



**EASTERN  
FISH AND GAME COUNCIL**

***MEETING  
AGENDA***

**6 December 2018**

## AGENDA

### For the 173rd Meeting of the Eastern Fish and Game Council

**Venue:** Eastern Fish & Game Office  
Paradise Valley Road  
**ROTORUA**

**Date:** **Thursday 6 December 2018**

**Commences:** **12.00 PM**

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15 General Business (2.15 PM, 15 mins)	
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**(R)** = resolution required, **(D)** = for discussion/advice, **(I)** = for information only

**UNCONFIRMED MINUTES OF THE 172<sup>nd</sup> MEETING OF THE EASTERN FISH  
AND GAME COUNCIL, HELD AT THE ROTORUA OFFICES OF FISH & GAME  
NEW ZEALAND ON THURSDAY 1<sup>st</sup> NOVEMBER 2018 AT 12.00PM**

**Present**

Murray Ferris, Lindsay Lyons, Barry Roderick, David Woolner, Neal Hawes, Ken Coombes, Laurance Tamati, Sandy Bull, Annaka Davis, Geoff Thomas, Adam Rayner, Ngahi Bidois, and Alan Baird (arrived 12.20pm).

**IN ATTENDANCE**

Andy Garrick, Kate Thompson, Matt McDougall, Matt Osborne, Carmel Veitch, Nigel Simpson, Anthony van Dorp, Lynne Sands, Mark Sherburn, and Lloyd Gledhill (arrived c.1.30pm) (Eastern Fish & Game).

**1.0 WELCOME**

1.1 Regional Manager Andy Garrick opened the meeting at 12.04pm and welcomed all present adding that while this was the inaugural meeting of the incoming Council it was also a combined meeting with the outgoing Council as there was still business needing to be attended to by that Council. This would also be the case at the last meeting of the year on 6 December.

**2.0 INTRODUCTIONS**

2.1 Councillors provided a brief introduction to themselves including their background and particular interests in Fish & Game. Staff present at the meeting also provided a brief overview of their backgrounds and respective roles within Eastern Region Fish & Game.

**3.0 APOLOGIES**

3.1 Apologies were received from Crs Steve Scragg and Peter Storey, and Dave Conley (Department of Conservation), and Ray Bushell. Cr Alan Baird had advised that he might be delayed.

3.2 *Agreed (Laurance Tamati/Murray Ferris) that the apologies for the 172<sup>nd</sup> meeting of the Eastern Region Fish and Game Council be sustained. [18/11/3.2]*

**4.0 ELECTION OF MEMBERS**

4.1 Andy Garrick noted there was some confusion around the appointment process and term of office of members, and recalled discussions Council had previously had in relation to this. He advised that following the election in 2015, the positions of Chair and New Zealand Council representative had been determined in October with the rider that these be reviewed at Council's first meeting in February of the year following when other officers were appointed. At that meeting Council determined that there was no need to do this and in future appointments would be reviewed at yearly intervals after 12 months had elapsed. Agendas have also stated however, that the term of office for members of the Executive or Manager's Performance and Remuneration Committee is three years, and Andy advised that clarification was required around this as the latter was incompatible with a one year term of office. Cr Barry Roderick advised those present that the outgoing Council had favoured an annual review of these positions which provided the opportunity for new members to become involved at an executive level

and for those in the elected positions to step down should their circumstances change, and this should also apply to the Executive Committee.

- 4.2 ***Agreed (Barry Roderick/Alan Baird) that Council supports the continuation of an annual review of officer positions on this Council and for its appointed member to the New Zealand Council. [18/11/4.2]***
- 4.3 Andy Garrick called for nominations for the position of Chair.
- 4.4 ***Moved (Alan Baird/Ken Coombes) that Cr Murray Ferris be nominated for Council Chairman. [18/11/4.4]***
- 4.5 There were no further nominations and Cr Murray Ferris was duly appointed to the position of Chairman.
- 4.6 Murray took the Chair and thanked Councillors for their support, advising that it would be good to see some fresh blood for this position in the not too distant future.
- 4.7 Murray then called for nominations for the position of the Eastern Region's appointee to the New Zealand Council.
- 4.8 ***Moved (David Woolner/Laurance Tamati) that Lindsay Lyons be nominated for appointment to the New Zealand Fish and Game Council. [18/11/4.8]***
- 4.9 There were no further nominations and Cr Lindsay Lyons was duly appointed to the position of Eastern Region's New Zealand Council appointee.
- 4.10 Lindsay expressed his thanks and said that it was great to have the support of Council and to represent such a strong and cohesive Council at a national level.
- 4.11 Cr Murray Ferris provided a brief background to the role of the Executive/Managers Performance and Remuneration Committee which currently consisted of the Chair, Deputy Chair, and one other member of Council. Murray pointed out that there was no restriction on the number of members on this committee but acknowledged that a smaller group was beneficial. Standing orders require that the Chair of the Council must also be a member of this committee meaning Murray would be one of those members.
- 4.12 ***Moved (Barry Roderick/Lindsay Lyons) that David Woolner be nominated for a position on the Manager's Performance and Remuneration Committee. [18/11/4.12]***
- 4.13 ***Moved (Murray Ferris/David Woolner) that Lindsay Lyons be nominated for a position on the Manager's Performance and Remuneration Committee. [18/11/4.13]***
- 4.14 ***Moved (Alan Baird/David Woolner) that Barry Roderick be nominated for a position on the Manager's Performance and Remuneration Committee. [18/11/4.14]***
- 4.15 There were no further nominations and Crs Woolner, Lyons, and Roderick were duly appointed to the Executive/Manager's Performance and Remuneration Committee along with the elected Chairman Cr Murray Ferris. Cr Barry Roderick wished to inform Council that he would be looking to step down at the next review.
- 4.16 ***Moved (Lindsay Lyons/Laurance Tamati) that David Woolner be nominated for Council Deputy Chairman. [18/11/4.16]***
- 4.17 There were no further nominations and Cr David Woolner was duly appointed to the position of Deputy Chairman.
- 4.18 Cr Murray Ferris recommended that the incumbent staff member, Matthew McDougall, should remain Council's representative on the Waikato Catchment Ecological Enhancement Trust given his history in the role and expertise.
- 4.19 ***Moved (Murray Ferris/Laurance Tamati) that Council confirms Matthew McDougall as its representative on the Waikato Catchment Ecological Enhancement Trust. [18/11/4.19]***

**5.0 MINUTES OF THE PREVIOUS MEETING (16 AUGUST 2018)**

**5.1** *Agreed (Barry Roderick/Alan Baird) that the minutes of the meeting held on 16 August 2018 be confirmed as a true and correct record subject to the following amendments:*

*13.4 New Zealand Fish and Game Council - Liaison Report, 4<sup>th</sup> sentence amend wording from “break feed lots” to “feed lots”, and;*

*14.1 Andy Garrick – Highlights of Management Report, 4<sup>th</sup> bullet point on Ruahihi Canal amend wording from “and encourage greater interest in trout fishing and new licence holders” to “and provide greater opportunity for licence holders”. [18/11/5.1]*

**6.0 IDENTIFICATION OF RESOLUTIONS FOR INCLUSION IN COUNCIL POLICY**

**6.1** There were no items identified for inclusion in Council Policy.

**7.0 MATTERS ARISING**

**7.1** There were no matters arising from the minutes of the meeting held on 16 August 2018.

**8.0 NOTIFICATION OF ITEMS FOR GENERAL BUSINESS**

- Cr Geoff Thomas – Change of opening of fishing season to first Saturday in October
- Andy Garrick – Lakes Water Quality Society’s submission to the Regional Pest Management Plan
- Andy Garrick – Agenda for final meeting of the year

**9.0 CONFLICT OF INTEREST REGISTER**

**9.1** Council briefly discussed the “Conflict of Interest” process. Cr Ngahi Bidois suggested that a list of potential conflicts be maintained at the front of the register. Andy Garrick commented that this was an option and noted that Council’s next meeting on 6 December would include an induction for Councillors and an opportunity to review Council’s conflict of interest procedures.

**9.2** No conflicts of interest were identified.

**10.0 2019 GAME SEASON CONDITIONS**

**10.1** Andy Garrick advised the purpose of the agenda item was to provide an opportunity to discuss or seek clarification on any of the information provided ahead of Council’s next meeting on this topic, and to invite Council to signal any other issues or items they may want to consider.

**10.2** Cr Geoff Thomas wished to highlight that many hunters typically shoot opening weekend only and if they are not successful they may be put off returning the following season. Geoff questioned whether there was an opportunity to increase the bag limits for opening weekend only, to provide greater opportunity and enhance the experience particularly for those new to the sport. Andy advised this could be put on the agenda for discussion at Council’s next meeting.

**10.3** Andy Garrick advised that Council has for some time determined its game bird regulations based on “threshold levels” and asked Council to consider whether it wished to continue this approach for the upcoming season.

**10.4** Matt McDougall provided a brief overview of the threshold management approach and its reliance on estimates of population size going in to the next game season. Cr David Woolner had noted the large confidence intervals in the population estimates and, considering the significant cost of the banding programme, asked how confident we were with the prediction of the population based on this. Matt advised that over the

- years he had gained confidence in this approach as other work undertaken such as aerial trend counts, brood counts, and other observations including feedback from hunters was generally in line with the trends indicated from banding. Matt advised that ultimately we would like to know what the key environmental factors e.g. spring/summer rainfall, are that influence population size and be in a better position to more accurately predict population size prior to regulation setting, and that he had be working on this.
- 10.5 Cr Barry Roderick queried Nigel Simpson as to whether he had recorded lower brood counts this year compared to last as he had seen a decline in numbers in the areas he monitored. Nigel confirmed his counts were low also and Matthew McDougall agreed but noted that numbers appeared to have been higher the month before prior to the arrival of warmer weather.
- 10.6 Cr Geoff Thomas asked whether the region had an active predator control programme. Matt McDougall advised that due to the sheer size of the region it was impractical and cost prohibitive to maintain effective and widespread predator control programmes, but Fish & Game did provide advice to hunters on control options, and encouraged them to undertake their own predator control.
- 10.7 Cr Adam Rayner queried the use of drones for monitoring broods. Matt McDougall advised that they had not been used to date due to the significant area we cover but did not discount this as being an option in the future. CAA requirements were also discussed. Adam informed Council of recent work he had assisted with in the lower Kaituna wetland area which saw 78 possums taken in the first night and a further 52 the following night, and said rat numbers were in their hundreds and there was also a high number of pukeko observed.
- 10.8 Council discussed the special black swan and pukeko seasons that had been gazetted for February 2019. Cr Barry Roderick suggested an extension to these seasons as swan counts were trending up and concerns had already been highlighted by Bay of Plenty Regional Council in relation to swan and pukeko numbers. Cr Sandy Bull requested that Council considers a higher limit on pukeko in Area B1 as numbers there were considerable. Removing limits altogether and having open seasons was discussed, but Matt McDougall advised against this as a method of control noting that the impact of removing all protection from Canada geese had simply led to populations sky rocketing, there being a number of reasons for this. Matt said that he would provide some options for consideration at the December meeting.
- 10.9 Cr Geoff Thomas queried the use of lead shot in 28 gauge shotguns and the rules around this. Andy Garrick provided a brief summary of earlier decisions taken nationally relating to the use of lead shot. He advised that restrictions on the use of lead shot in sub gauges had been signalled ahead of the 2018 season, and during the main part of the 2019 season (i.e. up until 31 August 2019), compliance with these would be encouraged but not enforced. From 1 September 2019 through to 31 August 2020 however, the restrictions would apply on all open water managed by DOC or Fish & Game, and would be mandatory for all waterfowl hunting over open water from 1 September 2020 onwards.
- 10.10 Cr Murray Ferris queried whether Council should consider again, regulations relating to green heads, robo ducks, and pond feeding. Matt McDougall suggested we could look at issues and options relating to these ideas in more depth at Council's next meeting.
- 10.11 Cr Alan Baird queried the current situation with mallard numbers in the Broadlands area. Matt McDougall said that aerial transect counts suggest numbers may be higher than they were prior to the introduction of more restrictive regulations, but they were

- still very low compared with other areas. He commented that given the population is still very low he would recommend at least one more season with restricted conditions.
- 10.12** *Agreed (Alan Baird/Ken Coombes) that Council supports the continuation of the restricted (one month season (including Queens Birthday), 4 bird daily limit) for greylard (mallard and grey duck) in the "Reporoa Area" (as defined in the 2018 Gazette notice. [18/11/10.12]*
- 10.13** *Agreed (Barry Roderick/Adam Rayner) (Barry Roderick/Adam Rayner) that Council supports the continuation of a two day no limit special black swan season in Management Area A1 in February 2020. [18/11/10.13]*
- 10.14** *Agreed (Barry Roderick/Adam Rayner) that Council supports having an Eastern Region special pukeko season that coincides with the special black swan season in February 2020. [18/11/10.14]*
- 10.15** *Agreed (Alan Baird/Adam Rayner) that Council supports changing the "Intermediate" regulations for black swan from a daily bag limit of 2 to 5 birds (i.e, when the population is assessed at 1,000-3,000 birds) to provide more incentive to hunt swan once the mallard season finishes. [18/11/10.15]*
- 10.16** *Agreed (Barry Roderick/Ngahi Bidois) that Council re-affirms the current threshold levels, criteria, and conditions for regulation setting for grey duck/mallard, paradise shelduck and black swan. [18/11/10.16]*

**11.0 WAIKAREMOANA SPORTS FISH HABITAT ENHANCEMENT FUND**

- 11.1** Andy Garrick provided an overview of funding which had previously been approved but not drawn down from the Waikaremoana Sports Fish Habitat Fund.
- 11.2** Survey work that had been planned for the 2017-18 year was compromised by poor weather conditions and as a result fewer surveys were carried out which meant that funding required for that project was less than that which had been allocated.
- 11.3** The Waikaremoana Boating and Fishing Association had run into difficulties in getting approval for the installation of navigation markers and staff's recommendation was that the funds (\$12,000) allocated for this project be held over pending further advice from the Association.
- 11.4** The Lake Waikaremonana water quality monitoring buoy has been out of the water for some time while repairs and upgrading are being undertaken by the University of Waikato. As the repairs have taken longer than anticipated Andy requested Council approval to carry over the funding previously approved for the buoy repairs (\$10,000) to the current 2018-19 year. The buoy is expected to be back in operation before the end of this calendar year.
- 11.5** Council's 2012 approval in principle of up to \$40,000 to support the Department of Conservation with its Lagarosiphon containment/eradication programme at Lake Waikaremoana has not been drawn on to date. Matt Osborne confirmed the original purpose was to assist with physical works such as additional weed cordons. Andy suggested Council might wish to consider whether it withdraw the offer or view it as lapsed in light of the Department of Conservation now having little if any involvement in operational activities in Te Urewera. This would not preclude the Waikaremoana Tribal Authority or Te Uru Taumatua from lodging its own application for funding from the Fund at some stage in the future. Council supported this action.
- 11.6** *Agreed (Geoff Thomas/Ken Coombes) that Council approves the request to carry over \$10,000 allocated for the repairs to the Waikaremoana water quality monitoring buoy into the 2018-2019 operational year and, confirms the withdrawal of the Council's 2012 offer to the Department of Conservation of up to \$40,000 for the*

*Lagarosiphon programme at Lake Waikaremoana and, asks that the manager write to the Department to formally advise them of the Council's decision. [18/11/11.6]*

**12.0 DRAFT 2017-2018 PERFORMANCE REPORT**

12.1 Council had received a copy of the draft performance report prior to the meeting. Andy Garrick advised that the report was currently being audited and asked Council if there were any issues or matters it might like to raise in relation to the draft. He noted that the final audited report would be presented to the next meeting of Council and Annual Public meeting on 6 December 2018.

**12.2 *Agreed (Lindsay Lyons/David Woolner) that Council receives the draft report comprising the draft Statement of Service Performance and the draft Financial Statements for the 2017-2018 year. [18/11/12.2]***

**13.0 UPLAND GAME**

13.1 Andy Garrick provided an overview of the upland game properties operating within the region and the requirement that they furnish a return each year detailing number of hunters and days hunted, and numbers of birds harvested. Cr Adam Rayner noted there were no partridge recorded in the returns and asked whether the preserves needed to apply to have them? Andy Garrick confirmed that a permit is required from DOC to release them, and commented that while some operators had released partridge in the past his understanding was that doing so had not been very successful. Nigel Simpson advised that most of the upland game properties are not particularly suitable for partridge and that the availability of birds was very limited. Cr Lindsay Lyons commented on the high number of birds taken per hunter per day, and in light of the recent dumping of pheasant carcasses in Hawke's Bay noted that preserves needed to have a good look at how they conduct their operations.

**14.0 LIAISON OFFICERS REPORTS**

**14.1 *Tongariro-Taupo Conservation Board***

Due to changes to dates of meetings Annaka was unable to attend the most recent meeting of the Board.

**14.2 *New Zealand Fish and Game Council***

Lindsay Lyons spoke of the concerns raised by the Auckland/Waikato Fish and Game Council which suggested that the New Zealand Council spent too much time in public excluded sessions and lacked transparency. In response to those concerns he had advised that while they usually endeavour to keep the public excluded sessions to a minimum the Council was currently involved in the audit of three Fish & Game regions and discussions relating to these had to remain confidential for the time being. Lindsay provided brief details of the audits and how they came about and noted particular concern over the situation with funds that had been bequeathed to the North Canterbury region for a particular purpose. Lindsay also informed Council that he and Martin Taylor had recently met with the Minister of Conservation, Eugenie Sage, about the Indigenous Freshwater Fish Amendment Bill and advice provided to Fish & Game by Sir Geoffrey Palmer. Sir Geoffrey had suggested ways in which indigenous fish could be better protected without this being to the detriment of trout fishing. Andy Garrick felt that the North Canterbury situation had put the whole organisation into disrepute, and suggested this Council submit this concern to the New Zealand Council and request that it urgently develop a policy around how bequests and other donations are to be handled. This then needed to be followed up with a campaign of some sort to reassure



the public that North Canterbury's behaviour did not reflect the way Fish & Game operates elsewhere, and nor would it be able to happen again anywhere within the country.

