



**EASTERN
FISH AND GAME COUNCIL**

***MEETING
AGENDA***

28 April 2020

AGENDA

The 183rd Meeting of the Eastern Fish and Game Council

Venue: Microsoft Teams Online Meeting

Date: Tuesday, 28 April 2020

Commences: 7.00 PM

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R = resolution required, D = for discussion/advice, I = for information only

**UNCONFIRMED MINUTES OF THE 180th MEETING OF THE EASTERN FISH
AND GAME COUNCIL, HELD AT THE ROTORUA OFFICES OF FISH & GAME
NEW ZEALAND ON TUESDAY 11th FEBRUARY 2020 AT 12.00PM**

Present

Crs Murray Ferris, Barry Roderick, Lindsay Lyons, Laurance Tamati, Ngahi Bidois, Geoff Thomas, Alan Baird, Ken Coombes and Debbie Oakley.

IN ATTENDANCE

Andy Garrick, Kate Thompson, Matt McDougall, Anthony van Dorp, Lynne Sands, John Meikle, Nigel Simpson, Eben Herbert, Matt Osborne, Mark Sherburn, and Lloyd Gledhill (Eastern Fish & Game).

1.0 WELCOME AND KARAKIA

1.1 Cr Murray Ferris (Chairman) opened the meeting at 12.00pm, and Cr Ngahi Bidois performed an opening Karakia.

2.0 APOLOGIES

2.1 Apologies were received from Crs David Woolner and Adam Rayner; Carmel Veitch (Eastern Fish & Game); Ken Raureti (Bay of Plenty Conservation Board); and Dave Conley (Department of Conservation).

2.2 *Agreed (Alan Baird/Ngahi Bidois) that the apologies for the 180th meeting of the Eastern Region Fish and Game Council be sustained. [20/02/2.2]*

3.0 MINUTES OF THE PREVIOUS MEETING (5 DECEMBER 2019)

3.1 *Agreed (Ngahi Bidois/Alan Baird) that the minutes of the meeting held on 5 December 2019 be confirmed as a true and correct record subject to the following adjustments:*

15.4 "Agreed (Barry Roderick/Adam Rayner)" amend to "Agreed (Barry Roderick/Alan Baird)"

15.5 "Agreed (Barry Roderick/Adam Rayner)" amend to "Agreed (Barry Roderick/Alan Baird)" [20/02/3.1]

4.0 IDENTIFICATION OF RESOLUTIONS FOR INCLUSION IN COUNCIL POLICY

4.1 No items were identified for inclusion in Council policy.

5.0 MATTERS ARISING

5.1 Cr Murray Ferris asked whether the reason for the drop off in the number of ballots applied for this season had been identified? Matt McDougall advised that there had been a number of late applications since last reported and these had filled some of the vacant spots. He noted that the stands still vacant were at sites that did not shoot particularly well and this may have been a contributing factor.

6.0 NOTIFICATION OF ITEMS FOR GENERAL BUSINESS

- Cr Barry Roderick - Upper Motu
- Cr Geoff Thomas - Council social gathering
- Cr Ngahi Bidois - Tangaroa fishing licence
- Andy Garrick - Update from Matt McDougall re black swan
- Andy Garrick - Update from Anthony van Dorp on Arms Legislation reform

7.0 CONFLICT OF INTEREST REGISTER

7.1 Crs Barry Roderick and Lindsay Lyons registered their potential conflicts of interest in relation to Agenda Item 14 “Kaituna Wildlife Management Reserve Stand No 5”, due to their personal relationship they held with the late Ray Bushell and his family, and because in Lindsay’s case he had shot from this stand himself in recent years. For this reason, both would abstain from voting on any Council recommendations relating to this item.

8.0 APPOINTMENT OF OFFICERS AND OTHER POSITIONS FOR 2020

8.1 Cr Murray Ferris left the Chair and Andy called for nominations for the position of Chair.

8.2 *Moved (Murray Ferris/Lindsay Lyons) that Cr David Woolner be nominated for Council Chair. [20/02/8.2]*

8.3 There were no further nominations and following David Woolner’s earlier confirmation that he was happy to take on the position, David was declared Council Chairman.

8.4 Nominations were called for the position of New Zealand Council appointee.

8.5 *Moved (Murray Ferris/Ken Coombes) that Lindsay Lyons be nominated for NZ Council appointee. [20/02/8.5]*

8.6 There were no further nominations and Cr Lindsay Lyons was declared NZ Council appointee.

8.7 Lindsay advised that if anyone was keen to take on the role he may be relinquishing it in a couple of months’ time.

8.8 Council discussed the need for a Deputy Chair and decided that this position was required as on more than a few occasions the deputy had needed to step up to fill the role in the absence of the Chair. Nominations were then called for the position of Deputy Chair.

8.9 *Moved (Barry Roderick/Murray Ferris) that Cr Ngahi Bidois be nominated for Council Deputy Chair. [20/02/8.9]*

8.10 There were no further nominations, and upon Ngahi’s acceptance of the role he was declared Council Deputy Chair.

8.11 Cr Murray Ferris informed Council that he and Cr Barry Roderick wished to step down from their role on the Manager’s Performance and Remuneration Committee and that this would leave two positions to be filled. Council confirmed that Crs David Woolner and Lindsay Lyons would remain on the committee, and supported the appointment of Crs Ngahi Bidois and Debbie Oakley to fill the vacant positions.

9.0 GOALS AND PRIORITIES FOR THE 2020-2021 OPERATIONAL WORK PLAN

9.1 Andy Garrick advised that this meeting provided Council with the opportunity to review its current priorities, and whether it wished to take these forward into the 2020-21 Operational Work Planning (OWP) process or wanted changes in direction. He noted that the agenda item provided an overview of the existing priorities and outlined the 2020-21 planning process and associated timeframes. Based on today’s discussion, a draft 2020-21 OWP and budget would be formulated by staff to meet the NZ Council agenda deadline for submission of regional budgets and any proposed contestable funding applications or notifications for use of reserves (which fell prior to Council’s next scheduled meeting). Council would however, have the opportunity at its next

- meeting in April to review and amend these as it saw fit, prior to the joint meeting of managers and the NZ Council where these matters were to be considered.
- 9.2 Cr Murray Ferris reminded Council that when considering areas where new projects are desired Council also needed to think about what would need to be given up in order to fund and/or resource the new projects.
- 9.3 Cr Barry Roderick expressed concern over the loss of opportunity and licence revenue resulting from the very restricted access to the Kaingaroa Forest river fisheries. He felt that Eastern Region is lacking in summer fly fishing opportunities, and asked whether Fish & Game should be requesting assistance from Kaingaroa Timberlands to open up and improve access to alternative areas such as the upper Rangitaiki and Whirinaki rivers as a means of mitigating the loss of access to prime summer fishing within the Kaingaroa forest. Anthony van Dorp provided an update on the ongoing discussions with the forest managers and the difficulties we have in gaining more access for anglers when the owners of the land were also subject to the same restrictions. Cr Ngahi Bidois advised Council that he would be happy to share some information and background about how some other groups are managing access permissions with forest managers as he had some experience with such groups himself. Barry also queried the possibility of completing access projects through hydro generators' mitigation funds and provided the Ohaaki development and assistance provided by Contact Energy as an example of this. Andy Garrick advised that Cr David Woolner had also requested his support for increasing access and opportunities be conveyed to Council.
- 9.4 Cr Lindsay Lyons spoke of the great fishing opportunities available in the upper Waimana but noted also, that anglers appeared to be unwelcome there and asked if attempts could be made to negotiate greater access with the local community. Council discussed the matter briefly and asked that staff give further consideration to the issues raised. The discussion ended with the suggestion that Cr Ngahi Bidois, Andy Garrick and Anthony van Dorp could meet to discuss these matters in more detail.
- 9.5 Cr Lindsay Lyons commented on the significant funding spent undertaking trend counts and aerial transect counts each year and queried whether these needed to be done every year? He understood that mallards were often difficult to see with varying light levels and environmental factors determining where they sit and wondered if it was worthwhile doing these annually or whether biennial counts would be sufficient? Matt McDougall provided some background to the aerial mallard counts, which were being undertaken by a number of Fish & Game regions. He said staff have raised some questions around how useful they are as currently undertaken, but suggested five years data would be needed before meaningful conclusions could be reached and felt this was necessary before any decision was made to reduce or drop the counts altogether. Matt added that Fish & Game has a legal obligation to monitor populations and felt that Council needs to be very cautious about cutting back on its monitoring programmes. Andy Garrick noted that in light of falling licence income and increasing costs, the reality may be we'll be unable to continue to undertake the level of monitoring that we have been in recent years, and some hard decisions may need to be taken.
- 9.6 Cr Barry Roderick queried the possibility of undertaking pheasant call counts in areas treated with 1080 as there was a feeling amongst some of our stakeholders that this was having a detrimental impact on populations. Matt McDougall provided a brief explanation of how we go about call counts and advised that no real difference had been identified between 1080 and non 1080 blocks in past surveys.
- 9.7 Cr Barry Roderick commented on the significant time involved with winter creel surveys, and whether this was warranted given the declining number of winter anglers

out there doing it. He wondered whether it might be appropriate to reduce the winter surveys and instead spend more time on how to do it type projects such as kayak fishing and fly fishing?

9.8 Cr Lindsay Lyons asked that further consideration be given to opportunities at the Ruahihi Canal and Lake McLaren in Tauranga as a means of increasing angler participation. Mark Sherburn advised that work had commenced in reviewing fish growth and survivability with the last year's liberation being doubled and a number of tagged fish released. Preliminary discussions about the Ruahihi Canal had centred on potential hazards with the steep embankments and that consideration was being given to what was viable. Andy Garrick added that consideration also needed to be given to the project from a business return on investment point of view. All costs would need to be factored in including those associated with rearing and releasing fish, supplementary feeding and netting to contain fish if required, and management costs including CLE.

9.9 The following items were also briefly discussed;

- Licence agent education
- Tagged fish promotion
- Closure of two local fishing shops (licence agents)
- Fish & Game website
- Issues at Lake Waikaremoana
- Galatea/Murupara sewerage discharge
- BOPRC river and drainage works including removal of willows

9.10 Andy Garrick identified that the key priorities for the 2020-21 Operational Work Plan appeared to have remained largely unchanged, and advised that staff would give further consideration to today's discussions and review some of the areas and projects within those priorities for incorporation into next year's OWP.

10.0 SUB-COMMITTEE TO EXPLORE OTHER SOURCES OF INCOME

10.1 Council considered the option to form a sub-committee for exploring other sources of income and decided that it would be more appropriate at this point in time to form an informal ideas group so this would not be too onerous on those involved. Andy Garrick suggested that the initial meeting be scheduled when Steve Doughty next visited the region in April/May, as staff had found his visit last week productive. He was keen to assist us and had undertaken to make Eastern Region one of his pilot regions. It was agreed that the informal ideas group would be made up of Crs Ngahi Bidois, Lindsay Lyons, and Geoff Thomas in conjunction with several staff members, and the group would report back to the Council meeting following the occasion when they met.

11.0 ANGLERS NOTICE REVIEW

11.1 Matt Osborne provided an overview of the items identified to date to go into an 'Issues and Options' paper to be circulated to interested parties for comment. He said that some of the items were carried over from last year as a full Anglers Notice Review is only undertaken every two years. Matt informed Council that today's job was to approve those items Council wished to take forward for further consideration. Matt commented on the reclassification of several areas on lakes Rotorua, Tarawera, and Rotoiti from fly only to fly/spin methods during the 2018 Anglers Notice Review and the general acceptance of these changes from anglers fishing those areas. He noted Council had indicated it's goal was to continue to review regulations and simplify these where possible. The numbers of anglers spin fishing in these areas had not increased

- significantly. Cr Geoff Thomas suggested that the use of soft baits with spin gear was also offering additional opportunities for anglers.
- 11.2 Council supported carrying items 4.1, 4.2, 4.3, 4.4, and 4.5 through to the next stage of consultation. Council discussed item 4.6 relating to Saturday opening of the Fishing Season and agreed that further discussion around this was warranted. Andy Garrick suggested that if the proposal for a change to opening of the fishing season throughout New Zealand was being sought this needed to the NZ Council for consideration, but we also had an obligation to communicate with neighbouring regions if it was proposed that this be implemented within our region only.
- 11.3 Cr Barry Roderick suggested there may be merit in opening the Ngongotaha earlier. i.e. in November to capitalise on the large brown trout present.

12.0 NZ COUNCIL COMMUNICATIONS STRATEGY

- 12.1 Andy noted that the organisation had been wanting a communications strategy and issue specific communication plans for some years. It was critical to have strategies and plans that reached our target audiences and we could all buy into, but it was critical too to ensure that the messages we put out didn't result in unintended or undesirable consequences as had resulted from too many of our national releases targeting the agricultural sector. It was disappointing the proposed NZ Council Communications Strategy hadn't been developed with one or two regional staff sitting around the table with the NZC office staff involved. We need to be credible and speak with one voice. The strategy/plan needs to be issues driven, and it needs to be a live document that is updated in response to what's happening in the political arena or elsewhere. The strategy needs to identify who we want to target, what the message is, and how it's going to be delivered and when for maximum effectiveness. The draft we've been asked to comment on requires a lot of work.
- 12.2 The strategy was discussed at some length and Council and staff agreed that while there was a need for the organisation to speak with one voice, the document was left wanting in a number of areas, particularly in relation to restrictions placed on regional communications. There was a need to draw on the operational and specialist experience of those in the wider organisation and this was not reflected in the document.
- 12.3 *Agreed (Ken Coombes/Ngahi Bidois) that Council agrees with the principle of having a Communications Strategy, but Council required more time to consider this draft before providing feedback to the NZC as some parts of it appeared to be wanting other parts too restrictive. [20/02/12.3]***
- 12.4 Cr Ngahi Bidois commented on the lack of local media produced by Eastern Fish & Game recently and asked whether it would be possible for staff to contribute a monthly article to the Ngongotaha Community Newsletter? Andy Garrick agreed that we had not been quite as prolific with our media releases some months recently, and this had been contributed to by the loss of the part time North Island Communications position which had been based in this office.

13.0 DUMPING OF GAME BIRD CARCASSES

- 13.1 The purpose of this item was to review Council policy on dealing with issues related to dumping of game bird carcasses. Andy confirmed that due to a technicality in the Litter Act, Fish & Game rangers were not Litter Control Officers and therefore Council might wish to reconsider its position about including a special condition in its second schedule relating to the wilful dumping of game birds or their carcasses. He said that it was too late to incorporate a change for the 2020 Game Bird Hunting regulations. Cr Murray

Ferris suggested this be revisited later this calendar year when the 2021 Game Bird gazette notice was being formulated.

14.0 KAITUNA WILDLIFE MANAGEMENT RESERVE STAND NUMBER 5

14.1 Council discussed the future allocation arrangements for Hunting Stand No. 5 in the Lower Kaituna Wildlife Management Reserve. Andy Garrick provided some background to the nine year allocation of the stand in 2013 [13/10/9.5] to the late Ray Bushell in recognition of the significant contribution Ray had made to the day to day upkeep of the Kaituna Wildlife Management Reserve. Council supported the transfer of the stand for the three years remaining of the original nine year term to Ray's hunting partner, grandson Rangitaura. When this concludes in 2023 the future of the stand will be reviewed, and it will either be returned to the general ballot pool or set aside for junior or novice hunters.

