs to follow in developing management plans. At a minimum there should be a requirement to demonstrate that the provisions of section 17(L)(4)(b) have been complied with i.e. that the impact on other natural resources and/or other users has been considered.</b></p>			<p><b>Agree</b></p>
<p><b>(35) A KPI for the CE should be to develop a community and stakeholder relationship strategy (e.g. with a 10-year horizon) that is independently evaluated and then reported on annually to the Board.</b></p>	<p>Presumably this recommendation is intended for the NZFGC only.</p>		<p><b>Agree</b></p>
<p><b>(36) The NZFGC as part of its co-ordination role should assure itself that the duty set out in section 17M2(ii) which requires the FGC to 'give notice of the draft plan... so far as is practicable, to representatives of the appropriate iwi authorities and to the appropriate regional councils and territorial authorities" has been adequately discharged.</b></p>	<p>Already in practice.</p>		<p><b>Agree</b></p>

**17.0 MEETING CLOSED**

17.1 The meeting closed at 2.58pm with a karakia from Cr Ngahi Bidois.

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**David Woolner**  
**Chairman**

## SUMMARY OF RESOLUTIONS

### 2.0 APOLOGIES

- 2.2 *Agreed (Murray Ferris/Laurance Tamati) that the apologies for the 189th meeting of the Eastern Region Fish and Game Council be sustained. [21/06/2.2]*

### 3.0 MINUTES OF THE PREVIOUS MEETING (13<sup>TH</sup> APRIL 2021)

- 3.1 *Agreed (Murray Ferris/Ngahi Bidois) that the minutes of the meeting held on 13 April 2021 be confirmed as a true and correct record. [21/06/3.1]*

### 8.0 DEVELOPMENT OF THE 2021-2022 OPERATIONAL WORK PLAN

- 8.2 *Agreed (Ken Coombes/Debbie Oakley) that Council approves the revised and latest draft of the 2020-21 Operational Work Plan for circulation to other parties for comment. [21/06/8.2]*

### 9.0 2021-2022 LICENCE FEES

- 9.11 *Moved (David Woolner/Laurance Tamati) that the Eastern Fish and Game Council supports the proposed licence fees for 2021-2022 of \$137 (GST inclusive) for the Adult Whole Season Fishing licence, and \$100 (GST inclusive) for the Adult Whole Season Game licence (which includes \$4 for the Game Bird Habitat Trust). Motion was lost, 5 opposed, 4 in favour. [21/06/9.11]*
- 9.12 *Agreed (Murray Ferris/Ngahi Bidois) that the Eastern Fish and Game Council is opposed to any licence fee increase for any category of licence at this point in time. Motion carried, 5 in favour, 4 opposed. [21/06/9.12]*

### 10.0 ANGLER NOTICE REVIEW

- 10.2 *Agreed (Murray Ferris/Ken Coombes) that Council approves the following recommendations for the 2021-2022 Anglers Notice being put forward to the New Zealand Council for communication to the Minister of Conservation:*

*“Agreed (Ngahi Bidois/ Lyndsay Lyons) that the recommendation [20/06/8.13] to change the season opening dates for lakes Tarawera, Rotoiti and Okataina from 1 October to the first Saturday in October comes into effect for the 2021-22 Sports Fishing Season. Carried 7/2. [20/06/8.15]”*

*“Agreed (Ken Coombes/Lindsay Lyons) that Winter Shoreline Areas on lakes Tarawera, Rotoiti, and Okataina will remain open all year round. [21/02/10.2]”*

*and in doing so concludes the Anglers Notice process for the 2021-22 Season. [21/06/10.2]*

### 11.0 NZC CHANGE FREEZE POLICY

- 11.2 *Agreed (Ken Coombes/Lindsay Lyons) that Council accepts the NZC's consultation document on “Change Freeze” with a recommendation that it is made into a Memorandum of Understanding for all regions to sign. [21/06/11.2]*

### 13.0 OPERATIONAL REPORTS

- 13.2 *Agreed (Murray Ferris/Ken Coombes) that Council receives the Management Report and Health and Safety reports. [21/06/13.2]*
- 13.3 *Agreed (Murray Ferris/Ken Coombes) that Council receives the Finance Report and approves payments for March and April 2021 totalling \$239,744.47. [21/06/13.3]*

## 7. CONFLICT OF INTEREST REGISTER

Ref: 7.02.01

23 July 2021

### 1. Purpose

A standing agenda item to disclose any Councillor (“Member”) Conflict of Interest or potential Conflict of Interest, and record this in the Councillor Conflict of Interest Register.

### 2. Background

The Eastern Fish and Game Council at its October 2016 meeting revised its policy and rules for dealing with Conflicts of Interest and must provide a standing agenda item to allow Councillors to disclose any Conflict or highlight any potential conflict. The “Interest Register” ring binder will be circulated in the first part of each meeting for Councillors to record any interests. The Council should then discuss how it wants to deal with any interest or perceived interest identified.

**Conflict of Interest** (refer s2.7 Governance Policies) means when the member can be shown to have actual bias or apparent bias in respect of a matter<sup>1</sup> i.e:

- (i) A member can be shown to have actual bias when a member’s decision or act in relation to a matter could give rise to an expectation of financial gain or loss (that is more than trivial) to the member (and/or to the member’s parent(s), child(ren), spouse, civil union partner, de facto partner, business partner(s)/associate(s), debtor(s) or creditor(s)).
- (ii) A member can be shown to have apparent bias when a member’s official duties or responsibilities to the Council in relation to a matter could reasonably be said to be affected by some other interest or duty that the member has.
- (iii) A member’s “interest or duty” includes the interests of that member’s parent(s), child(ren), spouse, civil union partner or de facto partner that may be affected by the matter at issue. It also includes the interests of a person with whom the member has a close, personal relationship where there is a real danger of personal favouritism.
- (iv) There is no Conflict of Interest where the member’s other interest or duty is so remote or insignificant that it cannot reasonably be regarded as likely to influence him or her in carrying out his or her responsibility.

**A potential conflict of interest** (refer s2.8 Governance Policies) arises when:

- (i) There is a realistic connection between the member’s private interest(s) and the interest(s) of the Council;
- (ii) The member’s other interest could specifically affect, or be affected by, the actions of the Council in relation to a matter;

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<sup>1</sup> “Matter” means:

(i) The Council’s performance of its functions or exercise of its powers as set out in Part 5A of the Conservation Act 1987, subject to the Council’s statutory purpose set out in section 26P(1) of the Conservation Act; or

(ii) An arrangement, agreement, or contract made or entered into, or proposed to be entered into, by the Council.

- (iii) A fair-minded lay observer might reasonably consider that the member's private interest or duty may influence or motivate the actions of the member in relation to a matter; and
- (iv) There is a risk that the situation could undermine public trust and confidence in the member or the Council.

**Conflicts of Interest should be dealt with as follows** (refer s1.13 Standing Orders):

- 1.13.1 Every member present at a meeting must declare any direct or indirect conflict of interest that they hold in any matter being discussed at the meeting, other than an interest that they hold in common with the public.
- 1.13.2 When a conflict of interest arises in respect of a matter, the affected member will:
  - (i) not vote on issues related to the matter;
  - (ii) not discuss the matter with other members;
  - (iii) conform to the majority view of other members present as to whether to be excluded from discussions regarding the matter and/or leave the room when the matter is discussed;
  - (iv) not, subject to the discretion of the Chairperson, receive further papers or other information related to the matter.
- 1.13.3 Where a member can be shown to have a potential conflict of interest, the Council (excluding the affected member) will determine an appropriate course of action, which may include the following:
  - (i) applying some or all of the actions applied to a member with a conflict of interest (set out in 1.13.2 i) – iv) above);
  - (ii) providing a written explanation outlining why there is no legal conflict of interest that can be made available to all Fish and Game Councils, licence holders and other interested parties.
- 1.13.4 The conflicted member will be given the opportunity to be heard by the Council on the points raised and the member's submissions will be taken into consideration by the Council.
- 1.13.5 The minutes must record the declaration and member's subsequent abstention from discussion and voting.

Councillors should take this opportunity to disclose any Conflict of Interest they are aware of now and record it in the circulated Conflict of Interest Register. If during the course of the meeting a conflict or perceived conflict is recognised, then this should be disclosed at that point in time.

### **3. Recommendation**

- 3.1 That Councillors disclose any Conflict or potential Conflict of Interest, record it in the Interest Register, and Council agrees on how to deal with any Conflict of Interest raised.***

## 8. OPERATIONAL REPORTS

### 8.1 HEALTH AND SAFETY REPORT

Ref: 9.01.07

23 July 2021

#### Background

As part of its commitment to Health and Safety and providing a safe workplace, the Eastern Fish and Game Council is provided with a report at each meeting describing:

1. Implementation and adherence to the Health and Safety plan – including Health and Safety as an agenda item for staff and ranger meetings;
2. Monitoring and Reporting – in accordance with the Health and Safety plan;
3. Risk Management (identification and treatment) – any new issues or hazards that have arisen and how these have been addressed;
4. Training programme – information sharing and training of staff and volunteers;
5. Health and Safety incidents – near misses or injuries sustained, plus updates on past events;
6. Recommendations.

#### May - June 2021

##### 1. Implementation and Adherence to the Health and Safety Plan

Regular (weekly) staff meetings.

Minutes from the Health and Safety portion of the meeting are emailed to all staff.

Visitors are required to sign our register, and our hazard register is updated as required.

##### Tail Gate forms completed for:

May 2021	Game bird opening ranging
May 2021	Tarawera outlet drift dive
June 2021	Hopuruahine spawning counts
June 2021	Tarawera outlet drift dive

##### 2020-2021 Budget for Health & Safety \$2,000

##### 2. Monitoring and Reporting

###### Work Place Accident Register

	30/06/2021	31/08/2020
Number of Workplace injuries in 2020-2021 year	1	
Number of Workplace injuries in 2019-2020 year		1
Number of Workplace injuries in 2018-2019 year		1
Number of Workplace injuries in 2017-2018 year		1
Number of Workplace injuries in 2016-2017 year		2
Total Number of Workplace injuries since 1 Sept 1995	42	41
Total Number of lost work injuries since 1 Sept 1995	5	4
Total number of days since last lost work injury on 21/03/2021	101	
Total number of days since prior lost work injury on 19/07/2020	248	
Total number of days since prior lost work injury on 13/08/2017	1,071	



Total number of days since prior lost work injury on 17/12/2013	1,335
Total number of days since formal register commenced 1/09/95 to first lost work injury 17/12/2013	6,682

### 3. Risk Management (identification and treatment)

#### COVID 19

The following procedures remain in place:

- Property open to public, additional Covid tracing signs put up around property
- If unwell stay at home
- Sanitiser available throughout office for public and staff use

Notes taken for the H&S minutes at the weekly staff meeting and emailed to all staff:

- 3 May 21 Take care on icy roads, grit applied to decks/walkways
- 10 May 21 No new hazards identified
- 17 May 21 Be aware of unsavoury characters around spawning streams
- 24 May 21 No new hazards identified
- 31 May 21 No new hazards identified
- 8 June 21 Poachers in streams - care required
- 14 June 21 Road works signage is poor at end PV Road, AVD to contact contractor
- 21 June 21 No new hazards identified
- 28 June 21 Streams closing Wednesday, compliance checks

### 4. Training Programme

First Aid Refresher Course for all staff programmed for 18 August 2021.

### 5. H&S Incidents

Nil

### 6. Recommendation

That Council acknowledges it has received this report.

## 8.2 MANAGEMENT REPORT

23 July 2021

### 1112 Datawatch

During the ten months following the season opening on 1 October, a total of 765 datawatch tags have been returned and entered into the database. The distribution is as follows:

Lake Hawkston (HB)	0
Lake Okareka	14
Lake Okataina	134
Lake Rerewhakaaitu	17
Lake Rotoehu	12
Lake Rotoiti	111
Lake Rotoma	28
Lake Rotorua	15
Lake Tarawera	413
Lake Tutira (HB)	18

*data entered to 6 July 2021*

The total number of tags returned is 201 ahead of returns to approximately the same date during the Covid affected 2019-20 season, and approximately equal to the same point in time during the 2018-19 season.