## **15.0 OPERATIONAL REPORTS**

- 15.1 Cr Barry Roderick queried staff on the catfish situation in Lake Rotoiti noting that it seemed to be out of control. Matt Osborne advised that with lower water temperatures catch rates had not been as high as they had been as the fish were unlikely to be moving about as much. He said that a lot of small fish were being caught and even though their growth rate was not dissimilar to elsewhere in New Zealand they seemed to be maturing at 15cm rather than the 20cm seen elsewhere. He said that the Regional Council was now looking to move to control and containment rather than eradication as a goal due to the size of the issue, and the costs and practicalities associated with it. Cr Annaka Davis suggested that central Government should perhaps be contributing to funding of the programme and Matt O advised that its possible there may already be some funding coming from that source. Cr Barry Roderick asked about likely effects on the fisheries. Matt O advised that this is largely unknown but noted that catfish may compete with trout for food such as koura within parts of the lake. Cr Laurance Tamati asked that Council support the efforts by the Te Arawa Lakes Trust to contain the spread to the two lakes. Andy Garrick commented on the excellent advocacy work that members of the Trust had carried out on Opening Day.
- 15.2 Eben Herbert provided an update on the Gisborne Fresh Water Plan and in particular the results of mediation relating to "Crop Survival Water" which this Council had submitted on. He provided background to the Fish & Game argument which would see water allocations for root stock survival sit on top of minimum flow levels rather than being provided for below minimal flows as has been proposed. Eben was pleased to advise that following the second round of mediation it is now included within GDC's objectives framework and must be provided for and included in minimum flow limits. Andy Garrick advised that this was precedent setting and was a result that could be taken into policy and rule setting processes associated with the Bay of Plenty Regional Council's plan which was also underway.
- 15.3 Cr Sandy Bull questioned staff on the number of tagged trout that have been liberated to Lake Waikaremoana as the datawatch table showed only four returns. Matt Osborne advised that 1,000 were liberated over two seasons and approximately 10 tags had been returned all up, which suggested low angler pressure/harvest and/or a relatively large wild population - which is why the lake is not stocked.
- 15.4 *Agreed (David Woolner/Laurance Tamati) that Council receives the Management, Health and Safety, and Licence Sales reports. [18/11/15.4]***
- 15.5 *Agreed (David Woolner/Laurance Tamati) that Council receives the Finance report and approves payments for July and August 2018 totalling \$287,738.10. [18/11/15.5]***

## **16.0 GENERAL BUSINESS**

- 16.1 Andy Garrick provided a brief summary of the agenda for the next meeting of Council on 6 December 2018 which would include a farewell to departing councillors, induction for new councillors, finalisation of the 2019 game season conditions, adoption of the 2017-2018 Annual Performance Report, and setting of dates for Council's 2019 meetings. The 6 December meeting would be followed by the Annual General Meeting and a BBQ for all present.

- 16.2 Andy Garrick wish to discuss a submission that the Lakes Water Quality Committee had put forward for the Regional Council's Regional Pest Management Plan. He said that the group had requested Fish & Game's support for their submission which proposed requiring skippers of vessels entering any of the Rotorua lakes to certify that they had checked and cleaned their boats/trailers prior to launching. Council discussed the submission which would see measures moving from voluntary compliance to enforcement, and the potential issues arising in terms of practicality and effectiveness. Staff highlighted the high costs of enforcement likely, and that boats and trailers are not the only means by which pest organisms can be spread.
- 16.3 Cr Geoff Thomas wished to discuss the possibility of changing the opening of fishing season from October 1 to the first Saturday in October, the aim being to increase participation during that period. Matt Osborne advised that this item had been raised previously, and provided a brief summary of issues that had been identified and in particular, concerns relating to further complication of regulations, and compliance. Kate Thompson understood that the last discussion in relation to this had taken place a couple of years ago immediately prior to opening being on a Saturday, and that a review had been intended following that. Andy Garrick advised that he was happy to put the item on an upcoming agenda for further discussion which would provide staff with the opportunity to collate the appropriate information.
- 16.4 The inability to pass a motion under General Business was discussed, and Cr Lindsay Lyons advised that any items that potentially required a formal vote should be put forward to the Chairman and/or Manager who between them would determine if it was appropriate to be included within an upcoming agenda.
- 17.0 PUBLIC EXCLUDED SESSION**
- 17.1 *Agreed (Lindsay Lyons/Barry Roderick) that pursuant to Section 48 (1) of the Local Government Official Information and Meetings Act 1987, the public be excluded at 2.50pm from the following parts of the proceedings of this meeting, namely a discussion on the Manager's annual performance review. [18/11/17.1]***
- 17.2 *Agreed (Laurance Tamati/Ken Coombes) that the public be re-admitted to the meeting at 3.18pm. [18/11/17.2]***
- 18.0 MEETING CLOSED**
- 18.1 The meeting was closed at 3.18pm.

.....  
**Murray Ferris**  
**Chairman**

## SUMMARY OF RESOLUTIONS

### 3.0 APOLOGIES

- 3.2 *Agreed (Laurance Tamati/Murray Ferris) that the apologies for the 172<sup>nd</sup> meeting of the Eastern Region Fish and Game Council be sustained. [18/11/3.2]*

### 4.0 ELECTION OF MEMBERS

- 4.2 *Agreed (Barry Roderick/Alan Baird) that Council supports the continuation of an annual review of officer positions on this Council and for its appointed member to the New Zealand Council. [18/11/4.2]*
- 4.4 *Moved (Alan Baird/Ken Coombes) that Cr Murray Ferris be nominated for Council Chairman. [18/11/4.4]*
- 4.8 *Moved (David Woolner/Laurance Tamati) that Lindsay Lyons be nominated for appointment to the New Zealand Fish and Game Council. [18/11/4.8]*
- 4.12 *Moved (Barry Roderick/Lindsay Lyons) that David Woolner be nominated for a position on the Manager's Performance and Remuneration Committee. [18/11/4.12]*
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- 4.16 *Moved (Lindsay Lyons/Laurance Tamati) that David Woolner be nominated for Council Deputy Chairman. [18/11/4.16]*
- 4.19 *Moved (Murray Ferris/Laurance Tamati) that Council confirms Matthew McDougall as its representative on the Waikato Catchment Ecological Enhancement Trust. [18/11/4.19]*

### 5.0 MINUTES OF THE PREVIOUS MEETING (16 AUGUST 2018)

- 5.1 *Agreed (Barry Roderick/Alan Baird) that the minutes of the meeting held on 16 August 2018 be confirmed as a true and correct record subject to the following amendments:*
- 13.4 *New Zealand Fish and Game Council - Liaison Report, 4<sup>th</sup> sentence amend wording from "break feed lots" to "feed lots", and;*
- 14.1 *Andy Garrick – Highlights of Management Report, 4<sup>th</sup> bullet point on Ruahihi Canal amend wording from "and encourage greater interest in trout fishing and new licence holders" to "and provide greater opportunity for licence holders". [18/11/5.1]*

### 10.0 2019 GAME SEASON CONDITIONS

- 10.12 *Agreed (Alan Baird/Ken Coombes) that Council supports the continuation of the restricted (one month season (including Queens Birthday), 4 bird daily limit) for greylard (mallard and grey duck) in the "Reporoa Area" (as defined in the 2018 Gazette notice. [18/11/10.12]*
- 10.13 *Agreed (Barry Roderick/Adam Rayner) (Barry Roderick/Adam Rayner) that Council supports the continuation of a two day no limit special black swan season in Management Area A1 in February 2020. [18/11/10.13]*
- 10.14 *Agreed (Barry Roderick/Adam Rayner) that Council supports having an Eastern Region special pukeko season that coincides with the special black swan season in February 2020. [18/11/10.14]*
- 10.15 *Agreed (Alan Baird/Adam Rayner) that Council supports changing the "Intermediate" regulations for black swan from a daily bag limit of 2 to 5 birds (i.e, when the population is assessed at 1,000-3,000 birds) to provide more incentive to hunt swan once the mallard season finishes. [18/11/10.15]*
- 10.16 *Agreed (Barry Roderick/Ngahi Bidois) that Council re-affirms the current threshold levels, criteria, and conditions for regulation setting for grey duck/mallard, paradise shelduck and black swan. [18/11/10.16]*

**11.0 WAIKAREMOANA SPORTS FISH HABITAT ENHANCEMENT FUND**

**11.6** *Agreed (Geoff Thomas/Ken Coombes) that Council approves the request to carry over \$10,000 allocated for the repairs to the Waikaremoana water quality monitoring buoy into the 2018-2019 operational year and, confirms the withdrawal of the Council's 2012 offer to the Department of Conservation of up to \$40,000 for the Lagarosiphon programme at Lake Waikaremoana and, asks that the manager write to the Department to formally advise them of the Council's decision. [18/11/11.6]*

**12.0 DRAFT 2017-2018 PERFORMANCE REPORT**

**12.2** *Agreed (Lindsay Lyons/David Woolner) that Council receives the draft report comprising the draft Statement of Service Performance and the draft Financial Statements for the 2017-2018 year. [18/11/12.2]*

**15.0 OPERATIONAL REPORTS**

**15.4** *Agreed (David Woolner/Laurance Tamati) that Council receives the Management, Health and Safety, and Licence Sales reports. [18/11/15.4]*

**15.5** *Agreed (David Woolner/Laurance Tamati) that Council receives the Finance report and approves payments for July and August 2018 totalling \$287,738.10. [18/11/15.5]*

**17.0 PUBLIC EXCLUDED SESSION**

**17.1** *Agreed (Lindsay Lyons/Barry Roderick) that pursuant to Section 48 (1) of the Local Government Official Information and Meetings Act 1987, the public be excluded at 2.50pm from the following parts of the proceedings of this meeting, namely a discussion on the Manager's annual performance review. [18/11/17.1]*

**17.2** *Agreed (Laurance Tamati/Ken Coombes) that the public be re-admitted to the meeting at 3.18pm. [18/11/17.2]*

## 7. CONFLICT OF INTEREST REGISTER

Ref: 7.02.01

19 November 2018

### 1. Purpose

A standing agenda item to disclose any Councillor (“Member”) Conflict of Interest or potential Conflict of Interest, and record this in the Councillor Conflict of Interest Register.

### 2. Background

The Eastern Fish and Game Council at its October 2016 meeting adopted a policy and rules for dealing with Conflicts of Interest and must provide a standing agenda item to allow Councillors to disclose any Conflict or highlight any potential conflict. The “Interest Register” ring binder will be circulated in the first part of each meeting for Councillors to record any interests. The Council should then discuss how it wants to deal with any interest or perceived interest identified.

**Conflict of Interest** (refer s2.7 Governance Policies) means when the member can be shown to have actual bias or apparent bias in respect of a matter<sup>1</sup> i.e:

- (i) A member can be shown to have actual bias when a member’s decision or act in relation to a matter could give rise to an expectation of financial gain or loss (that is more than trivial) to the member (and/or to the member’s parent(s), child(ren), spouse, civil union partner, de facto partner, business partner(s)/associate(s), debtor(s) or creditor(s)).
- (ii) A member can be shown to have apparent bias when a member’s official duties or responsibilities to the Council in relation to a matter could reasonably be said to be affected by some other interest or duty that the member has.
- (iii) A member’s “interest or duty” includes the interests of that member’s parent(s), child(ren), spouse, civil union partner or de facto partner that may be affected by the matter at issue. It also includes the interests of a person with whom the member has a close, personal relationship where there is a real danger of personal favouritism.
- (iv) There is no Conflict of Interest where the member’s other interest or duty is so remote or insignificant that it cannot reasonably be regarded as likely to influence him or her in carrying out his or her responsibility.

**A potential conflict of interest** (refer s2.8 Governance Policies) arises when:

- (i) There is a realistic connection between the member’s private interest(s) and the interest(s) of the Council;

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<sup>1</sup> “Matter” means:

- (i) The Council’s performance of its functions or exercise of its powers as set out in Part 5A of the Conservation Act 1987, subject to the Council’s statutory purpose set out in section 26P(1) of the Conservation Act; or
- (ii) An arrangement, agreement, or contract made or entered into, or proposed to be entered into, by the Council.

- (ii) The member's other interest could specifically affect, or be affected by, the actions of the Council in relation to a matter;
- (iii) A fair-minded lay observer might reasonably consider that the member's private interest or duty may influence or motivate the actions of the member in relation to a matter; and
- (iv) There is a risk that the situation could undermine public trust and confidence in the member or the Council.

**Conflicts of Interest should be dealt with as follows** (refer s1.13 Standing Orders):

1.13.1 Every member present at a meeting must declare any direct or indirect conflict of interest that they hold in any matter being discussed at the meeting, other than an interest that they hold in common with the public.

1.13.2 When a conflict of interest arises in respect of a matter, the affected member will:

- (i) not vote on issues related to the matter;
- (ii) not discuss the matter with other members;
- (iii) conform to the majority view of other members present as to whether to be excluded from discussions regarding the matter and/or leave the room when the matter is discussed;
- (iv) not, subject to the discretion of the Chairperson, receive further papers or other information related to the matter.

1.13.3 Where a member can be shown to have a potential conflict of interest, the Council (excluding the affected member) will determine an appropriate course of action, which may include the following:

- (i) applying some or all of the actions applied to a member with a conflict of interest (set out in 1.13.2 i) – iv) above);
- (ii) providing a written explanation outlining why there is no legal conflict of interest that can be made available to all Fish and Game Councils, licence holders and other interested parties.

1.13.4 The conflicted member will be given the opportunity to be heard by the Council on the points raised and the member's submissions will be taken into consideration by the Council.

1.13.5 The minutes must record the declaration and member's subsequent abstention from discussion and voting.

Councillors should take this opportunity to disclose any Conflict of Interest they are aware of now and record it in the circulated Conflict of Interest Register. If during the course of the meeting a conflict or perceived conflict is recognised, then this should be disclosed at that point in time.

### **3. Recommendation**

***3.1 That Councillors disclose any Conflict or potential Conflict of Interest, record it in the Interest Register, and Council agrees on how to deal with any Conflict of Interest raised.***

## **8. 2017-2018 PERFORMANCE REPORT**

**Ref: 8.03.04**

**22 November 2018**

### **1. Purpose**

To adopt the Performance Report for the 2017-2018 year.

### **2. Background**

The Performance Report for the 2017-2018 year has been completed and audited by Owen McLeod. The draft Performance Report was provided for consideration at Council's 1 November meeting, and a final copy which includes the Independent Auditor's Report will be tabled at this meeting.

### **3. Reporting Standards**

The Performance Report has been prepared under a Public Benefit Entity Simple Format reporting - Accrual (Public Sector) (PBE SFR A (PS)).

### **4.0 Variance against Budget**

The profit for the year was \$2,833 against a budget deficit of (\$93,709). This result is largely due to budgeted spending from the Waikaremoana Sports Fish Habitat Enhancement Fund not being drawn down or fully utilised (\$67,940).

Output expenditure relating to Assisted Habitat, Public Interface, Public Promotions, Compliance, and Council were also reduced by some \$14,000 while Commissions payable on licence sales were down by \$13,500 due to increased use of the Public Online facility.

### **4.1 Income**

Total revenue for the 2017-2018 year was \$16,763 over budget. This was primarily made up from the following:

<b>Amount</b>	<b>Note</b>
+\$21,000	Gain on valuation of Forestry asset
+\$15,506	Increased rental income
+\$11,018	NZ Council Legal funding - Gisborne Regional Fresh Water Plan Appeal
+\$6,138	Increased interest income from Waikaremoana Fund
+\$2,392	Increased interest income from General Reserves
+\$2,361	Income received from the sale of two trailers
+\$2,255	Gain on sale of Fixed Assets
-\$36,258	Reduced licence revenue
-\$6,940	Reduced income from Waikaremoana Fund Project (reduced costs)
-\$1,041	Reduced income from prosecutions

## **4.2 Expenditure (Direct)**

### **4.2.1 Species**

The total direct expenditure relating to species projects was \$1,679 over budget. Population monitoring direct expenditure budgets were not fully utilised (\$8,479) as a result of the Lake Tarawera project being delayed, the inability to carry out drift dives planned for East Coast rivers, and reduced costs associated with the Waikaremoana fishery survey programme. Direct expenditure related to hatchery operations was over budget (\$10,812) due primarily to high fish food prices and higher than anticipated motor vehicle maintenance and oxygen costs. Expenditure on the fish trap at Te Wairoa was also increased with the need to purchase materials for a security fence.

### **4.2.2 Habitat**

Habitat related direct expenditure ended the year \$61,969 less than budget due primarily to significant under expenditure of funds budgeted from the Waikaremoana Sports Fish Fund (\$67,940). Pledged funding to other parties for Lagarosiphon related initiatives, and navigation marker poles was still to be drawn down (\$51,000). There were fewer surveys carried out due to inclement conditions and staff availability meaning the cost associated with these were lower than budgeted (\$6,940), and funds allocated for the repair work on the Waikaremoana water quality monitoring buoy were unspent (\$10,000) as the repairs undertaken by the University of Waikato were delayed.

Resource management expenditure was increased as a result of legal costs associated with the appeal of the Gisborne District Fresh Water Plan (\$11,018), these costs were recovered from The New Zealand Fish and Game Council's legal fund.

Habitat Creation expenditure was reduced by \$8,629, a portion of this was redirected to Reserves Maintenance which ended the year \$3,338 over budget.

### **4.2.3 Participation and Client Services**

The total direct expenditure related to client service projects was \$2,387 under budget and is due primarily reduced spending in the Training budget (\$1,537) which was a result of reduced costs associated with the children's fishing programme and the decision not to proceed with the Duck Hunters day which saw a very low turnout in the prior year.

The Newsletter budget was also underspent due to a reduced number of Game Bird newsletters being produced (\$1,275). The newsletter was emailed to previous licence holders rather than posted with the magazine which allowed it to be produced later and contain more relevant information for the upcoming season.

### **4.2.4 Public Interface**

Public Interface direct expenditure ended the year \$1,195 under budget. The Public Promotions budget was not fully utilised as a result of obtaining external sponsorship for the opening week's Fish for Gold promotion. Previously the major prize had been insured with a premium and other costs of approximately \$3,000. It has since become difficult to obtain insurance cover for these types of promotions and as a result all of the prizes were sponsored by individual donors and businesses again this year.



Visitor/Education expenditure includes maintenance to public areas of the hatchery grounds and a health and safety need to remove dead gum trees meant that the grounds related expenditure was increased by some \$1,500.

#### **4.2.5 Compliance**

The overall direct expense in the Compliance Output was under budget by \$1,468. This results from reduced legal costs with fewer prosecutions going through the courts.

#### **4.2.6 Licensing**

Licensing costs were lower than budgeted (\$13,509) and this is due to the reduced cost of the region's Public Online sales. The annual commissions and fees budgets are set on the basis that 5% of budgeted licence revenue is paid as a commission to licence agents. This percentage has also been used as a ball park rate to budget for fees associated with Public Online purchases, but with increased purchasing through this channel and bulk savings achieved, the actual cost of sales through the Public Purchasing channel has been significantly reduced.