14.2 *Agreed (Geoff Thomas/Alan Baird) that Hunting Stand 5 in the Lower Kaituna Wildlife Management Reserve be reallocated to the grandson of the late Ray Bushell for three years following the 2020 Season after which it will be reviewed for return to the general ballot pool or to be set aside for junior/novice hunter use. [20/02/14.2].* Crs Barry Roderick and Lindsay Lyons did not vote due to their declared conflicts of interest.

15.0 SPECIES MONITORING REPORT

15.1 Council received the Rotorua Lakes 2019 Winter Creel Survey Report.

16.0 LIAISON OFFICERS REPORTS

16.1 *Tongariro-Taupo Conservation Board*

No report.

16.2 *Bay of Plenty Conservation Board*

No report.

16.3 *Department of Conservation*

No report.

16.4 *The New Zealand Fish and Game Council*

Cr Lindsay Lyons advised that the NZC had not yet met this year so he had little to update Council on. Cr Barry Roderick noted that the items highlighted by the recent audits of regions as being deficient included annual evaluation of Managers' and Council's performance with the latter needing to be undertaken by an independent assessor. He supported the Otago Fish and Game Council's letter recommending that the New Zealand Council undertake one or two regional audits per year. Cr Lindsay Lyons suggested that full audits were not necessary, but it would be worth considering small ad hoc audits of areas such as governance and conflicts of interest, as these had been identified as underlying issues associated with each of the recent audits.

17.0 OPERATIONAL REPORTS

17.1 Andy Garrick provided a brief overview of the lapsed participant promotion staff had undertaken just prior to Christmas, and informed Council of follow up surveys to be undertaken with the assistance of Steve Dougherty.

17.2 *Agreed (Geoff Thomas/Alan Baird) that Council receives the Health and Safety Report, Management Report, and Licence Sales Report. [20/02/17.2]*

17.3 *Agreed (Geoff Thomas/Alan Baird) that Council receives the Finance Report and approves payments for November and December 2019 totalling \$249,349.69. [20/02/17.3]*

18.0 GENERAL BUSINESS

18.1 Council briefly discussed a Council social gathering and it was agreed that Cr Geoff Thomas would circulate a suggested date for this.

18.2 Matt McDougall informed Council that the annual trend counts had indicated that black swan and paradise shelduck populations were stable and that regulations for these species for the 2020 Game Bird Hunting season would remain unchanged from the 2019 season. Matt informed Council that the Western Bay of Plenty Fish and Game Club had applied for a permit to disturb for the special swan shoot at Blue Gum Bay in the Tauranga Harbour at the end of this month, and advised that this would be issued unless Council had reason for not doing so.

18.3 Anthony van Dorp provided Council with an update on the Arms Legislation reforms and outlined recent Select Committee recommendations which had been circulated to him by Jack Kos.

18.4 Cr Ngahi Bidois wished to thank staff on behalf of the Awahou Fisheries Committee for arranging licences and prizes for kids fishing the recent Tangaroa competition. Ngahi also passed on an idea someone had suggested for the kids moving off the child free licence to be issued with a special “Tangaroa fishing licence” for this event.

18.5 Cr Murray Ferris thanked staff on behalf of the Council for their efforts over the Christmas break with the landslide event. Cr Lindsay Lyons offered Council’s assistance for such events in the future if staff were short on manpower.

19.0 MEETING CLOSED

19.1 The meeting closed at 3.14pm with a closing karakia from Cr Ngahi Bidois.

.....
Murray Ferris
Chairman

SUMMARY OF RESOLUTIONS

2.0 APOLOGIES

- 2.2 *Agreed (Alan Baird/Ngahi Bidois) that the apologies for the 180th meeting of the Eastern Region Fish and Game Council be sustained. [20/02/2.2]*

3.0 MINUTES OF THE PREVIOUS MEETING (5 DECEMBER 2019)

- 3.1 *Agreed (Ngahi Bidois/Alan Baird) that the minutes of the meeting held on 5 December 2019 be confirmed as a true and correct record subject to the following adjustments:*
- 15.4 *“Agreed (Barry Roderick/Adam Rayner)” amend to “Agreed (Barry Roderick/ Alan Baird)”*
- 15.5 *“Agreed (Barry Roderick/Adam Rayner)” amend to “Agreed (Barry Roderick/ Alan Baird)” [20/02/3.1]*

8.0 APPOINTMENT OF OFFICERS AND OTHER POSITIONS FOR 2020

- 8.2 *Moved (Murray Ferris/Lindsay Lyons) that Cr David Woolner be nominated for Council Chair. [20/02/8.2]*
- 8.5 *Moved (Murray Ferris/Ken Coombes) that Lindsay Lyons be nominated for NZ Council appointee. [20/02/8.5]*
- 8.9 *Moved (Barry Roderick/Murray Ferris) that Cr Ngahi Bidois be nominated for Council Deputy Chair. [20/02/8.9]*

12.0 NZ COUNCIL COMMUNICATIONS STRATEGY

- 12.3 *Agreed (Ken Coombes/Ngahi Bidois) that Council agrees with the principle of having a Communications Strategy, but Council required more time to consider this draft before providing feedback to the NZC as some parts of it appeared to be wanting other parts too restrictive. [20/02/12.3]*

14.0 KAITUNA WILDLIFE MANAGEMENT RESERVE STAND NUMBER 5

- 14.2 *Agreed (Geoff Thomas/Alan Baird) that Hunting Stand 5 in the Lower Kaituna Wildlife Management Reserve be reallocated to the grandson of the late Ray Bushell for three years following the 2020 Season after which it will be reviewed for return to the general ballot pool or to be set aside for junior/novice hunter use. [20/02/14.2].*

17.0 OPERATIONAL REPORTS

- 17.2 *Agreed (Geoff Thomas/Alan Baird) that Council receives the Health and Safety Report, Management Report, and Licence Sales Report. [20/02/17.2]*
- 17.3 *Agreed (Geoff Thomas/Alan Baird) that Council receives the Finance Report and approves payments for November and December 2019 totalling \$249,349.69. [20/02/17.3]*

**UNCONFIRMED MINUTES OF THE 181st MEETING OF THE EASTERN FISH
AND GAME COUNCIL, AN EXTRAORDINARY MEETING HELD ONLINE
(VIA MICROSOFT TEAMS) ON MONDAY 13th APRIL 2020 AT 4.00PM**

Present

Crs David Woolner, Murray Ferris, Barry Roderick, Adam Rayner, Geoff Thomas, Alan Baird, Ken Coombes, Ngahi Bidois, Debbie Oakley, Laurance Tamati and Lindsay Lyons.

IN ATTENDANCE

Andy Garrick (Manager, Eastern Fish & Game).

1.0 WELCOME AND KARAKIA

1.1 Cr David Woolner (Chairman) opened the meeting at 4.30pm, welcomed everybody, and thanked Cr Murray Ferris for his work as previous Chairman. Cr Ngahi Bidois delivered a karakia.

2.0 APOLOGIES

2.1 The meeting was attended by all members of Council and there were no apologies, but technical issues meant several Councillors had difficulty joining the meeting which meant it was half an hour late getting underway.

3.0 TELECONFERENCE MEETING PROCEDURES

3.1 Cr David Woolner outlined teleconference meeting procedures, explaining that discussions could be difficult and chaotic, and it was necessary to keep some sort of order. He asked Councillors to work through the chair, and to state their name prior to being invited to talk. In response to a request for a volunteer to take notes Cr Geoff Thomas offered to do so.

4.0 CONFLICT OF INTEREST REGISTER

4.1 No conflicts of interest were recorded from Councillors each of whom was individually asked as whether they had anything to declare.

5.0 OPERATIONAL UPDATE

5.1 Andy Garrick gave an overview of what had been happening since Council's last meeting, noting that it had largely been business as usual in the lead up to notification of the lockdown restrictions. Remedial work following the slip on late Xmas evening/early Boxing Day had largely been completed, the emphasis now being on what we could do to minimise the effects of a future event of this nature, and reviewing our contingency responses for events of this nature. A provisional budget for the 2020-2021 Operational Work Plan along with proposals for the use of non-resident reserve funds to support projects during the 2020-2021 year were prepared for collation with other Fish & Game regions' budgets (these to be presented for to this Council for consideration at another meeting later this month), and maintenance and enhancement activities were undertaken in various reserves. Immediately after the country had been put into Alert Level 2, staff spent the best part of a morning reviewing upcoming projects and programmes already in place to determine what was or wasn't possible taking constraints imposed by Level 2 into account, and what safety measures we'd need to put in place. That afternoon the Government advised we were going to Alert Level 3 for 48 hours in preparation for the Alert Level 4 lockdown which would come

into effect at 11.59pm on 25 March. Staff prepared for working at home and organising whatever need to be done before all but hatchery staff vacated the premises for four weeks. Planned R3 and business development programmes were put on hold, aerial mallard transect counts and counts of black swan in Tauranga Harbour were cancelled, and over a day and a half period all liberations into the Rotorua lakes for March and April were fast tracked and released prior to the lockdown. This meant fin clipping and datawatch tagging had to be abandoned, but meant also that we wouldn't run the risk of not having sufficient food to feed these fish along with those to be released in spring if pandemic measures resulted in these fish having to be held at the hatchery for a much longer time than planned.

Since the lockdown has been in place, hatchery staff have worked a split shift with stringent disinfecting protocols put in place around entering and exiting the hatchery and undertaking all of the activities associated with feeding, cleaning and monitoring water supplies. Most other staff have been busy working from home on a variety of projects ranging from drafting national guidelines for CLE activities under various COVID alert levels, updating prosecution guidelines and the rangers manual, to ordering PPE items, processing consents, responding to other RMA related planning projects, liaising with staff from other regions and agencies, preparing and advocating for a 2020 Game Season of some description, developing an anticipated end of year budget based on no further income from non-resident licence holders, a reduction in income from resident anglers, and no income from game licencing, and attending to lots of projects that have been sitting in the background.

We've been running two video conference meetings involving all staff each week in addition to email communications, and one on one conversations or with small groups are a day to day feature. Staff morale is largely very good though we have several individuals who currently have some challenging issues in their personal lives and family situations.

6.0 NZ COUNCIL REQUEST FOR FEEDBACK ON 2020 GAME SEASON

6.1 The Chairman introduced the main item for the meeting today and advised given the multiple layers of issues involved around politics, staff safety, and enforcement, it would be appropriate to move into public excluded.

6.2 Council resolved unanimously to move into public excluded at 4.45pm as follows:

Resolved (Murray Ferris/Adam Rayner):

“That the public be excluded from this part of the meeting to discuss the NZ Council's request for feedback on the 2020 Game Season”. [20/4/6.2]

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER	GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF THIS RESOLUTION
Information provide in confidence	Good reason to withhold exists under section 9 of the Official Information Act 1982	Section 48(1)(a)(ii)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM	REASON UNDER THE OFFICIAL INFORMATION ACT 1982	SECTION	PLAIN ENGLISH REASON	WHEN REPORT CAN BE RELEASED
	Protect the privacy of natural persons.	Sec. 9(2)(a)	Information provided identifies a particular person or can easily be connected with a particular person.	Once the person to whom the information relates consents to its disclosure.
	Protect information which is subject to an obligation of confidence...where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should be continued to be supplied.	Sec. 9(2)(b)(i)	Disclosing the information would jeopardise the relationship with the supplier because the supplier may no longer trust the Council to hold its information in confidence.	Not unless there is a public interest in disclosure of the specific information.

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the Council.”

6.3 The following unanimous resolution was made at the conclusion of the public excluded session at 5.50pm:

Resolved (Murray Ferris/Lindsay Lyons):

“To move out of public excluded and back into a public meeting”. [20/4/6.3]

7.0 RESOLUTION FROM PUBLIC EXCLUDED

7.1 It was agreed unanimously in the public excluded session of the meeting:

Resolved (Ngahi Bidois/Murray Ferris):

“That the following resolution taken in public excluded be moved to the public minute”:

“That Eastern Fish and Game Council’s recommendation to the Minister via the NZ Council be:

- (i) that no change is required to the 2020 Game Season as presently gazetted prior to its commencement on 2 May, and***
- (ii) it confirms its full support of the Government and its measures to combat Covid-19, and that the Game Season will be in accordance with the Covid-19 restrictions that apply at the time.” [20/4/7.1]***

8.0 NEXT MEETING

8.1 Andy Garrick advised that the agenda for the next meeting of Council would include reviewing the minutes for its February meeting, receiving financial and licence sales updates and the usual Health and Safety and management reports, and seeking approval for payments relating to expenditure in January and February. A provisional budget for 2020-21 and associated proposals for use on non-resident levy funds prepared prior to COVID measures coming into force will also be presented.

8.2 Cr Debbie Oakley noted that much of this could be reviewed and approved by email, and suggested any questions that Councillors might have could be circulated in advance of the meeting which would make the meeting run much smoother. Andy agreed this was a good idea but commented he was fairly certain the standing orders didn’t allow for resolutions to be made via email.

8.3 In response to a request for a NZC update, Cr Lindsay Lyons advised there had not been much happening, but they had two meetings coming up as there was too much to consider in one video meeting. The first meeting would be to consider what had been discussed here today but an agenda had yet to be prepared for the second meeting.

8.4 It was agreed that the next online meeting for this Council would be at 7pm on Tuesday, 28 April.

8.5 In response to a request for any closing comments Cr Laurance Tamati said he would like to pass on Council’s thanks to staff in trying times, and all credit to them.

9.0 MEETING CLOSED

9.1 The meeting concluded at 6.00pm with a closing karakia from Cr Ngahi Bidois.

.....
David Woolner
Chairman

SUMMARY OF RESOLUTIONS

6.0 NZ COUNCIL REQUEST FOR FEEDBACK ON 2020 GAME SEASON

6.1 *Resolved (Murray Ferris/Adam Rayner):*

“That the public be excluded from this part of the meeting to discuss the NZ Council’s request for feedback on the 2020 Game Season”. [20/4/6.2]

6.3 *Resolved (Murray Ferris/Lindsay Lyons):*

“To move out of public excluded and back into a public meeting”. [20/4/6.3]

7.0 RESOLUTION FROM PUBLIC EXCLUDED

7.1 *Resolved (Ngahi Bidois/Murray Ferris):*

“That the following resolution taken in public excluded be moved to the public minute”:

“That Eastern Fish and Game Council’s recommendation to the Minister via the NZ Council be:

- (iii) that no change is required to the 2020 Game Season as presently gazetted prior to its commencement on 2 May, and*
- (iv) it confirms its full support of the Government and its measures to combat Covid-19, and that the Game Season will be in accordance with the Covid-19 restrictions that apply at the time.” [20/4/7.1]*

7. CONFLICT OF INTEREST REGISTER

Ref: 7.02.01

19 April 2020

1. Purpose

A standing agenda item to disclose any Councillor (“Member”) Conflict of Interest or potential Conflict of Interest, and record this in the Councillor Conflict of Interest Register.

2. Background

In 2016 the Eastern Fish and Game Council adopted a revised policy and rules for dealing with Conflicts of Interest and these include providing a standing agenda item to allow Councillors to disclose any Conflict or highlight any potential conflict. The “Interest Register” ring binder will be circulated in the first part of each meeting for Councillors to record any interests. The Council should then discuss how it wants to deal with any interest or perceived interest identified.