### Datawatch draw

The Datawatch licence draw to entice and reward returns of datawatch tags and information was undertaken on 30 June 2021. Timing of this was to enable notification of the winners in the Fish & Game magazine supplement the deadline for which is earlier than the historical draw time of early August. This year we were able to reward 10 winners each of whom has been offered a whole season adult licence for the upcoming 2020-21 angling season. The winners were:

Bob McKeown	Rotorua	Jon Dustin	Rotorua
Simon Cook	Auckland	Rebecca Taylor	Tauranga
Vaughan Martin	Auckland	Pedro Gelid	Rotorua
William Hayes	Tauranga	David Mansell	Tauranga
Diane Kearvell	Tauranga	Michael Earl	Drury

### 1113 Lake Waikaremoana

#### Lake Waikaremoana Monitoring Buoy Update

The monitoring buoy is yet to have its replacement battery and top hat (solar tower) fitted. Staff are waiting on the componentry being available for refitting along with a spell of stable to enable safe installation when they are next at the lake.

#### Waikaremoana Winter Survey and Spawning Monitoring

Staff have so far undertaken two angler creel/spawning monitoring surveys at Waikaremoana this winter. Fish numbers within the streams are still building with numbers in the Mokau lagging a bit behind the others. The Hopuruahine and Waitokupuna runs with their

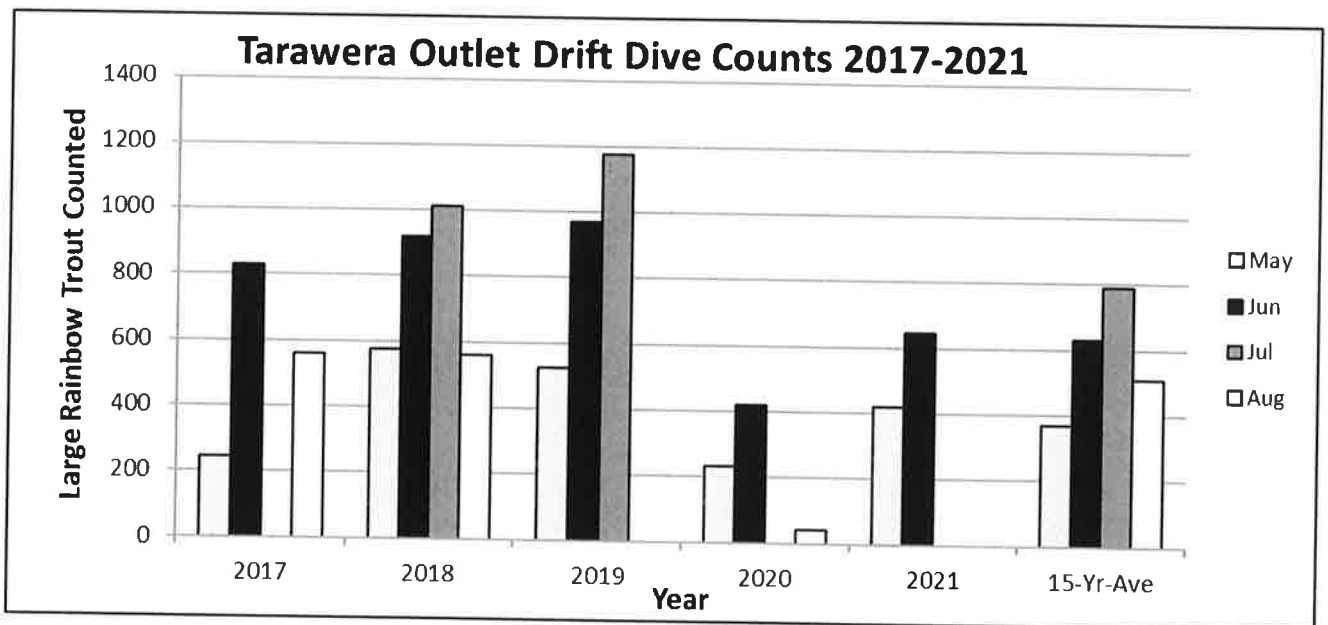
contribution of brown trout began earlier than was observed last winter. Anglers have suggested the angling is a little harder than last winter, the stream mouth drop off areas included, but the condition of the fish is as good if not better.

### 1114 Lake Tarawera

#### Tarawera Outlet Drift Dive Survey

The uppermost portion of the Tarawera River which includes the spawning sanctuary was drift dived by staff on 23 June. A total of 646 large trout were counted on this occasion. The drift dive commences in the lake immediately above the Outlet and terminates approximately 1km downstream.

The May and June counts along with trap counts of spawning fish from the Te Wairoa Stream indicate an earlier start to the spawning within the Tarawera Outlet compared to the 2020 winter.



A July drift dive count had not been undertaken at the time of reporting but will be shortly, and the final drift dive for the Tarawera Outlet this winter will be undertaken in late August.

#### Wairua Stream Spawning Count

Staff investigated the Wairua Stream (Lake Tarawera) utilising the walk-up trout count technique on 2 June 2021. Significantly more trout were observed than in both 2019 and 2020.

Date	Large Trout Counted
09-07-19	3,033
20-05-20	3,156
02-06-21	4,034

### **Lake Tarawera Fishery Research Update**

Progress on the Lake Tarawera food web study has increased over recent months with preparation of samples for laboratory analysis having been undertaken by a post graduate student at the University of Waikato. Analysis of lab results should be underway shortly under the direction of Dr Simon Stewart (Cawthron Institute).

### **Wairua Hut angling data**

Just over 53 hours of angling time was recorded at the Wairua Stream mouth over the 2020-21 hut booking period. Several bookings were made that were not taken up due to inclement weather conditions. Those that made the effort enjoyed the facility and opportunity. A healthy average catch rate of 0.42 fish per hour or one fish caught for every 2.4 hours fishing was recorded. Most anglers practiced catch and release with only a few smaller wild fish being measured.

## **1115 Other Lake Fisheries Investigations**

### **Ngongotaha Trap-run**

The Ngongotaha fish trap facility was not operated during the month of June and at the time of report writing (13 July) the trap has yet to be operated.

### **Angler Diary Reporting**

The number of angler diaries reporting days fished to 30 June 2021 is provided below along with the numbers for the draws held during the 2018-19 and 2019-20 seasons. Note the draw periods for the \$100 Kilwell Voucher for each season have varied and don't align with our financial year, the reason being the deadline for submitting this information to the publisher of the annual Fish & Game magazine has itself varied.

<b>Received between dates (for draw)</b>	<b>Diaries returned</b>
24-08-18 to 29-05-19	64
30-05-19 to 30-06-20	88
01-07-20 to 30-06-21	112

### **Catfish and Pest Update**

The volunteer fyke-netting catfish programme is ongoing with 31 local schools now involved. At this time of year catfish are mobile and seeking out new territory, and large fish are being caught in areas such as around Mokoia Island (Lake Rotorua). A push on publicity on red-eared slider turtles is also underway with the public being asked to keep an eye out for this species as worldwide it too is an invasive species with a varied diet.

Biosecurity officers under the guidance of Te Arawa Lakes Trust have been busy over weekends checking compliance with the self-certification programme at boat ramps.

## **1116 Waterfowl Monitoring**

### **Band Recoveries**

Hunters have reported 258 bands from the Eastern Region this year to date. Of those that we banded this year, 7.7% have been recovered and reported. This is very close to the mean first year recovery rate recorded in the Eastern Region over the past 25 years.

The furthest recovery a band has been reported from this year was from near Dargaville (~300km). The bird was banded as a juvenile male in Waewaetutuki in January 2021. Two other notable mallard recoveries reported this year were birds that had been banded 10 years previously. Analysis of the band recovery data will commence once the hunting season has finished.

### **Shoveler Survey**

The National survey is scheduled to be undertaken on 9 August. Data sheets have been sent to all Fish & Game regions.

## **1118 Game Bird Research**

### **Predator Trapping**

Cohen Stewart from Southland Fish & Game ran an experiment to determine if trapping of mammalian predators reduced duck nest predation. The study was run over two years and at two different locations. Trail cameras were trained onto artificial nests and predator visits to the nest recorded. Matt McDougall has been helping him with the data analysis and writeup. Trapping reduced mammalian visits by about 40% but it was Australasian harriers that destroyed most of the nests. The take home message is that creating dense woody habitat that harriers can't access in conjunction with predator trapping should improve nest success in New Zealand.

## **1121 Lake Fisheries Creel Surveys**

### **2020-2021 Summer Creel Survey**

The 2020-21 summer survey has been analysed and the report is being written.

### **1123 Game Hunter Survey**

Six hundred surveys of hunters have been conducted so far this season. At this stage we have an estimate of how many mallards Eastern hunters shot (approx. 22,000) but we don't know what the harvest was from out of region hunters that hunted here. In 2020, 20,805 mallards were shot in the Eastern Region so this year the harvest may have been well in excess of last year's.

## **1141 Hatchery Operations**

Hatchery staff have continued to run the Te Wairoa fish trap and collect quality brood for the hatchery breeding programme. Fifty crosses producing approximately 250,000 ova have been taken for the period. A number of crosses have now hatched and are being moved to troughs and tanks.

*Fish locations at 19 July, 2021:*

<b>Location</b>	<b>Type</b>	<b>Qty (approx)</b>	<b>Comment</b>
Hatchery	Rt, Bt	100,000	2021 season fry
Tank A	Rt	1,000	0+ 'best of' progeny
Tank B	Rt	10	1+ 'best of' brood
Tank C	Bt	1,000	Liberation spring 2021
Tank E	Bt	1,000	Liberation spring 2021
Tank F	Rt	1,000	Akd/Wai liberation, spring 2021

Pond 3	Rt	10,500	Liberation, spring 2021
Pond 4	Rt	8,000	Liberation, autumn 2021
Pond 5	Rt	8,000	Liberation, autumn 2021
Pond 6	Rt	8,000	Liberation, autumn 2021
Pond 7	Rt	8,000	Liberation, autumn 2021
Pond 9	Rt	8,000	Rising 2+ for KF programmes
Raceway	Rt	3,000	2+ for KF programme sales 2021
Kids	Rt	2,000	2+ for Eastern KF programme 2021

### 1143 Te Wairoa Trap

The trapping season at the Fish & Game fish trap (Te Wairoa Stream) at Lake Tarawera started on 1 April following trap installation. As at 12 July 2021 we have trapped 2,003 fish. This compares to 994 fish during the 2020 run (29 May – 12 July) when the Covid lockdown period limited the ability of staff to operate the trap. The 2019 run to 12 July totalled 2,380 fish and went on to finish as the highest Te Wairoa Stream spawning run on record.

The average size of the trout running this winter has been 536mm and 1.93kg compared with 553mm and 1.92kg to the same approximate period during the 2020 run. Wild origin fish have made up 29% of the run to 12 July 2021 compared to 22% over the same period in 2020. The wild fish this winter have been 501mm long and 1.61kg in weight, or significantly smaller (-23mm,  $P<0.001$ ) and lighter (-76g,  $P=0.023$ ), but in significantly better condition on average than the 2020 wild fish were ( $P<0.001$ ). The hatchery marked fish up to 12 July 2021 have been 550mm long and 2.06kg in weight, which is significantly smaller (-11mm,  $P<0.001$ ), but significantly heavier (80g,  $P<0.001$ ), and in significantly better condition than the those recorded during the 2020 winter at this point in time ( $P<0.001$ ).

### 1161 Sports Fish Liberations

#### *Liberations, Eastern Region 20 May – 19 July 2021*

Water	Date	Mark	Tag	Species	Age Class	Number
Okareka	26/5/21	Lpad	-	Rt	1+	2,000

Fish were also collected by Northland and Auckland/Waikato Fish & Game Regions.

## HABITAT PROTECTION AND MAINTENANCE

### 1211 RMA Planning

#### **Bay of Plenty Regional Council**

Fish & Game continues to liaise with BOPRC on the review of the Schedule of Important Trout Habitats in the region. BOPRC is looking at getting various plan changes underway by the end of the year in order to meet new obligations under the National Policy Statement (Freshwater) 2020. Consultation via the RESOF group (Rural and Environmental Sector Organisation Forum) has also begun.

#### **Waikato Regional Council**

In March 2018 Auckland/Waikato and Eastern Fish and Game Council's lodged a joint submission on Waikato Regional Council's Healthy Rivers/Wai Ora: Proposed Waikato

Regional Plan Change 1. Council hearings were held mid-2019. Decisions were released in May. A/W Fish and Game Council, with support from Eastern, have appealed a number of matters. No new developments.