#### **4.2.7 Council**

Council related expenditure was \$3,822 under budget. A reduction in Councillor travel expenditure due to unanticipated non-attendance at meetings and catering expenses over the year contributed to this result.

#### **4.2.8 Planning & Reporting**

Planning and reporting expenditure is \$325 under budget due to a reduction in costs associated with the prior year's Annual Public Meeting.

#### **4.2.9 Overhead**

The overhead expenses have been split into Employee related costs, Other expenses and Depreciation and the combined end of year variance was \$3,217 (0.3%) over budget.

Employee related expenses were \$10,663 under budget resulting primarily from a reduced salaries expense (\$8,652) which was made up of a number of variables including reduced contract work which was budgeted in lieu of staff working on Waikaremoana surveys, reduced administration costs due to an increase hours on charged to the New Zealand Council, and differences in end of year accruals such as annual leave. FBT and ACC costs were reduced (\$1,930), staff training and staff expenses were also reduced (\$1,307), and offset increased costs associated with health & safety (\$1,499).

Other expenses were over budget by \$13,008. This incorporates an end of year adjustment to trout stock on hand where numbers were lower than usual as fish were liberated early due to concerns over white spot disease (\$16,999). Other direct administrative expenses were under budget by \$3,991. The Staff houses expenses were higher than budgeted (\$1,176) and this increased cost was due to unanticipated maintenance and increased power/gas expenses for the staff quarters, and increased insurances costs for the houses. Office premises expenses ended the year (\$2,447) over budget due primarily to increased electricity costs which were a result of a faulty sub meter used to on charge electricity. Maintenance, insurance and security costs were also increased. Office equipment expenses were (\$464) over budget for the year resulting from hatchery phone line faults. Communications expenditure was (\$2,331) under budget due primarily to a reduction in computer expenses but also underspends on stationery and photocopying. General expenses were over budget (\$669) as a

result of increased insurance costs. Equipment expenditure ended the year under budget (\$868) with small reduction in maintenance and insurance costs and an increase in the fuel expense. Vehicle expenses were less than budget (\$5,459) resulting from savings on insurance, maintenance, registration, and fuel.

Depreciation was \$872 over budget.

#### **4.2.10 NZ Fish & Game Levies**

The levy of \$243,158 was in line with budget.

### **5.0 Financial Position**

#### **5.1 Liquidity**

The Council's financial position remains secure with current liquidity ratios, which indicate the amount of working capital or quick assets available, of \$3.54 of current assets to every \$1 of current liabilities (\$3.58 in 2016-17). Note current assets figure for this calculation has been adjusted to exclude fish stock on hand at year end (ratio including fish stock \$3.94, \$4.04 in 2016-17).

The Statement of Cash Flows highlights that net cash received from operating activities for the year was \$83,500 compared to \$105,106 last year. The net increase in cash on hand at year end of \$1,550 is a makeup of the inflow from operating (\$83,500) and the outflow transfer of cash to investments and fixed assets (\$81,950).

#### **5.2 Debtors**

The figure of \$96,820 is made up of current debtors, prepaid expenses, and accrued income (2015-16 figure, \$100,680).

#### **5.3 Fish & Game General Reserves**

The current National Financial Reserves Policy requires that a region's net current assets (excluding Restricted reserves) shall be managed between 30 - 50% of licence revenue in Councils which have income greater than its bulk fund. This policy is under review and Councils have been instructed to calculate reserve levels against their proceeding year's bulk fund irrespective of licence revenue for the year ending 31 August 2018.

The Eastern Council's General Reserves (excluding Restricted Reserves) to 31 August 2018 totalled \$503,616. The Council's General Reserve now sits at 45% of the 2018-19 bulk fund (\$1,110,924).

#### **5.4 Restricted and Dedicated Reserves**

Note 5 (page 50) in the Accounts gives a summary of the Dedicated and Restricted Reserves. These include the Waikaremoana Sports Fish Habitat Enhancement Fund, the Asset Replacement Reserve, and the Non-Resident Levy Reserve which has been created with the establishment of the non-resident licence fee.

### **6.0 Statement of Service Performance**

The Statement of Service Performance commencing on page 5 of the Performance Report provides information on each output area including Projects & Objectives, Performance Measures, and Actual Results. The Summary Budget and Actual Expenditure table shown on page 5, and the more detailed Summary of Resources tables shown at the commencement of each output area, provide a summary of total expenses less income for each output area.

The total expense figures reported within the Summary of Resource tables not only include direct costs but also an allocation of the overhead costs based on the actual hours worked in each output area.

Note 11 on page 53 provides a summary of the total expense for each output area detailing the overhead component and hours that contribute to this.

**7.0 Recommendations**

***7.1 That Council adopts the Performance Report for the 2017-2018 year.***

## **10. 2019 GAME SEASON CONDITIONS**

**Ref: 1.07.03**

**16 November 2018**

### **1. Purpose**

To determine game season conditions for the 2019 hunting season.

### **2. Background**

Council has established policies and criteria for determining game season regulations based on monitoring programmes undertaken in the January preceding the game season concerned. These are set out in Appendix 1 to this Agenda Item.

In October 2017, as was the case for the three years preceding, Council re-affirmed its support for continuing to utilise the threshold management approach for setting mallard harvest regulations. This involves using information obtained from trapping and banding operations in January each year to determine the conditions that will apply. Mallard and grey duck are combined, as genetic introgression means the species cannot be visually differentiated. No information has come to hand to suggest the threshold approach or conditions associated with it that Council has previously agreed to need to be reviewed.

Black swan regulations are based on population size estimates and trends over the past sixteen years, and paradise shelduck regulations on population trends alone. Aerial counts of swans and parries are undertaken in mid-January. Analysis of this data is usually completed by Waitangi Weekend. Shoveler duck populations are assessed from ground based counts undertaken throughout New Zealand in August each year, but unlike other waterfowl species there are no established criteria for setting season regulations other than applying a conservative approach to the trend counts obtained and regulations have accordingly, tended to remain the same each year.

Upland game regulations also tend to remain the same from year to year. Staff undertake some monitoring of pheasant populations by conducting crow counts in November, but this provides only limited insight as it is undertaken prior to the breeding season. At this stage we do not have a robust means of measuring upland game populations that can be applied to setting regulations or monitoring the impacts of these. If anecdotal information is available indicating a possible collapse of populations, or there are other reasons warranting a change from the status quo, this is brought to Council's attention.

Appendix 2 provides the proposed schedule and regulations for the 2019 game season. The content of the highlighted cells in the schedule is subject to the outcomes of summer monitoring in January 2019 and will be finalised as per the policy direction indicated in Appendix 1. Council will be advised in early February of the results of the summer monitoring programmes (trend counts), and the consequent regulations that will apply.

### **3. Resolutions from November 2018 Meeting**

At its last meeting Council agreed:

- 1. (Alan Baird/Ken Coombes) that Council supports the continuation of the restricted (one month season including Queens Birthday, 4 bird daily limit) for greylard (mallard and grey duck) in the "Reporoa Area" (as defined in the 2018 Gazette notice. [18/11/10.12])*

2. *(Barry Roderick/Adam Rayner) that Council supports the continuation of a two day no limit special black swan season in Management Area A1 in February 2020. [18/11/10.13]*
3. *(Barry Roderick/Adam Rayner) that Council supports having an Eastern Region special pukeko season that coincides with the special black swan season in February 2020. [18/11/10.14]*
4. *(Alan Baird/Adam Rayner) that Council supports changing the “Intermediate” regulations for black swan from a daily bag limit of 2 to 5 birds (i.e, when the population is assessed at 1,000-3,000 birds) to provide more incentive to hunt swan once the mallard season finishes. [18/11/10.15]*
5. *(Barry Roderick/Ngahi Bidois) that Council re-affirms the current threshold levels, criteria, and conditions for regulation setting for grey duck/mallard, paradise shelduck and black swan. [18/11/10.16]*

Staff undertook to provide further information to this meeting in relation to:

- Shooting from a moving boat and Auckland/Waikato Fish & Game’s regulations attempting to prevent this.
- A special black swan season in 2020.
- Daily pukeko limits particularly within the B1 and B2 Management Areas.
- More liberal bag limits over the opening weekend than during the remainder of the season.
- Shooting ‘greenhead’ mallards rather than hens.

#### **4. Information for Further Discussion and/or Making of Resolutions**

##### **4.1 Shooting from a Moving Boat (resolution required)**

Section 18(1)(f) of the Wildlife Act prohibits the use of vehicles under power for hunting game<sup>2</sup>. Staff have observed hunters travelling under power with shotguns at the ready over past seasons within the Eastern Region, and have observed hunters in powered boats in possession of game that they have no doubt were hunted from the vessel while under power. Staff have also, increasingly been receiving reports of hunters shooting game from boats under power from other hunters, particularly on the Waikato River and hydrolakes. While the Act prohibits the practice, it is extremely difficult for rangers to obtain the evidence required to demonstrate that game are being, or have been pursued by a boat under power for the purpose of hunting or killing that game. Auckland/Waikato Fish & Game has a regulation aimed at curbing this practice, and at its last meeting Council (Eastern) asked staff to review this regulation and advise whether it was worthy of being adopted by Eastern Fish & Game either in its present or a revised form.

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<sup>2</sup> *No person shall for the purpose of hunting or killing any game use—*

*18(1)(f)(iv) any aircraft, motor vehicle, or other vehicle propelled by mechanical power: provided that nothing in this subparagraph shall be deemed to prevent any person from using any aircraft or vehicle for the purpose of travelling generally or to any place where he intends to hunt or kill game or of returning from any such place;*

The Auckland/Waikato regulation states that:

***“No person may possess a firearm in or on any unmoored vessel, except a rowboat, unless the firearm is dismantled or secured in a case, gunslip or other secure compartment, except when in use to retrieve wounded game.”***

#### Staff Comments

1. The inclusion of “except a rowboat”, without further definition, means that kayaks, canoes and motorised floating maimai or other craft not being propelled at the time by mechanical power would be prohibited from hunting or killing game. This would not only preclude motorised vessels being propelled at the time by oars, paddles or poles, but would preclude hunting being undertaken from a motorised vessel being propelled by wind or current only e.g. drifting down a river with the motor shut down.
2. New rules should not preclude the ability of a hunter to pursue, kill and retrieve wounded game.
3. The Wildlife Act clearly articulates that a motor can be used for the purpose of traveling to the place the hunter intends to hunt. This being so any new rules being created should not preclude this.
4. Some staff have suggested that while the inclusion of a regulation along these lines will increase the prospects of being able to detect an offence under s18(1)(f) of the Wildlife Act and prosecute it, it creates an issue where someone may be committing an offence under the new rule when they had no intention to, or were not breaking s18(1)(f). Other staff acknowledge this, but note that it’s the only practical option we have to increase compliance with s18(1)(f).

#### Proposed Wording

***“No person may possess a firearm that can be rapidly deployed in or on any unmoored vessel, except (1) where the unmoored vessel is not being propelled at the time by a motorised device, or (2) the firearm is needed to retrieve wounded game. For the purpose of this rule a firearm is considered unable to be rapidly deployed if it has been dismantled or secured in a case, gunslip or other secure compartment.”***

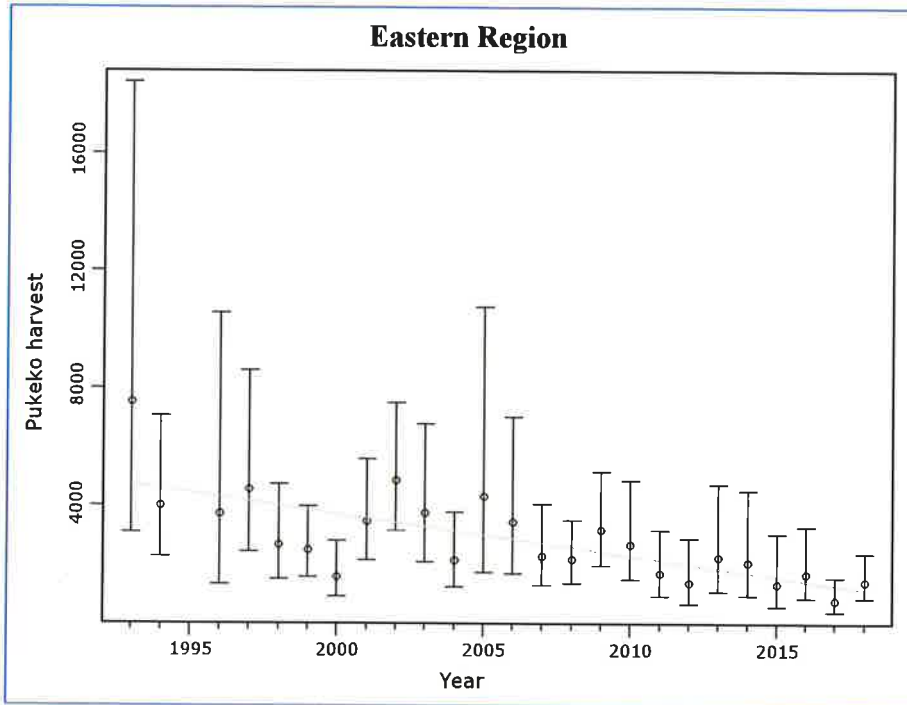
#### Recommendation

***4.1 That Council agrees to the inclusion of an additional regulation to its Second Schedule, and the wording proposed, which will enable more effective compliance action to be taken in relation to the hunting and killing of game from a moving boat.***

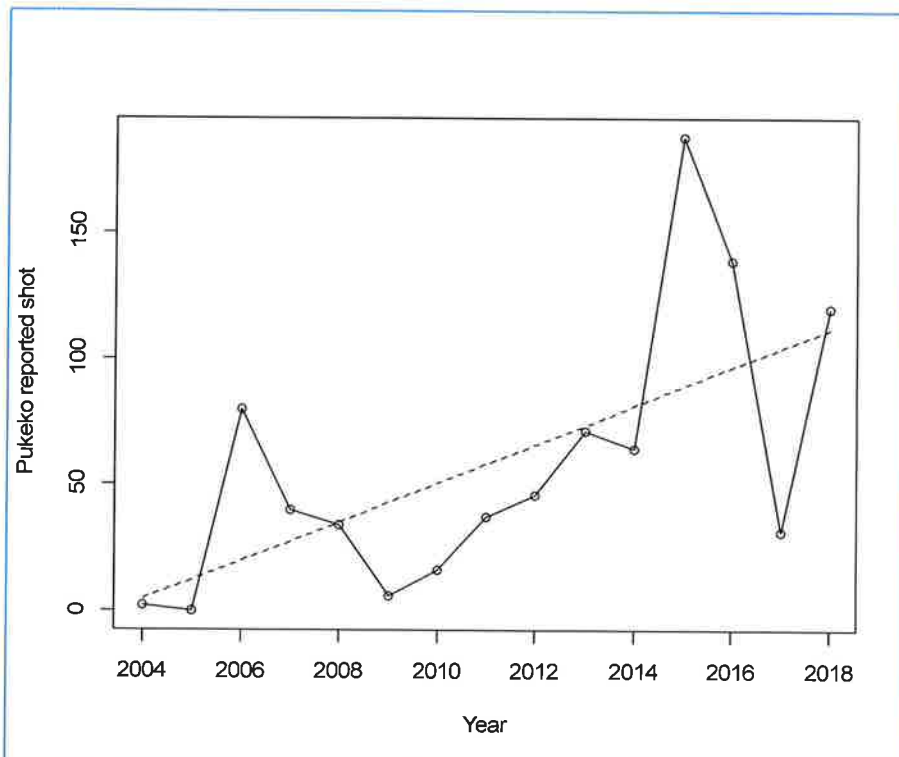
#### **4.2 Pukeko Limit (resolution required)**

The daily bag limit for pukeko within the Eastern Region has been 10 for many years. Harvest of this species is relatively low (cf. mallard) with somewhere between 858–2,382 having been harvested during the 2018 Eastern Game Bird Season. Harvest has been relatively stable if not decreasingly slightly over time (Figure 1).

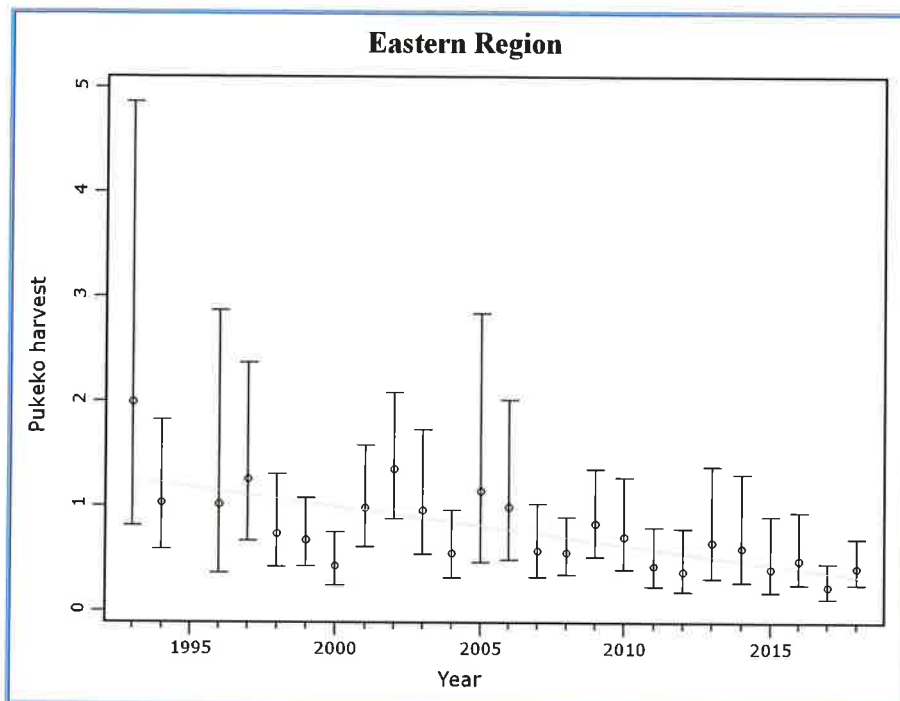
Since September 2004, seventy-seven permits to disturb pukeko have been issued. Over that time there has been a gradual but small increase in the number of pukeko shot under these permits (see Figure 2). This small increase is not necessarily a reflection of more pukeko being shot, but may reflect better reporting of numbers of pukeko killed.