Conflict of Interest (refer s2.7 Governance Policies) means when the member can be shown to have actual bias or apparent bias in respect of a matter¹ i.e:

- (i) A member can be shown to have actual bias when a member’s decision or act in relation to a matter could give rise to an expectation of financial gain or loss (that is more than trivial) to the member (and/or to the member’s parent(s), child(ren), spouse, civil union partner, de facto partner, business partner(s)/associate(s), debtor(s) or creditor(s)).
- (ii) A member can be shown to have apparent bias when a member’s official duties or responsibilities to the Council in relation to a matter could reasonably be said to be affected by some other interest or duty that the member has.
- (iii) A member’s “interest or duty” includes the interests of that member’s parent(s), child(ren), spouse, civil union partner or de facto partner that may be affected by the matter at issue. It also includes the interests of a person with whom the member has a close, personal relationship where there is a real danger of personal favouritism.
- (iv) There is no Conflict of Interest where the member’s other interest or duty is so remote or insignificant that it cannot reasonably be regarded as likely to influence him or her in carrying out his or her responsibility.

A potential conflict of interest (refer s2.8 Governance Policies) arises when:

- (i) There is a realistic connection between the member’s private interest(s) and the interest(s) of the Council;
- (ii) The member’s other interest could specifically affect, or be affected by, the actions of the Council in relation to a matter;

¹ “Matter” means:

(i) The Council’s performance of its functions or exercise of its powers as set out in Part 5A of the Conservation Act 1987, subject to the Council’s statutory purpose set out in section 26P(1) of the Conservation Act; or

(ii) An arrangement, agreement, or contract made or entered into, or proposed to be entered into, by the Council.

- (iii) A fair-minded lay observer might reasonably consider that the member's private interest or duty may influence or motivate the actions of the member in relation to a matter; and
- (iv) There is a risk that the situation could undermine public trust and confidence in the member or the Council.

Conflicts of Interest should be dealt with as follows (refer s1.13 Standing Orders):

1.13.1 Every member present at a meeting must declare any direct or indirect conflict of interest that they hold in any matter being discussed at the meeting, other than an interest that they hold in common with the public.

1.13.2 When a conflict of interest arises in respect of a matter, the affected member will:

- (i) not vote on issues related to the matter;
- (ii) not discuss the matter with other members;
- (iii) conform to the majority view of other members present as to whether to be excluded from discussions regarding the matter and/or leave the room when the matter is discussed;
- (iv) not, subject to the discretion of the Chairperson, receive further papers or other information related to the matter.

1.13.3 Where a member can be shown to have a potential conflict of interest, the Council (excluding the affected member) will determine an appropriate course of action, which may include the following:

- (i) applying some or all of the actions applied to a member with a conflict of interest (set out in 1.13.2 i) – iv) above);
- (ii) providing a written explanation outlining why there is no legal conflict of interest that can be made available to all Fish and Game Councils, licence holders and other interested parties.

1.13.4 The conflicted member will be given the opportunity to be heard by the Council on the points raised and the member's submissions will be taken into consideration by the Council.

1.13.5 The minutes must record the declaration and member's subsequent abstention from discussion and voting.

Councillors should take this opportunity to disclose any Conflict of Interest they are aware of now and record it in the circulated Conflict of Interest Register. If during the course of the meeting a conflict or perceived conflict is recognised, then this should be disclosed at that point in time.

3. Recommendation

3.1 That Councillors disclose any Conflict or potential Conflict of Interest, record it in the Interest Register, and Council agrees on how to deal with any Conflict of Interest raised.

8. ESTIMATED END OF YEAR FINANCIAL POSITION

Ref: 8.02.01

19 April 2020

1. Purpose

To contemplate a worst case, but conceivable outcome, in relation to our end of year (31 August 2020) financial position.

2. Background

A projection of our end of year financial position is provided in the variance tables appended to this item. The projection is based on the recognition that we will receive no further income from non-resident anglers this year, and the assumption that we will receive no income whatsoever from licence sales for the 2020 Game Season. It is however, premised on generating \$15,000 from a previously unprogrammed contract with Genesis Energy to monitor trout spawning in Lake Waikaremoana tributaries.

It is based too, on staff having put a halt to all non-essential spending from 23 March 2020, and abandoning a number of projects that had been planned between now and the end of the year. These measures include:

- cancelling aerial mallard transect counts and a count of black swan in Tauranga Harbour scheduled to have been undertaken this month
- cancellation of game hunter surveys if the 2020 Game Season does not proceed
- reduction in hatchery costs due to cancellation of children's fishing events and release of trout early, and deferral of non-essential hatchery maintenance
- deferring of maintenance spending within the Wildlife Management Reserves and wetlands
- no further expenditure on habitat creation and landowner assistance
- deferring of further access and signage spending
- deferring print runs and pamphlet production
- cancellation of children's fishing programme
- deferring planned tree removal onsite unless a tree(s) deemed to be a significant health & safety risk
- deferring further staff training and ranger training

- deferring proposed maintenance work on the Ngongotaha trap cottage and storerooms in the boat shed
- deferring non-essential equipment purchases and other maintenance activities.

The adjustments which have been made to the budgets and detailed within the Variance Report to 31 August 2020 have been made in consultation with staff and are a result of a combination of cancelling or deferring programmed work in conjunction with reductions in overheads resulting from these changes and staff working off site.

3. Outcomes

Licence revenue is forecast to be \$455,310 below budget worst case scenario.

Other income is forecast to be \$104,244 ahead of budget, and this includes the Government wages subsidy of \$81,526 we were successful in obtaining.

The net loss of revenue is therefore estimated at \$351,086.

Total savings to be made by reducing external costs will be \$100,332.

Under this scenario our end of year position will equate to a deficit of \$255,209 against a budgeted deficit of \$4,455.

Aside from the immediate and obvious implications of this projected deficit, with only essential maintenance work being carried out in areas such as reserves, access, signage, hatchery, and property, we need to bear in mind that there is likely to be some urgency and potentially higher costs associated with playing catch up in future years, next year included.

2019/2020 REPORT OF VARIANCES BETWEEN TOTAL BUDGET AND YEAR TO DATE ACTUAL EXPENDITURE AND INCOME

Schedule B Code	Project	EXTERNAL COSTS		HOURS		INTERNAL COST		NETABLE INCOME		NET COST		NET COST		%
		Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Variance	
1110	Species Monitoring	\$ 53,500	\$ 47,179	2,466	2,466	\$ 147,860	\$ 126,077	\$ 9,350	\$ 9,350	\$ 192,010	\$ 163,906	\$ 28,104	85.4	
1120	Harvest Assessment	\$ 2,400	\$ -	800	800	\$ 47,968	\$ 40,901	\$ -	\$ -	\$ 50,368	\$ 40,901	\$ 9,467	81.2	
1140	Hatchery Operations	\$ 81,450	\$ 74,225	3,118	3,118	\$ 186,954	\$ 159,411	\$ 81,000	\$ 66,122	\$ 187,404	\$ 167,514	\$ 19,890	89.4	
1150	Game Farm	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0	
1160	Releases	\$ -	\$ -	154	154	\$ 9,234	\$ 7,873	\$ -	\$ -	\$ 9,234	\$ 7,873	\$ 1,360	85.3	
1170	Regulations	\$ -	\$ -	193	193	\$ 11,572	\$ 9,867	\$ -	\$ -	\$ 11,572	\$ 9,867	\$ 1,705	85.3	
1180	Control	\$ 500	\$ -	40	40	\$ 2,998	\$ 2,045	\$ -	\$ -	\$ 2,898	\$ 2,045	\$ 853	70.6	
	TOTAL - SPECIES MANAGEMENT	\$ 137,850	\$ 121,404	6,771	6,771	\$ 405,986	\$ 348,175	\$ 90,350	\$ 75,472	\$ 453,486	\$ 392,107	\$ 61,379	86.5	
1210	Resource Management Act	\$ 200	\$ -	1,500	1,500	\$ 89,939	\$ 76,689	\$ -	\$ -	\$ 90,139	\$ 76,689	\$ 13,450	85.1	
1220	Works & Management	\$ 21,000	\$ 16,202	994	994	\$ 59,600	\$ 50,819	\$ 13,150	\$ 12,054	\$ 67,450	\$ 54,967	\$ 12,482	81.5	
1230	Assisted Habitat	\$ 3,700	\$ 331	836	836	\$ 50,126	\$ 42,741	\$ -	\$ -	\$ 53,826	\$ 43,072	\$ 10,754	80.0	
1240	Assess & Monitor	\$ -	\$ -	84	84	\$ 5,037	\$ 4,295	\$ -	\$ -	\$ 5,037	\$ 4,295	\$ 742	85.3	
	TOTAL - HABITAT PROTECTION & MAN	\$ 24,900	\$ 16,533	3,414	3,414	\$ 204,702	\$ 174,545	\$ 13,150	\$ 12,054	\$ 216,452	\$ 179,024	\$ 37,428	82.7	
1310	Access	\$ 7,200	\$ 4,864	602	602	\$ 36,096	\$ 30,778	\$ -	\$ -	\$ 43,296	\$ 35,642	\$ 7,654	82.3	
1330	Newsletters/Information	\$ 8,500	\$ 5,674	344	344	\$ 20,626	\$ 17,587	\$ -	\$ -	\$ 29,126	\$ 23,261	\$ 5,865	79.9	
1340	Other Publications	\$ 2,000	\$ 160	60	60	\$ 3,598	\$ 3,068	\$ -	\$ -	\$ 5,598	\$ 3,228	\$ 2,370	57.7	
1350	Training	\$ 800	\$ 200	912	912	\$ 54,863	\$ 46,627	\$ 11,000	\$ 9,735	\$ 44,483	\$ 37,092	\$ 7,391	83.4	
1360	Club Relations	\$ -	\$ -	44	44	\$ 2,638	\$ 2,250	\$ -	\$ -	\$ 2,638	\$ 2,250	\$ 389	85.3	
1370	Huts	\$ 1,450	\$ 1,870	38	38	\$ 2,278	\$ 1,943	\$ 400	\$ 226	\$ 3,328	\$ 3,587	\$ (258)	107.8	
	TOTAL - ANGLER & HUNTER PARTICIP	\$ 19,950	\$ 12,768	2,000	2,000	\$ 119,919	\$ 102,252	\$ 11,400	\$ 9,961	\$ 128,469	\$ 105,059	\$ 23,410	81.8	
1410	Liaison	\$ -	\$ -	192	192	\$ 11,512	\$ 9,816	\$ -	\$ -	\$ 11,512	\$ 9,816	\$ 1,696	85.3	
1420	Communication	\$ 500	\$ -	192	192	\$ 11,512	\$ 9,816	\$ -	\$ -	\$ 12,012	\$ 9,816	\$ 2,196	81.7	
1440	Public Promotions	\$ 4,500	\$ 1,138	152	152	\$ 9,114	\$ 7,771	\$ -	\$ -	\$ 13,614	\$ 8,909	\$ 4,705	65.4	
1450	Visitor Facilities/Education	\$ 2,000	\$ 993	590	590	\$ 35,376	\$ 30,164	\$ -	\$ -	\$ 37,376	\$ 31,157	\$ 6,219	83.4	
	TOTAL - PUBLIC INTERFACE	\$ 7,000	\$ 2,131	1,126	1,126	\$ 67,514	\$ 57,568	\$ -	\$ -	\$ 74,514	\$ 59,699	\$ 14,815	80.1	
1510	Ranging	\$ 1,500	\$ 500	934	934	\$ 56,002	\$ 47,752	\$ -	\$ -	\$ 57,502	\$ 48,252	\$ 9,250	83.9	
1520	Ranger Training	\$ 1,000	\$ 400	108	108	\$ 6,476	\$ 5,522	\$ -	\$ -	\$ 7,476	\$ 5,922	\$ 1,554	79.2	
1530	Compliance Prosecutions	\$ 5,000	\$ 1,931	360	360	\$ 21,585	\$ 18,405	\$ 6,000	\$ 4,211	\$ 20,585	\$ 16,125	\$ 4,460	78.3	
	TOTAL - COMPLIANCE	\$ 7,500	\$ 2,831	1,402	1,402	\$ 84,063	\$ 71,679	\$ 6,000	\$ 4,211	\$ 85,563	\$ 70,299	\$ 15,264	82.2	
1610	Licensing	\$ 700	\$ 600	256	256	\$ 15,350	\$ 13,088	\$ -	\$ -	\$ 16,050	\$ 13,688	\$ 2,361	85.3	
1620	Agent Servicing	\$ -	\$ -	188	188	\$ 11,272	\$ 9,612	\$ -	\$ -	\$ 11,272	\$ 9,612	\$ 1,661	85.3	
	TOTAL - LICENSING	\$ 700	\$ 600	444	444	\$ 26,622	\$ 22,700	\$ -	\$ -	\$ 27,322	\$ 23,300	\$ 4,022	85.3	
1710	Council Elections	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0	
1720	Council Meetings	\$ 9,000	\$ 3,000	891	891	\$ 53,424	\$ 45,553	\$ -	\$ -	\$ 62,424	\$ 48,553	\$ 13,871	77.8	
	TOTAL - COUNCILS	\$ 9,000	\$ 3,000	891	891	\$ 53,424	\$ 45,553	\$ -	\$ -	\$ 62,424	\$ 48,553	\$ 13,871	77.8	
1810	Management Planning	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0	
1820	Annual Planning	\$ -	\$ -	124	124	\$ 7,435	\$ 6,340	\$ -	\$ -	\$ 7,435	\$ 6,340	\$ 1,095	85.3	
1830	Reporting/Audit	\$ 9,185	\$ 8,350	554	554	\$ 33,218	\$ 28,324	\$ -	\$ -	\$ 42,403	\$ 36,674	\$ 5,729	86.5	
1840	National Liaison	\$ 100	\$ 105	460	460	\$ 27,581	\$ 23,518	\$ -	\$ -	\$ 27,681	\$ 23,623	\$ 4,058	85.3	
	TOTAL - PLANNING/REPORTING	\$ 9,285	\$ 8,455	1,138	1,138	\$ 68,234	\$ 58,182	\$ -	\$ -	\$ 77,519	\$ 66,637	\$ 10,882	86.0	
	TOTAL	\$ 216,185	\$ 167,722	17,186	17,186	\$ 1,030,465	\$ 878,654	\$ 120,900	\$ 101,698	\$ 1,125,750	\$ 944,678	\$ 181,072	83.9	

OVERHEADS			EXTERNAL COSTS		INTERNAL COST		NETABLE INCOME		NET COST		NET COST		Variance		%		
			Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	%
1910	Salaries		\$ 916,732	\$ 920,877			\$ 94,496	\$ 94,496	\$ 911,872	\$ 826,381	\$ 85,491	\$ 85,491	\$ 826,381	\$ 85,491			90.6
1920	Staff Expenses		\$ 23,900	\$ 16,593			\$ -	\$ -	\$ 23,900	\$ 16,593	\$ 7,307	\$ 7,307	\$ 16,593	\$ 7,307			69.4
1930	Staff Houses		\$ 14,675	\$ 7,701			\$ 33,200	\$ 47,347	\$ (18,525)	\$ (39,646)	\$ 21,121	\$ 21,121	\$ (39,646)	\$ 21,121			214.0
1940	Office Premises		\$ 20,570	\$ 18,380			\$ -	\$ -	\$ 20,570	\$ 18,380	\$ 2,190	\$ 2,190	\$ 18,380	\$ 2,190			89.4
1950	Office Equipment		\$ 3,600	\$ 2,200			\$ -	\$ -	\$ 3,600	\$ 2,200	\$ 1,400	\$ 1,400	\$ 2,200	\$ 1,400			61.1
1960	Communications/Consumables		\$ 17,750	\$ 15,604			\$ -	\$ -	\$ 17,750	\$ 15,604	\$ 2,146	\$ 2,146	\$ 15,604	\$ 2,146			87.9
1970	General		\$ 10,598	\$ 10,457			\$ 1,500	\$ 21,741	\$ 9,098	\$ (11,284)	\$ 20,382	\$ 20,382	\$ (11,284)	\$ 20,382			-124.0
1980	General Equipment		\$ 16,200	\$ 8,853			\$ -	\$ -	\$ 16,200	\$ 8,853	\$ 7,347	\$ 7,347	\$ 8,853	\$ 7,347			54.6
1990	Vehicles		\$ 46,000	\$ 41,573			\$ -	\$ -	\$ 46,000	\$ 41,573	\$ 4,427	\$ 4,427	\$ 41,573	\$ 4,427			90.4
	Administration		\$ 1,070,025	\$ 1,042,238			\$ 39,560	\$ 163,584	\$ 1,030,465	\$ 878,654	\$ 151,811	\$ 151,811	\$ 878,654	\$ 151,811			85.3
	Total Overhead Net Cost								\$ 1,030,465	\$ 878,654			\$ 1,030,465	\$ 878,654			
	Total Outputs Staff Hours								17,186	17,186			17,186	17,186			
	Internal Cost Per Hour								59.96	51.13			59.96	51.13			