### **Gisborne District Council**

Following the conclusion of the Gisborne Freshwater Plan, the Motu Catchment Plan process is now underway. Fish & Game has so far had some input in identifying values, and we expect to have a greater involvement in its development during the second half of 2021.

### **Bay of Plenty Conservation Management Strategy**

The public notification of the draft Bay of Plenty Conservation Management Strategy was revoked early in the year. DOC had intended to re-notify the draft in April but this has yet to occur.

### **Other Planning Related Activities**

Several Fish and Game regions have been collaborating on submissions to amend parts of the NES-Freshwater 2020 that are unacceptable or unworkable. Of particular interest to Eastern Region are some unreasonably strict regulations around physical works in wetlands and the construction of maimai.

The Government plans to repeal the RMA and replace it with three new pieces of legislation. RMA staff throughout the country are also collaborating on this with a view to providing formal input to the process.

## **1212 Consent Applications**

<b>Date</b>	<b>Authority</b>	<b>Applicant</b>	<b>Type</b>	<b>Resource Involved</b>	<b>Action</b>
12 May	GDC	PF Olsens	LUC – forest harvest and roading	Matawai Forest, Motu River	Conditions imposed
2 June	BOPRC	BM Gray	LUC – reconstruct retaining wall	Okawa Bay, Lake Rotoiti	No concerns
8 June	GDC	Fulton Hogan	DP/ LUC – storm water management, Matawai Quarry	Motu River tributary	Under review

### **Consents of note**

The BOPRC Integrated Catchments Group is seeking resource consent renewal of its erosion and flood protection works in waterways that are not included in BOPRC's Rivers and Drainage Scheme. Hearing dates have yet to be scheduled.

## **1221 Reserves Management**

### **Lower Kaituna WMR**

Significant water inflows due to high river levels and rainfall have resulted in higher than normal water levels within the reserve which has resulted in some track areas being degraded once again during the hunting season, and management of levels tricky in the newly constructed Tumu Kawa block. It has been necessary to inhibit flows during July and August to maintain lower levels for planting crews. Once planting has been completed in approximately late August, normal cyclical water flows and levels will be reinstated.

We recently received a decision on the submission we made to Western Bay of Plenty District Council regarding the proposed cycleway along the Kaituna River stop bank adjacent to the wetland. The Council has acknowledged our submission and undertaken to meet with us and BOPRC who are planning the cycleway with them. We understand iwi have also raised concerns about the proposed location of the facility.

### **Awakaponga WMR**

The Awakaponga solar water supply system has been replaced, and is now up and running smoothly.

### **Other Reserves**

The annual predator trapping programme in the Ohaaki wetland (July to February) has got underway again with 35 variable traps laid out.

The planned outlet culverts maintenance at the Orini WMR wetland has been postponed until November 2021. The BOPRC Rivers and Drainage machines are due to undertake other works adjacent to the site and will do this in conjunction with that and under the consent they have for such.

It has been brought to our attention that DOC in its draft Conservation Management Strategy (CMS), and in discussions with Whakatane District Council, have proposed a cycleway through the landward side of the Thornton Lagoon WMR. Fish & Game has a gazetted "appointment to control and manage" this area, and there has been no consultation with us at any stage in relation to this. A cycleway here would adversely affect all hunting on this lagoon and we will need to lodge a submission objecting to the cycleway once the CMS is re-released.

## **1231 Respond to Landowner Requests for Assistance**

One new landowner request has been received since the last Council meeting. A young couple who are keen hunters have recently purchased a dairy farm in the Atiamuri area and have two gullies in which they wish to develop wetland and waterfowl friendly riparian habitat. We will assist them to lodge a funding application to WCEET in 2022. Total open water habitat to be created will be approximately two hectares with an additional c.4 hectares of vegetated margin.

## **1232 Habitat Creation and Enhancement**

### **Torepatutahi Wetland**

Contact Energy, with their consultant, are preparing a revised long term management plan for the site, and once drafted will seek both DOC's and our comments. The plan will cover spraying, planting, predator control, and monitoring of the site. They have provided us with a 2021 planting plan to remediate some of the higher ground areas that were sprayed. Contact is taking the wider group's advice to leave the lower stream riparian margins alone at this stage to see what naturally re-establishes. It is important to recognise this is a 30-year enhancement/maintenance programme and we are currently at year seven only.

### **Burt Wetland**

This significant wetland, located in Te Puke, has recently received the engineering report that is required to support upgrading of the existing bund structure. Once we have assessed this



report and obtained costings for the works we'll assist the owners to prepare and lodge a resource consent application for the project. BOPRC is keen to undertake works on four hectares of willow covered wetland immediately downstream from here as this area is of high ecological value. We are hopeful much of the works will be undertaken this summer.

#### **1241 Monitor Waterfowl Habitats**

##### **Wetland Forum**

The BOP Wetland Forum has organised a bittern and whitebait wetland habitat workshop that staff from Fish & Game and DOC, along with land management officers and river engineers from BOPRC will be attending shortly. The presenters are well known to our staff and will give good practical advice on habitat requirements and enhancement of such, and insight into factors impacting on these species including human disturbance. Although not directly game bird related, the guidance and advice coming out of the workshop will indirectly benefit waterfowl habitat, and along with this will booster relationships between key individuals within each of the three agencies participating.

#### **ANGLER AND HUNTER PARTICIPATION**

##### **1311 Maintain & Enhance Access**

Winter forest recreational access in Timberlands Forests is open on weekends during daylight hours, with no problems reported to us.

We have made further attempts to speak to appropriate parties in relation to gaining recreational access to the Kopuawhara Stream within the Wharerata Forest but have been unable to date to get a response from the landowners who are now responsible for managing this access.

##### **Whirinaki River**

We still have had no response from the parties approached in relation to Whirinaki River access enhancement.

##### **1312 Signage**

Signage maintenance is ongoing as required, including updates and replacements.

##### **1331 Electronic Newsletters**

Both Barrels e-zine was produced in June. Reel Life is not published during the June - August period.

##### **1333 Fish & Game Website**

Updates or changes to the Eastern Web site included Council agendas and minutes, changes to files on the fishing access page, and updating the children's fishing page.

### **1334 Social Media**

Recent posts include winter shoreline fishing action, winter lake closures, recent work at Waikaremoana, access work on local streams, health warnings, and liberations etc. The page usually reaches around 15,000 people per month and has over 1,200 followers.

### **1351 Junior Angler/Hunter Programmes**

No junior angler/hunter programmes were held during the reported period.

### **1352 Angler/Hunter Training**

No angler/hunter training was held during this period either.

### **1354 Fishing Competitions**

Eleven fishing competition permits were processed for the period.

### **1361 Fish & Game Club Communications**

One club visit was conducted during the reported period (Whakatane Trout Fishing Club).

### **1371 Fish & Game Huts**

Waikaremoana Hut is being regularly used by staff for the Waikaremoana winter monitoring programme, and the Wairua Hut has been reasonably well used this winter by anglers. Both huts are in good condition overall.

## **PUBLIC INTERFACE**

### **1411 Statutory Liaison**

#### **BOPRC Consultant**

Met with an independent river engineer who has been engaged by BOPRC to audit its flood repair works conducted over the past two summers. This provided an opportunity to determine whether some of the solutions we've been advocating to offset the impacts on habitat of BOPRC's instream works are credible and capable of being implemented. We look forward to the consultant's report in due course.

#### **Whakaki Governance Group**

Reviewed issues and progress to date with Freshwater Improvement Project at Lake Whakaki via Zoom meeting with other members of the governance committee ahead of reporting back to Hawke's Bay Regional Council.

#### **Department of Conservation**

Met with Tauranga Area Operations Manager to discuss projects and programmes of mutual interest and receive update on staff changes.

## 1451 Education

One school visit was made during the reported period.

## COMPLIANCE

### 1511 Ranging

Compliance work has focused on monitoring of spawning areas and angler checks, these including Rotorua Lakes' winter shoreline anglers and anglers encountered at Waikaremoana and elsewhere within the region. Covert surveillance cameras have been used where appropriate e.g. where there have been issues around spawning areas, in conjunction with deterrent signage, and compliance visits.

Two further game season compliance matters have been dealt with by staff.

Year to date 2,340 angler/hunter contacts have been made, and 27 persons have been dealt with for various offences.

The compliance rate overall continues to be in excess of 98% of persons checked being fully compliant.

### Contacts: Year 2020-2021

Month	2016-17	2017-18	2018-19	2019-20	2020-21	Last 5 yr average
September	29	21	21	46	16	27
October	903	836	893	726	724	816
November	62	69	20	126	16	59
December	310	390	309	237	287	307
January	217	195	442	246	404	301
February	293	137	307	265	155	231
March	191	199	180	23	164	151
April	214	178	124	7	153	135
May	292	226	252	143	297	242
June	171	172	168	162	124	159
July	94	80	63	75		78
August	27	33	54	20		34
<b>Total</b>	<b>2,803</b>	<b>2,536</b>	<b>2,833</b>	<b>2,076</b>	<b>2,340</b>	<b>2,562</b>

### National CLE Liaison Role

This role continues with input from Eastern Region. A national ranger's newsletter has been produced and distributed to all regions. An annual training material package has also been produced and distributed to all regions for use at training days. Advice has been provided to regions on various compliance matters as requested.

### 1521 Ranger Training

A regional ranger training day is planned for August, and we are scheduled to deliver a rangers' training day for Hawkes Bay region in September. Ongoing co-ordination of national ranger safety training programmes.

## Rangers

Honorary Rangers have continued to contribute to overall ranging effort.

### 1531 Prosecutions

Other than several historic warrants to arrest, three offenders have current active offences pending resolution, details as per the table below. Some of these are pending court prosecution outcomes.

Prosecutions have been proceeding well and we continue to resolve many matters via diversion processes.

### Offences 2020-2021 Year:

*Offences 2020-2021 YTD (to 13/07/2021)*

<b>Offence name</b>	<b>Number of offences</b>
Disturbing wildlife	1
Fish with illegal tackle	1
Fish closed waters	4
Fish without a licence	14
Gives false details	4
Fish with unattended rod	3
Hunt without a licence	2
Hunt with unpinned shotgun (no magazine restriction in place)	4
Hunt or possess lead shot while hunting waterfowl	3
Hunt illegal/protected species	1
<b>Total number of offences</b>	<b>37</b>

### Offences Pending Resolution

To date (13/07/2021) 15 separate offences by eight offenders are pending resolution. Five of these offenders are wanted on warrants to arrest. The others have matters currently pending resolutions which are underway.

*The table below shows offences currently pending resolution:*

<b>Offence name</b>	<b>Numbers</b>
Fish without licence	9
Illegal tackle	1
Possess net-spear-gaff	1
Fish closed waters	1
False details	3
<b>Total</b>	<b>15</b>

## LICENSING

### 1621 Licence Agent Support

Agent requests for licence corrections, brochures, and information attended to as and when required.

## **1841 NZ Fish & Game Liaison**

Kate Thompson continues to provide regular updates of licence sales to the New Zealand Council and regions. She is currently liaising with Eyede Solutions Ltd and the Licence Working party in relation to the updated licence system and is collating cleansed fish licence data from the regions for the upcoming fish magazine supplement.

## **1965 Computer Expenses**

### **Data management and protection**

Recent scares with ransomware locking businesses out of their own systems has resulted in this region reviewing its data management. We have ensured that our virus protection includes ransomware blocks (as far as possible). We have also added a once-a-week system copy to our nightly backup. Unfortunately, some of these ransomware programs have a latency and don't get activated for a period of time so backups/copies could potentially already be infected. We have also advised staff not to open any suspicious emails.

## **1990 Vehicles**

Two new vehicles have been ordered for delivery in December. After a long association with Mazda we have decided to go with Mitsubishi Tridents this time around. The Mitsubishi has had favorable reviews and is cheaper than the competition. Mazda are no longer importing their standard model and their deluxe model is too expensive.

## 8.3 FINANCE REPORT

Ref: 8.03.01

21 July 2021

### 1. Purpose

To inform Council of the year-to-date financial position and approve payments for the months of May and June 2021.