**Figure 1. Annual pukeko harvest (mean  $\pm$ 95%CI) in the Eastern Region 1993–2018.**



**Figure 2. Pukeko reported shot September 2004 – November 2018 under Authorities to Disturb.**



**Figure 3. Averaged whole season pukeko harvest per hunter in the Eastern Region 1993–2018.**

Given the very low average harvest per hunter over the whole season (Figure 3) it is very unlikely that many hunters are shooting their daily limit currently. Increasing the limit therefore, is unlikely to make much difference to the total harvest and is very unlikely to adversely affect populations. Notwithstanding that, if Council wishes to hold another special pukeko season after February 2020 it may be prudent to wait until the results of that season become evident before deciding to increase bag limits also.

### **Recommendation**

**4.2. *The daily bag limit for pukeko remains the status quo until outcomes from the special pukeko season in February 2020 have been determined.***

### **4.3 Special Swan Season (resolution required)**

The summer population of black swan in Management Area A1 has increased in the last few years particularly on Tauranga Harbour (>6000), as a consequence largely, staff believe, of the collapse of the macrophyte beds in many of the Waikato lakes. Some locals, along with the Bay of Plenty Regional Council, have expressed concerns at the impact they perceive swan to be having on the sea grass beds (*Zostera sp.*)<sup>3</sup>. Similar concerns have been expressed for Ohiwa Harbour. Fish & Game notes that other factors, catchment derived sedimentation in particular, has played a major part in the demise of *Zostera*, but recognises too that grazing by black swan more recently may be affecting the status and/or retarding the recovery of these beds given the numbers of birds present at times during the year. For this reason Fish & Game is supportive of short term measures aimed at alleviating any impact caused, and reducing swan numbers via a special season is an obvious option in the first instance. This is the rationale underpinning the gazetting of a special swan season over the weekend of 23/24 February 2019 during the current game season within the Eastern Region. While Council clearly is unable at this stage to take into account the outcomes of that special season or any

<sup>3</sup> *Zostera* beds provide habitat for a large variety of marine life and are particularly important rearing habitat for commercial and recreational species such as snapper.



issues arising from it, if Council wished to programme another special season over a weekend in February of next year's game season, high tides (the preferred tide height) occur in the middle of the day on the weekend of 29 February/1 March 2020.

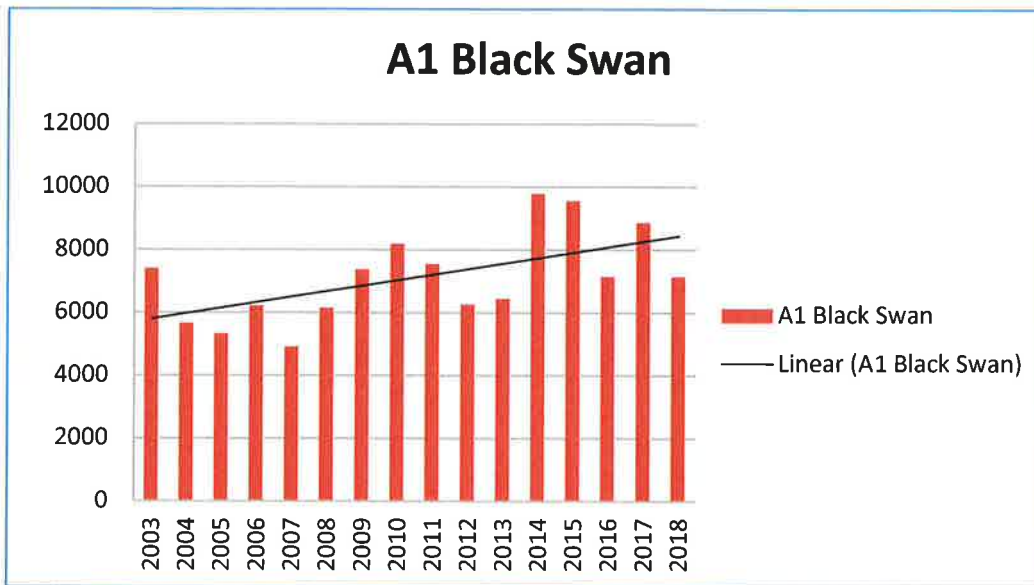


Figure 4. Black swan summer counts 2003 – 2018.

**Recommendation**

**4.3** That a special swan season be scheduled for the weekend of 29 February/ 1 March 2020 in Management Area A1.

**4.4 Split bag limits (resolution required)**

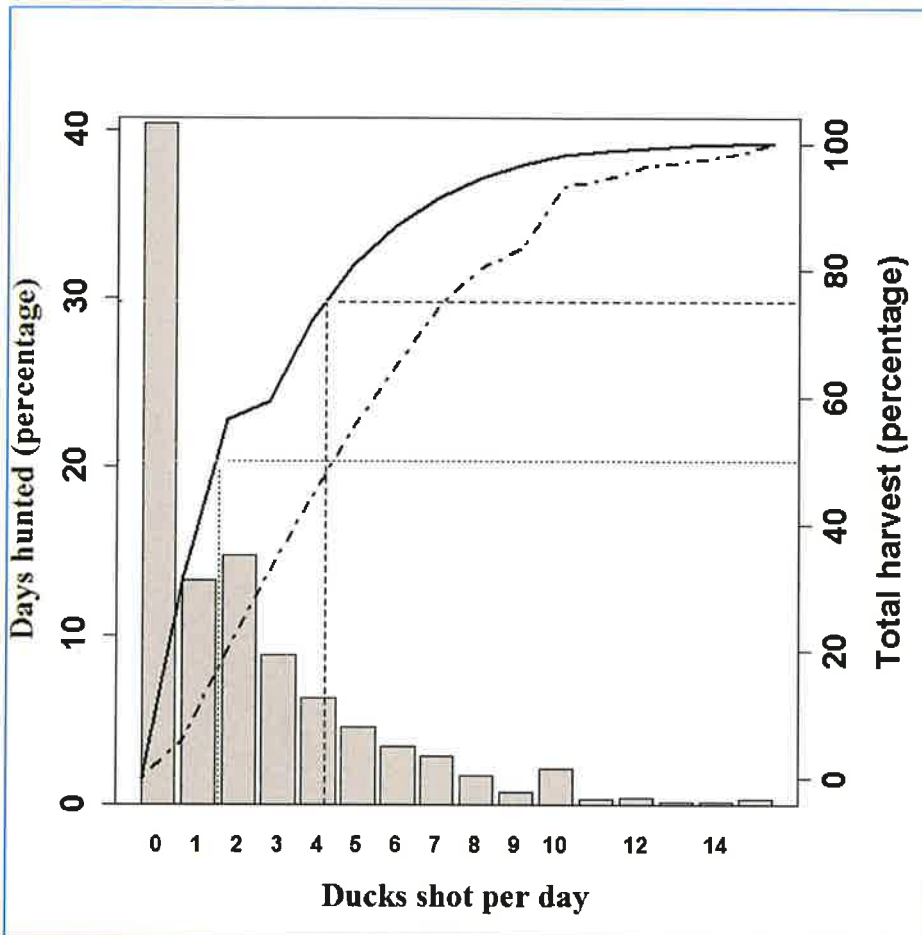
Staff have been asked to provide further information on the consequences of having a higher mallard and grey duck bag limit over the opening weekend of the season versus the remainder of the season. The thought behind this proposition is that by providing greater opportunity it could enhance the experience for those hunters who only get out over the opening weekend, particularly for those new to the sport.

There are two issues arising from splitting the bag limit, these being (i) very few hunters actually shoot the daily bag limit, but those that do account for a large proportion of the total harvest, and (ii) having multiple regulations makes it very difficult to assess the consequences of such in terms of harvest.

For the majority of days hunted during 1997–2012 (68%;  $n = 10,279$ ), hunters shot  $\leq 2$  mallard and grey ducks per day, and on 92% of the days  $< 7$  were shot when the minimum bag limit during the study was  $\geq 7$ . However, the other 8% of days when  $\geq 7$  mallard and grey ducks were reported shot accounted for 35% of the cumulative harvest (Figure 5), most of this harvest (59%) occurring over opening weekend. Hunters reported shooting their limit on 5% of occasions when the bag limit was 7, 3% when the bag limit was 10, and  $< 1\%$  when the bag limit was 15.

These statistics demonstrate that increasing the bag limit over the opening weekend, and attempting to compensate for the additional harvest that would generate by reducing the bag limit over the remainder of the season, is likely to be of benefit to a relatively small number

of hunters only. It is highly likely that these hunters will be those who have superior skills and experience compared to those who are new to the sport, meaning if the objective is to encourage ongoing participation by the latter this is unlikely to be realised by many. To compensate for more birds being harvested over opening weekend, daily bag limits over the remainder of the season would need to be reduced to very low numbers to achieve this, and this could potentially lead to less participation over time.



**Figure 5.** Percentage of days hunted in the Eastern Region from 1997–2012 ( $n = 10,279$ ) where 0, 1, 2, ...15 mallards or grey ducks per day were shot. For example, on 40% of days hunted, hunters shot 0 ducks and on 13% of days hunters shot 1 mallard or grey duck. The right y-axis shows the cumulative harvest (percent), dot-dash line. For example, hunters that bagged 7 ducks or fewer per day accounted for 75% of the total harvest. The black solid line represents the estimated harvest under bag limits of 0, 1, 2, ...15. For example, bag limits of <2 and <5 represent 50% (dotted line) and 75% (dashed line) respectively, of the total harvest.

### Recommendation

**4.4** *The existing set of season regulations tied to the threshold management remains the status quo.*

**4.5** **Shooting Greenheads Only (for information only)**

At its November 2018 meeting, the concept of sex-based bag limits was discussed. It was pointed out that we have been advocating “go for green” for some time. Introducing sex-based limits poses problems in NZ where males are not always easily discernible from females. Apart from difficulty identifying males from females in low light there are

occasions where it is difficult to tell a male from a female even when it is in the hand, and there have been times when staff have had to resort to cloacal examination to identify the sex of a bird.

#### **4.6 Other Items (for information only)**

##### **4.6.1 Predicting mallard and grey duck populations**

The process of setting game season conditions requires that recommendations are submitted to the NZ Fish & Game before summer monitoring has been completed. This is particularly so for mallards and grey duck where aerial transect counts are not conducted until just prior to the game bird season. As well as this, population estimates based on band returns and harvest data are not available until after the game season has been completed. That data is then used to predict population size in the season coming. The data is incorporated into models, one a linear regression model, the other an oscillating or sine wave model. The latter model tends to fit the data significantly better than the linear regression model and this is what we currently use. While this approach is less than perfect it nevertheless provides a greater insight than we would otherwise have, particularly when coupled with other indicators such as brood counts, spring and early to midsummer conditions, and other observations.

The models we use do not however assess or take into account the factors that might be driving population fluctuation and size of populations. This is something staff have been investigating more recently. Climatic variables, and harvest and survival data have been analysed, and the 'top' models developed from this have been compared with the sine model described above (see December Papers for Information for full report). The sine model compared favourably (second ranked) to the top three models. The most supported and most highly ranked model however, relied on summer rainfall data that is only available after recommendations to the Minister of Conservation on the game season following are required to have been made at the end of January. The third ranked model (population change a function of adult female survival at the beginning of the year and spring rainfall) received very similar support to the sine model. This being so staff have refined their approach to the prediction of population size going into the next game season (subject to ongoing review), and from now on the population estimates derived from each of these exercises will be averaged (a weighted average) to estimate which threshold the population is likely to fall into in the coming season. Regulations can then be determined accordingly.

##### **4.6.2 Transition to non-toxic shot in sub-gauges**

Restrictions on the use of lead shot in sub gauges were signalled ahead of the 2018 season, and during the main part of the 2019 season (i.e. up until 31 August 2019), the position is that compliance with these will be encouraged but not enforced. From 1 September 2019 through to 31 August 2020 however, the restrictions will apply on all open water managed by DOC or Fish & Game, and will be mandatory for all waterfowl hunting over open water from 1 September 2020 onwards. This means that the use of non-toxic shot will be mandatory in DOC/Fish & Game managed lands for the proposed special swan and pukeko seasons in February 2020.

##### **4.6.3 Application to Transfer the Coates Road, Waikite Valley Upland Game Property to Another Operator**

An application to take over the Coates Road Upland Game Property from Jan Champion has been received from the owners of the property Sherrie and Mark Stokman (see PFI).

## APPENDIX 1: CURRENT POLICY AND CRITERIA

### 1. GREYLARD (Mallard and Grey Duck) POLICY

*Agreed (Barry Roderick/Ngahi Bidois) that Council re-affirms the current threshold levels, criteria, and conditions for regulation setting for grey duck/mallard, paradise shelduck and black swan. [18/11/10.16]*

*Agreed (Steve Scragg/Alan Baird) that the threshold levels are set at 350,000 and 450,000 such that at or below 350,000 a set of restricted conditions apply; above 350,000 and, at or below 450,000 a set of intermediate harvest regulations apply; and above 450,000 a relaxed set of conditions apply. [16/12/10.3]*

*Agreed (Steve Scragg/Alan Baird) that restricted conditions shall comprise a 4-week season (including Queens Birthday when appropriate) with a bag limit of 6 mallard and grey duck; intermediate conditions shall comprise a 6-week season with a bag limit of 8 mallard and grey duck; and relaxed conditions shall comprise an 8-week season with a bag limit of 10 mallard and grey duck. [16/12/10.4]*

*Agreed (Ian Pirani/Lindsay Lyons) that Council authorises staff to make a decision on Game Season Regulations outside of policy when an issue has been flagged. [12/10/8.2]*

### 2. Paradise Shelduck

*Agreed (Steve Scragg/Alan Baird) that paradise shelduck and black swan thresholds and regulations remain the status quo and are subject to January monitoring results. [16/12/10.5]*

#### Threshold Criteria

**Table 1: Eastern Paradise Shelduck threshold levels**

LONG TERM POPULATION TREND	SEASON
Negative ie. population declining	Restricted
Zero ie. population stable	Intermediate
Positive ie. population growing.	Relaxed

**Table 2: Eastern Paradise Shelduck season conditions**

SEASON	Area	Specific Conditions	
		Length (weeks)	Bag Limit
Restricted	A1 & A2	4	4
	B2 & B1 South of true right bank Uawa River	4	4
Intermediate	A1, A2	8	6
	B2 & B1 South of the true right bank Uawa River	8	10
Relaxed	A1, A2, B2 & B1 South of the true right bank Uawa River Mouth	10	10
Fixed Season condition	B1 North of the true right bank Uawa River Mouth	10	20

### **3. Black Swan**

*Agreed (Steve Scragg/Alan Baird) that paradise shelduck and black swan thresholds and regulations remain the status quo and are subject to January monitoring results. [16/12/10.5]*

#### Threshold Criteria

**Table 3: Eastern Black Swan threshold levels**

<b>POPULATION SIZE</b>	<b>TREND</b>	<b>SEASON</b>
Low (below 1,000)	Negative	Restricted
Low (below 1,000)	Zero	Restricted
Low (below 1,000)	Positive	Restricted
Moderate (between 1,000 and 3,000)	Negative	Intermediate
Moderate (between 1,000 and 3,000)	Zero	Intermediate
Moderate (between 1,000 and 3,000)	Positive	Relaxed
Greater than 3,000	Negative	Relaxed
Greater than 3,000	Zero	Relaxed
Greater than 3,000	Positive	Relaxed

**Table 4: Eastern Black Swan season conditions**

<b>SEASON</b>	<b>SPECIFIC CONDITIONS (LENGTH AND DAILY BAG)</b>
Restricted	No season
Intermediate	8-week season with a 2-bird limit for Management Units A1, A2 and B1. 6-week season with a 4-bird limit for Management Unit B2
Relaxed	16-week season with a no-bird limit

### **4. Hunting with Australasian Harriers Policy**

*Agreed (Mike Little/Murray Ferris) that Council approves the application submitted by the NZ Falconers Association and Wingspan to hunt Pukeko with Australasian Harriers in the Eastern Region subject to the game bird season conditions and bag limits. [13/10/8.2]*

*Agreed (Steve Scragg/Lindsay Lyons) that Council supports the proposal to allow registered falconers, who hold a game bird licence and an Authority to Handle birds from the Department of Conservation, to hunt other game bird species as listed within the Game Bird hunting regulations. [16/10/9.11]. Cr Alan Baird opposed the motion.*

## **APPENDIX 2: PROPOSED 2019 GAME SEASON**

The First Schedule below is an extract from the 2018 game season and has been included for information only. The Second Schedule has been updated to reflect the 2019 season, however some daily bag limits and season lengths are subject to monitoring.

### **FIRST SCHEDULE**

#### **Hunting conditions generally common to all fish and game regions**

##### **1 Bag limits**

- (1) No person shall possess on any one day, more than the number of game birds specified as the daily bag limit for the Fish and Game Region in which the game is taken, except on Sunday 6 May 2018, when that person may have in his or her possession twice the number of game birds specified as the daily bag limit for Saturday 5 May 2018.
- (2) A person may possess more game than specified in sub-clause (1) of this Schedule, if all such game is labelled with the following details:
  - (a) The name and address of the person by whom the game was taken;
  - (b) The number of the licence to hunt or kill game held by the person by whom the game was taken;
  - (c) The name of the Fish and Game Region by which that licence was issued;
  - (d) The name of the Fish and Game Region in which the game was taken; and
  - (e) The date on which the game was taken.

##### **2 Waiver of Restrictions on Baiting for Waterfowl**

A person<sup>4</sup> may hunt or kill game of the family Anatidae (waterfowl) during the open season for game in all Fish and Game Regions, except Auckland/Waikato Fish and Game Region, where food has been cast, thrown, placed or planted any time during the year. In the Second Schedule, Auckland/Waikato Fish and Game Region, Special Condition 4(9), applies to restrictions on baiting.

##### **3 Magazine Shotguns**

A person may hunt or kill game birds, as specified, in any Fish and Game Regions with any magazine shotgun of a calibre 10 gauge or less, which includes magazine extensions<sup>5</sup>, other than in the:

- (a) Auckland/Waikato Fish and Game Region;
- (b) Eastern Fish and Game Region;
- (c) Hawke's Bay Fish and Game Region;
- (d) Wellington Fish and Game Region;
- (e) Nelson/Marlborough Fish and Game Region;
- (f) West Coast Fish and Game Region.

<sup>4</sup>Section 17 of the Wildlife Act 1953

<sup>5</sup>Amended notification to section 18(1)(c) (iii) and (v) of the Wildlife Act 1953 as authorised by the Minister of Conservation under section 18(1) of that Act

For these six Regions special conditions in the Second Schedule apply.

#### **4 Shot Size**

No person shall use, in any shotgun used for the purposes of hunting and killing game, any cartridge containing any shot size having a larger retained, per-pellet energy at 90 metres than lead BB.