2019/2020 REPORT OF VARIANCES BETWEEN TOTAL BUDGET AND YEAR TO DATE ACTUAL EXPENDITURE AND INCOME

Schedule C	Code	Output	EXTERNAL COSTS		HOURS		INTERNAL COST		NETABLE INCOME		NET COST		NET COST		%		
			Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	%
	1	Species Management	\$ 137,850	\$ 121,404	6,771	6,771	\$ 405,986	\$ 346,175	\$ 90,350	\$ 75,472	\$ 453,486	\$ 392,107	\$ 61,379	\$ 61,379			86.5
	2	Habitat Protection & Management	\$ 24,900	\$ 16,533	3,414	3,414	\$ 204,702	\$ 174,545	\$ 13,150	\$ 12,054	\$ 216,452	\$ 179,024	\$ 37,428	\$ 37,428			82.7
	3	Angler & Hunter Participation	\$ 19,950	\$ 12,768	2,000	2,000	\$ 119,919	\$ 102,252	\$ 11,400	\$ 9,961	\$ 128,469	\$ 105,059	\$ 23,410	\$ 23,410			81.8
	4	Public Interface	\$ 7,000	\$ 2,131	1,126	1,126	\$ 67,514	\$ 57,568	\$ -	\$ -	\$ 74,514	\$ 59,699	\$ 14,815	\$ 14,815			80.1
	5	Compliance	\$ 7,500	\$ 2,831	1,402	1,402	\$ 84,063	\$ 71,679	\$ 6,000	\$ 4,211	\$ 85,563	\$ 70,299	\$ 15,264	\$ 15,264			82.2
	6	Licensing	\$ 700	\$ 600	444	444	\$ 26,622	\$ 22,700	\$ -	\$ -	\$ 27,322	\$ 23,300	\$ 4,022	\$ 4,022			85.3
	7	Councils	\$ 9,000	\$ 3,000	891	891	\$ 53,424	\$ 45,553	\$ -	\$ -	\$ 62,424	\$ 48,553	\$ 13,871	\$ 13,871			77.8
	8	Planning, Reporting	\$ 9,285	\$ 8,455	1,138	1,138	\$ 68,234	\$ 58,182	\$ -	\$ -	\$ 77,519	\$ 66,637	\$ 10,882	\$ 10,882			86.0
	9	Administration															
		Total Overhead Staff Hours			6,341	6,341											
		TOTAL BUDGET	\$ 216,185	\$ 167,722	23,527	23,527	\$ 1,030,465	\$ 878,654	\$ 120,900	\$ 101,698	\$ 1,125,750	\$ 944,678	\$ 181,072	\$ 181,072			

Licence Income 2018-19		Budget		Actual	
2018/19 Fish Licence Income	\$ 1,185,658	\$ 996,000			
Less Commission	-\$ 51,346.00	\$ -			
Net Fish Licence Income	\$ 1,134,312	\$ 996,000			
2019 Game Licence Income	\$ 265,652	\$ -			
Less Commission	-\$ 11,954.00	\$ 39,218			
Net Game Licence Income	\$ 253,698	\$ 39,218			
Total Licence Income	\$ 1,451,310	\$ 996,000			
Total Commission	-\$ 63,300	\$ 39,218			
Total Net 2018/19 Licence Revenue	\$ 1,388,010	\$ 956,782			

Adjustments to OWP budgets - Waikareroana Fund		Subtotal	
Adjustment to OWP budgets - National Approved Budget	\$ 1,125,750	\$ 944,678	84%
less Interest	\$ (13,598)	\$ (13,000)	
Plus NZ Fish & Game Levies	\$ 215,406	\$ 215,406	
Less Licence Revenue	\$ (1,451,310)	\$ (996,000)	
Plus Commission Expense	\$ 63,300	\$ 39,218	
Plus Gain Loss on Sale/revaluation	\$ (6,856)	\$ (6,856)	
Depreciation	\$ 74,203	\$ 74,203	
Subtotal	\$ 6,895	\$ 257,649	
Adjustments to OWP budgets - Waikareroana Fund	\$ (11,790)	\$ (11,790)	
Less Waikareroana Fund Interest	\$ 9,350	\$ 9,350	
Plus Waikareroana Fund Expenses	\$ 4,455	\$ 255,209	
Adjusted Budget	Actual(surplus)/deficitYTD	Total	

9. 2020-2021 OPERATIONAL WORK PLAN

Ref: 8.02.01

19 April 2020

1. Purpose

To discuss the status of the 2020-21 Operational Work Plan as it now stands in the context of the impacts and implications of the COVID-19 pandemic.

2. Background

Operational Work Plans (which come into force on 1 September each year) are developed over several months from February onwards, and involve a review by Council of strategic priorities, core functions, project objectives, allocation of resources, and performance measures. The process may include seeking Council's approval for the submission of applications to the national Contestable Fund to increase bulk funding for specific purposes.

The original steps involved in developing the OWP for the 2020-2021 year and an update of where we're at in relation to those are as follows:

- Council reviews priorities and project areas it wishes to focus on over and above core functions (12 February 2019 meeting).
- Staff compile a draft work plan and budget (excluding internal costs) and identify potential contestable funding bids (budget done but plan put on hold).
- Council reviews draft projects, budget, and contestable funding/applications to utilise reserves (on hold until now).
- Contestable funding/applications to utilise reserves and draft budget submitted to the NZ Council by 25 March (done) for consideration at the combined Managers/NZ Council meeting on 17 April (draft budget and three applications to use non-resident reserve funds submitted to NZC but put on hold).
- Staff revise projects and resourcing including hours and internal costs to take into account outcomes of the combined Managers/NZ Council meeting on 17 April, and circulate the second draft of the OWP to Council ahead of its mid June meeting.
- The second draft of the OWP is considered at the June meeting and projects, budgets and targets are reviewed and refined as necessary.
- This draft is then circulated to clubs for comment if they wish to.
- Club comments are considered, and if Council considers appropriate these are incorporated into the final OWP presented for approval at Council's meeting in August 2019.

Other than the first bullet point and parts of a couple of others, the implications and impacts of the COVID outbreak have meant this schedule no longer applies, and will need to be revisited. This won't be feasible until we get further insight into the organisation's financial position overall and strategy for moving forward, and what this means for the Eastern Region.

3. Outcomes from Council's Meeting in February

Council did not identify any substantive changes to its current priorities or programmes for the 2020-21 OWP, the outcome of its February 2020 effectively being to retain the key regional priorities Council had last year. There were however a number of suggestions put forward as

to where cost savings could possibly be made (see draft minutes for February meeting Item 3 this agenda) and these and others are indicated immediately below.

4. Direct Costs

Points to note in relation to direct/external costs in the draft budget prepared for the 2020-2021 OWP year as compared to the current 2019-2020 plan are as follows:

- The Species Monitoring output has been reduced by \$6,250 overall. Within the output the drift dive expenses are reduced by \$500, Lake Tarawera investigations expenditure has been removed \$5,000 (on basis approval to draw down \$3,000 from Eastern's non-resident levy reserve will be forthcoming), datawatch expenditure increased \$1,350 to accommodate 10 complimentary licences, and waterfowl monitoring expenditure has been reduced by \$2,100 - a result of the cancellation of aerial transect counts and swan counts which have been undertaken in recent years. The expense associated with the provision of 10 complimentary licences for band returns has been incorporated into the waterfowl monitoring budget. Planned revenue for work undertaken at Lake Waikaremoana and funded by the Waikaremoana Sports Fish Habitat Enhancement Fund has been reduced by \$1,350.
- Harvest Assessment budgets remain unchanged with costs associated with angler and game hunter surveys.
- Hatchery costs have been reduced by \$3,000. The fish food budget has been reduced by \$2,000 to accommodate fewer orders from other Fish & Game regions. Small adjustments across various hatchery operational budgets make up the additional \$1,000 reduction in costs. Income within the Hatchery output has reduced by \$14,000 due to a reduction in orders from other Fish & Game regions.
- Game bird control budget is unchanged and is for the purpose of zon gun servicing and miscellaneous expenses.
- Within the Habitat output, \$1,000 has been removed from the Ballot Habitat Maintenance budget to accommodate fewer ballot holders and is offset by a reduction to the revenue from ballot holders for this. \$1,000 has also been removed from the Habitat Creation and Enhancement budget.
- Access budgets have reduced by \$1,500 being the temporary increase allocated for contractors to provide for staff working in Waikaremoana.
- Newsletter budget has been removed (\$8,500) as the New Zealand Council pays for the magazine supplements and newsletters will be put on hold with these funds redirected to the R3 Programme, under the Management/Strategic Planning area of the work plan.
- The information pamphlets budget remains unchanged.
- Angler/hunter training, Huts, Communications and Public Promotions budgets unchanged.

- Visitor Facilities budgets have reduced by \$1,500, this had been temporarily increased as there was a need to remove a number of unsafe trees on the property. There is provision within the Health & Safety budget for ongoing tree removal.
- The Ranging budget has been reduced \$500 as we now have an adequate supply of protective equipment for ranging staff.
- Licensing budget is reduced \$100 due to reduced costs associated with the printing of the A4 regulation pads.
- Council Meetings budget has been reduced \$3,000 due to reduced travel costs as there are fewer East Coast representatives on Council.
- The Management/Strategic Planning output incorporates the new R3 Programme \$8,500.
- Reporting and Audit budget is increased \$565 and this is due to an increase in audit fees which has been partially offset by a reduction to annual meeting costs.
- National Liaison budget is unchanged.

Overall operational output expenditure in this preliminary budget has been reduced by \$17,285 and revenues reduced by \$16,350. Revenue in the Administration area is increased by \$16,800 resulting an increase in revenue from rents. Administration expenses are increased by \$19,333 which provides for several small tweaks to various overhead budgets but also provides for CPI wages increases within the current bulk fund. Forecasted interest income and asset replacement fund requirements have also reduced by \$1,099 and \$2,697 respectively.

5. Hawke's Bay Management Agreement

The reciprocal service agreement that Eastern had with Hawke's Bay Fish & Game for financial, administrative, and operational support that was in place for several years was put on hold in September 2018. No provision has since been made to incorporate income or expenditure associated with inter-regional support services into our OWPs, but this could change in the future.

6. Resourcing

6.1 Bulk Funding

Eastern Region currently (2019-2020 OWP year) has a bulk funded operational budget of \$1,127,970. The current draft operational budget for the 2020-2021 year remains set at this level pending the outcome of the three applications made to utilise non-resident reserve funds outlined below, and decisions that have yet to be made at a national level in relation to both regional and national budgets across the board.

6.2 Applications for Use of Non-Resident Reserve Funds

To operate beyond our bulk fund of \$1,127,970, Eastern Region must either enter into a contestable funding process for projects that ultimately will or are likely to require funding from licence fee increases, or draw down funds from its own reserves. Given the circumstances thrust upon us by the COVID pandemic, staff have not promoted or prepared any contestable funding applications this year. We have however proposed three applications to utilise our

non-resident reserve which had \$98,802 in it at 31 August 2019. Those applications, along with the preliminary budget for 2020-21 are provided in the Papers for Information accompanying this agenda

10. 2020-21 LICENCE FEES AND CATEGORIES

File: 1.07.01

21 April 2020

1. Purpose

To provide feedback to the NZ Council on licence fees and categories for 2020-2021.

2. Background

At its meeting on 17 April 2020, the New Zealand Council considered licence fees and categories for 2020-2021, and noted in its agenda item for this topic that the Licence Sub Committee had looked at the licence fees and licence categories and agreed in light of the pandemic and the unknown impact of the anticipated recession that it was unwise to change any licence fees or categories at this point in time. The committee also agreed that there needed to be an independent evaluation of the changes made five years ago to see what impact they have had on the organisation's income. Steve Doughty was tasked with putting together a paper on how this evaluation might take place.

The outcome of the 17 April meeting was an agreement that the NZC would consult regions on there being no change to the current licence fees and categories for the 2020-2021 year.

The NZC is required to make recommendations to the Minister of Conservation on Licence Fees and Categories by 15 May, and has asked for regional Fish and Game Councils to provide feedback to it by 8 May 2020.

3. Recommendation

That Council determines its position on the NZC proposal that there be no changes to licences fees or categories for 2020-2021.

10. ANGLERS NOTICE REVIEW

File: 1.07.01

22 April 2020

1. Purpose

To review the process for the 2019-2020 Anglers Notice review.

2. Background

The biennial Anglers Notice review process commenced in February 2020, and at Council's February meeting a number of previously identified items as well as 'carry over' proposals to the Anglers Notice were presented for discussion. The Council determined which of those merited further consideration and instructed staff to produce an 'Issues and Options' paper and circulate this to clubs and other organisations and individuals for feedback. The next step in the process is to consider any submissions that might have been received on the Issues and Options paper, and that would normally have been done at this meeting of Council. Given the current circumstances we're confronted with, and the amount of time Council may choose to devote to other items on this agenda, staff have made the call to defer discussion on the Anglers Notice for another meeting in the near future.

All submissions received however, have been reproduced in the April Papers for Information which will be despatched to Councillors shortly.