Tables within this report:

Table 1	Variance Report to 30 June 2021
Table 2	Balance Sheet as at 30 June 2021
Table 3	Profit and Loss to 30 June 2021
Table 4	Bank Transactions 1 to 31 May 2021
Table 5	Bank Transactions 1 to 30 June 2021
Table 6	Credit Card Transactions 1 May to 30 June 2021

### 2. YTD Profit and Loss

The Profit & Loss statement for the period ending 30 June is attached (Table 3).

#### *Income*

Licence revenue is ahead of the YTD budget \$134,206. A detailed picture of licence sales performance YTD can be found within the licence sales report.

Revenue from other sources over the period totalled \$50,657 and was made up of the following: hatchery income (\$13,373), fishing competitions (\$675), and rentals (\$8,922). Fines from prosecutions collected through the courts totalled \$492 and funds were also received from diversion processes for expense recovery and junior education programmes (\$300 and \$1,050 respectively). Contract income was invoiced to Genesis Energy for work undertaken by staff in Waikaremoana (\$15,000), and to the New Zealand Council for Kate Thompson's work for the licence working group (\$1,800). Interest was received on general reserves (\$3,495) and a non-cash gain on the sale of Motor Vehicles is also reported within "Other Income" (\$5,551).

#### **Species Management**

Within the Population Monitoring output expenses are shown relating to food and equipment for work in Waikaremoana which is being undertaken by staff, for and funded by Genesis Energy. A further instalment was paid to Cawthron Institute for the Tarawera Food Web study and the cost of the free licences issued to band winners at the start of the game bird season were transferred to the waterfowl monitoring budget. Species Management area is over budget YTD (\$1,472) due primarily to the transfer of the free datawatch and band return licences to the output. Sponsorship of these licence is reported within "Other Income".

Hatchery expenses for the period related to fish food, grounds maintenance materials, and materials for repairs to the aquarium. Te Wairoa trap expenditure related to replacement of another padlock and key set after vandals cut the locks and stole various items. Two tyres were purchased for the tanker and the regular expenses for electricity, fuel, and oxygen are also reported. Within budget YTD.

#### *Habitat*

Minimal expenditure is reported in May and relates primarily to the replacement and repair of the navigation light on the Waikaremoana water quality monitoring buoy. The Habitat output is

over budget YTD (\$13,455) due primarily to the unbudgeted solar install at Awakaponga WMR which has been funded by insurance proceeds and external funding received for the work currently sitting within “Other Income” (\$19,748).

### ***Participation***

Within the Participation output expenses are reported relating to a sign for the Hopuruahine and miscellaneous sign maintenance materials. The expense transfer for the envelopes to the hunter ballots budget is reported in May as well as a small expense for a gas refill for the children’s fishing programme. Minor expenses were also incurred relating to gas and coal for the Wairua hut and electricity for the Waikaremoana hut. Within budget YTD.

### ***Public Interface***

There was no Public Interface expenditure for the period. Within budget YTD.

### ***Compliance***

The Compliance expenses for the period related to the 0800 Poaching service and cell phone, and batteries for surveillance cameras. Within budget YTD.

### ***Licensing***

The Licensing cost includes agent commissions and the fees associated with the Public Online and 0800 sales. The cost of the A4 tear off regulation pads for 24 hrs licences is reported in June. Within budget YTD.

### ***Council***

Expenses are reported relating to travel reimbursement and catering for the June meeting of Council. A further travel expense was incurred in May for the Chairman to attend the impromptu pot Ministerial Review release meeting with Ray Grubb and NZC staff member Brian Anderton. Within budget YTD.

### ***Planning***

There were no Planning expenses incurred within the period. Within budget YTD.

### ***Administration***

Salaries	Within budget YTD.
Staff Expenses	FBT was paid in May and expenses are reported relating to staff clothing, meal expenses and a flu vaccine. An expense is also reported within the health & safety budget relating to clearance of tracks and removing hang-ups following a tree fall. Within budget YTD.
Staff Houses	Minor costs are reported within the Houses budgets relating to gas and electricity for the staff quarters. Within budget YTD.
Office Premises	Standard expenses relating to electricity, cleaning, rubbish removal and alarm monitoring were incurred. Within budget YTD.
Office Equipment	The usual expenses relating to the phone & eftpos leases are reported. A mouse was purchased from the equipment budget and three cell phones which are overdue for replacement will be updated before the end of the financial year. Within budget YTD.
Communications/ Consumables	Standard communications expenses are reported for the period including phones, broadband, stationery, and photocopying. IT expenses were incurred relating to technical support and backup drives. May’s expense is shown to be significantly lower than June and this is due to a transfer of envelope costs to the hunter ballots budget from the postage budget. Within budget YTD.

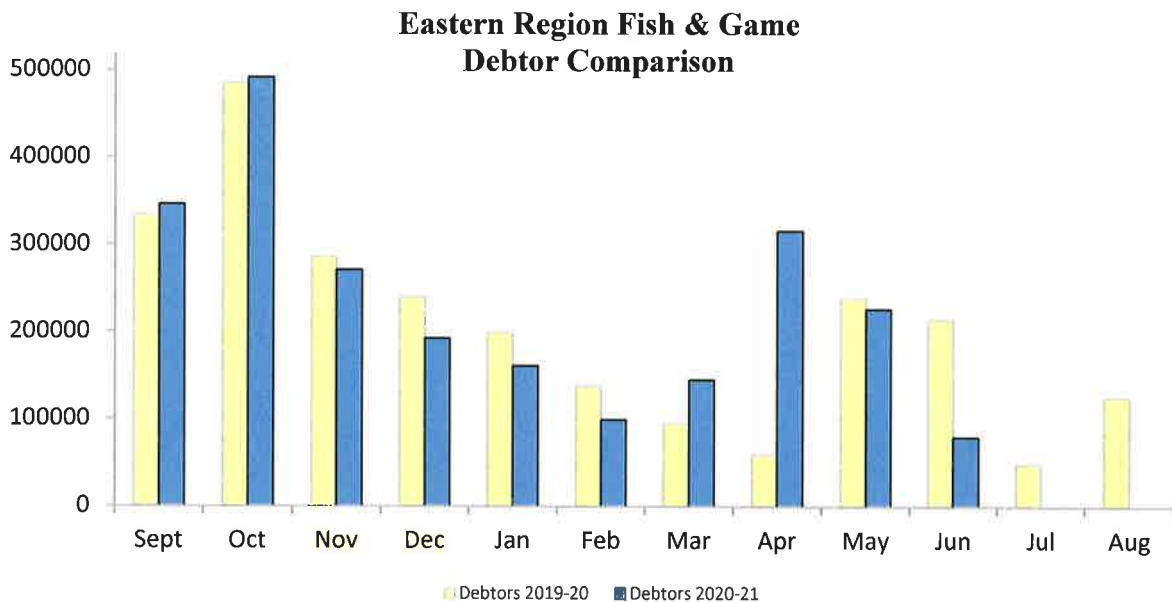
General	Minimal expenditure is reported relating to the subscription to Survey Monkey, morning tea expenses, and bank fees. Over budget YTD (\$1,468) due to legal and insurance costs for the fire store. This is offset by increased rental on the fire store.
General Equipment	Equipment maintenance expenditure included registration for a trailer and a replacement battery and propellor for Kotare. All three of the boats had the Full-Term Survey's completed at a cost of \$2,035. The standard fuel expense is also reported. Within budget YTD.
Vehicles	Vehicle expenses for the period included two vehicle services, and two tyres. The usual fuel expense is also reported which includes 50,000 kms worth of Road User Charges. Within budget YTD.

**Cash Position:** \$1,545,573 (includes \$86,785 asset replacement reserve) as at 30 June 2021.

\$473,367 for Waikaremoana Fund as at 30 June 2021

**Debtors:** Outstanding Debtors \$79,209 as at 30 June 2021 (\$214,356 as at 30 June 2020).

*Eastern Region Fish and Game - Debtors Balance Comparison 2019/20-2020/21*



Debtors outstanding as at 30 June are significantly lower than reported for the same period last year and this is due to the delayed Game Bird hunting season last year. There are no debtors of concern for the period.

**Fixed Assets**

No assets were purchased during the period reported.

**3. Variance Report (Table 1)**

The variance report is shown on the following two pages. The year to date actual including staff hours are entered for each project area to provide Council with an overview of the staff time component of the Operational Work Plan.