#### **5 Use of Lead Shot Prohibited**

(1) No person may possess lead shot, or use lead shot, while hunting or killing waterfowl within 200 metres of open water, with any gun using a 10 or 12 gauge cartridge. Non-toxic alternative shot may be used, including steel.

(2) For the purposes of this requirement, “waterfowl” means any of the following game species:

Black swan (*Cygnus atratus*);

Grey duck (*Anas superciliosa*) and any cross of that species with any other species, variety, or kind of duck;

Mallard duck (*Anas platyrhynchos*) and any cross of that species with any other species, variety, or kind of duck;

Paradise shelduck (*Tadorna variegata*) also known as Paradise duck;

Spoonbill duck (New Zealand shoveler) (*Anas rhynchotis*);

Pukeko (*Porphyrio porphyrio melanotus*).

(3) For the purposes of this requirement, “open water” means either:

(a) any area of land or seabed covered permanently or seasonally by water wider than 3 metres; or

(b) any area which is temporarily covered by water wider than 3 metres at the time of such possession or use, and that is contiguous to an area referred to in paragraph (3)(a).

#### **6 Shotguns of a Bore Smaller Than 12 Gauge and Muzzle Loaders Exempt in Relation to Use of Lead Shot**

Hunters may use lead shot in shotguns of a bore smaller than 12 gauge (including 16, 20, 28, 410) or muzzle loaders for the 2019 season.

#### **7 Camouflaged Rowboats**

A person<sup>6</sup> may hunt or kill game within the following Fish and Game Regions, from unmoored camouflaged rowboats, subject to the excluded periods for the regions specified below:

Northland – no excluded period

Auckland/Waikato – excluding 5 and 6 May 2018

Eastern – excluding 5 and 6 May 2018

Hawke’s Bay – excluding 5 and 6 May 2018

Taranaki – no excluded period

Wellington – excluding 5 and 6 May 2018

<sup>6</sup>Section 18(1)(f)(vi) of the Wildlife Act 1953

Nelson/Marlborough – no excluded period

West Coast – no excluded period

North Canterbury – excluding 5 and 6 May 2018

Central South Island – excluding 5 and 6 May 2018

Otago – excluding Clutha River 5 to 13 May 2018 inclusive

Southland – excluding the Matarua, Aparima, Oreti, Waiau and Waimatuku rivers and their tributaries 5 to 31 May 2018 inclusive.

## **8 Restriction on Taking of Game**

No person shall use any vehicle propelled by mechanical power (including motorised watercraft)<sup>7</sup> to chase or kill game, except in such circumstances and at such times as authorised by the Conservation Act 1987 and Wildlife Act 1953.

## **9 Pegging Day**

- (1) Stand claimants who claimed and occupied a stand during the 2017 Game Season may claim that stand at any time prior to pegging day (up to 10.00 a.m. on 8 April 2018) following the purchase of the 2018 game licence. If you are in the Auckland/Waikato Region, then the above mentioned applies **only to Adult Whole Season Licence Holders** and does not apply to Junior Licence Holders as it does in all other Fish and Game Regions.
- (2) Otherwise, unclaimed stands can only be claimed any time after 10.00am on 8 April 2018 in all Fish and Game Regions.
- (3) A stand may be claimed by planting on it a stake having either a board or identifying label attached, plainly identifying the name of the claimant and the number of his/her licence. The hunting stand claim tag provided with the licence must be completed with the name of the claimant and affixed to the board or identifying label.
- (4) The licence holder claiming a stand must be present in person at the stand when marking it up.
- (5) No one can claim more than one stand.
- (6) A stand cannot be claimed closer than 90 metres to a stand already claimed by another person without that person's consent.
- (7) Any stand not occupied by the claimant within one hour after the opening hour of hunting, on any day, can be occupied by another licence holder for the remainder of the day.

## **10 Conditions**

These conditions will expire at the end of the open season for game specified under the Second Schedule for each Fish and Game Region.

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<sup>7</sup>Section 18(1)(f)(v) of the Wildlife Act 1953



## SECOND SCHEDULE

### EASTERN FISH AND GAME REGION<sup>8</sup>

#### 1 Game That May be Hunted or Killed—Duration of 2019/2020 Season

Species	Season Duration (dates inclusive)	Daily Bag Limit	Hunting Area
Grey/mallard duck	4 May to ? Jun 2019	8	All areas except the Reporoa Area
	4 May to 3 Jun 2019	4	The Reporoa Area
NZ shoveler duck	4 May to 3 Jun 2019	2	All areas
Paradise shelduck	4 May to ? 2019	6	Area A1, A2
	4 May to ? 2019	10	Area B2 and that part of B1, which lies south of the true right bank of the Uawa River Mouth, Tolaga Bay
	4 May to 14 Jul 2019	20	That part of B1, which lies north of the true right bank of the Uawa River Mouth, Tolaga Bay
Pukeko	4 May to 25 Aug 2019	10	All areas
	29 Feb and 1 Mar 2020	No limit	All areas
Black swan	4 May to 25 Aug 2019	No limit	Area A1
	29 Feb and 1 Mar 2020	No limit	Area A1
	4 May to 1 July 2019	2	Area A2
	Closed season	0	Area B1 & B2
Bobwhite (Virginian) quail	4 May to 25 Aug 2019	No limit	All areas
Brown quail	4 May to 25 Aug 2019	5	All areas
California quail	4 May to 25 Aug 2019	No limit	Area A1 & A2
	4 May to 25 Aug 2019	5	Area B1 & B2
Cock pheasant	4 May to 25 Aug 2019	5	All areas excluding upland game properties with special conditions specified in clause 6 for this Region
Pheasant, both sexes	4 May to 25 Aug 2019	No limit	Upland game properties with special conditions specified in clause 6 for this Region
Cock pheasant	27 Aug to 15 Sep 2019	No limit	Upland game properties with special conditions specified in clause 6 for this Region (junior hunters only)
Red legged partridge	4 May to 25 Aug 2019	No limit	Upland game properties with special conditions specified in clause 6 for this Region

<sup>8</sup>Reference to Description: *Gazette*, No. 83, of 22 May 1990, at page 1861

## 2 Definition of Areas

The following descriptions refer to Local Authority Boundaries described on the Infomap 242B-2 Land Information New Zealand for the Eastern Fish and Game region.

- (1) **Area A1:** Tauranga District, Western Bay of Plenty District, that part of the South Waikato District within the Eastern Fish and Game region and east of State Highway 1, Rotorua District, Kawerau District, Whakatane District and Opotiki District.
- (2) **Area A2:** Those parts of the South Waikato District west of State Highway 1 within the Eastern Fish and Game region, Taupo District and Ruapehu District, which lie within the Eastern Fish and Game region.
- (3) **Area B1:** Gisborne District.
- (4) **Area B2:** That part of Wairoa District within the Eastern Fish and Game region.
- (5) **Reporoa Area:** That area bounded by Waikite Valley Road (Waiotapu) to SH 5 to Settlers Road which becomes Broadlands Roads to SH 1 (Taupo Bypass) to SH 30 to Whirinaki Valley Road (Ngakuru) to Waikite Valley Road.

## 3 Shooting Hours

6.15am to 6.15pm in all areas for all species during their respective seasons.

## 4 Decoy Limit

No limit.

## 5 Special Conditions

- (1) No person may hunt or kill game birds, as specified, within the Eastern region with any magazine shotgun unless the shotgun:
  - (a) has a magazine of any type adjusted with a one piece filler which is incapable of removal without disassembling the gun; or
  - (b) the magazine is pinned in accordance with Regulations made under this Act;so that the magazine shotgun is incapable of holding more than 2 shells in the magazine, with no more than 3 shells in the magazine and chamber combined, at any one time.
- (2) No maimai shall impede the use of navigable channels in the Tauranga Harbour, Ohiwa Harbour, Little Waihi Estuary, Lake Aniwhenua and Lake Taupo.
- (3) Maimais erected in the Little Waihi Estuary, Lake Aniwhenua, Ohiwa Harbour, Stump and Waihi bays of Lake Taupo must be dismantled and removed within 2 weeks of the close of the season (ie by 9 September 2018).
- (4) Any licensed game bird hunter who has a Department of Conservation permit to take or kill wildlife for the purpose of hawking may hunt with an Australasian Harrier (*Circus approximans*) to take game birds. This is subject to the season length and bag limit for game birds specified in clause 1 of this notice for this Region and subject to any condition imposed by the Director-General of Conservation under such a permit.
- (5) **Hunting From a Boat Under Power**  
**(to be determined)**

## **6 Upland Game Properties with Special Conditions**

- (1) **Pirini Family Trust:** The property is located 8 kilometres up the Bush Road from Pongokawa. It is bounded by Pongakawa River, Rotoehu Forest and Bush Road, Sections 4, 5 and 7 SO 7437 Block IX Waihi South Survey District. The property is leased by N. Raven.
- (2) **Equine and Cropp Farms:** The property is located approximately 6 kilometres in a north-west direction from Lake Rotoehu with Rotoehu Road and Fletcher Challenge's Rotoehu Forest on the main boundaries. It is made up of 283 hectares being entirely enclosed within deer fence, DPS 17091. The property is owned by Equine Estate Limited. Also the "Cropp Farm" (C A Cropp), 1410 Rotoehu Road; being 316ha Sec 17 SO 17091 Secs 22 23 SO 49960 Blk 1 Rotoma SD described as seven kilometres in a north-west direction from Lake Rotoehu and is bounded by Rotoehu road to the east and Christophers Forest to the North, with the western boundary formed by the Pongakawa stream.
- (3) **Prime Pine:** The property is located on the Matata Highway and consists of some 120 hectares of pine forest. DPS 58240. It is bounded by Hingston, Fraser, Prinz and Knight properties. The property is owned by Prime Pine Partnership.
- (4) **Totara Lodge Taupo:** 1093 State Highway 1, RD 1, Wairakei, being 1,478 hectares in total and consisting of Tatua East No 17 Blocks II and 1V Tuhingamata West Survey District, Lots 1, 2, 4 and 5 DPS 61926 Tatua East No 18 Block V Tatua Survey District Blocks II and IV Tuhingamata West Survey District, Lot 3 DP 338327. The property is owned by E. F. Deadman Limited.
- (5) **Coates Road Waikite Valley.** The property is located at 123 Coates Road, Waikite Valley, covering an area of 389 hectares, adjacent to and, at the end of, Coates Road described as Lots 1 & 3 DPS 8775 Section 2-5 SO 60470 Lot 2 DPS 476535. The property is owned by M & S Stokman.

## **11. LEGISLATIVE REQUIREMENTS AND COUNCILLOR INDUCTION**

**Ref: 7.01.01**

**19 November 2018**

### **1. Purpose**

To inform Councillors of their legislative responsibilities and provide induction material and governance manuals.

### **2. Background**

It is important for Fish and Game Councillors to be aware of their role and responsibilities under the Conservation and Wildlife Acts, as well as responsibilities under other legislation including the Local Government Official Information and Meetings Act, Crimes Act and other enactments.

The Regional Manager will briefly outline these responsibilities to Councillors and hand out induction material and Governance Manuals. It is important that Councillors know the Manager is available to discuss any induction matters or queries at any stage should they require it.

### **3. Recommendation**

**3.1 *That Council receives the induction material and the Eastern Fish and Game Council Governance Manual.***

## 12. DATES FOR COUNCIL MEETINGS IN 2019

Ref: 7.02.01

28 November 2018

### 1. Purpose

To set Council's 2019 meeting dates.

### 2. Background

The Council is required to meet on at least six occasions between 1 February and 31 December each year. Due to a need to supply regional feedback to the New Zealand Council on important matters such as regulation and licence fee setting, the timing of these meetings needs to fit within a national schedule. Meetings are generally held at bi-monthly intervals in February, April, June, August, October and November to consider, amongst other items, the topics listed in the table below. Meetings have for some time been scheduled to take place on Thursday afternoons from 12 to 3pm.

Council needs to determine what dates it will meet on in 2019 and may also wish to review the venue and time at which it meets.

*Proposed meeting dates if Council continues to meet on a Thursday, proposed venue, and key issues for discussion. Subject to compatibility with NZC meeting dates and deadlines which have yet to be advised.*

	<b>Date</b>	<b>Venue</b>	<b>Key Topics</b>
<b>1</b>	<i>14 February 2019</i>	Rotorua	<ul style="list-style-type: none"><li>• Council Priorities</li></ul>
<b>2</b>	<i>11 April, 2019</i>	Rotorua	<ul style="list-style-type: none"><li>• OWP – first draft plus bids proposed for contestable funds</li></ul>
<b>3</b>	<i>13 June 2019</i>	Rotorua	<ul style="list-style-type: none"><li>• Licence Fees</li><li>• OWP – second draft</li></ul>
<b>4</b>	<i>8 August 2019</i>	Rotorua	<ul style="list-style-type: none"><li>• Finalise OWP</li></ul>
<b>5</b>	<i>17 October 2019</i>	Rotorua	<ul style="list-style-type: none"><li>• Game Conditions – initial consideration</li><li>• Annual Performance Report - draft</li></ul>
<b>6</b>	<i>28 November 2019 or 5 December?</i>	Rotorua	<ul style="list-style-type: none"><li>• Game Conditions – finalise recommendations</li></ul>
<b>AGM</b>	<i>28 November 2019 or 5 December?</i>	Rotorua	<ul style="list-style-type: none"><li>• Present Annual Performance Report</li></ul>

### 3. Recommendation

**3.1** *That Council decides on the time, dates and locations at which it meets in 2019.*

### **13. LIAISON OFFICERS REPORTS**

#### **13.1 Conservation Boards**

- *Bay of Plenty Conservation Board*
- *Tongariro-Taupo Conservation Board*
- *East Coast/Hawkes Bay Conservation Board*

#### **13.2 Reports from Other Agencies**

- Department of Conservation

#### **13.3 Report from New Zealand Council**

## 14. OPERATIONAL REPORTS

### 14.1 MANAGEMENT REPORT

23 November 2018

#### SPECIES MANAGEMENT

##### 1111 River Fisheries Investigations

###### Drift Dive Investigations 2018-19

Staff are planning to undertake drift dive monitoring in the Motu and Waioeka rivers over the coming summer. Provisional dates have yet to be determined. Over the past season flooding has frustrated attempts to undertake this work.

An investigation into the Rangitaiki River within the upper Kaingaroa Forest is planned for late February/early March 2019.

###### Upper Streams Opening – Check, Clean, Dry Promotion

The upper sections of Lake Rotorua's tributaries open to angling on 1 December. Staff will be checking angler compliance and providing advocacy messages.

##### 1112 Datawatch

During the first six weeks following the season opening, a total of 89 datawatch tags have been returned and entered into the database. The distribution is as follows:

Lake Okareka	1
Lake Okataina	31
Lake Rerewhakaaitu	
Lake Rotoehu	3
Lake Rotoiti	12
Lake Rotoma	1
Lake Rotorua	
Lake Tarawera	40
Lake Tutira	1
Lake Waikaremoana	

*\*Datawatch returns (entered to 2/11/2018)*

##### 1113 Lake Waikaremoana

###### Lake Waikaremoana Monitoring Buoy Update

Fish & Game staff travelled to Lake Waikaremoana on 12 November to undertake several work projects. The opportunity was taken to replace worn anchor chains and shackles on the buoy which prevent damage to the lines from boats and propellers. The upgraded sensor strings and console were installed. The Hawke's Bay Regional Council received data from the buoy for an initial period but it appears to have failed since and staff will again need to inspect the buoy in the near future. Once up and running again the next step will be to ensure

the data including meteorological information is publicly available. This will require updating the links to the data.

## 1114 Lake Tarawera

### Lake Tarawera Fishery Research Update

Acoustic transects across Lake Tarawera to measure smelt/juvenile bully biomass and gain some insight into their distribution were run on 22 and 23 November 2018 under the guidance of Michel Dedual from OC Taupo fisheries.

Collection of benthic and pelagic samples as part of a food web study in conjunction with University of Waikato researchers and Cawthron will hopefully get underway in the near future subject to meeting with Te Arawa Lakes Trust who we are hoping will partner up with us on this programme.

## 1115 Other Lake Fisheries Investigations

### Ngongotaha Trap-run

During October the Ngongotaha trap was operated for a period of 4 nights. Two students from Nelson Polytechnic undertaking aquaculture studies spent time with us on work experience and managed the trap. Rainbows exhibited solid condition and were moving in large numbers as the spawning run from Rotorua is still underway. Largest fish was a 575mm, 2.8kg rainbow female.

#### October 2018

	<i>Av. Length</i>	<i>Av. Weight</i>	<i>Trap Run</i>	<i>Fish/night</i>	<i>10 pound+</i>	<i>% Brown</i>
<i>Rainbow</i>	485	1.50	63	16	0	
<i>Brown</i>	613	2.40	2	<1	0	3%

The Ngongotaha trap was set for 4 nights during November. Large numbers of brown trout were noted exiting Lake Rotorua for the cooler tributary streams. The trigger point for brown trout movement seeking thermal refuge is normally around 19 degrees. When the trap was in, lake surface water was still 16 degrees with the odd day peaking at 18 degrees. As at 16 November the top 5m of the water column was bordering on 19 degrees. Four brown trout exceeded 4kg, the largest being a 710mm, 5.15kg male.

#### November 2018

	<i>Av. Length</i>	<i>Av. Weight</i>	<i>Trap Run</i>	<i>Fish/night</i>	<i>10 pound+</i>	<i>% Brown</i>
<i>Rainbow</i>	471	1.42	31	8	0	
<i>Brown</i>	580	2.79	75	19	1	71%

### Angler diaries

An online angler diary scheme was advertised in the 2018-19 Season newsletter. A few anglers have bought into this and we're hopeful of others becoming involved. Staff will fine-tune the system to ensure that the scheme is operating effectively and that the information we're receiving is what we're looking for.



## **1116 Waterfowl Monitoring**

### **Predicting Mallard Population Size**

Staff have put further effort into refining the way in which we estimate mallard/grey duck population size and change by investigating the extent to which environmental factors such as rainfall play a role (see Agenda Item 10 and Papers for Information).

### **Whakaki Bird Survey**

\$2.8M has been made available through the Freshwater Improvement Fund and the Hawke's Bay Regional Council to restore the water quality in Whakaki Lagoon. Fish & Game have been behind this initiative along with local iwi and a number of other organisations. Eastern Fish & Game has undertaken to assist with wetland bird monitoring as its contribution to the programme. Andy Garrick and Matt McDougall traveled to Wairoa and Whakaki Lagoon to meet with Hawke's Bay Regional Council and DOC staff to discuss objectives, scope and approach. Further information on the project can be found at:

<https://freshwaterimprovementfundwhakaki.wordpress.com/>

## **1121 Lake Fisheries Creel Surveys**

### **Winter Creel Survey 2017-18**

The 2017-18 Winter Creel Survey data has been entered into a database but has yet to be analysed.