11. LIAISON OFFICERS REPORTS

11.1 Report from New Zealand Council

13. OPERATIONAL REPORTS

13.1 MANAGEMENT REPORT

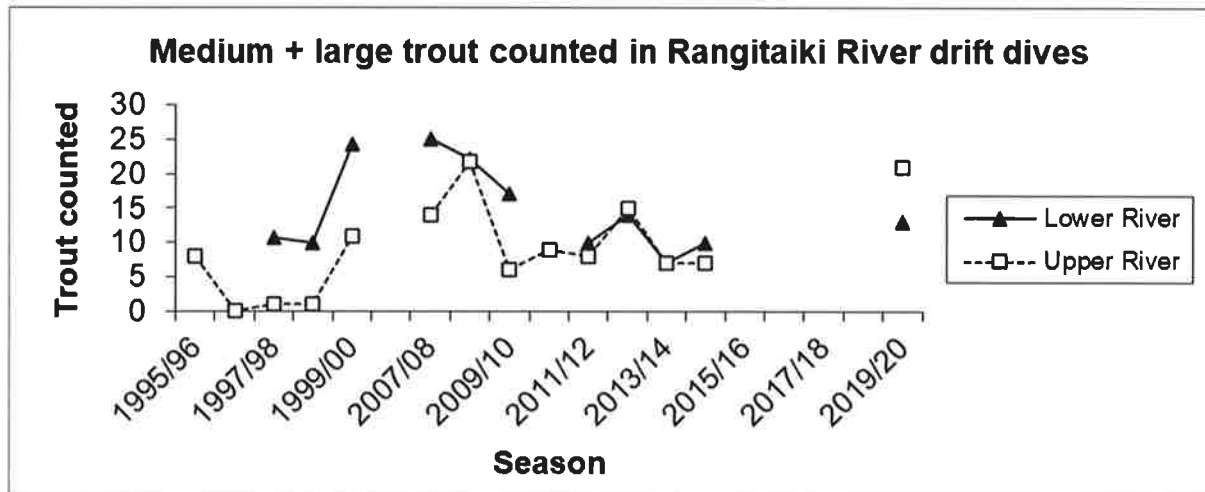
24 March 2020

SPECIES MANAGEMENT

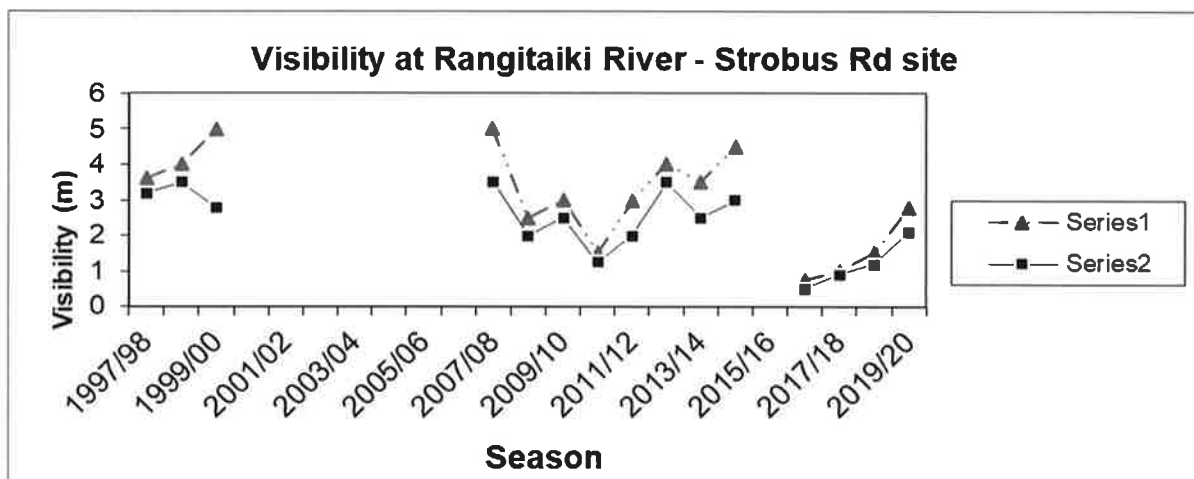
1111 River Fisheries Investigations

Drift Dive Monitoring

On 4 February staff undertook a drift dive of the Rangitaiki River at the two sites traditionally undertaken. This was the first occasion in the past five years that the river has been able to be surveyed in this manner, the reason being that water clarity since the 2014-15 summer has been in such a poor state that dive counts simply weren't possible.

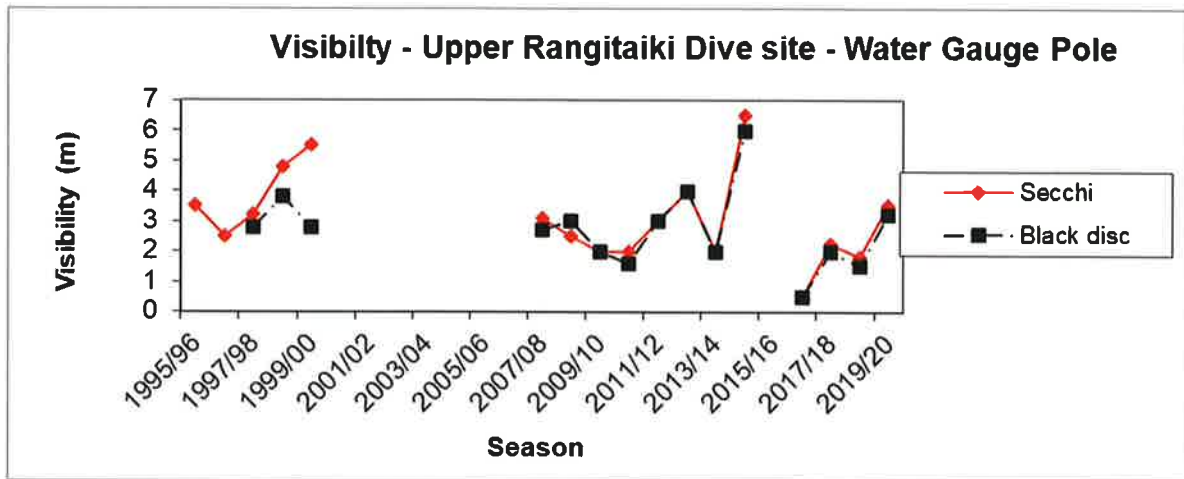


Fish populations appear to be in a healthy state with numbers either comparable to, or better than those observe in previous years.



At both the lower site (Strobus Road) and the upper river site near the Napier-Taupo Road (Water Gauge Pole site) the visibility was not as good as it has been over the course of the period these sites have been monitored, but were mid range. Visibility in the water column can

be significantly affected by instream turbidity resulting from ongoing suspension of the sandy pumice substrate.



Additional temperature and dissolved oxygen monitoring of the upper river above and below the Lake Pouarua confluence and the State Highway 5 Bridge was conducted on 7 February, and this provides additional insight into what’s happening and where when drift diving is unable to be undertaken.

1112 Datawatch

During the six months following the season opening, a total of 233 datawatch tags have been returned and entered into the database. The distribution is as follows:

Lake Okareka	5
Lake Okataina	63
Lake Rerewhakaaitu	9
Lake Rotoehu	3
Lake Rotoiti	73
Lake Rotoma	9
Lake Rotorua	15
Lake Tarawera	53
Lake Tutira	3
Lake Waikaremoana	0

*tags entered in datawatch database to 12/3/2020

Compared with returns received at this stage last year (mid-March 2019), the total number of tags returned is down by 108 (30%). Most of the lakes are close to the number returned for the same approximate period during the 2018-19 season, with lakes Rotoiti and Okataina down by only 10 tags each. Lake Tarawera returns however, are down from 128 tags returned during the same period in 2019 to 53 this year. Whether this reflects harvest and/or reporting rates is unknown.

1113 Lake Waikaremoana

Waikaremoana Water Quality Monitoring Buoy

The Waikaremoana water quality monitoring buoy was reinstalled on 11 March. It appears to be functioning as it should and relaying information to the Hawke's Bay Regional Council site. Fish & Game will work with HBRC to re-establish the ability for the public to access that information.

1114 Lake Tarawera

Lake Tarawera Fishery Monitoring Project Update

Issues associated with the availability of laboratories for analysing samples coupled with the impacts of COVID-19 have delayed analysis and report production. A preliminary report from Simon Stewart at Cawthron Institute is provided in the Papers for Information accompanying this agenda.

1115 Other Lake Fisheries Investigations

Ngongotaha Stream Trap

The Ngongotaha Stream fish trap has not been in operation since December 2019. This is due to a large flood during the Christmas Holiday season depositing large trees on top of the trap structure creating a health and safety concern and a risk to the trap itself. During early March, BOPRC contractors were working within the area taking out stream debris to alleviate downstream risk to bridges and property, and removed this and other debris immediately upstream. The trap will be reactivated once COVID-19 restrictions allow.

1116 Waterfowl Monitoring

Aerial Counts

Dabbling duck aerial transect counts usually occur just prior to the game bird season however to off-set predicted loss of income this will not occur this year. During this April flight we also count the black swan on Tauranga Harbour, but we believe we have enough data from previous years to understand what the swan population is doing through this period.

Brood Counts

Annual duck brood counts were undertaken on the coastal Bay of Plenty drainage network during October and November 2019. A summary of results is included in the Papers for Information accompanying this agenda.

1119 Upland Game Assessments

Annual pheasant call counts were conducted in Kaingaroa Forest during November 2019. A summary of results is included in the Papers for Information accompanying this agenda.

1121 Lake Fisheries Creel Surveys

Summer Creel Survey

The summer angler creel surveys for the 2019-20 season started in November and would have concluded in mid-April had not COVID-19 put an end to this. The 2019-20 summer survey angler contacts to date were higher than was the case during the 2017-18 and 2018-19 summers

and in the same ballpark as the 2015-16 and 2016-17 summers. Lake Rotorua fished very well for both shoreline and boat-based anglers. Fish condition was of high quality with a number of brown trout caught in and around the stream mouths. Rotoiti anglers commented fishing had been hard post the New Year period though fish condition was exceptional. Tarawera produced a mixed bag (depending on anglers talked to) of catch rates and fish condition. Large schools of smelt were noted around the sandy beach areas. Okataina produced some solid catches and fish condition was very good.

2020 Winter Creel Survey

COVID-19 has led us to cancel the winter creel shoreline survey programme for 2020, at least. In recent years very low numbers of anglers have been encountered on Rotoiti, Tarawera and Okataina (only 3.85 anglers/survey) with low numbers of anglers fishing during the evenings. We will instead undertake periodic winter shoreline compliance checks and encourage greater uptake of our online angler diary facility by regular winter shoreline anglers to gain some insight at least into the performance of these fisheries from year to year.

1122 Opening Day Angler Survey

2019-20 Opening Day Survey Executive Summary

Fish & Game staff conducted 733 interviews with anglers who had fished for 2,916.17 hours in total and produced 592 fish for measurement during the Opening Day Creel Survey on Tuesday 1 October 2019.

- Lake Tarawera anglers experienced catch rates that were very slightly ahead of the 2018 opening and the past 10-year average with one fish caught for every 3.13 rod hours. The average sized fish caught was 6mm longer, significantly heavier (80g, $P=0.024$) and in better condition compared to the fish weighed in at the 2018 opening. Most cohorts showed improvement in size. Hatchery released fish made up a slightly greater proportion of the catch (68%) compared with the 2018 opening (62%), and the hatchery contribution was comparable to the past 10-year average (69%). The two-year-old spring released hatchery fish caught this Opening Day were significantly larger (14mm, $P<0.001$), significantly heavier (170g, $P<0.001$) and in significantly better condition ($P=0.002$) than the 2018 Opening Day 2-year-olds. The autumn released 2-yr-olds were larger (7mm), but approximately the same weight and a lower condition factor compared to the same aged 2018 autumn released cohort.
- Lake Rotoiti anglers had a slightly slower Opening Day catch rate compared to the 2018 opening with one fish caught for every 4.35 rod-hours fished. This catch rate was equivalent to the past 10-year average catch rate. The average fish caught was significantly larger ($P<0.001$), significantly heavier ($P<0.001$), and in better condition than those caught during the 2018 opening. The two-year-old spring released hatchery fish were on average significantly larger (36mm, $P<0.001$), significantly heavier (360g, $P=0.001$) and in slightly poorer condition than the same aged fish caught on the 2018 opening day. At 504mm they were 7mm larger than the past 10-year average length (497mm). The autumn liberated two-year olds were on average significantly larger (36mm, $P<0.001$), significantly heavier (360g, $P=0.001$) and in slightly poorer condition than the same aged fish caught on the 2018 opening day. Rotoiti produced the largest fish weighed in across the three lakes (4.1kg).

- Lake Okataina anglers experienced a poorer catch rate during the 2019 opening compared to the 2018 opening with one legal sized fish caught for every 4 hours effort. This catch rate was slightly behind the past 10-year average of one fish per 3.7 hours effort. A higher proportion of wild fish were weighed in (45%) compared to the 2018 Opening Day. This was also higher than the past 10-year average (32% wild fish weighed in). The average fish caught was larger (6mm), significantly heavier (180g P<0.001), and in significantly better condition than at the 2018 opening (P<0.001). The two-year-old hatchery fish were significantly larger (17mm, P=0.010), significantly heavier (320g P<0.001), and these fish were in significantly better condition (P<0.001) than the 2-year-olds caught during the 2018 Opening. The 2018 autumn released RpAd clipped fish were significantly larger (16mm, P=0.030), significantly heavier (220g, P=0.004), and in better condition than the same aged fish caught on 1 October 2018.

The full report will be circulated to Councillors in the near future.

1141 Hatchery Operations

Repairs to the water supply that was severely damaged during the Boxing Day landslide dominated activities for the period leading up to the COVID-19 lockdown. Contractors were not available to carry out repairs so staff worked hard to complete debris removal and pipe repairs themselves, and without the use of machinery. The broken raceway line repairs were completed on 31 January, and after systems checks were carried out, the raceways were repopulated with the surviving 2-year old rainbows. Approximately 3,000 fish were lost as a result of the landslide.

Running the hatchery is classified as an essential service. Two staff have been rostered on to attend to day-to-day feeding and water requirements and operate split shifts so there is only ever one person onsite on a given day. Support teams have been set-up if needed, and a shift hand-over cleaning practice implemented.

Fish locations at 26th March 2020:

Location	Type	Qty (approx)	Comment
Tank A	1+Rt	15	Best of selection
Tank B	1+ Bt	100	Auckland/Waikato liberation 2020
Tank C	1+ Brook	12	Brood
Tank D	0+ Bt	3,000	Liberations
Tank E	0+ Tiger	1,400	Liberations, various 2020
Tank F	0+SRt	1100	Auckland/Waikato liberation 2020
Pond 2	0+ Rt	20,500	Spring liberations 2020
Pond 3	0+ Rt	20,500	Spring liberations 2020
Pond 4	0+ Rt	5,500	Approx no., Autumn libs, sales 2020
Pond 8/9	1+ Rt	6,000	1+ Rt, children's fishing 2021
RW	2+ Rt	3,000	2+ Rt, children's fishing 2020

1161 Sports Fish Liberations

Due to the abrupt COVID-19 lockdown staff completed all of the autumn liberations to the Rotorua lakes ahead of schedule. These were carried out with some urgency on 24 & 25 March, and to do this safely and speedily the fish were released unmarked and untagged.

Liberations for the reporting period are shown below:

Liberations, Eastern Region 23 January – 26 March 2020

Water	Date	Mark	Tag	Species	Age Class	Number
Tarawera	14/2/2020	Ad	X20	Rt	1+	500
Tarawera	14/2/2020	Ad	-	Rt	1+	500
Rotoiti	14/2/2020	Ad	N20	Rt	1+	500
Okataina	10/3/2020	Rpad	-	Rt	1+	250
Tarawera	10/3/2020	Rpad	-	Rt	1+	1,000
Rotoiti	10/3/2020	Rpad	-	Rt	1+	4,000
Okataina	24/3/2020	none	-	Rt	1+	800
Tarawera	24/3/2020	none	-	Rt	1+	2,500
Rotoiti	24/3/2020	none	-	Rt	1+	10,500
Retrewhakaaitu	25/3/2020	none	-	Rt	1+	3,500
Rotoehu	25/3/2020	none	-	Rt	1+	2,000
Rotoma	25/3/2020	none	-	Rt	1+	2,000
Okareka	25/3/2020	none	-	Rt	1+	2,500

A small sample number of fish were also despatched to the Auckland/Waikato Fish & Game Region.

1171 Sports Fish Regulations

At its February meeting, Council approved the circulation of an Issues and Options paper on proposed changes to the Anglers Notice to clubs and other organisations with an invitation to provide feedback by 20 March. Submissions were received from a number of clubs and individuals and copies of these are provided in the Papers for Information accompanying this agenda. An analysis of these submissions has largely been completed and this will be presented to Council in May.