**2020/2021 REPORT OF VARIANCES BETWEEN TOTAL BUDGET AND YEAR TO DATE ACTUAL EXPENDITURE AND INCOME**

**as at 30 June 2021**

Schedule B Code	Project	EXTERNAL COSTS		HOURS		INTERNAL COST		NETABLE INCOME		NET COST		NET COST	Variance	%
		Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual			
1110	Species Monitoring	\$ 26,450	\$ 28,622	2,132	1,781	\$ 136,996	\$ 112,028	\$ 8,000	\$ 22,299	\$ 155,446	\$ 118,351	\$ 37,095	76.1	
1120	Harvest Assessment	\$ 2,400	\$ 1,500	784	698	\$ 50,378	\$ 45,905	\$ -	\$ -	\$ 52,778	\$ 45,405	\$ 7,372	86.0	
1140	Hatchery Operations	\$ 74,550	\$ 58,391	2,900	2,697	\$ 186,346	\$ 169,646	\$ 56,500	\$ 71,990	\$ 204,396	\$ 156,047	\$ 48,349	76.3	
1160	Releases	\$ -	\$ -	154	104	\$ 9,896	\$ 6,542	\$ -	\$ -	\$ 9,896	\$ 6,542	\$ 3,354	66.1	
1170	Regulations	\$ -	\$ -	165	30	\$ 10,602	\$ 1,887	\$ -	\$ -	\$ 10,602	\$ 1,887	\$ 8,715	17.8	
1180	Control	\$ 500	\$ -	36	13	\$ 2,313	\$ 818	\$ -	\$ -	\$ 2,813	\$ 818	\$ 1,996	29.1	
	<b>TOTAL - SPECIES MANAGEMENT</b>	<b>\$ 103,900</b>	<b>\$ 88,513</b>	<b>6,171</b>	<b>5,223</b>	<b>\$ 396,531</b>	<b>\$ 334,826</b>	<b>\$ 64,500</b>	<b>\$ 94,289</b>	<b>\$ 435,931</b>	<b>\$ 329,050</b>	<b>\$ 106,881</b>	<b>75.5</b>	
1210	Resource Management Act	\$ 200	\$ -	1,476	1,219	\$ 94,844	\$ 76,677	\$ -	\$ -	\$ 95,044	\$ 76,677	\$ 18,366	80.7	
1220	Works & Management	\$ 18,000	\$ 14,706	932	1,061	\$ 59,888	\$ 66,739	\$ 12,150	\$ 29,837	\$ 65,738	\$ 51,607	\$ 14,130	78.5	
1230	Assisted Habitat	\$ 2,700	\$ 18,450	770	484	\$ 49,478	\$ 30,444	\$ -	\$ -	\$ 52,178	\$ 48,894	\$ 3,284	93.7	
1240	Assess & Monitor	\$ -	\$ -	72	5	\$ 4,627	\$ 315	\$ -	\$ -	\$ 4,627	\$ 315	\$ 4,312	6.8	
1250	Lake Waikaremoana	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0	
	<b>TOTAL - HABITAT PROTECTION &amp; MAN</b>	<b>\$ 20,900</b>	<b>\$ 33,155</b>	<b>3,250</b>	<b>2,769</b>	<b>\$ 208,836</b>	<b>\$ 174,175</b>	<b>\$ 12,150</b>	<b>\$ 29,837</b>	<b>\$ 217,586</b>	<b>\$ 177,493</b>	<b>\$ 40,093</b>	<b>81.6</b>	
1310	Access	\$ 5,700	\$ 2,929	650	611	\$ 41,767	\$ 38,433	\$ -	\$ -	\$ 47,467	\$ 41,362	\$ 6,105	87.1	
1330	Newsletters/Information	\$ -	\$ -	286	130	\$ 18,378	\$ 8,177	\$ -	\$ -	\$ 18,378	\$ 8,177	\$ 10,200	44.5	
1340	Other Publications	\$ 2,000	\$ 2,196	40	29	\$ 2,570	\$ 1,824	\$ -	\$ -	\$ 4,570	\$ 4,020	\$ 550	88.0	
1350	Training	\$ 800	\$ 40	755	462	\$ 48,514	\$ 29,061	\$ 7,000	\$ 6,207	\$ 42,314	\$ 22,894	\$ 19,421	54.1	
1360	Club Relations	\$ -	\$ -	32	16	\$ 2,056	\$ 975	\$ -	\$ -	\$ 2,056	\$ 975	\$ 1,081	47.4	
1370	Huts	\$ 1,450	\$ 1,308	32	27	\$ 2,056	\$ 1,667	\$ 400	\$ 1,156	\$ 3,106	\$ 1,819	\$ 1,287	58.6	
	<b>TOTAL - ANGLER &amp; HUNTER PARTICIP</b>	<b>\$ 9,950</b>	<b>\$ 6,473</b>	<b>1,795</b>	<b>1,274</b>	<b>\$ 115,342</b>	<b>\$ 80,137</b>	<b>\$ 7,400</b>	<b>\$ 7,363</b>	<b>\$ 117,892</b>	<b>\$ 79,247</b>	<b>\$ 38,645</b>	<b>67.2</b>	
1410	Liaison	\$ -	\$ -	72	15	\$ 4,627	\$ 944	\$ -	\$ -	\$ 4,627	\$ 944	\$ 3,683	20.4	
1420	Communication	\$ 500	\$ -	120	61	\$ 7,711	\$ 3,837	\$ -	\$ -	\$ 8,211	\$ 3,837	\$ 4,374	46.7	
1440	Public Promotions	\$ 4,500	\$ 91	104	30	\$ 6,683	\$ 1,887	\$ -	\$ -	\$ 11,183	\$ 1,978	\$ 9,204	17.7	
1450	Visitor Facilities/Education	\$ 500	\$ 210	392	131	\$ 25,189	\$ 8,240	\$ -	\$ -	\$ 25,689	\$ 8,451	\$ 17,238	32.9	
	<b>TOTAL - PUBLIC INTERFACE</b>	<b>\$ 5,500</b>	<b>\$ 302</b>	<b>688</b>	<b>237</b>	<b>\$ 44,209</b>	<b>\$ 14,908</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 49,709</b>	<b>\$ 15,210</b>	<b>\$ 34,499</b>	<b>30.6</b>	
1510	Ranging	\$ 1,000	\$ 828	914	636	\$ 58,731	\$ 40,006	\$ -	\$ -	\$ 59,731	\$ 40,834	\$ 18,898	68.4	
1520	Ranger Training	\$ 1,000	\$ 577	104	64	\$ 6,683	\$ 4,026	\$ -	\$ -	\$ 7,683	\$ 4,603	\$ 3,080	59.9	
1530	Compliance Prosecutions	\$ 5,000	\$ 1,165	336	236	\$ 21,590	\$ 14,845	\$ 6,000	\$ 3,920	\$ 20,590	\$ 12,090	\$ 8,501	58.7	
	<b>TOTAL - COMPLIANCE</b>	<b>\$ 7,000</b>	<b>\$ 2,570</b>	<b>1,354</b>	<b>936</b>	<b>\$ 87,004</b>	<b>\$ 58,876</b>	<b>\$ 6,000</b>	<b>\$ 3,920</b>	<b>\$ 88,004</b>	<b>\$ 57,526</b>	<b>\$ 30,478</b>	<b>65.4</b>	
1610	Licensing	\$ 600	\$ 576	140	86	\$ 8,996	\$ 5,410	\$ -	\$ -	\$ 9,596	\$ 5,986	\$ 3,610	62.4	
1620	Agent Servicing	\$ -	\$ -	164	50	\$ 10,538	\$ 3,145	\$ -	\$ -	\$ 10,538	\$ 3,145	\$ 7,393	29.8	
	<b>TOTAL - LICENSING</b>	<b>\$ 600</b>	<b>\$ 576</b>	<b>304</b>	<b>136</b>	<b>\$ 19,534</b>	<b>\$ 8,555</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,134</b>	<b>\$ 9,131</b>	<b>\$ 11,004</b>	<b>45.3</b>	
1710	Council Elections	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0	
1720	Council Meetings	\$ 6,000	\$ 4,216	463	262	\$ 29,751	\$ 16,480	\$ -	\$ -	\$ 35,751	\$ 20,696	\$ 15,055	57.9	
	<b>TOTAL - COUNCILS</b>	<b>\$ 6,000</b>	<b>\$ 4,216</b>	<b>463</b>	<b>262</b>	<b>\$ 29,751</b>	<b>\$ 16,480</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,751</b>	<b>\$ 20,696</b>	<b>\$ 15,055</b>	<b>57.9</b>	
1810	Management Planning	\$ 8,500	\$ -	240	6	\$ 15,422	\$ 346	\$ -	\$ -	\$ 23,922	\$ 346	\$ 23,576	1.4	
1820	Annual Planning	\$ -	\$ -	66	17	\$ 4,241	\$ 1,038	\$ -	\$ -	\$ 4,241	\$ 1,038	\$ 3,203	24.5	
1830	Reporting/Audit	\$ 9,750	\$ 6,040	419	253	\$ 26,924	\$ 15,914	\$ -	\$ -	\$ 36,674	\$ 21,954	\$ 14,720	59.9	
1840	National Liaison	\$ 100	\$ 14	260	234	\$ 16,707	\$ 14,688	\$ -	\$ -	\$ 16,807	\$ 14,702	\$ 2,105	87.5	
	<b>TOTAL - PLANNING/REPORTING</b>	<b>\$ 18,350</b>	<b>\$ 6,054</b>	<b>985</b>	<b>509</b>	<b>\$ 63,293</b>	<b>\$ 31,986</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 81,643</b>	<b>\$ 38,039</b>	<b>\$ 43,604</b>	<b>46.6</b>	
	<b>TOTAL</b>	<b>\$ 172,200</b>	<b>\$ 141,859</b>	<b>15,010</b>	<b>11,446</b>	<b>\$ 964,501</b>	<b>\$ 719,943</b>	<b>\$ 90,050</b>	<b>\$ 135,409</b>	<b>\$ 1,046,651</b>	<b>\$ 726,392</b>	<b>\$ 320,259</b>	<b>69.4</b>	

		EXTERNAL COSTS		NETABLE INCOME		NET COST		NET COST	
		Budget	Actual	Budget	Actual	Budget	Actual	Budget	Variance
1910	Salaries	\$ 879,056	\$ 668,403	\$ 9,957	\$ 9,957	\$ 867,476	\$ 658,447	\$ 209,030	75.9
1920	Staff Expenses	\$ 23,000	\$ 16,377	-	-	\$ 23,000	\$ 16,377	\$ 6,623	71.2
1930	Staff Houses	\$ 13,060	\$ 9,933	\$ 44,834	\$ 44,834	\$ (36,940)	\$ (34,901)	\$ (2,039)	94.5
1940	Office Premises	\$ 18,750	\$ 15,070	-	-	\$ 18,750	\$ 15,070	\$ 3,680	80.4
1950	Office Equipment	\$ 3,600	\$ 1,593	-	-	\$ 3,600	\$ 1,593	\$ 2,007	44.3
1960	Communications/Consumables	\$ 18,357	\$ 11,774	-	-	\$ 18,357	\$ 11,774	\$ 6,583	64.1
1970	General	\$ 11,058	\$ 12,526	\$ 9,973	\$ 9,973	\$ 9,558	\$ 2,553	\$ 7,005	26.7
1980	General Equipment	\$ 16,000	\$ 14,189	-	-	\$ 16,000	\$ 14,189	\$ 1,811	88.7
1990	Vehicles	\$ 44,700	\$ 34,842	-	-	\$ 44,700	\$ 34,842	\$ 9,858	77.9
	<b>Administration</b>	<b>\$ 1,027,581</b>	<b>\$ 784,707</b>	<b>\$ 64,764</b>	<b>\$ 64,764</b>	<b>\$ 964,501</b>	<b>\$ 719,943</b>	<b>\$ 244,558</b>	<b>74.6</b>
	Total Overhead Net Cost			\$ 964,501	\$ 719,943				
	Total Outputs Staff Hours			15,010	11,446				
	Internal Cost Per Hour			64.26	62.90				

**2020/2021 REPORT OF VARIANCES BETWEEN TOTAL BUDGET AND YEAR TO DATE ACTUAL EXPENDITURE AND INCOME**

Schedule C	Code	Output	EXTERNAL COSTS		HOURS		INTERNAL COST		NETABLE INCOME		NET COST		NET COST	
			Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Variance
	1	Species Management	\$ 103,900	\$ 88,513	6,171	5,323	\$ 396,531	\$ 334,826	\$ 64,500	\$ 94,289	\$ 435,931	\$ 329,050	\$ 106,881	75.5
	2	Habitat Protection & Management	\$ 20,900	\$ 33,155	3,250	2,769	\$ 208,836	\$ 174,175	\$ 12,150	\$ 29,837	\$ 217,586	\$ 177,493	\$ 40,093	81.6
	3	Angler & Hunter Participation	\$ 9,950	\$ 6,473	1,795	1,274	\$ 115,342	\$ 80,137	\$ 7,400	\$ 7,363	\$ 117,892	\$ 79,247	\$ 38,645	67.2
	4	Public Interface	\$ 5,500	\$ 302	688	237	\$ 44,209	\$ 14,908	-	-	\$ 49,709	\$ 15,210	\$ 34,499	30.6
	5	Compliance	\$ 7,000	\$ 2,570	1,354	936	\$ 87,004	\$ 58,876	\$ 6,000	\$ 3,920	\$ 88,004	\$ 57,526	\$ 30,478	65.4
	6	Licensing	\$ 600	\$ 576	304	136	\$ 19,534	\$ 8,555	-	-	\$ 20,134	\$ 9,131	\$ 11,004	45.3
	7	Councils	\$ 6,000	\$ 4,216	463	262	\$ 29,751	\$ 16,480	-	-	\$ 35,751	\$ 20,686	\$ 15,065	57.9
	8	Planning, Reporting	\$ 18,350	\$ 6,054	985	509	\$ 63,293	\$ 31,986	-	-	\$ 81,643	\$ 38,039	\$ 43,604	46.6
	9	Administration												
		Total Overhead Staff Hours			6,968	5,274								
		TOTAL BUDGET	\$ 172,200	\$ 141,859		16,720	\$ 964,501	\$ 719,943	\$ 90,050	\$ 135,409	\$ 1,046,651	\$ 726,392	\$ 320,259	

Licence Income 2019-20		Actual	
Budget	Actual	Budget	Actual
\$ 942,605	\$ 1,056,812		
\$ -	\$ -		
\$ 900,188	\$ 1,056,812		
\$ 242,194	\$ 247,636		
\$ -	\$ 50,183		
\$ 231,295	\$ 197,453		
\$ 1,184,759	\$ 1,304,448		
\$ -	\$ 50,183		
\$ 1,131,463	\$ 1,254,265		

2019-20 Fish Licence Income		Actual	
Budget	Actual	Budget	Actual
\$ 942,605	\$ 1,056,812		
\$ -	\$ -		
\$ 900,188	\$ 1,056,812		
\$ 242,194	\$ 247,636		
\$ -	\$ 50,183		
\$ 231,295	\$ 197,453		
\$ 1,184,759	\$ 1,304,448		
\$ -	\$ 50,183		
\$ 1,131,463	\$ 1,254,265		

2020 Game Licence Income		Actual	
Budget	Actual	Budget	Actual
\$ 942,605	\$ 1,056,812		
\$ -	\$ -		
\$ 900,188	\$ 1,056,812		
\$ 242,194	\$ 247,636		
\$ -	\$ 50,183		
\$ 231,295	\$ 197,453		
\$ 1,184,759	\$ 1,304,448		
\$ -	\$ 50,183		
\$ 1,131,463	\$ 1,254,265		

Net Game Licence Income		Actual	
Budget	Actual	Budget	Actual
\$ 942,605	\$ 1,056,812		
\$ -	\$ -		
\$ 900,188	\$ 1,056,812		
\$ 242,194	\$ 247,636		
\$ -	\$ 50,183		
\$ 231,295	\$ 197,453		
\$ 1,184,759	\$ 1,304,448		
\$ -	\$ 50,183		
\$ 1,131,463	\$ 1,254,265		

Total Net 2018/19 Licence Revenue		Actual	
Budget	Actual	Budget	Actual
\$ 942,605	\$ 1,056,812		
\$ -	\$ -		
\$ 900,188	\$ 1,056,812		
\$ 242,194	\$ 247,636		
\$ -	\$ 50,183		
\$ 231,295	\$ 197,453		
\$ 1,184,759	\$ 1,304,448		
\$ -	\$ 50,183		
\$ 1,131,463	\$ 1,254,265		