### **Opening Day Creel Survey 2018-19**

The 2018-19 Opening Day Survey information from 1 October 2018 is currently being entered into the opening database prior to analysis.

### **Summer Creel Survey 2018-19**

A plan for the 2018-19 summer creel surveys has been generated/created. This will cover (as previously) Lakes Rotorua, Rotoiti, Tarawera, Okataina and several other lakes. The surveys are due to start late in November 2018 and go through to the end of April 2019.

### **Ohau Channel Fishery Research Panel Meeting**

The Ohau Channel Fishery Panel meeting was held on 21 November. Matt Osborne presented information from the 2017-18 Ohau Angler Creel Survey conducted by Aquatek consultants. NIWA presented information on the smelt monitoring programme, Ian Kusabs outlined results from the koura and kakahi monitoring programme, and the University of Waikato provided outcomes from its boat electro-fishing survey.

## **1123 Game Bird Hunter Survey**

Matt McDougall assisted Hawke's Bay staff with the analysis of the 2018 game hunter survey and continued with developmental work associated with the new game hunter survey web site.

## **1141 Hatchery Operations**

The last few crosses of rainbow fry were counted and moved to rearing tanks for sizing. They will be moved to rearing ponds over the summer period.

Liberations took place to Rotoiti, Tarawera, Okataina and Lake McLaren during October, and fish were transported via boat across Lake Tarawera to remote stream mouths as shown in the table below. In addition, fish were transported to the Hawkes Bay, Taranaki (2 trips) and Wellington Fish & Game Regions, and delivered to Rainbow Springs for display and education purposes. The only remaining liberation for 2018 is Tuai/Kaitawa and this will be undertaken in December.

*Fish locations at 16 November 2018*

Location	Type	Qty (approx)	Comment
Tank B	0+ Tiger	20	Display
Tank C	1+ Bt	200	Liberations spring 2018
Pond 6	1+Rt	500	Spring liberations 2018

### 1143 Te Wairoa Trap

A Management Agreement between the Department of Conservation and Eastern Fish & Game formalising ownership and maintenance of the fish trap at Te Wairoa was signed off. This has a term of five years with a right of renewal for a further five years, which is the maximum term available under the legislation.

A safety barrier/security fence with locked gate was constructed and installed on the roof of the trap to reduce vandalism and prevent the trap being used as a bridge across the stream by people walking the Tarawera Trail.

### 1161 Sports Fish Liberations

*Liberations, Eastern Region 9 October – 16 November 2018*

Water	Date Liberated	Mark	Tag	Species	Age	Number
Rotoiti	18/10/18	Rp	-	Rt	1+	6,500
Tarawera	17/10/18	Rp	-	Rt	1+	2,500
Okataina	17/10/18	Rp	-	Rt	1+	1,000
Tarawera	7/11/18	RP	-	Rt	1+	1,000
McLaren	16/10/18	Rp	-	Rt	1+	500
McLaren	16/10/18	Rp	-	Bt	1+	200

### 1172 Game Bird Regulations

As part of the development of the 2019 game season conditions the Western Bay of Plenty Fish and Game club was consulted but has at time of writing yet to provide a response.

### 1181 Game Bird Control

Thirteen permits to disturb have been issued so far this year, these being mallard and paradise shelduck (1), pukeko (8) and pheasant (3).

#### Authority to Disturb

Fish & Game initiated discussions with DOC in June 2013 for an Authority to Disturb but as agreement has yet to be reached on issuing an Authority to us.

## HABITAT PROTECTION AND MAINTENANCE

### 1211 RMA Planning

#### **Gisborne District Council – Freshwater Advisory Group and Freshwater Plan**

An appeal on parts of the Proposed Freshwater Plan was lodged in September 2017. The appeal points related to some fish passage provisions, the activity status for new maimai, crop survival water allocation provisions, and activities in riparian margins. Mediation was attended in May and Oct 2018, and we have negotiated positive outcomes on the majority of our appeal points. Once all the consent documentation is signed off there will be no need to take our case to the Environment Court.

#### **Bay of Plenty Regional Council**

Proposed Plan Change 9 (Water Quantity) submissions were lodged in December 2017. The Hearing was attended in March 2018, and recommendations from the Panel were released in October 2018. Appeals are due this month.

#### **Waikato Regional Council**

In March, Auckland/Waikato and Eastern Fish and Game Council's lodged a joint submission on Waikato Regional Council's Healthy Rivers/Wai Ora: Proposed Waikato Regional Plan Change 1.

#### **Bay of Plenty Water Advisory Panel**

Fish & Game remains involved in the Bay of Plenty Regional Water Advisory Panel, community catchment groups, and Okareka Working Party.

#### **Bay of Plenty Draft Regional Pest Management Plan**

Bay of Plenty Regional Council's existing Pest Management Plan has recently expired and a new Proposed Regional Pest Management Plan released. Submissions on the proposed plan were lodged in November opposing the inclusion of sports fish (perch and tench) in the document.

### 1212 Consent Applications

Date In	Authority	Applicant	Type	Resource Involved	Action
13-Oct-18	BOPRC	Rotorua Lakes Council	DP- Rotorua wastewater plant upgrade	Discharge to Lake Rotorua	S96 OPPOSED
8-Nov-18	HBRC	Hawkes Bay Regional Council	LUC- wetland and water upgrade works	Whakaki Lagoon, Wairoa	S95E3A APPROVED
15-Nov-18	WBOPDC	Property Seven Ltd	LUC/SD- eco village and wetland construction	Pukehina, BoP	SUPPORT SUBMISSION

## **Resource consents of note**

### ***Aquatic Herbicides***

The BOPRC resource consent applications for discharging the aquatic herbicides Endothall and Diquat to the Rotorua lakes and catchments for pest plant control have been opposed by Fish & Game. We will be making verbal submissions to hearing commissioners stating our case in late November. We are not opposed in principle but have reservations about maximum percentages of lakes to be sprayed and potential impact on lake food sources for trout. Relief has been sought and many of our concerns have been addressed prior to the hearing. An "Aquatic Pest Management Group" will be established to assess and approve any spray programmes each year for the duration of the consent.

### ***Wastewater Plant Upgrade***

The Rotorua Lakes Council has proposed a significant upgrade to the city's Wastewater Treatment Plant with discharge no longer being applied to the Whakarewarewa Forest. Instead it will be ultra violet treated, passed through a wetland, and then discharged into Lake Rotorua. Fish & Game was not consulted and have opposed the proposal as avian botulism management and guano nutrient have not been factored into the application. We are currently working with officials to remedy these factors.

### ***Subdivision/Wetland Development***

Council has previously been briefed on the potential development of the Pukehina eco-village and 139 ha wetland associated with it. The application for the subdivision was recently publicly notified by the Western Bay of Plenty District Council and Fish & Game lodged a submission in support.

## **1221 Reserves Management**

Spring/summer mowing and track pest plant spraying has commenced within the reserves, with expansion of the spray programme planned following receipt of funds from the ballot holders' habitat contribution fee. Water reticulation weed excavation is planned for early January in Awaiti and late February in the Lower Kaituna WMR.

### **Lower Kaituna WMR**

The southern newly created wetland areas have been planted and vehicle tracks created. More wetland areas are to be constructed by BOPRC but they await consultants' designs and water budget information before final plans are confirmed. Fish & Game and DOC are actively involved in the design process.

### **Ngapouri and Tutaeinanga**

The Ngapouri and Tutaeinanga restoration project progresses within budget and time frames. 17,500 native plantings are currently being released sprayed with Fish & Game continuing to provide day to day oversight of the project.

### **Joint Management Agreements**

The final signing of joint management agreements between DOC and Fish & Game for the gazetted WMR wetlands we manage has not yet occurred due to ongoing delays. We are unaware as to why this should be the case but hope to have these agreements signed off sooner rather than later.

### **1231 Maintain and Enhance Game Bird Habitat**

One landowner visit to assess design and funding requirements in Reporoa is outstanding but will be completed prior to Christmas. This wetland comprises approximately six hectares and a funding application will be put to WCEET to assist.

One other wetland creation request has recently been received from the Katikati area, where the landowner is keen to obtain practical advice on how to build the wetland they desire. Funding is not required and at this stage size is unknown. A site visit is likely to be arranged prior to Christmas.

### **1232 Habitat Creation**

#### **Waikato Catchment Ecological Enhancement Trust**

Waikato Catchment Ecological Enhancement Trust funds numerous habitat improvement initiatives each year but they do not have systems in place to accurately detail the type of habitat funded. Matt McDougall has been assisting in developing systems that will improve operational reporting.

### **ANGLER AND HUNTER PARTICIPATION**

#### **1311 Maintain & Enhance Access**

Kaingaroa Forest access closed at the end of September when the fire risk rose beyond low level.

Access maintenance work to the Rangitaiki system is underway within Kaingaroa.

Annual angler access sign and track maintenance work around the region is underway with work carried out on the Waioeka, Ngongotaha, Waiteti, and Kaituna River access points, along with all the sign maintenance on the East Coast, as well as within the Bay of Plenty area.

Other access issues were dealt with as they arose, e.g. access to Ngongotaha Stream mouth.

#### **1313 Hunter Ballots**

379 letters were sent to previous ballot holders and by the shut off point for applications we had 237 replies indicating they wished to be in the ballot. This compares with last year when we had 245 hunters in the ballot.

#### **Permit to Hunt in Reserves**

DOC has advised that it is legally obliged to issue permits to hunt on DOC land notwithstanding that Fish & Game manages the hunting in these areas and issues its own permit. A meeting and series of discussions have taken place with DOC staff in relation to terms and conditions and wording on its permit, and we appear now to have reached agreement in relation to those matters.

### **1332 Fish & Game Publications**

Feedback on the electronic newsletter indicates that very few hunters are reading it. Given the poor uptake we have decided to concentrate solely on the Fish & Game Magazine this year.

### **1333 Fish & Game Website**

Updates or changes to the Eastern website included Council agendas and minutes, children's fishing event pages, liberations to local areas, Fish for Gold.

### **1334 Social Media**

Our Twitter account has 450 followers and received approximately 3,600 impressions for the reported period. Regular posts are being made to our Facebook page which has 73 followers.

### **1351 Children's Fishing**

The children's fishing programme has been completed for the 2018 season. Four events were run resulting in about 900 participants.

### **1354 Fishing Competitions**

One fishing competition permit was processed for the period.

### **1361 Fish & Game Club Communications**

One club visit was undertaken during the period.

### **1371 Fish & Game Huts**

Maintenance was carried out as required at Waikaremoana.

The Wairua Hut concession process is still unresolved. A formal review of the matter has been requested and this is still in progress.

## **PUBLIC INTERFACE**

### **1411 Statutory Liaison**

Andy Garrick had meetings with several senior DOC staff including the Operations Manager for the Tauranga and Rotorua areas, the Senior Community Ranger for these districts, and the Acting Director of Central North Island Operations. He also met briefly with the Deputy Director-General of DOC (Mervyn English) who is the Department's contact for Te Urewera, and also, is currently overseeing the audit of the Hawke's Bay Fish and Game Council. Andy also addressed a meeting of the Land Management Section of the Bay of Plenty Regional Council who held a workshop here in the office here in early November.

## **1421 Public Communications**

Seven media releases were issued over the period 1 October to mid November, in particular to report the results of two promotions – Fish for Gold on the Rotorua lakes, and Banding Together, which rewarded hunters for sending in band details.

A release that covered a local angler catching an orange-tagged Gold trout received pleasing front page coverage on the Daily Post website. A follow up release focused on the angler's pleasure at receiving his voucher prize from Andy Garrick. The coverage provided some excellent publicity for the sponsors involved.

The opening of the new fishing season was covered in some detail in both local and national releases. A video shot on board Lindsay Lyons boat on Opening Day by an NZME (Herald) videographer was publicised on Fish & Game's Facebook pages.

Despite the out-of-season nature of the topics, duck calling and duck banding received some satisfying publicity. Grant Dyson worked closely with new councillor Adam Rayner (organiser of the New Zealand duck calling champs) to issue releases on Kiwi duck calling champions heading to the U.S. to take part in the world champs. Their success was reported in a follow up release. The story was picked up by both Radio Live, who interviewed Adam live, and Radio New Zealand. Even this relatively low level of coverage was gratifying given that a new hunting season is some months away.

Grant also worked with Matthew McDougall on a Banding Together joint release with Hunting & Fishing as sponsor of the promotion. The release emphasised that sending in band details had 'paid off big' for five hunters who had each won \$600 prize packages in the draw. This release, which featured a photo of one winner receiving his prizes at a Hunting & Fishing store, was strongly covered by media including the Herald's Country edition and smaller newspapers such as the Te Awamutu Courier.

Grant also worked with staff to update a variety of website pages including kids fish out and Angling Events pages. He also supplied 'how to fish' and 'where to fish' articles to meet some early magazine deadlines.

### **Lake Waikaremoana Genesis Consultative Meeting**

The Genesis Consultative meeting was held at Tuai on Wednesday 14 November. Fish & Game staff attended and presented information from the Waikaremoana monitoring programmes underway and proposed for the coming season, East Coast access works, and upcoming Tuai lakes trout liberations. Genesis Energy provided information from their operational and maintenance programmes along with 'event driven' monitoring by Wildland Consultants around lake shore erosion monitoring. Jacques Boubée presented information from the tuna monitoring and transfer programme. There was a low turnout of public due possibly to insufficient advertising which Genesis has taken note of and will rectify next year.

## COMPLIANCE

### 1511 Ranging

Lake Rotorua catchment streams continue to hold late spawning fish. Monitoring of these streams is ongoing and includes the use of covert surveillance camera equipment. September into October saw a spate of mostly juvenile offenders at one Rotorua spawning stream in particular. These offenders have been followed up by the Police Youth Aid Section as appropriate, and with their next of kin.

Ranging and compliance checks have been made at various locations including major river systems and lakes within the region by both staff and honorary rangers. Overall, compliance has been good.

Opening Day itself on 1 October only resulted in one minor offence detected from 704 anglers checked on the day.

Liaison and co-operation with Police is ongoing.

Overall compliance rate is approximately 98%.

#### Contacts: Year 2018-2019 to 31/10/2018.

Month	2014-15	2015-16	2016-17	2017-18	2018-19	Last 5 yr average
September	50	59	29	21	21	45
October	960	1,223	903	836	893	981
November	112	20	62	69		88
December	392	293	310	390		354
January	381	335	217	195		297
February	395	418	293	137		279
March	275	253	191	199		239
April	264	53	214	178		202
May	498	272	292	226		347
June	203	277	171	172		230
July	120	107	94	80		96
August	76	42	27	33		51
<b>Total</b>	<b>3,726</b>	<b>3,352</b>	<b>2,803</b>	<b>2,536</b>	<b>914</b>	<b>3,208</b>

#### Contacts Year to Date 2018-2019

To end October, 914 contacts.

#### North Island/National CLE role

This role continues with input into CLE/training/prosecutions and legal matters.

#### Rangers

Honorary Rangers continue to contribute around the region, with ranging carried out so far this season in a number of areas.

#### 1531 Prosecutions

For the year 2018- 2019 to date we have dealt with 20 persons for 37 offences as tabled below.



*Offence table 2018-2019 year*

<b>Offence name</b>	<b>Number of offences</b>
Disturbing spawning gravels	11
Fishing closed waters	4
Fishing with more than one rod	2
Fishing without a licence	6
Illegal Tackle	1
Possession of net/spear/implement	2
Take spawning fish with net/spear/implement	11
<b>Total</b>	<b>37</b>

**Offences Pending Resolution**

Currently 22 separate offences by 10 offenders are pending resolution, details as per the table below.

*Offences currently pending resolution:*

<b>Offence name</b>	<b>Numbers</b>
Fish without licence	11
Illegal tackle	3
Possess spear-gaff	1
Fish closed waters	5
False details	2
<b>Total</b>	<b>22</b>

Of these, five have warrants to arrest either in lieu of summons or for failing to appear in court, and some of these have been outstanding for a long period of time. Other matters are pending prosecution outcomes and or investigation.

**LICENSING**

**1612 Analysis of Licence Information**

Kate Thompson continues to provide regular updates of licence sales for all regions. Additional reports are also supplied to the Licence Working Party and R3 Working Group as required.

**1621 Licence Agent Support**

Administration staff continue to liaise with licence agents as required. Hamills Taupo is currently being set up for Agent Online which increases our licence agents located in Taupo to three.

## **PLANNING AND REPORTING**

### **1841 National Liaison**

In addition to staff's ongoing contribution to a wide range of national projects and work areas, the Regional Manager provided ongoing input to enquiries and discussions associated with NZC Council initiatives and Hawke's Bay governance and management related issues.

Eastern Region hosted a meeting of the NZ Council over the period 23-25 November and this provided an excellent opportunity for staff and several Eastern Region councillors to meet with the new Council.

## 14.2 HEALTH AND SAFETY REPORT

Ref: 9.01.07

22 November 2018

### 1. Background

As part of its commitment to Health and Safety and providing a safe workplace, the Eastern Fish and Game Council is provided with a report at each meeting describing:

1. Implementation and adherence to the Health and Safety plan – including Health and Safety as an agenda item for staff & ranger meetings;
2. Monitoring and Reporting – in accordance with the Health and Safety plan;
3. Risk Management (identification and treatment) – any new issues or hazards that have arisen and how these have been addressed;
4. Training programme – information sharing and training of staff and volunteers;
5. Health and Safety incidents – near misses or injuries sustained, plus updates on past events;
6. Recommendations.