HABITAT PROTECTION AND MAINTENANCE

1211 RMA Planning

Bay of Plenty Regional Council

Proposed Plan Change 9 (Water Quantity) submissions were lodged in December 2017. The Hearing was attended in March 2018, and recommendations from the Panel were released in October 2018. An appeal was lodged in November relating to the allocation of surface water after minimum flows are reached. We reached good agreement in principle to resolve our appeal before Council resolved to withdraw the Proposed Plan Change in its entirety. The decision to withdraw has been appealed by several iwi groups, and we are awaiting developments on this matter.

Following informal consultation on the review of the Floodway and Drainage Bylaws 2008 in October and November 2019, Regional Council has notified the proposed Flood Protection and Drainage Bylaws 2020 for public submission. Submissions close on Tuesday 28 April 2020.

Fish & Game continues to remain involved in the Bay of Plenty Regional Water Advisory Panel and community catchment groups.

Bay of Plenty Regional Council’s existing Pest Management Plan has recently expired and a new Proposed Regional Pest Management Plan released. Submissions on the proposed plan were lodged in November 2018 opposing the inclusion of sports fish (perch and tench) in the document. The Council has recently proposed some amendments to address our concerns, which we will review and provide feedback on over the next couple of weeks. Discussions are ongoing with other parties in relation to improving the management of the accidental transfer of aquatic pests on boats and trailers in the Rotorua Lakes area.

Waikato Regional Council

In March 2018 the Auckland/Waikato and Eastern Fish and Game Councils lodged a joint submission on Waikato Regional Council's Healthy Rivers/Wai Ora: Proposed Waikato Regional Plan Change 1. Council hearings were held mid-2019. No new developments to report.

Waikato Regional Council is in the early stages of proposing changes to its Regional Pest Management Plan. We met with Council staff in mid-February to discuss.

Gisborne District Council

Following the conclusion of the Gisborne Freshwater Plan process, it is expected that catchment planning processes should be getting underway in the near future. We have made enquiries to get an indication of timeframes around these processes, and have been advised that the Motu catchment is expected to get underway in late 2020.

New Zealand Biodiversity Strategy and Action for Healthy Waterways Documents

In late 2019 submissions were lodged on the New Zealand Biodiversity Strategy, and the proposed Action for Healthy Waterways documents including amendments to the National Policy Statement for Freshwater Management and National Environmental Standards. No new developments to report.

National RMA Legal Fund Applications

We are currently reviewing Fish & Game’s National RMA Legal Fund application process. The objective is to refine the process and ensure we represent the interests and aspirations of anglers and hunters in statutory planning processes to the best of our ability, reflect and balance regional and national interests in legal expenditure, and ensure the most effective and efficient use of the organisation’s financial resources allocated for RMA and legal cases.

1212 Consent Applications

Date	Authority	Applicant	Type	Resource Involved	Action
29 Jan	GDC	Lincoln Woodlot Ltd	LUC – forest harvest & stream crossings	Waiomoko River	No concerns email
14 Feb	GDC	Kahui Station	LUC – forest afforestation	Kaikoura Stream, Tiniroto	No concerns email
10 Mar	BOPRC	NZTA	LUC- gravel dump site	Waioka River	S95E3a

Wetland Forum

A wetland forum meeting with members of other statutory agencies has been scheduled for mid-May.

1221 Reserves Management

Lower Kaituna WMR

Stage One wetland expansion works have concluded and iwi blessing for waters coming from the Kaituna River into the new wetland was given onsite in early March. Weirs have been installed to manage the inflows and water levels in the recently created wetland area, and ensure water levels within the pre-existing wetlands are not compromised.

New flood gates were installed on the twin 600mm culverts, and these had an immediate and positive immediate impact on water flows and levels in the upper part of the main wetland. The main 1800mm inlet culvert will also be fitted with a new plastic floodgate in the near future, and this will also enhance water inflows to the wetland.

Water reticulation works and pest plant/access spraying in the reserve was undertaken in early March.

Awakaponga WMR

Progress towards getting the Awakaponga solar water supply system replaced, secured, and up and running was made in the first part of this reporting period but was put on hold when COVID-19 restrictions came into force.

Other Reserves

Mowing and plant pest and access spraying was undertaken in late February and early March.

1231 Respond to Landowner Requests for Assistance

No new landowner requests or requests for advice have been sought since the last Council meeting, bar a few phone enquiries in relation to upgrading wetlands for the coming hunting season.

One Reporoa landowner who we previously provided advice to has recently constructed and fenced off his new wetland, and plans to plant it in the near future.

Other design and resource consent advice has been provided to a Gisborne landowner so that he can formally approach his Council for consent to construct a small wetland on his property.

1232 Habitat Creation and Enhancement Projects

An investigation into BOPRC Rivers and Drainage works within the Otara, Waioeka, Whakatane and Waimana rivers that was commenced earlier in the year is ongoing. A site visit with a concerned local angler to each of these rivers was undertaken in mid-February. Some of the recent river control works that had been undertaken were alarming in terms of the impact they are likely to have had, and continue to have on fish habitat and flow regimes.

We have been collating and analysing the numerous consents and planning provisions under which these works are implemented with a view to meeting with Council engineering staff once we have a better understanding of what is permitted and what isn't. What we will be seeking is a way of incorporating better environmental practice into the design and implementation of future flood control and drainage measures, and remedying some of the damage that has more recently occurred in these systems.

ANGLER AND HUNTER PARTICIPATION

1311 Maintain & Enhance Access

Due to fewer compliance issues around the Rotorua Lakes, more time has been able to be devoted to access work in the past two months.

Work with Colliers International and LINZ has been ongoing in relation to resolving an access issue at the Twin Lakes part of Lake Whakamaru, where a small boat launching area has been blocked off by a fence erected without the authority of LINZ. Resolution of this matter is also involving the NZTA and Walking Access Commission, and it appears there is unlikely to be a quick remedy to the issue.

Whirinaki river access investigations have been carried out and work is in progress with a view to enhancing access to this river in the Minginui and Murupara areas where it is feasible to do so. Consultation is currently taking place with landowners, DOC, and iwi. In the Murupara area there is limited access options to the river bed via publicly accessible land. Where there is public access we are looking at options to enhance river side access tracks, and this also includes working to obtain permission where this crosses a section of privately owned land. We are also investigating an area where access might be able to be obtained by landowner permission on a case by case basis. In the Minginui area we are consulting with DOC and Ngati Whare in regard to reopening an old disused DOC track along river marginal strip, and to create a new additional access point off the road to the river, and are investigating other options for improved river side access.

Access work has been carried out in the Kaingaroa Forest on the Rangitaiki River system by staff and by contractors who have done vehicle based spraying, created additional access points, cleared tree fall and groomed the Wheao walking track which accesses the Wheao River. In recent years we have reduced the amount of access work done in this system within the forest and are only maintaining the key access points, particularly in upper parts of the river. Where there have been tracks in the past to low quality water with limited angling opportunity, we have left those areas to revert, and instead focused time and expense on maintaining quality access in the key locations. Thanks are due to Timberlands who have again contributed financially to this work.

At the Waikaretaheke River near Tuai, maintenance of access tracks at three access points was undertaken prior to the lockdown. There was evidence of these points having been used by anglers, and Genesis has assisted in the cleaning and maintenance of our signage at these locations, as our signposts also display Genesis signage dealing with river safety around the power scheme.

Timberlands managed forest's recreational access is closed for the summer fire season and is expected to open for winter access on the first weekend of May, fire risk permitting. Access through Hancock Forests managed Tarawera Forest to Lake Tarawera outlet remains open by permit only issued by Kawerau Information Centre. Hancock Forest access was only suspended in the height of summer for a short period when fire risk was extreme.

As of mid-January 2020, the Tarawera Outlet DOC campground was closed "temporarily" due to issues at that camp involving behaviour and gang problems. As of mid-March the camp has not been reopened. We have contacted DOC advising that the camp is used regularly in the

months of April and May by anglers who fish the Tarawera River at the outlet, and requesting information as to when the camp will be reopened to public use. We have heard nothing back as of yet.

The Lake Waikareiti rowboats are again available for hire after being out of action for some time. The boats were made available again in February, and until the lockdown anglers were able to hire them, subject to wind and weather conditions, by enquiring at Te Kura Whenua at Lake Waikaremoana.

With regard to the matter of Te Urewera imposing no freedom camping at Lake Waikaremoana, we received a number of enquiries from anglers regarding this, and subsequent enquiries have found that there are various perspectives relating to this in terms of what is reasonable. Currently DOC is not intervening in the situation. Andy Garrick wrote to the Director-General of Conservation in January (see Papers for Information accompanying this agenda) seeking clarification on the situation but was subsequently advised that the Director-General would not be responding to that enquiry in writing. This is an unsatisfactory and inappropriate response and we will follow up in due course.

Earlier this year we investigated a complaint of exclusive capture and sale of fishing rights in the Ngongotaha Stream, involving the landowner and a fishing guide. Both parties were spoken to regarding this and reminded of the law which prohibits the sale or letting of fishing rights, and what is expected of landowners and guides to ensure that they do not deliberately or inadvertently break the law. There is however some difficulty in such situations, and this involves balancing private land ownership rights with any transactions for services, and potential sale or letting of fishing rights.

Regular updates on access and access work have been placed on our Facebook and Twitter pages to inform anglers, and encourage use of those areas.

Signage updates and maintenance work is on hold until COVID-19 levels allow.

1331 Electronic Newsletters

Reel Life was produced in February and March covering local fishing report.

1332 Fish & Game Publications

The Game magazine was distributed just prior to COVID-19 measures being implemented.

1333 Fish & Game Website

Updates or changes to the Eastern web site included Council agendas, lowering of lake levels, Anglers Notice process, water safety messages, and notice of site closures. Covid-19 notice of office and grounds closure and contact details were also posted.

1334 Social Media

A number of posts were made from our Facebook and Twitter pages for the reporting period. Popular posts included Rotorua city trout artwork, a good Rotoiti catch, and Rotorua stream mouth fishing. Posts have also been made notifying clients of our Covid-19 office closure and providing them with contact details.

1353 Angler/Hunter Enquiries

A large number of phone calls have been fielded from concerned hunters inquiring about pegging day and what is happening to the game season. Generally, they have been accepting but it highlights our licence holders do need to be regularly updated and kept informed to the best of our ability. To that end we emailed all hunters we have an email address for, a newsletter/bulletin in early April (see Papers for Information).

1354 Fishing Competitions

Seven fishing competition permit applications were processed.

1361 Fish & Game Club Communications

There were no club visits for the period.

1371 Fish & Game Huts

Routine maintenance was carried out on each occasions staff visited the huts. The Waikaremoana Hut required an electrician to repair the stove. The Wairua Hut has a problem with the composting toilet not able to cope with the level of usage by non-Fish & Game related visitors to the area. A condition of our hut site lease from DOC is that the toilet must be available to the general public, and we have met with DOC to discuss this issue. DOC will be considering the wider issue of increased public use of the Wairua area and are considering ways to deal with this and the other impacts generated by increased visitor numbers.

PUBLIC INTERFACE

1421 Public Communications

Hardcastles and Rawhiti Water Level Requests

Mercury advised that it may have difficulty supplying desired water levels for Hardcastles and Rawhiti Lagoons for the opening of the game season due to the low level of Lake Taupo. It is not allowed to draw the lake down below a certain level and currently the lake is close to the lower limit.

Press releases on the special black swan/pukeko season and good angling behaviour were prepared and distributed to media.

Check/clean/drain and dry advocacy was undertaken on the lakes up until lockdown.

1451 Education

No education events were held for the period.

COMPLIANCE

1511 Ranging

Compliance work continued to go hand in hand with angler surveys around the Rotorua lakes, Lake Rotorua stream mouths, and elsewhere in the region during the late summer and early autumn period. Compliance rates continued to be at very high levels with little offending detected. Overall we were seeing fewer anglers out fishing either boat fishing or shore based prior to lockdown. In the case of the Lake Rotorua fishery, which is usually a key fishery at this time of year, these lower numbers may have been attributable in part to the prevailing weather conditions which weren't conducive to the ongoing presence of high concentrations of trout in the stream mouth areas or lower parts of the streams.

Staff and honorary ranger visits to other parts of the region again led to the detection of very few if any compliance issues in many areas.

Contacts Year to Date 2019-2020

Year to date to end of February 2020, 1,646 persons were checked for compliance, and compliance rate was in excess of 98%.

Contacts: Year 2019-2020

<i>Month</i>	<i>2015-16</i>	<i>2016-17</i>	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20</i>	<i>Last 5 yr average</i>
Sept	59	29	21	21	46	38
Oct	1,223	903	836	893	726	924
Nov	20	62	69	20	126	68
Dec	293	310	390	309	237	322
Jan	335	217	195	442	246	303
Feb	418	293	137	307	265	303
Mar	253	191	199	180		220
Apl	53	214	178	124		167
May	272	292	226	252		308
Jun	277	171	172	168		198
Jul	107	94	80	63		93
Aug	42	27	33	54		46
Totals	3,352	2,803	2,536	2,833	1,646	2,816

North Island/National CLE liaison role

This has been ongoing as required. Communication was undertaken with other regions in regard to the upcoming game season, and advice was provided in response to queries around a variety of matters.

1521 Ranger Training

Rangers

Honorary Rangers continued to make a contribution. A ranger safety refresher course in Rotorua is planned for June and will be attended by several staff and rangers from other North Island regions subject to travel and other restrictions having been lifted.

1531 Prosecutions

Currently five offenders have historic offences pending resolution. They are all persons who have warrants for arrest in relation to these matters.

All recent prosecution matters have been resolved successfully by diversion, with the charges then dismissed by the court.

No other active offences are pending resolution.

Offences 2019-2020 Year:

10 offenders who have committed 11 offences as tabled below.

Offence table 2019-2020 year (to 17/03/2020)

Offence name	Number of offences
Fishing closed waters	1
Fishing without a licence	7
Fishing with more than 1 rod	1
Fish with illegal bait	1
Hunt or kill game without lawful authority	1
Total number of offences	11

Offences Pending Resolution

To date (17/03/2020) 11 separate offences are pending resolution by five offenders who each have active warrants to arrest for Fish & Game matters.

The table below shows offences currently pending resolution:

Offence name	Numbers
Fish without licence	6
Illegal tackle	1
Possess spear-gaff	1
Fish closed waters	1
False details	2
Total	11

LICENSING

1612 Analysis of Licence Information

Kate Thompson continues to provide regular updates of licence sales for all regions. Additional reports have also been supplied to Steve Doughty for reporting to the New Zealand Council.

1621 Licence Agent Support

Game regulation guides were distributed to agents in March. Following the loss of two of our larger agents earlier this year Telfer Marine signed up as a licence agent and now stock a range of angling tackle. A letter from the Manager assuring agents we were doing all that we could to ensure there would be a gams season this year was sent to all agents in early April (see Papers for Information).

13.2 HEALTH AND SAFETY REPORT

Ref: 9.01.07

20 April 2020

Background

As part of its commitment to Health and Safety and providing a safe workplace, the Eastern Fish and Game Council is provided with a report at each meeting describing:

1. Implementation and adherence to the Health and Safety plan – including Health and Safety as an agenda item for staff & ranger meetings;
2. Monitoring and Reporting – in accordance with the Health and Safety plan;
3. Risk Management (identification and treatment) – any new issues or hazards that have arisen and how these have been addressed;
4. Training programme – information sharing and training of staff and volunteers;
5. Health and Safety incidents – near misses or injuries sustained, plus updates on past events;
6. Recommendations.

February/March 2020

1. Implementation and Adherence to the Health and Safety Plan

Regular (weekly) staff meetings.