TOTAL BUDGET		Actual	
Budget	Actual	Budget	Actual
\$ 942,605	\$ 1,056,812		
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TOTAL BUDGET		Actual	
Budget	Actual	Budget	Actual

<b>Table 2</b>		<b>Balance Sheet</b>	
<b>Eastern Fish and Game Council as at 30 June 2021</b>			
	<b>30 Jun 2021</b>	<b>31 Aug 2020</b>	
<b>Assets</b>			
<b>Bank</b>			
Investments	\$759,004.71	\$405,177.27	
Petty Cash	\$251.90	\$0.00	
Waikaremoana Fund Investments	\$473,366.68	\$467,437.53	
Westpac Call Account	\$203,505.54	\$231,717.87	
Westpac Current Account	\$34,417.56	\$31,090.56	
<b>Total Bank</b>	<b>\$1,470,546.39</b>	<b>\$1,135,423.23</b>	
<b>Current Assets</b>			
Accounts Receivable	\$79,209.43	\$125,509.53	
Accounts Receivable - Hawkes bay & External parties	\$10.00	\$0.00	
Inventory - Fish Stock	\$161,122.00	\$161,122.00	
Petty Cash & Licence Float	\$0.00	\$200.00	
Prepayments and Accrued Income	\$0.00	\$14,755.51	
<b>Total Current Assets</b>	<b>\$240,341.43</b>	<b>\$301,587.04</b>	
<b>Fixed Assets</b>			
Accum Dep Land & Buildings	-\$696,929.37	-\$673,740.05	
Accum Dep Motor Vehicles	-\$122,190.54	-\$119,540.21	
Accum Dep Office Equipment	-\$47,713.15	-\$42,170.54	
Accum Dep Plant & Equipment	-\$150,916.09	-\$144,248.57	
Buildings	\$1,043,849.38	\$1,043,849.38	
Land	\$93,500.00	\$93,500.00	
Motor Vehicles	\$351,495.96	\$347,591.97	
Office Equipment	\$54,075.20	\$54,075.20	
Plant & Equipment	\$193,768.74	\$183,866.13	
Tree Plantation	\$91,600.00	\$91,600.00	
<b>Total Fixed Assets</b>	<b>\$810,540.13</b>	<b>\$834,783.31</b>	
<b>Total Assets</b>	<b>\$2,521,427.95</b>	<b>\$2,271,793.58</b>	
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Accounts Payable	\$19,722.97	\$23,372.63	
Accruals and Prepaid Licences	\$79,254.00	\$196,432.50	
Business Credit Card	\$778.06	\$63.33	
Employee Entitlements	\$97,412.76	\$100,298.77	
Game Bird Habitat Stamp Levy Clearing	\$12,226.11	\$0.00	
GST	\$15,442.36	\$3,762.70	
PAYE Clearing	\$19,128.07	\$28,390.98	
Rounding	\$0.07	\$0.00	
Staff Social Club	\$3,414.52	\$3,078.22	
<b>Total Current Liabilities</b>	<b>\$247,378.92</b>	<b>\$355,399.13</b>	
<b>Total Liabilities</b>	<b>\$247,378.92</b>	<b>\$355,399.13</b>	
<b>Net Assets</b>	<b>\$2,274,049.03</b>	<b>\$1,916,394.45</b>	
<b>Equity</b>			
Accumulated Funds	\$1,215,053.35	\$1,192,782.31	
Asset Replacement Reserve	\$86,785.00	\$86,785.00	
Back Country Fisheries Reserve	\$137,255.83	\$133,206.65	
Breeding Programme Reserve	\$5,000.00	\$5,000.00	
Current Year Earnings	\$357,654.58	\$26,320.22	
Fish for Gold Reserve	\$7,000.00	\$7,000.00	
Waikaremoana Sportsfish Habitat Enhancement Fund Reserve	\$465,300.27	\$465,300.27	
<b>Total Equity</b>	<b>\$2,274,049.03</b>	<b>\$1,916,394.45</b>	

**Table 3****Profit and Loss - Council**

Eastern Fish and Game Council for the 2 months ended 30 June 2021

<b>Income</b>	<b>May 2021</b>	<b>Jun 2021</b>	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Total Budget</b>	<b>Var YTD</b>	<b>Var YTD %</b>
Licence Income	39,803	27,839	1,300,400	1,166,194	1,184,799	134,206	12%
Non-Resident Licence Levy Revenue	567	355	4,049	0	0	4,049	0%
Other Income	20,153	30,504	219,902	138,120	168,580	81,782	59%
<b>Total Income</b>	<b>60,523</b>	<b>58,698</b>	<b>1,524,351</b>	<b>1,304,314</b>	<b>1,353,379</b>	<b>220,037</b>	<b>17%</b>
<b>Operating Expenses</b>							
Depreciation	5,895	5,895	60,416	60,271	72,326	145	0%
<b>1100 SPECIES MANAGEMENT</b>							
1110 Population Monitoring	339	2,649	28,622	27,150	46,450	1,472	5%
1120 Harvest Assessment	720	720	1,500	1,900	2,400	(400)	-21%
1140 Hatchery Operations	2,398	6,654	58,391	59,700	74,550	(1,309)	-2%
1180 Game Bird Control	0	0	0	500	500	(500)	-100%
<b>Total 1100 SPECIES MANAGEMENT</b>	<b>3,457</b>	<b>10,022</b>	<b>88,513</b>	<b>89,250</b>	<b>123,900</b>	<b>(737)</b>	<b>-1%</b>
<b>1200 HABITAT PROTECTION/MANAGEMENT</b>							
1210 Resource Management Act	0	0	0	0	200	0	0%
1220 Works & Management	11	0	14,706	17,000	18,000	(2,294)	-13%
1230 Assisted Habitat	511	0	18,450	2,700	10,700	15,750	583%
<b>Total 1200 HABITAT PROTECTION/MGMNT</b>	<b>522</b>	<b>0</b>	<b>33,155</b>	<b>19,700</b>	<b>28,900</b>	<b>13,455</b>	<b>68%</b>
<b>1300 PARTICIPATION</b>							
1310 Access	660	47	2,929	5,450	5,700	(2,521)	-46%
1340 Other Publications	0	0	2,196	2,000	2,000	196	10%
1350 Training	29	0	40	700	800	(660)	-94%
1370 Huts	190	122	1,308	1,250	1,450	58	5%
<b>Total 1300 PARTICIPATION</b>	<b>878</b>	<b>170</b>	<b>6,473</b>	<b>9,400</b>	<b>9,950</b>	<b>(2,927)</b>	<b>-31%</b>
<b>1400 PUBLIC INTERFACE</b>							
1420 Communication	0	0	0	500	500	(500)	-100%
1440 Public Promotions	0	0	91	0	4,500	91	0%
1450 Visitor Facilities/Education/Interpretation	0	0	210	450	500	(240)	-53%
<b>Total 1400 PUBLIC INTERFACE</b>	<b>0</b>	<b>0</b>	<b>302</b>	<b>950</b>	<b>5,500</b>	<b>(648)</b>	<b>-68%</b>
<b>1500 COMPLIANCE</b>							
1510 Ranging	57	70	828	850	1,000	(22)	-3%
1520 Ranger Training	0	0	577	300	1,000	277	92%
1530 Compliance	0	0	1,165	4,170	5,000	(3,005)	-72%
<b>Total 1500 COMPLIANCE</b>	<b>57</b>	<b>70</b>	<b>2,570</b>	<b>5,320</b>	<b>7,000</b>	<b>(2,750)</b>	<b>-52%</b>
<b>1600 LICENSING</b>							
1610 Licence Prod/Distrib	0	576	576	0	600	576	0%
1630 Commission	1,481	1,056	50,183	52,480	53,316	(2,297)	-4%
<b>Total 1600 LICENSING</b>	<b>1,481</b>	<b>1,632</b>	<b>50,759</b>	<b>52,480</b>	<b>53,916</b>	<b>(1,721)</b>	<b>-3%</b>
<b>1700 COUNCIL</b>							
1720 Council Meetings	454	840	4,216	5,000	6,000	(784)	-16%
<b>Total 1700 COUNCIL</b>	<b>454</b>	<b>840</b>	<b>4,216</b>	<b>5,000</b>	<b>6,000</b>	<b>(784)</b>	<b>-16%</b>
<b>1800 PLANNING/REPORTING</b>							
1810 Management & Strategic Planning	0	0	0	8,500	8,500	(8,500)	-100%
1830 Reporting/Audit	0	0	6,040	5,890	9,750	150	3%
1840 National Liaison	0	0	129,546	129,631	172,809	(85)	0%
<b>Total 1800 PLANNING/REPORTING</b>	<b>0</b>	<b>0</b>	<b>135,586</b>	<b>144,021</b>	<b>191,059</b>	<b>(8,435)</b>	<b>-6%</b>
<b>1900 ADMINISTRATION</b>							
1910 Salaries	64,760	64,728	668,403	710,050	879,056	(41,647)	-6%
1920 Staff Expenses	12,666	1,207	16,377	20,900	23,000	(4,523)	-22%
1930 Staff Houses	120	16	9,933	12,390	13,060	(2,457)	-20%
1940 Office Premises	412	1,372	15,070	15,996	18,750	(926)	-6%
1950 Office Equipment	183	154	1,593	3,220	3,600	(1,627)	-51%
1960 Communications/Consumables	174	1,556	11,774	16,020	18,357	(4,246)	-27%
1970 General	137	203	12,526	9,930	11,058	2,596	26%
1980 General Equipment	2,910	133	14,189	13,800	16,000	389	3%
1990 Vehicles	4,585	1,241	34,842	38,200	44,700	(3,358)	-9%
<b>Total 1900 ADMINISTRATION</b>	<b>85,947</b>	<b>70,609</b>	<b>784,707</b>	<b>840,506</b>	<b>1,027,581</b>	<b>(55,799)</b>	<b>-7%</b>
<b>Total Operating Expenses</b>	<b>98,693</b>	<b>89,237</b>	<b>1,166,696</b>	<b>1,226,898</b>	<b>1,526,132</b>	<b>(60,202)</b>	<b>-5%</b>
<b>Net Profit</b>	<b>(38,170)</b>	<b>(30,539)</b>	<b>357,655</b>	<b>77,416</b>	<b>(172,753)</b>	<b>280,239</b>	<b>362%</b>

**Table 6 Westpac Business Credit Card Transactions****Eastern Fish and Game Council**

For the period 1 May 2021 to 30 June 2021

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
06 May 2021	Rotorua Airport	Airport Parking	16.00
19 May 2021	Pivotel Communications	Inreach device	26.39
21 Jun 2021	Pivotel Communications	Inreach device	26.39
07 May 2021	NZTA	Rego Z331B	32.48
19 May 2021	Survey Monkey	Subscription	39.00
21 Jun 2021	Survey Monkey	Subscription	49.00
04 May 2021	NZTA	RUC's NEU866	764.80
04 May 2021	NZTA	RUC's MQD518	764.80
11 May 2021	NZTA	RUC's MQQ396	764.80
11 May 2021	NZTA	RUC's LDD864	764.80
11 May 2021	NZTA	RUC's MPK833	764.80
01 Jun 2021	NZTA	RUC's LUY171	764.80
<b>Total</b>			<b>4,778.06</b>

**4. Recommendation****4.1 That the payments for May and June 2021 totalling \$239,744.47 be approved.**

<i>May - Current account</i>	<i>\$182,068.59</i>
<i>June - Current account</i>	<i>\$77,339.52</i>
<i>May/June - Credit Card</i>	<i>\$4,778.06</i>
<i>Total</i>	<i>\$264,186.17</i>



## 8.4 LICENCE SALES REPORT

19 July 2021

### 1. 2020-2021 Fish Licence Sales YTD 18 July 2021

- 1.1 Fish Licence sales for the 2020-2021 season comparison against the 2019-20 season YTD are summarised in *Table One*.
- 1.2 Fish licence sales to 18 July 2021 are reporting to be 2.7% ahead of the 2019-20 season results for the same period. Nationally for the same period the 2020-21 sales are reporting to be 0.9% ahead of the prior season.