### 2. October/ November 2018 Update

1. Implementation and Adherence to the Health and Safety Plan			
Regular (weekly) staff meetings.			
<b>Visitor register updated as required</b>			
<b>New Staff member for traps (Josh Umers) has been inducted with H &amp; S by Matt.</b>			
Tail gate forms were prepared for:			
Various Dates	Brood Surveys		
Various Dates	Pheasant Call Counts		
13/11/18	Waikaremoana work		
20/11/18	Te Wairoa Trap Construction		
2. Monitoring and Reporting			
Work Place Accident Register			
	21/11/18	12/10/18	
Number of workplace injuries in 2018-2019 year	1	0	
Number of workplace injuries in 2017-2018 year	1	1	
Number of workplace injuries in 2016-2017 year	2	2	
Number of workplace injuries in 2015-2016 year	1	1	
Number of workplace injuries in 2014-2015 year	1	1	
Number of workplace injuries in 2013-2014 year	3	3	
Total number of workplace injuries since 1 Sept 1995	35	35	
Total number of days lost work injuries since 1 Sept 1995	9	9	
Total number of days since last lost work injury (31/8/2017) <i>Note the lost work days were in Dec17/Jan18 after remedial surgery, not immediately after the injury.</i>	448	407	
Total number of days prior to last lost work injury since 1 Sept 1995	8,035	8,035	

### 3. Risk Management (identification and treatment)

Notes taken for the H&S minutes at the weekly staff meeting:

15/10/18	Cabbage trees at Hatchery and Staff qtrs. Visitors on site Wednesday in Octagon
19/10/18	Cabbage trees - still waiting for arborist to remove Be aware of poachers in Mangakakahi – full of fish
15/11/18	Cabbage trees - still waiting for arborist to remove Remember to use tail gate forms for counts
19/11/18	Cabbage trees - still waiting for arborist to remove

### 4. Training Programme

Josh Umbers trained

### 5. H&S Incidents

One injury in the period – slipped in boat while parked – being investigated by AG – no major injury. Staff discussed need to be careful at all time on boats at meeting.

### 6. Recommendation

That Council acknowledges it has received this report.

## 14.3 FINANCE REPORT

Ref: 8.03.01

20 November 2018

### 1. Purpose

To inform the Council of the current financial position and approve payments for the months of September and October 2018.

### 2. YTD Profit and Loss

The Profit & Loss statement for the period ending 31 October 2018 is attached. This report documents the income and expenditure for the first period of the 2018-2019 financial year.

#### *Income*

Licence revenue is reporting to be just below budget YTD (\$1,761). For this new financial year the non- resident levy has been allocated a budget and is now shown separately on the profit and loss statement. A more detailed record of licence sales by category and LEQs can be found within the licence sales report included within this agenda.

Revenue from other sources over the period was made up of the following: hatchery (\$29,897), fishing competitions (\$783), rentals (\$4,906), grazing (\$947), boat shed lease (\$478), and donations for children's fishing (\$405). Fines from prosecutions collected through the courts totalled \$821 and funds were also received from diversion processes for expense recovery and junior education programmes (\$348 and \$913 respectively). Legal expenses were reimbursed by the NZ Fish and Game Council relating to the Gisborne Fresh Water Plan appeal (\$5,785), and funds have also been collected for the reserve ballot habitat fee (\$1,969). An insurance claim on the Awakaponga pump shed has been accrued into the new financial year to offset expenses associated with its re-establishment (\$13,747), and Genesis Energy was invoiced for costs and staff time associated with a Waikaretaheke River drift dive investigation (\$4,341). Interest income is currently reporting in negatives (Waikaremoana -\$2,515, general -\$1,003), a result of end of year accruals and these will return to black as term investments mature.

#### **Species Management**

Population monitoring expenditure for the period related to expenses for work undertaken for Genesis Energy (reimbursed) and the purchase of metal duck bands. Within budget YTD.

Hatchery expenses for September were significant and included a bulk order of fish food from overseas supplier, Biomar Chile (\$29,656) and a smaller amount from existing NZ supplier (\$3,418). Insurance was paid in September (\$3,158) and rates in October (\$653). Te Wairoa trap expenditure relates to various materials purchased for construction of a safety/security fence (\$504). The usual expenses are also reported relating to rates, electricity, fuel, and oxygen. The hatchery budget is overspent \$670 YTD and this is due to timing of fish food purchases.

#### *Habitat*

Resource management expenditure related to professional advice associated with the Gisborne Regional Freshwater Plan (\$8,430). These expenses are to be reimbursed from the New Zealand Council's legal fund. Minor expenses are shown within the works & management budget and these relate to keys and spray paint for the reserves.

### ***Participation***

Access spending for the period related to new signage for the Ohau Channel, and postage for the reserve ballot mail outs. The expenses associated with the 2018-19 Fish Season magazine and newsletter are reported in September (\$8,666), and minor expenses are also reported relating to the children's fishing programme and hut electricity. While a minor overspend is shown for the Participation area as a whole, there is a larger overspend within the newsletters budget and this is due to increasing the number of pages in the fish newsletter from 16 to 20. This will be offset by reduced costs associated with the game season publications.

### ***Public Interface***

Within the public promotions budget, expenses are reported for the Fish for Gold bulk email through 'HotHouse', and for a month's subscription to 'Zapier' which enabled automated email responses for the Fish for Gold entries. Other minor grounds expenses were incurred for weedkiller and cleaning of the public toilets. A minor overspend is reported within the promotions budget which will resolve over the coming months.

### ***Compliance***

The Compliance expenses for the period related to the 0800 Poaching service and cell phone, renewal of two honorary ranger warrants, out of town document servicing, and two complimentary licences. Within budget YTD.

### ***Licensing***

The Commission budget includes agent commissions and the fees associated with the Public Online and 0800 sales. Within budget YTD.

### ***Council***

Council expenditure for the period related to a Council donation to the Waikato Hospice for a staff bereavement, and refreshments and morning tea for the Council's strategic planning meeting. Expenditure in this output doesn't usually start until November so a small overspend is reported YTD.

### ***Planning***

A credit is shown within the reporting budget in September due to our year end accrual of the Audit fee. Levies were paid as budgeted in October. Within budget YTD.

### ***Administration***

Notes on individual areas:

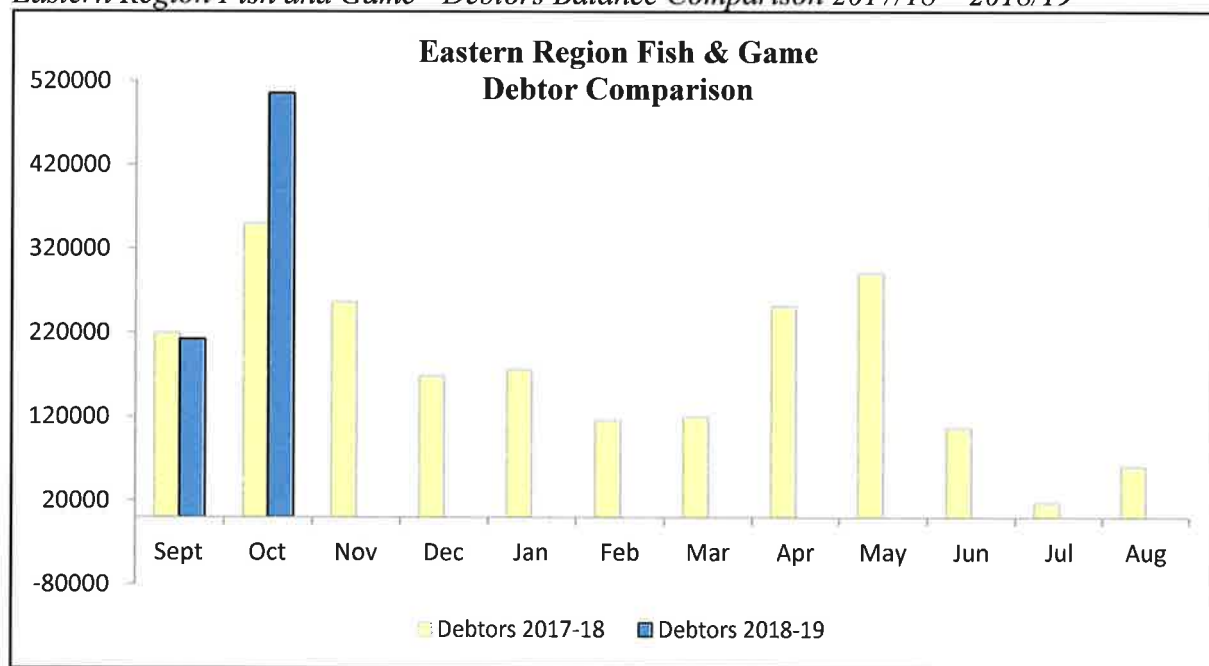
Salaries	Within budget YTD
Staff Expenses	An accrual for prepaid ACC levies is reported in September (\$932) and expenses are also reported for meeting expenses and flowers/card for staff bereavements. A small overspend is reported within this area YTD.
Staff Houses	Insurance was paid on the staff houses in September (\$2,451), and rates in October (\$547). A credit of \$3,261 has been accrued into September effectively offsetting the expenses for that month. This relates to funds allocated for house painting in the last financial year which needed to be deferred, and this will contribute to painting of the timber house in this financial year. Within budget YTD.
Office Premises	Insurance was paid on office premises in September (\$3,398), and rates in October (\$899). Electricity, rubbish removal, cleaning, and security expenses are also reported. Within budget YTD.

Office Equipment	The usual expenses relating to the phone system and Eftpos leases are reported. Within budget YTD.
Communications/ Consumables	Standard communications expenses are reported for the period including phones, broadband, stationery, and photocopying. Computer related expenses included IT services for upgrading Trend antivirus and fixing computer issues, Survey Monkey subscription, and the purchase of a monitor. The overspend reported YTD is timing related and will reduce over the coming months.
General	Insurance was paid in September (\$7,519) covering all buildings and contents on the property not included elsewhere. Minor expenses are also reported for bank audit confirmation reports, bank fees and morning teas. The overspend reported YTD relates primarily to insurance and is offset by lower insurance costs in other administration areas.
General Equipment	Insurance was paid in September (\$2,557). The spray unit was repaired (\$868), and one WoF and three registrations paid on trailers. Boat and field equipment fuel expenses are also reported. Within budget YTD.
Vehicles	Vehicle expenses for the period included insurance (\$3,333), one vehicle service (\$174), and the standard fuel and RUC costs. Within budget YTD.

**Cash Position:** \$951,387 (includes \$99,541 for asset replacement reserve and \$453,014 for Waikaremoana Fund) as at 31 October 2018.

**Debtors:** Outstanding Debtors \$505,525 as at 31 October 2018 (\$349,734 as at 31 October 2017).

*Eastern Region Fish and Game - Debtors Balance Comparison 2017/18 – 2018/19*



From October this year we have processed our Public Online licence sales through our debtor ledger in order for those licence sales to be reported within the month that they were sold. This change will mean that our debtors ledger will be higher than it has been previously as these licence proceeds do not get settled to the region until the 9<sup>th</sup> or 10<sup>th</sup> of the month following. Of the total debtors outstanding as at 31 October, \$466,041 related to licence sales of which \$299,907 has been settled to the region with the balance due early December. Other Fish & Game regions were invoiced for trout and the New Zealand Council for reimbursement of legal expenses. All debtor accounts are current.

#### **Fixed Assets**

There were no fixed assets purchased or sold within the period being reported.

### **3. Variance Report**

The variance report is shown on the following two pages. The year to date actual including staff hours are entered for each project area to provide Council with an overview of the staff time component of the Operational Work Plan.



**2018/2019 REPORT OF VARIANCES BETWEEN TOTAL BUDGET AND YEAR TO DATE ACTUAL EXPENDITURE AND INCOME**

**as at 31 October 2018**

Schedule B	Code	Project	EXTERNAL COSTS		HOURS		INTERNAL COST		NETABLE INCOME		NET COST		NET COST		%
			Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Variance	
	1110	Species Monitoring	\$ 34,000	\$ 1,009	2,341	167	\$ 137,216	\$ 10,500	\$ 8,500	\$ -	\$ 162,716	\$ 11,509	\$ 151,207	\$ 7.1	
	1120	Harvest Assessment	\$ 7,150	\$ -	884	188	\$ 51,815	\$ 11,787	\$ -	\$ -	\$ 58,965	\$ 11,787	\$ 47,178	\$ 20.0	
	1140	Hatchery Operations	\$ 69,050	\$ 42,510	3,078	497	\$ 180,415	\$ 31,202	\$ 79,000	\$ 29,897	\$ 170,465	\$ 43,815	\$ 126,650	\$ 25.7	
	1150	Game Farm	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.0	
	1160	Releases	\$ -	\$ -	154	42	\$ 9,027	\$ 2,637	\$ -	\$ -	\$ 9,027	\$ 2,637	\$ 6,390	\$ 29.2	
	1170	Regulations	\$ -	\$ -	140	26	\$ 8,206	\$ 1,617	\$ -	\$ -	\$ 8,206	\$ 1,617	\$ 6,589	\$ 19.7	
	1180	Control	\$ 500	\$ -	52	12	\$ 3,048	\$ 769	\$ -	\$ -	\$ 3,548	\$ 769	\$ 2,779	\$ 21.7	
		<b>TOTAL - SPECIES MANAGEMENT</b>	\$ 110,700	\$ 43,519	6,649	932	\$ 389,727	\$ 58,512	\$ 87,500	\$ 29,897	\$ 412,927	\$ 72,134	\$ 340,793	\$ 17.5	
	1210	Resource Management Act	\$ 200	\$ 8,430	1,160	356	\$ 67,993	\$ 22,366	\$ -	\$ 5,785	\$ 68,193	\$ 25,011	\$ 43,182	\$ 36.7	
	1220	Works & Management	\$ 21,000	\$ 52	1,122	114	\$ 65,765	\$ 7,126	\$ 13,150	\$ 16,664	\$ 73,615	\$ (9,486)	\$ 83,102	\$ -12.9	
	1230	Assisted Habitat	\$ 8,700	\$ -	912	112	\$ 53,456	\$ 7,000	\$ -	\$ -	\$ 62,156	\$ 7,000	\$ 55,156	\$ 11.3	
	1240	Assess & Monitor	\$ -	\$ -	120	12	\$ 7,034	\$ -	\$ -	\$ -	\$ 7,034	\$ -	\$ 7,034	\$ 0.0	
		<b>TOTAL - HABITAT PROTECTION &amp; MAN</b>	\$ 29,900	\$ 8,482	3,314	581	\$ 194,248	\$ 36,492	\$ 13,150	\$ 22,449	\$ 210,998	\$ 22,525	\$ 188,473	\$ 10.7	
	1310	Access	\$ 7,500	\$ 698	592	97	\$ 34,700	\$ 6,074	\$ -	\$ -	\$ 42,200	\$ 6,772	\$ 35,428	\$ 16.0	
	1330	Newsletters/Information	\$ 11,500	\$ 8,666	350	12	\$ 20,515	\$ 722	\$ -	\$ -	\$ 32,015	\$ 9,388	\$ 22,627	\$ 29.3	
	1340	Other Publications	\$ 2,500	\$ -	72	4	\$ 4,220	\$ 220	\$ -	\$ -	\$ 6,720	\$ 220	\$ 6,501	\$ 3.3	
	1350	Training	\$ 600	\$ 35	996	109	\$ 58,380	\$ 6,859	\$ 11,500	\$ 1,715	\$ 47,480	\$ 5,179	\$ 42,301	\$ 10.9	
	1360	Club Relations	\$ -	\$ -	72	0	\$ 4,220	\$ -	\$ -	\$ -	\$ 4,220	\$ -	\$ 4,220	\$ 0.0	
	1370	Huts	\$ 1,450	\$ 141	36	0	\$ 2,110	\$ -	\$ 400	\$ 13	\$ 3,160	\$ 128	\$ 3,032	\$ 4.1	
		<b>TOTAL - ANGLER &amp; HUNTER PARTICIP</b>	\$ 23,550	\$ 9,541	2,118	221	\$ 124,145	\$ 13,875	\$ 11,900	\$ 1,728	\$ 135,795	\$ 21,688	\$ 114,108	\$ 16.0	
	1410	Liaison	\$ -	\$ -	216	25	\$ 12,661	\$ 1,570	\$ -	\$ -	\$ 12,661	\$ 1,570	\$ 11,091	\$ 12.4	
	1420	Communication	\$ 500	\$ -	204	36	\$ 11,957	\$ 2,260	\$ -	\$ -	\$ 12,457	\$ 2,260	\$ 10,197	\$ 18.1	
	1440	Public Promotions	\$ 4,500	\$ 265	158	86	\$ 9,261	\$ 5,363	\$ -	\$ -	\$ 13,761	\$ 5,648	\$ 8,113	\$ 41.0	
	1450	Visitor Facilities/Education	\$ 2,000	\$ 111	594	40	\$ 34,817	\$ 2,480	\$ -	\$ -	\$ 36,817	\$ 2,591	\$ 34,226	\$ 7.0	
		<b>TOTAL - PUBLIC INTERFACE</b>	\$ 7,000	\$ 376	1,172	186	\$ 68,696	\$ 11,693	\$ -	\$ -	\$ 75,696	\$ 12,069	\$ 63,627	\$ 15.9	
	1510	Rangling	\$ 2,100	\$ 166	940	120	\$ 55,098	\$ 7,502	\$ -	\$ -	\$ 57,198	\$ 7,668	\$ 49,529	\$ 13.4	
	1520	Ranger Training	\$ 1,000	\$ -	108	7	\$ 6,330	\$ 439	\$ -	\$ -	\$ 7,330	\$ 439	\$ 6,891	\$ 6.0	
	1530	Compliance Prosecutions	\$ 7,500	\$ 746	360	42	\$ 21,101	\$ 2,605	\$ 8,000	\$ 1,169	\$ 20,601	\$ 2,182	\$ 18,419	\$ 10.6	
		<b>TOTAL - COMPLIANCE</b>	\$ 10,600	\$ 912	1,408	168	\$ 82,529	\$ 10,547	\$ 8,000	\$ 1,169	\$ 85,129	\$ 10,290	\$ 74,839	\$ 12.1	
	1610	Licensing	\$ 700	\$ -	322	25	\$ 18,874	\$ 1,538	\$ -	\$ -	\$ 19,574	\$ 1,538	\$ 18,036	\$ 7.9	
	1620	Agent Servicing	\$ -	\$ -	184	25	\$ 10,785	\$ 1,538	\$ -	\$ -	\$ 10,785	\$ 1,538	\$ 9,247	\$ 14.3	
		<b>TOTAL - LICENSING</b>	\$ 700	\$ -	506	49	\$ 29,659	\$ 3,076	\$ -	\$ -	\$ 30,359	\$ 3,076	\$ 27,283	\$ 10.1	
	1710	Council Elections	\$ -	\$ -	20	10	\$ 1,172	\$ 628	\$ -	\$ -	\$ 1,172	\$ 628	\$ 544	\$ 53.6	
	1720	Council Meetings	\$ 10,000	\$ 290	878	91	\$ 51,463	\$ 5,713	\$ -	\$ -	\$ 61,463	\$ 6,003	\$ 55,460	\$ 9.8	
		<b>TOTAL - COUNCILS</b>	\$ 10,000	\$ 290	898	101	\$ 52,636	\$ 6,341	\$ -	\$ -	\$ 62,636	\$ 6,631	\$ 56,005	\$ 10.6	
	1810	Management Planning	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.0	
	1820	Annual Planning	\$ -	\$ -	126	16	\$ 7,385	\$ 1,005	\$ -	\$ -	\$ 7,385	\$ 1,005	\$ 6,381	\$ 13.6	
	1830	Reporting/Audit	\$ 9,185	\$ (2,145)	551	175	\$ 32,297	\$ 10,955	\$ -	\$ -	\$ 41,482	\$ 8,810	\$ 32,671	\$ 21.2	
	1840	National Liaison	\$ 100	\$ -	446	130	\$ 26,142	\$ 8,130	\$ -	\$ -	\$ 26,242	\$ 8,130	\$ 18,112	\$ 31.0	
		<b>TOTAL - PLANNING/REPORTING</b>	\$ 9,285	\$ (2,145)	1,123	320	\$ 65,824	\$ 20,090	\$ -	\$ -	\$ 75,109	\$ 17,945	\$ 57,164	\$ 23.9	
		<b>TOTAL</b>	\$ 201,735	\$ 60,975	17,188	2,559	\$ 1,007,465	\$ 160,626	\$ 120,550	\$ 55,243	\$ 1,088,650	\$ 166,358	\$ 922,292	\$ 15.3	