Minutes from the Health and Safety portion of meeting are emailed to all staff.

Visitors required to sign register; site hazard register updated as required.

Tail gate forms were prepared for:

3/3/20	Remove blockage from Kaituna water inlet gate
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11/3/20	Waikaremoana Monitoring Buoy Install
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National guidelines for undertaking compliance and law enforcement under COVID-19 alert levels 1-4 were prepared by Eastern Region staff and circulated to all Fish & Game regions in addition to Easter Region staff.

All Staff that attend compliance call outs have been issued with their own Stab resistant vests. An email reminding staff regarding location of radios and to show caution at call outs.

2. Monitoring and Reporting

Work Place Accident Register

	31/03/2020	20/11/2019
Number of Workplace injuries in 2019-2020 year	0	0
Number of Workplace injuries in 2018-2019 year	1	1
Number of Workplace injuries in 2017-2018 year	1	1
Number of Workplace injuries in 2016-2017 year	2	2
Number of Workplace injuries in 2015-2016 year	1	1
Number of Workplace injuries in 2014-2015 year	1	1
Number of Workplace injuries in 2013-2014 year	3	3
Total Number of Workplace injuries since 1 Sept 1995	35	35
Total number of days since last lost work injury 31/8/17	943	811
Total number of days prior to last lost work injury since 1 Sept 1995	8,035	8,035

Budget for 2019/20 for Health & Safety is \$2,000

3. Risk Management (identification and treatment)

Notes taken for the H&S minutes at the weekly staff meeting – emailed to all staff:

3/2/20	High fire danger - Care in forests, Uneven stream tracks
10/2/20	High fire danger - No chainsaws on site, Uneven stream tracks, Cannabis season - plantations in forests
17/2/20	High fire danger-no chainsaws on site
24/2/20	Cannabis crops in reserves. Report received of plants in Kaituna reserve
2/3/20	Nil new to report
9/3/20	Covid 19 – Discussions around precautions, self isolation, working from home, at risk travellers
16/3/20	Covid 19 – Follow all recommended national guidelines. Cold symptoms - stay home, clean all desktops and computers, door handles, light switches etc, avoid all body contact - hand shaking etc.
23/3/20	Covid 19 – Social distancing, work from home, site is closed to public, avoid sharing vehicles, all tours and club visits cancelled, no creel surveys to be undertaken, Microsoft teams app set up for future staff meetings, children's fishing to be assessed as situation evolves - 2 hour special staff meeting.

4. Training Programme

None held in period

5. H&S Incidents

None to report.

6. Recommendation

That Council acknowledges it has received this report.

13.3 FINANCE REPORT

Ref: 8.03.01

16 April 2020

1. Purpose

To inform the Council of the current financial position and approve payments for the months of January and February 2020.

2. YTD Profit and Loss

The Profit & Loss statement for the period ending 29 February is attached. This report documents the income and expenditure for the period.

Income

Licence revenue is reporting to be below budget YTD (\$50,207). A more detailed record of licence sales by category and LEQs can be found within the licence sales report included within this agenda.

Revenue from other sources over the period was made up of the following; hatchery (\$494), fishing competitions (\$139), rentals (\$8,515), and habitat fees (\$135). Rainbow Springs was invoiced for their sponsorship of the children's fishing programme (\$2,000), and the New Zealand and Hawke's Bay Fish and Game Councils for contract services provided by Eastern staff (\$2,391). Fines from prosecutions collected through the courts totalled \$2,266 and funds were also received from diversion processes for expense recovery and junior education programmes (\$300 and \$1,050 respectively). Interest was paid on term investments - Waikaremoana Sports Fish Habitat Enhancement Fund \$1,656 and general reserves \$485.

Species Management

Expenses associated with the banding and trend count projects are reported within the period and related to aircraft hire (\$6,879), wages (\$5,135) and fuel for feeding out. A late account for aircraft hire has also been paid relating to the 2019 swan counts (\$917). Within budget YTD.

Hatchery expenses for the period related to fish food, and equipment and materials for purchased for repairs following the flooding event. The regular expenses for rates, electricity, fuel, and oxygen are also reported. Within budget YTD.

Habitat

Works and Management spending for the period related to digger hire to undertake track work and clean drains at the Awaiti WMR, and a deposit was paid on a security gate for the Awakaponga WMR. Within budget YTD.

Participation

Access and signage expenses included private property signage for Lake Ngapouri and Thornton Lagoon, and a 2kg fire extinguisher to be carried in vehicles undertaking access work.

Tackle was purchased for the children's fishing programme and electricity for the Waikaremoana hut is also reported. Within budget YTD.

Public Interface

The spending reported in the Public Promotions budget related to the refund of two adult season licences drawn out of the hat following our email promotion to lapsed participants. Expenses

are also reported for materials for driveway maintenance and public toilet cleaning. Within budget YTD.

Compliance

The Compliance expenses for the period related to the 0800 Poaching service and cell phone, and a certificate for long standing honorary ranger Brett Bosley. Within budget YTD.

Licensing

The Commission budget includes agent commissions and the fees associated with the Public Online and 0800 sales. Within budget YTD.

Council

Council expenses for the period related to catering and travel reimbursement for the February meeting of Council. The Council output is well under budget (\$2,898) due to a reduction in the number of Councillor’s based in the East Coast where travel costs would have normally been paid.

Planning

Levies were paid in January and a small expense is reported in February relating to airport parking and taxi fares for the February managers meeting. Within budget YTD.

Administration

Notes on individual areas:

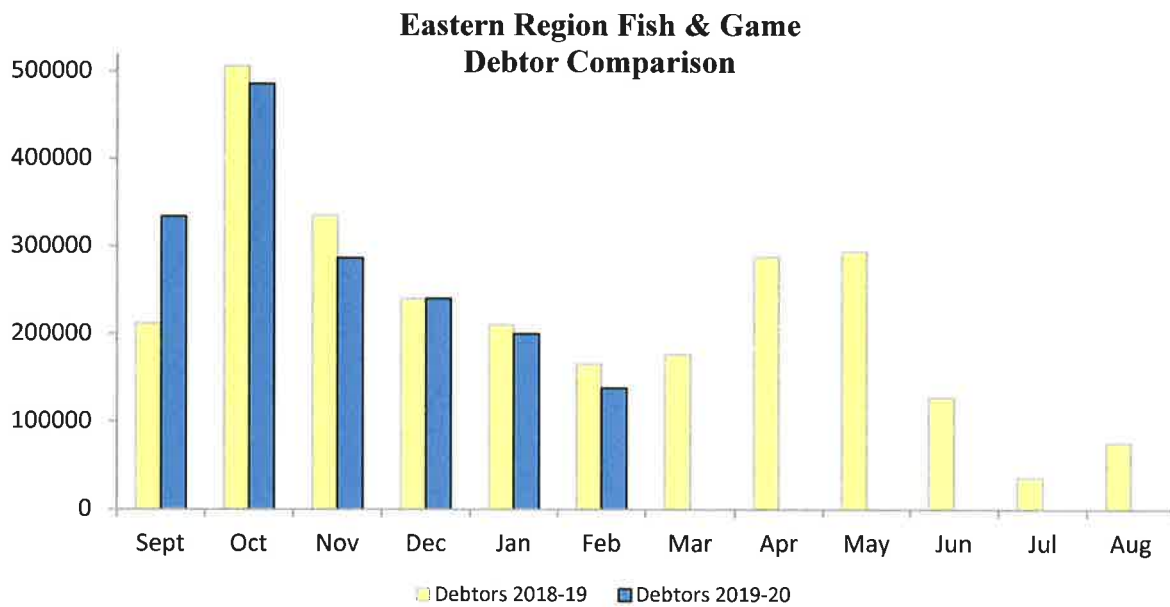
Salaries	Overbudget \$4,100 YTD. In the absence of an agreement with the Hawke’s Bay Fish & Game Council, hours undertaken by Eastern part time staff working for the Hawke’s Bay Council have not been included within the salaries budget which is the primary cause of the current reported variance. The income reported within “Other Income” for these hours worked is also unbudgeted and as a result nets off any additional wages paid.
Staff Expenses	Staff expenses for the period included first aid supplies and staff clothing. Within YTD.
Staff Houses	Unanticipated maintenance expenses were incurred in relation to the brick house where the supporting structure for the header tank in the ceiling collapsed resulting in significant flooding of the ceiling space and hallway below. Unfortunately the tenant was away for the weekend otherwise the damage may have been confined to just the ceiling space. The plumbing repairs were carried out immediately and an insurance claim was lodged and subsequently approved for the resulting damage to ceiling, walls, floor and carpet. Funds which had been allocated to commence a tidy up of the Cottage have been redirected to provide for these plumbing repairs and the insurance excess. Expenses within the houses’ budgets also include RLC rates, rodent baits, and dump fees following a clean-up of the Cottage section.
Office Premises	The usual expenses for electricity, rates, rubbish removal, cleaning, and security expenses are reported. Within budget YTD.
Office Equipment	The usual expenses relating to the phone system and eftpos leases are reported. Within budget YTD.
Communications/ Consumables	Standard communications expenses are reported for the period including phones, broadband, stationery, and photocopying. Computer related expenses included IT services required to set up

	a new PC on server and the annual charge for the Private Bag renewal is also reported. Within budget YTD.
General	Minor expenses are reported for the Survey Monkey subscription, bank fees and morning teas. Within budget YTD.
General Equipment	Maintenance and equipment expenses include a motor service for Whio, flares for Kotare and Parera, diesel cans for the tractor, and chainsaw files and bar lube. Boat and field equipment fuel expenses are also reported. Within budget YTD.
Vehicles	Vehicle expenses for the period included insurance for two new vehicles, seven vehicle services, a deck mat, and a set of tyres. Annual registration was paid on two new vehicles and three months registration on the vehicles currently awaiting sale. Overbudget YTD 1,567 and this is due to timing of servicing.

Cash Position: \$1,145,467.68 (includes \$80,877 for asset replacement reserve and \$462,906 for Waikaremoana Fund) as at 29 February 2020.

Debtors: Outstanding Debtors \$137,979 as at 29 February 2020 (\$165,789 as at 29 February 2019).

Eastern Region Fish and Game - Debtors Balance Comparison 2018/19-2019/20



The total debtors outstanding as at 29 February is primarily made up of agent licence sales (\$133,746). One agent debt is overdue for payment and this is being followed up (\$1,370).

Fixed Assets

The following fixed assets were purchased within the period:

Date	Assets Purchased	Assets Sold
6 Jan 2020	2020 Mazda Bounty DC	2017 Mazda Bounty DC to be sold
10 Jan 2020	2020 Mazda Bounty DC	2017 Mazda Bounty DC to be sold

3. Variance Report

The variance report is shown on the following two pages, please note that this is updated YTD to 29 February 2020. The year to date actual including staff hours are entered for each project area to provide Council with an overview of the staff time component of the Operational Work Plan.

2019/2020 REPORT OF VARIANCES BETWEEN TOTAL BUDGET AND YEAR TO DATE ACTUAL EXPENDITURE AND INCOME

as at 29 February 2020

Schedule B Code	Project	EXTERNAL COSTS		HOURS		INTERNAL COST		NETABLE INCOME		NET COST		NET COST		%
		Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Variance		
1110	Species Monitoring	\$ 53,500	\$ 17,382	2,466	1,229	\$ 147,860	\$ 63,732	\$ 9,350	\$ -	\$ 192,010	\$ 81,114	\$ 110,896	42.2	
1120	Harvest Assessment	\$ 2,400	\$ 121	800	665	\$ 47,968	\$ 34,498	\$ -	\$ -	\$ 50,368	\$ 34,619	\$ 15,749	68.7	
1140	Hatchery Operations	\$ 81,450	\$ 55,810	3,118	2,027	\$ 186,954	\$ 105,101	\$ 81,000	\$ 49,090	\$ 187,404	\$ 111,821	\$ 75,582	59.7	
1150	Game Farm	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0	
1160	Releases	\$ -	\$ -	154	76	\$ 9,234	\$ 3,941	\$ -	\$ -	\$ 9,234	\$ 3,941	\$ 5,293	42.7	
1170	Regulations	\$ -	\$ -	193	70	\$ 11,572	\$ 3,604	\$ -	\$ -	\$ 11,572	\$ 3,604	\$ 7,968	31.1	
1180	Control	\$ 500	\$ -	40	31	\$ 2,398	\$ 1,608	\$ -	\$ -	\$ 2,898	\$ 1,608	\$ 1,291	55.5	
	TOTAL - SPECIES MANAGEMENT	\$ 137,850	\$ 73,313	6,771	4,098	\$ 405,986	\$ 212,485	\$ 90,350	\$ 49,090	\$ 453,486	\$ 236,708	\$ 216,779	52.2	
1210	Resource Management Act	\$ 200	\$ -	1,500	766	\$ 89,939	\$ 39,723	\$ -	\$ -	\$ 90,139	\$ 39,723	\$ 50,417	44.1	
1220	Works & Management	\$ 21,000	\$ 9,329	994	613	\$ 59,600	\$ 31,762	\$ 13,150	\$ 6,454	\$ 67,450	\$ 34,637	\$ 32,812	51.4	
1230	Assisted Habitat	\$ 3,700	\$ 331	836	263	\$ 50,126	\$ 13,651	\$ -	\$ -	\$ 53,826	\$ 13,982	\$ 39,844	26.0	
1240	Assess & Monitor	\$ -	\$ -	84	84	\$ 5,037	\$ -	\$ -	\$ -	\$ 5,037	\$ -	\$ 5,037	0.0	
	TOTAL - HABITAT PROTECTION & MAN	\$ 24,900	\$ 9,660	3,414	1,642	\$ 204,702	\$ 85,136	\$ 13,150	\$ 6,454	\$ 216,452	\$ 88,342	\$ 128,109	40.8	
1310	Access	\$ 7,200	\$ 2,300	602	486	\$ 36,096	\$ 25,190	\$ -	\$ -	\$ 43,296	\$ 27,490	\$ 15,806	63.5	
1330	Newsletters/Information	\$ 8,500	\$ 5,674	344	87	\$ 20,826	\$ 4,512	\$ -	\$ -	\$ 29,126	\$ 10,186	\$ 18,941	35.0	
1340	Other Publications	\$ 2,000	\$ 160	60	13	\$ 3,598	\$ 648	\$ -	\$ -	\$ 5,598	\$ 808	\$ 4,789	14.4	
1350	Training	\$ 800	\$ 200	912	412	\$ 54,683	\$ 21,339	\$ 11,000	\$ 6,870	\$ 44,483	\$ 14,669	\$ 29,814	33.0	
1360	Club Relations	\$ -	\$ -	44	22	\$ 2,638	\$ 1,115	\$ -	\$ -	\$ 2,638	\$ 1,115	\$ 1,523	42.3	
1370	Huts	\$ 1,450	\$ 773	38	9	\$ 2,278	\$ 441	\$ 400	\$ 148	\$ 3,328	\$ 1,066	\$ 2,263	32.0	
	TOTAL - ANGLER & HUNTER PARTICIP	\$ 19,950	\$ 9,107	2,000	1,027	\$ 119,919	\$ 53,244	\$ 11,400	\$ 7,018	\$ 128,469	\$ 55,333	\$ 73,136	43.1	
1410	Liaison	\$ -	\$ -	192	145	\$ 11,512	\$ 7,519	\$ -	\$ -	\$ 11,512	\$ 7,519	\$ 3,993	65.3	
1420	Communication	\$ 500	\$ -	192	97	\$ 11,512	\$ 5,030	\$ -	\$ -	\$ 12,012	\$ 5,030	\$ 6,982	41.9	
1440	Public Promotions	\$ 4,500	\$ 657	152	118	\$ 9,114	\$ 6,119	\$ -	\$ -	\$ 13,614	\$ 6,776	\$ 6,838	49.8	
1450	Visitor Facilities/Education	\$ 2,000	\$ 657	590	48	\$ 35,376	\$ 2,489	\$ -	\$ -	\$ 37,376	\$ 3,146	\$ 34,230	8.4	
	TOTAL - PUBLIC INTERFACE	\$ 7,000	\$ 1,314	1,126	408	\$ 67,514	\$ 21,158	\$ -	\$ -	\$ 74,514	\$ 22,472	\$ 52,043	30.2	
1510	Ranging	\$ 1,500	\$ 365	934	290	\$ 56,002	\$ 15,026	\$ -	\$ -	\$ 57,502	\$ 15,391	\$ 42,111	26.8	
1520	Ranger Training	\$ 1,000	\$ -	108	7	\$ 6,476	\$ 363	\$ -	\$ -	\$ 7,476	\$ 363	\$ 7,113	4.9	
1530	Compliance Prosecutions	\$ 5,000	\$ 931	360	138	\$ 21,585	\$ 7,142	\$ 6,000	\$ 4,211	\$ 20,585	\$ 3,863	\$ 16,723	18.8	
	TOTAL - COMPLIANCE	\$ 7,500	\$ 1,297	1,402	434	\$ 84,063	\$ 22,531	\$ 6,000	\$ 4,211	\$ 85,563	\$ 19,617	\$ 65,947	22.9	
1610	Licensing	\$ 700	\$ 13	256	107	\$ 15,350	\$ 5,536	\$ -	\$ -	\$ 16,050	\$ 5,549	\$ 10,501	34.6	
1620	Agent Servicing	\$ -	\$ -	188	68	\$ 11,272	\$ 3,526	\$ -	\$ -	\$ 11,272	\$ 3,526	\$ 7,746	31.3	
	TOTAL - LICENSING	\$ 700	\$ 13	444	175	\$ 26,622	\$ 9,062	\$ -	\$ -	\$ 27,322	\$ 9,075	\$ 18,247	33.2	
1710	Council Elections	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0	
1720	Council Meetings	\$ 9,000	\$ 1,702	891	401	\$ 53,424	\$ 20,769	\$ -	\$ -	\$ 62,424	\$ 22,471	\$ 39,953	36.0	
	TOTAL - COUNCILS	\$ 9,000	\$ 1,702	891	401	\$ 53,424	\$ 20,769	\$ -	\$ -	\$ 62,424	\$ 22,471	\$ 39,953	36.0	
1810	Management Planning	\$ -	\$ -	0	12	\$ -	\$ 622	\$ -	\$ -	\$ -	\$ 622	\$ (622)	#DIV/0!	
1820	Annual Planning	\$ -	\$ -	124	36	\$ 7,435	\$ 1,841	\$ -	\$ -	\$ 7,435	\$ 1,841	\$ 5,594	24.8	
1830	Reporting/Audit	\$ 9,185	\$ 6,040	554	324	\$ 33,218	\$ 16,776	\$ -	\$ -	\$ 42,403	\$ 22,816	\$ 19,587	53.8	
1840	National Liaison	\$ 100	\$ 105	460	326	\$ 27,581	\$ 16,905	\$ -	\$ -	\$ 27,681	\$ 17,010	\$ 10,671	61.5	
	TOTAL - PLANNING/REPORTING	\$ 9,285	\$ 6,145	1,138	697	\$ 68,234	\$ 36,144	\$ -	\$ -	\$ 77,519	\$ 42,289	\$ 35,230	54.6	
	TOTAL	\$ 216,185	\$ 102,551	17,186	8,881	\$ 1,030,465	\$ 460,529	\$ 120,900	\$ 66,773	\$ 1,125,750	\$ 496,307	\$ 629,443	44.1	