**Table One Fish Licence Sales 2020-21 vs 2019-20 Seasons YTD to 18 July 2021**

Channel	FWF	FWA	FWN	A	FSLA	FLAA	FWIA	FLBA	FSBA	FDA	FDNA	FWJ	FWNJ	FDJ	FDNJ	FWC	FWNC	FDNC	Total Fish
Agency Online	1350	1047	253		263	1105	156	30	371	1249	704	210	27	152	26	0	11	22	6,976
Public Online	1107	906	241		175	556	260	45	586	2058	642	174	12	184	17	0	10	9	6,982
Eyede Call Centre	18	7	3		7	5	2	1	13	8	0	0	0	4	0	0	0	0	68
<b>Total YTD 2019-20</b>	<b>2475</b>	<b>1960</b>	<b>497</b>		<b>445</b>	<b>1666</b>	<b>418</b>	<b>76</b>	<b>970</b>	<b>3315</b>	<b>1346</b>	<b>384</b>	<b>39</b>	<b>340</b>	<b>43</b>	<b>0</b>	<b>21</b>	<b>31</b>	<b>14,026</b>
Agency Online	1219	1053	24		273	983	231	24	408	1395	19	216	2	143	3	0	0	0	5,993
Public Online	1410	1229	38		233	676	312	32	818	2571	116	225	2	247	5	0	0	3	7,917
Eyede Call Centre	13	9	0		17	6	5	2	5	7	0	0	0	1	0	0	0	0	65
<b>Total YTD 2020-21</b>	<b>2642</b>	<b>2291</b>	<b>62</b>		<b>523</b>	<b>1665</b>	<b>548</b>	<b>58</b>	<b>1231</b>	<b>3973</b>	<b>135</b>	<b>441</b>	<b>4</b>	<b>391</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>13,975</b>

### Summary LEQs YTD to 18 July 2021 (Whole Season Licence Equivalent)

Season	Fish LEQ	Fish Var	Fish \$	Inc/Dec
Total YTD 2019-2020	8,888		\$1,027,888	
Total YTD 2020-2021	9,131	2.7%	\$1,056,021	\$28,133

### 2020-21 Summary YTD Actual vs Total Budget

2020-21 Annual Budgeted FISH LEQs	8,150	100.0%	\$942,605
2020-21 YTD Actual	9,131	112.0%	\$1,056,021
Remaining to meet budget	981	12.0%	\$113,416

### Resident Licence Categories

FWF – Family Season, FWA – Adult Season, FLSA – Loyal Senior Season, FLAA – Local Area Season, FWIA – Adult Winter Season, FLBA – Adult Long Break, FSBA – Adult Short Break, FDA – Adult Day, FWJ – Junior Season, FDJ – Junior Day, FWC – Child Season

### Non-Resident Licence Categories

FWNA – Adult Season, FDNA – Adult Day, FWNJ – Junior Season, FDNJ – Junior Day, FWNC – Child Season, FDNC – Child Day

- 1.3 The reduced Fish licence sales target of 8,150 LEQs for the 2020-21 Season has been exceeded by 981 LEQs YTD (12.0%).

## **2. 2021 Game Licence Sales YTD 18 July 2021**

- 2.1 Game Licence sales for the 2021 season comparison against the 2020 season to 18 July are summarised in *Table Two*.
- 2.2 Game licence sales to 18 July are reporting to be 10.9% ahead of the 2020 season results for the same period.
- 2.3 102.6% of the annual game licence sales target has been achieved for the 2021 Game Bird season.

**Table Two**

**Game Licence Sales 2020 vs 2019 Seasons YTD to 18 July 2021**

<b>Channel</b>	<b>GWA</b>	<b>GWJ</b>	<b>GWC</b>	<b>GDA</b>	<b>GDJ</b>	<b>Total Game</b>	<b>Game LEQ</b>	<b>Game Var</b>	<b>Game \$</b>	<b>Inc/Dec</b>
Agency Online	1992	188	100	33	4	2,317				
Public Online	666	68	34	48	4	820				
Eyede Call Centre	12	1	1	0	0	14				
<b>Total YTD 2019</b>	<b>2670</b>	<b>257</b>	<b>135</b>	<b>81</b>	<b>8</b>	<b>3,151</b>	<b>2,739</b>		<b>\$223,856</b>	
Agency Online	2481	229	107	62	1	2,880				
Public Online	469	64	19	74	3	629				
Eyede Call Centre	1	0	0	1	0	2				
<b>Total YTD 2020</b>	<b>2951</b>	<b>293</b>	<b>126</b>	<b>137</b>	<b>4</b>	<b>3,511</b>	<b>3,038</b>	<b>10.9%</b>	<b>\$248,330</b>	<b>\$24,475</b>

**2021 Summary YTD Actual vs Total Budget**

2021 Annual Budgeted GAME LEQs	<b>2,962</b>	<b>100.0%</b>	<b>\$242,194</b>
2021 YTD Actual	<b>3,038</b>	<b>102.6%</b>	<b>\$248,330</b>
Over budget	<b>76</b>	<b>2.6%</b>	<b>\$6,136</b>

### **3.0 Total Licence Sales Performance against Budget**

- 3.1 The annual Fish and Game Bird licence sales targets were reduced for the 2020-21 Season in order to offset potential losses in non-resident licence revenue resulting from the border closures and uncertainties around international travel. The national budget process determined that to fund Operational Work Plans using reduced sales targets for the 2020-21 operational year there would be a need for regions to fund the shortfall from their regional reserves. Any sales achieved over and above the sales target will mean less funds are required to be drawn from reserves to fund the work plan.
- 1.4 The shortfall for Eastern Region which was required to be funded from reserves was budgeted at \$112,798. Recent sales results show that licence revenue is ahead of the reduced sales targets and as at 18 July 2021 total \$119,552. This surplus offsets the requirement to draw on the Region's reserves to fund the 2020-21 Operational Work Plan.

## **9. 2021-2022 OPERATIONAL WORK PLAN**

**Ref: 8.02.01**

**23 July 2021**

### **1. Purpose**

To approve the final draft of the Operational Work Plan prepared for the 2021-2022 year after addressing any changes that might have been proposed since this draft was approved at Council's June meeting.

### **2. Background**

During its February meeting Council identified the priority work areas that it wants to focus on for the next operational year, and these and related projects were incorporated into a draft OWP along with external costs which were presented to and approved by Council in April. At that meeting Council also supported a staff recommendation that two applications for contestable funding and three proposals to use Eastern Region's non-resident reserve funds be forwarded to the NZ Council. These applications were subsequently submitted to and approved by regional Fish & Game managers and the NZ Council, and were inserted into the second draft of the 2021-2022 OWP along with revised hours and updated internal costs. A PDF of this draft was forwarded to all Eastern Fish & Game councillors ahead of Council's last meeting. At that meeting, Council approved the revised draft for circulation to other parties for comment (resolution [20/06/10.2]).

Copies of the second draft were sent to clubs and stakeholders after the meeting (clubs for whom we have a current address, Department of Conservation, Te Arawa Lakes Trust) with a request that any comments they might have be returned to us by Friday 23 July. No submissions or feedback has been received to date, nor are staff proposing any additional amendments.

### **3. Recommendations**

- 3.1 *That Council approves the proposed Operational Work Plan and budget for the 2021-2022 year, and***
- 3.2 *Council delegates authority to the Manager to approve expenditure during the year as set out in the Council approved Operational Work Plan and budget.***



## **10. EASTERN FISH AND GAME COUNCIL FORESTRY ASSET**

**Ref: 8.03.03**

**19 July 2021**

### **1. Purpose**

To seek Council's approval to remove the stand of Douglas fir located within the hatchery grounds at 1130 Paradise Valley Road from Council's Asset Register.

### **2. Background**

In addition to the redwood stand and other plantings on-site, we have a 2.65ha Douglas fir stand that was planted in or around 1973. Prior to the 1998-99 OWP year the stand was not recorded as an asset in our Balance Sheet but from 1998-99 onwards the Audit Office insisted it be. Initially the stand was valued at three yearly intervals by Fletcher Challenge and later by various other suitably qualified persons at little or no cost to Fish & Game. From 2009-10 valuations were every second year in combination with valuations of the wider property but the latter were undertaken for insurance purposes only and were not updated in our financial accounts. In 2014-15 after new accounting standards were introduced (PBE-SFR) the Auditors did not require us to get an updated valuation but we did so in 2015-16, again in conjunction with the valuation of our other assets on site. New standards for valuing plantation forestry came into play in 2017-18, and while we had always used professional forestry managers to carry out the valuations, from 2018-19 our auditors demanded we use a registered valuer to value the trees to adhere to accounting standards. They also required that we get the trees valued every year. In 2018-19 that cost \$1,200 and last year it was \$500.

At 31 August 2020 the net value of the crop post harvest and all other costs if the trees were to be logged was estimated to be \$91,600 (copy of Valuation provided in Papers for Information). Log prices can be quite volatile and harvesting and cartage costs tend to increase each year – as demonstrated by the estimated net value of the crop being \$131,600 at 31 August 2019, a drop of \$40,000 over the space of a year only.

The Douglas fir stand is planted on what is for the most part steep highly erodible hillside. If the stand was to be harvested, the cost of establishing a replacement indigenous forest shrub or tree cover on the site that significantly reduces the risks of erosion is likely to be in the vicinity of \$90k. The time required to establish an effective cover would be in the order of 3-5 years or more.

Given the marginal return likely to be realised from harvesting the stand and cost to re-instate an effective ground cover; the potential risks and consequences of destabilising the hillslopes above our trout rearing facilities and the stream below; and the short to medium term impacts on landscape values of logging and extracting the trees, staff are of the opinion the Douglas fir stand should not be viewed as a crop, nor as a financial asset that we'll cash in on at some point in the future. If Council is of the same mind, we will notify/apply to the Auditor to remove the stand from our books and avoid the ongoing cost of having to get the stand valued each year by a registered forestry consultant. The effect of writing this asset off and removing

it from our books will however have an interim impact on our Total Equity as declared in our end of year Performance Report and this is something Council may wish to consider.

**3. Recommendation**

***3.1 That Council agrees to the Forestry Asset as recorded in Note 3 in our Performance report for the year ended 31 August 2020 being removed from our accounts, the immediate consequence of which being a write off of \$91,600 will be required.***

## **11. 2021 FISH AND GAME ELECTIONS**

**Ref: 7.01.02**

**22 July 2021**

### **1. Purpose**

To review arrangements for this year's election including the number of members who will make up the Council and the number of subregions within the Eastern Region.

### **2. Background**

Confirmation was received on 16 July that the 2021 elections will proceed in October as has customarily been the case, and in each of the current 12 Fish & Game Regions. Earlier it had been mooted that the Minister might opt to implement Recommendation 9 of the Ministerial Review which was to reduce the number of regions to six ahead of the elections, but that has been deferred at the eleventh hour to enable more in-depth investigation of what options for amalgamation and boundary location are in the best interests of Fish & Game and licence holders.

Eastern Fish & Game comprises six subregions as provided for in s26U(3) of the Conservation Act. Fewer subregions are an option, but this requires a resolution from the regional council concerned, and public notification of such in an appropriate newspaper. Eastern Region subregions (with the number of 2020-21 licence holders YTD resident in those regions in parentheses) are:

Rotorua (3,132)  
Tauranga (2,793)  
Whakatane (1,212)  
Gisborne (1,184)  
Taupo (671)  
Wairoa (171)

Section s26U(1) of the Conservation Act enables each regional Fish and Game Council to consist of up to 12 members. Eastern Fish and Game Council has for many years, if not always, held elections for 12 members, but can resolve to hold an election for fewer members if it so wishes to. While we held an election for 12 members in 2018, only 10 candidates put their name forward and this can happen from time to time.

Recommendation 10 of the Ministerial Review was that regional Fish and Game Councils should comprise eight members (as did Recommendation 6 in relation to the New Zealand Council). This was based on a concern that Fish & Game as an organisation has a disproportionate number of councillors to staff which could be addressed by reducing both the number and size of councils. It was noted that twelve members on a council is too many for effective decision making, and a better number would be seven to eight.

A useful article on the website "Governance Today" by two highly qualified experts in the field presents pros and cons which can or should be taken into account when determining the optimum board size for an organisation, and lends support to the recommendation arising from the Ministerial Review. Excerpts from that article are set out on the pages following:

*“To set the scene, a board should be large enough to get the board’s work done yet small enough to work effectively as a team to communicate, deliberate and function as a cohesive group. For the purpose of this article, let’s create three groupings and discuss the pros and cons of each. The three are:*

- *Less than 8 members;*
- *Greater than 10 members; and*
- *Between 8 – 10 members.*

<b>Groups</b>	<b>Pros</b>	<b>Cons</b>
<b>Less than 8 members</b>	<p><i>Decision making process much easier with fewer people</i></p> <p><i>Cost of managing the board is lower</i></p> <p><i>Recruitment process not so onerous</i></p>	<p><i>Less diversified board due to reduced numbers</i></p> <p><i>Board business may be impacted due to attendance issues</i></p> <p><i>Greater workload for individual member, potential for burn out</i></p> <p><i>Potential for less analysis and discussion on key issues due to lack of different perspectives</i></p> <p><i>Greater potential for “group think”</i></p> <p><i>Desired skill set may not be achieved</i></p> <p><i>Potential adverse impact of director turnover</i></p> <p><i>Less flexibility in succession planning</i></p>
<b>Greater than 10 members</b>	<p><i>Greater opportunity for genuine diversity</i></p> <p><i>Broader range of skill sets</i></p> <p><i>Workload may be shared across greater numbers</i></p> <p><i>Potential for enhanced analysis and deliberation</i></p> <p><i>Able to cope with absence of members</i></p> <p><i>More effective for succession planning</i></p>	<p><i>Board member engagement – increased costs and time to discuss all issues</i></p> <p><i>Greater cost to management to manage the board</i></p> <p><i>Potential for cliques to develop</i></p> <p><i>Not enough work to keep members stimulated and interested</i></p> <p><i>Potential for reduced commitment i.e. plenty of people to do the work</i></p> <p><i>Increased number do not necessarily mean better decisions</i></p>

<b>Between 8 -10</b>	<i>Enough numbers to meet diversity and skill base expectations</i>	<i>At 8 members, if 2 or more are absent, board effectiveness and diligence may be negatively impacted</i>
	<i>Adequate numbers to “spread the workload” and retain interest at the same time</i>	<i>Does require full commitment of all members as numbers do not allow individuals to take extended leave of absence</i>
	<i>Groups are not formed, numbers small enough to support individualism</i>	
	<i>Managing the board costs not excessive</i>	<i>Less numbers may impact stakeholder perceptions of appropriate representation and governance</i>
	<i>Board member engagement can be maximised without impacting on decision making process</i>	
	<i>Orderly succession can be managed</i>	<i>Even numbers may be problematic in 4-4 vote</i>
<i>Attendance generally is not an issue</i>		

*In deciding the optimal numbers for an organisation's board, decision makers should reflect on these matters. Our advice and recommendation is generally 8 -10 members as being the optimal number, with 8 more appropriate for a larger more commercial operation, and 10 more suitable for a smaller organisation or sporting club. A simple filter is the staffing arrangements. For those organisations that employ a CEO/ Manager, then 8 is the preferred number, whereas if resources are less and staffing reflects this, then 10 would be more suitable to better support the business without the downsides of a much bigger board (or Committee as a better description). Furthermore, if the opportunity presents itself, it is advised to start with less and appoint additional members if deemed necessary; it's much easier to recruit than downsize!*

*In summary, there is no "off the shelf" system for the ideal number of board members. Whilst the principles of good governance are consistent across organisation types and sizes, structures are proprietary and should reflect the strategy and culture of the organisation; however, like all matters in relation to governance, the business leaders must think about and plan to create their preferred structure to achieve the best result for their organisation.” This article is available at: [www.governancetoday.com/GT/Articles/What\\_is\\_the\\_optimum\\_Board\\_size.aspx](http://www.governancetoday.com/GT/Articles/What_is_the_optimum_Board_size.aspx)*

A move towards a smaller Council of perhaps 8 or 9 members would generate a more modern board structure, and putting this in place prior to legislation being enacted to implement Recommendation 10 and other Council related structural changes would, importantly, demonstrate a voluntary move in line with recommendations in the Review. In addition to countering some of the report’s criticism that the organisation is ‘over-governed’, it might also go a little way towards dispelling accusations being made in public that Fish & Game is opposed to proposed governance changes such as reducing the number of governors.

If Council wishes to make changes to how many councillors it has, and/or how many subregions, resolutions to that effect are required at this meeting. Election NZ has advised that close of business on 5 August 2021 marks the absolute deadline for communicating changes to the number of members and/or subregions that applied in the 2018 election.

Other important dates for this year's election are:

Public Notice of Election – Candidacy/electoral roll	from Saturday 7 August 2021
Candidate nominations open	Monday 9 August
Candidate nominations close	5pm Thursday 26 August
Electoral roll closes	5pm Wednesday 8 September
Election Day	Friday 8 October September
Public Notice of Results	Saturday 16 October
Closure date for applying for recount	Wednesday 20 October
Date newly elected Councils take office	Wednesday 27 October
Date of first meeting of new Eastern FGC	Thursday 28 October 2021

**3. Recommendation**

***3.1 That Council reviews and resolves how many subregions it has within the Eastern region, and how many members it will hold the upcoming election for.***

## **12. BALLOT HOLDER ACCESS TO THE LOWER KAITUNA WMR**

**Ref: 8.03.03**

**19 July 2021**

### **1. Purpose**

To review hunting access arrangements for balloted stand holders in the Lower Kaituna Wildlife Management Reserve.

### **2. Background**

This item has been included in the agenda at the request of Cr Lindsay Lyons.

For the past seven years, general i.e. ‘large’ vehicle access (e.g. cars/utes/SUVs) for ballot holders during the game season has been provided to the wetland via the access gates at the south-eastern and south-western end of the reserve. In 2015 the gates were open for opening weekend only (from Friday morning the day before to Monday morning the day after). From 2016 to 2018 the gates were also opened over the final weekend of the mallard season (from Friday morning to Sunday afternoon) to enable hunters to retrieve hunting gear via ‘large’ vehicle if they wished to do so. Since 2019 general vehicle access over opening weekend has been extended from the Friday before opening day to the Sunday afternoon at the conclusion of the exclusive nine day ‘ballot holder period’, i.e. prior to walk in hunting permits for non-balloted hunters being available. Some restrictions on vehicle use also apply within the reserve, i.e. hunters are asked to comply with signage indicating “no vehicle access” to certain tracks, and to park within designated parking areas.

In addition to the access provided above, quad/UTV access to the reserve is, and has been available, for the full duration of the mallard season over the past seven years.

Higher base water levels are currently experienced within many parts of the reserve than was generally the case in earlier years, and on these occasions and/or when tracks have been exposed to heavy rainfall are susceptible to substantial damage from even light and considerate traffic movements. We have been fortunate to have had many tracks within the wetland upgraded at little or no cost to us over the past couple of years by Bay of Plenty Regional Council in conjunction with the major wetland development and enhancement projects that have been taking place within and adjacent to the reserve. This is close to coming to an end however, and we can no longer expect to any assistance in that regard. The Department of Conservation is unwilling or unable to contribute to track maintenance, nor could it be expected to where the damage is attributable to game licence holder activity during the hunting season. Track repair is expensive, and needs to be balanced off against our obligation and desire to facilitate and maximise access opportunities for hunters.

Restrictions and a variety of arrangements relating to vehicle access apply to other balloted wetlands also (see appended text from Eastern webpage for 2021).

### **3. Recommendation**

***3.1 Council discusses issues, tradeoffs, and principles associated with providing vehicular access for balloted hunters to the Lower Kaituna WMR during the game season (and more generally, to other wetland reserves, e.g. Awaiti WMR).***

## **Balloted Wetlands Gate Restrictions 2021 Hunting Season**

Hunters entering the below and other Fish & Game managed wetlands require both a game bird hunting licence and a hunting permit issued by Fish & Game/ DOC. Ballot holders have exclusive use of their stand for opening weekend, and the following week concluding Sunday 9<sup>th</sup> May. Thereafter any permitted hunter may access the wetland to hunt. Access is via vehicle (where authorised), quad/mule, or by walking. All game bird hunting in balloted wetlands ceases PM Sunday 30<sup>th</sup> May 2021.

**Awaiti** - main gate unlocked AM Friday 30<sup>th</sup> April – main gate will be relocked at the conclusion of the exclusive ballot holder period PM Sunday 9<sup>th</sup> May. Quad/mule gate will be open for mallard season – closed PM Sunday 30<sup>th</sup> May. The two gates beside Looney’s driveway will be locked at all times.

**Awakaponga** - gate locked all season, walking access only.

**Kaituna** - main car park gates and western access gate will be unlocked AM Friday 30<sup>th</sup> April – main gates and western access gate will be relocked at the conclusion of the exclusive ballot holder period PM Sunday 9<sup>th</sup> May. Signage will show ‘no vehicle access tracks’ and ‘designated parking areas’ – please comply! Quad/mule gates will be open for mallard season – closed PM Sunday 30<sup>th</sup> May. The main gates and western access gate will be unlocked for the last weekend of the mallard season for the recovery of gear – open PM Friday 28<sup>th</sup> May and closed PM Sunday 30<sup>th</sup> May.

**Lake Tamarenu** - main access track gate will be unlocked AM Friday 30<sup>th</sup> April – gate relocked PM Monday 3<sup>rd</sup> May. The mountain bike track will be closed to bikers from 19<sup>th</sup> April and reopened 1<sup>st</sup> June.

**Ohaaki** - main gate unlocked AM Friday 30<sup>th</sup> April – main gate relocked PM Monday 3<sup>rd</sup> May.

**Orotu** - main road gate is to be locked at all times. Vehicle access keys may be obtained by contacting the landowner as shown in the reserve access details.

**Thornton** – main access gate will be unlocked AM Friday 30<sup>th</sup> April – main access gate will be relocked PM Sunday 30<sup>th</sup> May.

All other managed wetland reserves have vehicle access for the duration of the mallard hunting season (1<sup>st</sup> May – 30<sup>th</sup> May). However please note that some require landowner consultation as per reserve access details. Where possible it is preferable that vehicles are parked outside the reserve and walking access is taken to reduce disturbance.



### **13. LIAISON OFFICERS REPORTS**

#### **13.1 Conservation Boards**

- *Tongariro-Taupo Conservation Board*
- *East Coast/Hawke's Bay Conservation Board*
- *Bay of Plenty Conservation Board*

#### **13.2 Reports from Other Agencies**

- Department of Conservation

#### **13.3 Report from New Zealand Council**

## 14. PUBLIC EXCLUDED SESSION

Ref: 7.02.03, 9.01.03

22 July 2021

### 1. Purpose

- (i) To discuss Eastern Fish and Game Council's self appraisal of its performance and other confidential matters.
- (ii) To complete the manager's performance review.

### 2. Background

Annually the Council carries out a self appraisal of its performance over the past twelve months in accordance with its adopted governance policy set out in section 2.6a, namely:

"The Council will, each year, appraise its own performance, and its own processes and procedures to ensure that they are not unduly complex and are designed to assist the Council in effectively fulfilling its role."

Council also carries out a 360 degree appraisal of its Manager's performance with input from staff, Councillors, and the manager. The Council needs to consider the outcomes of the annual review process and discuss their findings with the manager, and it is appropriate that these discussions take place with the public excluded.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED</b>	<b>REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER</b>	<b>GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF THIS RESOLUTION</b>
Discussion on the Council's performance review and other related matters, and review of the Manager's performance.	Good reason to withhold exists under section 9 of the Official Information Act 1982	Section 48(1)(a)(ii)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 9 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<b>ITEM</b>	<b>REASON UNDER ACT</b>	<b>SECTION</b>	<b>PLAIN ENGLISH REASON</b>
Protect the privacy of natural persons.	Sec. 9(2)(a)	Information provided identifies a particular person or can easily be connected with a particular person.	Once the person to whom the information relates consents to its disclosure.
Protect information which is subject to an obligation of confidence ... where the making available of the information would be likely to	Sec 9(2)(ba)(i)	Disclosing the information would jeopardise the relationship with the supplier because the supplier may no	Not unless there is a public interest in disclosure of the specific information.

prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied.		longer trust the Council to hold its information in confidence.	
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Note:

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the Council.”

**3. Recommendations**

***3.1 That the public be excluded from the following parts of the proceedings of this meeting, namely a discussion on Council’s self-appraisal of its performance and other confidential matters, and a discussion concerning the Manager’s annual performance review.***