Profit and Loss - Council

Eastern Fish and Game Council - for the 2 months ending 29 February 2020

Income	Jan 2020	Feb 2020	YTD Actual	YTD Budget	Total Budget	Variance YTD	Var YTD %
Licence Income	106,969	60,566	947,425	1,000,000	1,406,676	(52,575)	-5%
Non-Resident Licence Levy Revenue	7,607	7,592	31,868	29,500	44,634	2,368	8%
Other Income	8,508	10,934	115,528	92,130	192,704	23,398	25%
Total Income	123,083	79,091	1,094,821	1,121,630	1,644,014	(26,809)	-2%
Operating Expenses							
Depreciation	6,818	6,818	37,782	37,098	74,203	684	2%
1100 SPECIES MANAGEMENT							
1110 Population Monitoring	10,112	3,285	17,382	18,400	53,500	(1,018)	-6%
1120 Harvest Assessment	0	0	121	300	2,400	(180)	-60%
1140 Hatchery Operations	6,959	1,390	55,810	56,400	81,450	(590)	-1%
1180 Game Bird Control	0	0	0	200	500	(200)	-100%
Total 1100 SPECIES MANAGEMENT	17,071	4,675	73,312	75,300	137,850	(1,988)	-3%
1200 HABITAT PROTECTION/MANAGEMENT							
1210 Resource Management Act	0	0	0	200	200	(200)	-100%
1220 Works & Management	2,551	1,967	9,329	10,000	21,000	(671)	-7%
1230 Assisted Habitat	0	0	331	1,500	13,050	(1,169)	-78%
Total 1200 HABITAT PROTECTION/MGT	2,551	1,967	9,660	11,700	34,250	(2,040)	-17%
1300 PARTICIPATION							
1310 Access	0	368	2,300	3,600	7,200	(1,300)	-36%
1330 Newsletters	0	0	5,674	8,500	8,500	(2,826)	-33%
1340 Other Publications	0	0	160	0	2,000	160	0%
1350 Training	38	0	200	400	800	(200)	-50%
1370 Huts	140	122	773	525	1,450	248	47%
Total 1300 PARTICIPATION	178	490	9,108	13,025	19,950	(3,917)	-30%
1400 PUBLIC INTERFACE							
1420 Communication	0	0	0	250	500	(250)	-100%
1440 Public Promotions	208	0	657	500	4,500	157	31%
1450 Visitor Facilities/Education	226	81	657	900	2,000	(243)	-27%
Total 1400 PUBLIC INTERFACE	434	81	1,314	1,650	7,000	(336)	-20%
1500 COMPLIANCE							
1510 Ranging	63	57	365	750	1,500	(385)	-51%
1520 Ranger Training	0	0	0	0	1,000	0	0%
1530 Compliance	0	0	931	2,400	5,000	(1,469)	-61%
Total 1500 COMPLIANCE	63	57	1,297	3,150	7,500	(1,853)	-59%
1600 LICENSING							
1610 Licence Prod/Distrib	0	0	13	0	700	13	0%
1630 Commission	4,196	2,554	37,667	45,000	63,300	(7,333)	-16%
Total 1600 LICENSING	4,196	2,554	37,680	45,000	64,000	(7,320)	-16%
1700 COUNCIL							
1720 Council Meetings	0	740	1,702	4,600	9,000	(2,898)	-63%
Total 1700 COUNCIL	0	740	1,702	4,600	9,000	(2,898)	-63%
1800 PLANNING/REPORTING							
1830 Reporting/Audit	0	0	6,040	6,040	9,185	0	0%
1840 National Liaison	53,852	69	107,808	107,762	215,506	46	0%
Total 1800 PLANNING/REPORTING	53,852	69	113,848	113,802	224,691	46	0%
1900 ADMINISTRATION							
1910 Salaries	72,258	69,496	427,208	423,108	916,732	4,100	1%
1920 Staff Expenses	376	0	2,462	3,400	24,000	(938)	-28%
1930 Staff Houses	754	1,802	6,429	6,085	14,675	344	6%
1940 Office Premises	1,944	979	10,966	11,960	20,570	(994)	-8%
1950 Office Equipment	150	164	956	1,002	3,600	(46)	-5%
1960 Communications/Consumables	1,044	1,514	10,236	10,359	17,750	(123)	-1%
1970 General	199	112	9,001	9,624	10,598	(623)	-6%
1980 General Equipment	505	943	6,433	7,400	16,200	(967)	-13%
1990 Vehicles	7,412	3,658	28,917	27,350	46,000	1,567	6%
Total 1900 ADMINISTRATION	84,642	78,668	502,609	500,288	1,070,125	2,321	0%
Total Operating Expenses	169,805	96,118	788,312	805,613	1,648,569	(17,301)	-2%
Net Profit	(46,721)	(17,027)	306,509	316,017	(4,555)	(9,508)	-3%

13.4 LICENCE SALES REPORT

18 April 2020

1. 2019-2020 Fish Licence Sales YTD to 1 March 2020

1.1 Fish Licence sales for the 2019-20 season comparison with the 2018-19 season YTD to 1 March 2020 are summarised in *Table One* and align with the finance reporting for the period ending 29 February. These results are prior to the introduction of travel and associated restrictions implemented as a consequence of the COVID-19 outbreak. Sales to 1 March 2020 were reporting to be 5.6% behind the 2018-19 season results for the same period. 81.5% of the annual fish licence sales target was achieved for the season to 1 March 2020.

Table One Fish Licence Sales 2019/20 vs 2018/19 Seasons YTD to 1 March 2020

Channel	FWF	FWA	FWNA	FSLA	FLAA	FWIA	FLBA	FSBA	FDA	FDNA	FWJ	FWNJ	FDJ	FDNJ	FWC	FWNC	FDNC	Total Fish
Agency Online	1469	1114	273	227	1017	0	27	332	1030	540	210	12	113	14	0	6	16	6,400
Public Online	1193	939	221	157	502	0	43	306	1321	479	129	13	127	12	0	11	7	5,460
Eyede Call Centre	14	4	0	13	7	0	0	1	10	1	1	0	0	0	0	0	0	51
Total YTD 2018-19	2676	2057	494	397	1526	0	70	639	2361	1020	340	25	240	26	0	17	23	11,911
Agency Online	1332	1025	235	263	1024	0	24	288	891	571	186	26	113	25	0	10	20	6,033
Public Online	1078	863	219	173	525	0	42	357	1352	542	142	10	137	16	0	8	6	5,470
Eyede Call Centre	18	7	2	7	5	0	1	10	6	0	0	0	4	0	0	0	0	60
Total YTD 2019-20	2428	1895	456	443	1554	0	67	655	2249	1113	328	36	254	41	0	18	26	11,563

Summary LEQs YTD to 1 March 2020 (Whole Season Licence Equivalent)

Season	Fish LEQ	Fish Var	Fish \$	Inc/Dec
Total YTD 2018-2019	8,511		\$962,090	
Total YTD 2019-2020	8,036	-5.6%	\$929,391	-\$32,699

2019-20 Summary YTD Actual vs Total Budget

2019-20 Annual Budgeted FISH LEQs	9,866	100.0%	\$1,141,024
2019-20 YTD Actual	8,036	81.5%	\$929,391
Remaining to meet budget	-1,830	-18.5%	-\$211,633

Resident Licence Categories

FWF – Family Season, FWA – Adult Season, FLSA – Loyal Senior Season, FLAA – Local Area Season, FWIA – Adult Winter Season, FLBA – Adult Long Break, FSBA – Adult Short Break, FDA – Adult Day, FWJ – Junior Season, FDJ – Junior Day, FWC – Child Season

Non-Resident Licence Categories

FWNA – Adult Season, FDNA – Adult Day, FWNJ – Junior Season, FDNJ – Junior Day, FWNC – Child Season, FDNC – Child Day

2. 2019-2020 Fish Licence Sales YTD 13 April 2020

2.1 Fish Licence sales for the 2019-20 season comparison with the 2018-19 season YTD to 13 April 2020 are summarised in Table Two. Border closure and restrictions imposed during the COVID-19 lockdown have seen sales fall across all categories.

Table Two Fish Licence Sales 2019/20 vs 2018/19 Seasons YTD to 13 April 2020

Channel	FWF	FWA	FWNA	FSLA	FLAA	FWIA	FLBA	FSBA	FDA	FDNA	FWJ	FWNJ	FDNJ	FWC	FWNC	FDNC	Total Fish
Agency Online	1494	1133	324	229	1118	53	34	403	1243	757	218	13	143	0	6	22	7,211
Public Online	1220	965	253	160	532	64	44	378	1569	580	135	14	145	0	13	9	6,096
Eyede Call Centre	15	4	0	13	8	2	0	1	11	1	2	0	0	0	0	0	57
Total YTD 2018-19	2729	2102	577	402	1658	119	78	782	2823	1338	355	27	288	0	19	31	13,364
Agency Online	1339	1041	252	263	1101	5	26	325	1000	698	192	27	125	0	11	21	6,452
Public Online	1090	893	240	175	543	15	45	412	1493	610	150	11	145	0	8	8	5,854
Eyede Call Centre	18	7	3	7	5	0	1	11	6	0	0	0	4	0	0	0	62
Total YTD 2019-20	2447	1941	495	445	1649	20	72	748	2499	1308	342	38	274	0	19	29	12,368

Summary LEQs YTD to 13 April 2020 (Whole Season Licence Equivalent)

Season	Fish LEQ	Fish Var	Fish \$	Inc/Dec
Total YTD 2018-2019	9,081		\$1,026,500	
Total YTD 2019-2020	8,348	-8.1%	\$965,480	-\$61,020

2019-20 Summary YTD Actual vs Total Budget

2019-20 Annual Budgeted FISH LEQs	9,866	100.0%	\$1,141,024
2019-20 YTD Actual	8,348	84.6%	\$965,480
Remaining to meet budget	-1,518	-15.4%	-\$175,544

Resident Licence Categories

FWF – Family Season, FWA – Adult Season, FLSA – Loyal Senior Season, FLAA – Local Area Season, FWIA – Adult Winter Season, FLBA – Adult Long Break, FSBA – Adult Short Break, FDA – Adult Day, FWJ – Junior Season, FDNJ – Junior Day, FWC – Child Season

Non-Resident Licence Categories

FWNA – Adult Season, FDNA – Adult Day, FWNJ – Junior Season, FDNJ – Junior Day, FWNC – Child Season, FDNC – Child Day

3. 2020 Game Licence Sales YTD 13 April 2020

- 3.1 Game Licence sales for the 2020 season comparison with the 2019 season YTD to 13 April are summarised in *Table Two*.
- 3.2 The total 2020 game licence LEQs YTD are 56.8% behind the 2019 season results for the same period.

Table Two

Game Licence Sales 2020 vs 2019 Seasons YTD to 13 April 2020

Channel	GWA	GWJ	GWC	GDA	GDJ	Total Game	Game LEQ	Game Var	Game \$	Inc/Dec
Agency Online	985	92	50	0	0	1,127				
Public Online	131	7	2	0	0	140				
Eyede Call Centre	0	0	0	0	0	0				
Total YTD 2018	1116	99	52	0	0	1,267	1,136		\$89,910	
Agency Online	387	32	21	0	0	440				
Public Online	94	9	4	0	0	107				
Eyede Call Centre	2	0	0	0	0	2				
Total YTD 2019	483	41	25	0	0	549	491	-56.8%	\$39,730	-\$50,180

GWA Season Adult, **GWJ** Season Junior, **GWC** Season Child, **GDA** Day Adult, **GDJ** Day Junior

2020 Summary YTD Actual vs Total Budget

2020 Annual Budgeted GAME LEQs	3,250	100.0%	\$265,652
2020 YTD Actual	491	15.1%	\$39,730
Remaining to meet budget	-2,759	-84.9%	-\$225,922