OVERHEADS			EXTERNAL COSTS		NETABLE INCOME		NET COST		NET COST		%	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Variance	%
1910 Salaries	\$ 919,325	\$ 137,345	\$ -	\$ -	\$ 889,265	\$ 137,345	\$ -	\$ -	\$ 889,265	\$ 137,345	\$ 751,920	15.4
1920 Staff Expenses	\$ 23,900	\$ 1,554	\$ -	\$ -	\$ 23,900	\$ 1,554	\$ -	\$ -	\$ 23,900	\$ 1,554	\$ 22,346	6.5
1930 Staff Houses	\$ 13,650	\$ (227)	\$ -	\$ -	\$ (19,550)	\$ (5,120)	\$ 4,893	\$ -	\$ (19,550)	\$ (5,120)	\$ (14,430)	26.2
1940 Office Premises	\$ 21,300	\$ 6,271	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,300	\$ 6,271	\$ 15,029	29.4
1950 Office Equipment	\$ 4,000	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000	\$ 300	\$ 3,700	7.5
1960 Communications/Consumables	\$ 17,750	\$ 4,176	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,750	\$ 4,176	\$ 13,574	23.5
1970 General	\$ 9,250	\$ 8,005	\$ -	\$ -	\$ 750	\$ 5,268	\$ -	\$ -	\$ 8,500	\$ 2,737	\$ 5,763	32.2
1980 General Equipment	\$ 16,300	\$ 3,814	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,300	\$ 3,814	\$ 12,486	23.4
1990 Vehicles	\$ 46,000	\$ 9,549	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,000	\$ 9,549	\$ 36,451	20.8
Administration	\$ 1,071,475	\$ 170,787	\$ -	\$ -	\$ 64,010	\$ 10,161	\$ -	\$ -	\$ 1,007,465	\$ 160,626	\$ 846,839	75.9
Total Overhead Net Cost					\$ 1,007,465	\$ 160,626						
Total Outputs Staff Hours					17,188	2,559						
Internal Cost Per Hour					58.61	62.78						

**2018/2019 REPORT OF VARIANCES BETWEEN TOTAL BUDGET AND YEAR TO DATE ACTUAL EXPENDITURE AND INCOME**

Schedule C	EXTERNAL COSTS		HOURS		INTERNAL COST		NETABLE INCOME		NET COST		%	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Variance	%
1 Species Management	\$ 110,700	\$ 43,519	6,649	932	\$ 389,727	\$ 58,512	\$ 87,500	\$ 29,897	\$ 412,927	\$ 72,134	\$ 340,793	17.5
2 Habitat Protection & Management	\$ 29,900	\$ 8,482	3,314	581	\$ 194,248	\$ 36,492	\$ 13,150	\$ 22,449	\$ 210,998	\$ 22,525	\$ 188,473	10.7
3 Angler & Hunter Participation	\$ 23,550	\$ 9,541	2,118	221	\$ 124,145	\$ 13,875	\$ 11,900	\$ 1,728	\$ 135,795	\$ 21,688	\$ 114,108	16.0
4 Public Interface	\$ 7,000	\$ 376	1,172	186	\$ 68,696	\$ 11,693	\$ -	\$ -	\$ 75,696	\$ 12,069	\$ 63,627	15.9
5 Compliance	\$ 10,600	\$ 912	1,408	188	\$ 82,529	\$ 10,547	\$ 8,000	\$ 1,169	\$ 85,129	\$ 10,290	\$ 74,839	12.1
6 Licensing	\$ 700	\$ -	506	49	\$ 29,659	\$ 3,076	\$ -	\$ -	\$ 30,359	\$ 3,076	\$ 27,283	10.1
7 Councils	\$ 10,000	\$ 290	898	101	\$ 52,636	\$ 6,341	\$ -	\$ -	\$ 62,636	\$ 6,631	\$ 56,005	10.6
8 Planning, Reporting	\$ 9,285	\$ (2,145)	1,123	320	\$ 65,824	\$ 20,090	\$ -	\$ -	\$ 75,109	\$ 17,945	\$ 57,164	23.9
9 Administration												
Total Overhead Staff Hours			6,327	663								
TOTAL BUDGET	\$ 201,735	\$ 60,975	23,515	3,221	\$ 1,007,465	\$ 160,626	\$ 120,550	\$ 55,243	\$ 1,088,650	\$ 166,358	\$ 922,292	

Licence Income 2018-19		% of OWP budget spent	
Budget	Actual	Budget	Actual
2018/19 Fish Licence Income	\$ 1,207,369	\$ 562,540	17%
Less Commission	\$ -	\$ -	
Net Fish Licence Income	\$ 1,154,994	\$ 562,540	15%
2019 Game Licence Income	\$ 255,022	\$ 5,461	
Less Commission	\$ -	\$ -	
Net Game Licence Income	\$ 243,546	\$ 5,461	
Total Licence Income	\$ 1,462,391	\$ 568,001	
Total Commission	\$ -	\$ -	
Subtotal	\$ (9,736)	\$ (305,658)	
Adjustments to OWP budgets - Waikaremoana Fund			
Less Waikaremoana Fund Interest	\$ (11,408)	\$ 2,515	
Plus Waikaremoana Fund Expenses	\$ 30,500	\$ -	
Adjusted Budget	\$ 9,356	\$ (303,143)	

## Profit and Loss - Council

### Eastern Fish and Game Council - For the 2 Months ending 31 October 2018

Income	Sep 2018	Oct 2018	YTD Actual	YTD Budget	Total Budget	Var YTD	Var %
Licence Income	216,027	347,212	563,239	565,000	1,418,918	(1,761)	(0)
Non-Resident Licence Levy Revenue	535	4,227	4,762	5,000	43,473	(238)	(5)
Other Income	16,664	45,222	61,886	39,910	212,335	21,976	55
<b>Total Income</b>	<b>233,226</b>	<b>396,661</b>	<b>629,887</b>	<b>609,910</b>	<b>1,674,726</b>	<b>19,977</b>	<b>3</b>
<b>Operating Expenses</b>							
Depreciation	5,898	5,898	11,796	11,996	72,378	(200)	(2)
<b>1100 SPECIES MANAGEMENT</b>							
1110 Population Monitoring	129	880	1,009	1,000	34,000	9	1
1120 Harvest Assessment	0	0	0	1,300	7,150	(1,300)	(100)
1140 Hatchery Operations	40,520	1,991	42,510	41,840	69,050	670	2
1180 Game Bird Control	0	0	0	0	500	0	0
<b>Total 1100 SPECIES MANAGEMENT</b>	<b>40,649</b>	<b>2,871</b>	<b>43,519</b>	<b>44,140</b>	<b>110,700</b>	<b>(621)</b>	<b>(1)</b>
<b>1200 HABITAT PROTECTION/MANAGEMENT</b>							
1210 Resource Management Act	1,460	6,970	8,430	0	200	8,430	0
1220 Works & Management	31	21	52	0	21,000	52	0
1230 Assisted Habitat	0	0	0	200	39,200	(200)	(100)
<b>Total 1200 HABITAT PROTECTION/MGT</b>	<b>1,491</b>	<b>6,991</b>	<b>8,482</b>	<b>200</b>	<b>60,400</b>	<b>8,282</b>	<b>4,141</b>
<b>1300 PARTICIPATION</b>							
1310 Access	144	554	698	1,650	7,500	(952)	(58)
1330 Newsletters	8,666	0	8,666	7,500	11,500	1,166	16
1340 Other Publications	0	0	0	0	2,500	0	0
1350 Training	0	35	35	120	600	(85)	(71)
1370 Huts	45	96	141	225	1,450	(84)	(37)
<b>Total 1300 PARTICIPATION</b>	<b>8,855</b>	<b>685</b>	<b>9,541</b>	<b>9,495</b>	<b>23,550</b>	<b>46</b>	<b>0</b>
<b>1400 PUBLIC INTERFACE</b>							
1420 Communication	0	0	0	0	500	0	0
1440 Public Promotions	85	180	265	0	4,500	265	0
1450 Visitor Facilities/Education	34	77	111	330	2,000	(219)	(66)
<b>Total 1400 PUBLIC INTERFACE</b>	<b>119</b>	<b>257</b>	<b>376</b>	<b>330</b>	<b>7,000</b>	<b>46</b>	<b>14</b>
<b>1500 COMPLIANCE</b>							
1510 Ranging	75	91	166	350	2,100	(184)	(53)
1520 Ranger Training	0	0	0	0	1,000	0	0
1530 Compliance	746	0	746	1,200	7,500	(454)	(38)
<b>Total 1500 COMPLIANCE</b>	<b>821</b>	<b>91</b>	<b>912</b>	<b>1,550</b>	<b>10,600</b>	<b>(638)</b>	<b>(41)</b>
<b>1600 LICENSING</b>							
1610 Licence Prod/Distrib	0	0	0	0	700	0	0
1630 Commission	9,601	12,549	22,150	25,425	63,851	(3,275)	13
<b>Total 1600 LICENSING</b>	<b>9,601</b>	<b>12,549</b>	<b>22,150</b>	<b>25,425</b>	<b>64,551</b>	<b>(3,275)</b>	<b>13</b>
<b>1700 COUNCIL</b>							
1720 Council Meetings	0	290	290	0	10,000	290	0
<b>Total 1700 COUNCIL</b>	<b>0</b>	<b>290</b>	<b>290</b>	<b>0</b>	<b>10,000</b>	<b>290</b>	<b>0</b>
<b>1800 PLANNING/REPORTING</b>							
1830 Reporting/Audit	(2,145)	0	(2,145)	(2,145)	9,185	0	0
1840 National Liaison	0	61,036	61,036	61,036	244,243	(0)	(0)
<b>Total 1800 PLANNING/REPORTING</b>	<b>(2,145)</b>	<b>61,036</b>	<b>58,891</b>	<b>58,891</b>	<b>253,428</b>	<b>(0)</b>	<b>(0)</b>
<b>1900 ADMINISTRATION</b>							
1910 Salaries	34,875	102,470	137,345	142,416	919,325	(5,071)	(4)
1920 Staff Expenses	1,362	193	1,554	1,400	23,900	154	11
1930 Staff Houses	(773)	547	(227)	2,613	13,650	(2,840)	(109)
1940 Office Premises	4,664	1,607	6,271	6,542	21,300	(271)	(4)
1950 Office Equipment	150	150	300	400	4,000	(100)	(25)
1960 Communications/Consumables	2,841	1,334	4,176	3,449	17,750	727	21
1970 General	7,951	54	8,005	7,290	9,250	715	10
1980 General Equipment	2,697	1,117	3,814	4,420	16,300	(606)	(14)
1990 Vehicles	6,058	3,492	9,549	10,700	46,000	(1,151)	(11)
<b>Total 1900 ADMINISTRATION</b>	<b>59,824</b>	<b>110,963</b>	<b>170,787</b>	<b>179,230</b>	<b>1,071,475</b>	<b>(8,443)</b>	<b>(5)</b>
<b>Total Operating Expenses</b>	<b>125,114</b>	<b>201,630</b>	<b>326,743</b>	<b>331,257</b>	<b>1,684,082</b>	<b>(4,264)</b>	<b>(1)</b>
<b>Net Profit</b>	<b>108,112</b>	<b>195,031</b>	<b>303,143</b>	<b>278,653</b>	<b>(9,356)</b>	<b>24,240</b>	<b>9</b>

**4.0 Statement of Financial Position, Statement of Financial Performance and Statement of Cash Flows – Budget 2018-2019**

The Public Finance Act 1989 requires that Council approves the Budget Statement of Financial Performance, Budget Statement of Financial Position, and Budget Statement of Cash Flows. While this does not change any aspect of the OWP or the way we operate, it is necessary to complete this process.

Proposed budget figures for the Statement of Financial Position and Statement of Financial Performance and Cash Flows are set out on the following pages. This information is directly obtained from the expenditure budget approved by Council in August 2018 and anticipated income as determined by the New Zealand Council. The Budget Statement of Financial Performance and Budget Statement of Financial Position are prepared using PBE-SFR-A (PS) Public Benefit Entity Simple Format Reporting - Accrual (Public Sector).

There are a number of financial adjustments necessary to move from the OWP to the Financial Statements Budget. These adjustments include licence revenue, asset replacement reserves/ depreciation, spending from dedicated reserves, levies and budgeted Capital purchases for the year. These items are not included in the Fish and Game Budget (OWP), which is used to calculate licence fees.

The Budget Deficit for 2018-2019 financial year is **\$9,356**.

The following is a reconciliation of the OWP to the Financial Statement Budget:

<b>Reconciliation of OWP to Tier 3 Reporting</b>		
Approved Budget - per OWP		(1,110,924)
Adjustments to Financial Budget		
Plus Licence Revenue	1,418,918	
Plus Non Resident Licence Levy	43,473	
Less Commission	(63,851)	
Less Levies	(244,143)	
Less Depreciation	(72,378)	
Plus Net Gain on Sale	2,959	
Plus ARF	35,682	
Plus Waikaremoana Interest	11,408	
Less Waikaremoana Spending	(30,500)	
Net Adjustments		1,101,972
Net Surplus (Deficit)		(9,356)

<b>Asset</b>	<b>Budgeted Asset purchases (excl. GST)</b>	<b>Budgeted Asset sales (excl. GST)</b>
2 Vehicles	\$69,000	\$49,000
Site security system	\$5,000	
<b>Total</b>	<b>\$74,000</b>	<b>\$49,000</b>

**Eastern Fish and Game Council**  
**Statement of Financial Performance - BUDGET**  
For the year ended  
**31 August 2019**

	Note	Budget 2019 \$	Actual 2018 \$
<b>REVENUE</b>			
Fish and Game licence sales	1	1,462,391	1,376,096
Grants and donations	1	4,500	33,592
Interest	1	24,816	31,138
Other revenue	1	183,019	210,486
<b>Total Revenue</b>		<b>1,674,726</b>	<b>1,651,312</b>
<b>EXPENSES</b>			
<b>Outputs</b>			
Species management	2	110,700	108,179
Habitat protection & management	2	60,400	52,211
Angler & Hunter participation	2	23,550	23,413
Public interface	2	7,000	3,805
Compliance	2	10,600	6,132
Licensing	2	64,551	57,909
Council	2	10,000	6,178
Planning & reporting	2	9,285	8,975
<b>Overheads</b>			
Employee related costs	2	943,225	925,798
Depreciation	4	72,378	72,534
Other expenses	2	128,250	140,187
<b>Total Expenses</b>		<b>1,439,939</b>	<b>1,405,321</b>
<b>Operating Surplus/(Deficit)</b>		<b>234,787</b>	<b>245,991</b>
<b>Less Other Expenses</b>			
Levies to NZFGC		244,143	243,158
<b>NET SURPLUS/(DEFICIT)</b>		<b>(9,356)</b>	<b>2,833</b>

**Eastern Fish and Game Council**  
**Statement of Financial Position - BUDGET**

As at  
**31 August 2019**

	Note	Budget 2019 \$	Actual 2018 \$
<b>ASSETS</b>			
<b>Current Assets</b>			
Bank accounts and cash	3	130,200	125,211
Debtors and prepayments	3	92,462	96,820
Investments	3	920,000	886,456
Inventory	3	123,361	123,361
<b>Total Current Assets</b>		<b>1,266,023</b>	<b>1,231,848</b>
<b>Non-Current Assets</b>			
Property, plant and equipment	4	770,144	814,563
Investments	3	-	-
Forestry Asset	3	130,000	130,000
<b>Total Non-Current Assets</b>		<b>900,144</b>	<b>944,563</b>
<b>TOTAL ASSETS</b>		<b>2,166,167</b>	<b>2,176,411</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Creditors and accrued expenses	3	179,123	180,584
Employee costs payable	3	133,000	132,427
<b>Total Current Liabilities</b>		<b>312,123</b>	<b>313,011</b>
<b>TOTAL LIABILITES</b>		<b>312,123</b>	<b>313,011</b>
<b>NET ASSETS</b>		<b>1,854,044</b>	<b>1,863,400</b>
<b>EQUITY</b>		<b>1,854,044</b>	<b>1,863,400</b>



**Eastern Fish and Game Council**  
**Statement of Cash Flows - BUDGET**  
For the year ended  
**31 August 2019**

	<b>Budget 2019 \$</b>	<b>Actual 2018 \$</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
<b>Cash was received from:</b>		
Licence Sales	1,460,683	1,373,699
Grants, donations and fundraising	4,500	33,592
Interest	25,274	30,802
Other revenue	188,386	192,953
<b>Cash was applied to:</b>		
Payments to suppliers	672,658	627,408
Payments to employees	942,652	921,087
GST (net)	-	(949)
<b>Net Cash Flows from Operating Activities</b>	<b>63,533</b>	<b>83,500</b>
<b>CASHFLOW FROM INVESTING &amp; FINANCING ACTIVITIES</b>		
<b>Cash was received from:</b>		
Sale of property, plant and equipment	49,000	83,083
Sale of investments/deposits	-	-
<b>Cash was applied to:</b>		
Purchase of property, plant and equipment	74,000	136,495
Purchase of investments/deposits	33,544	28,538
<b>Net Cash Flows from Investing and Financing</b>	<b>(58,544)</b>	<b>(81,950)</b>
<b>Net Increase / (Decrease) in Cash</b>	<b>4,989</b>	<b>1,550</b>
<b>Opening Cash</b>	<b>125,211</b>	<b>123,661</b>
<b>Closing Cash</b>	<b>130,200</b>	<b>125,211</b>
<b>This is represented by:</b>		
Bank accounts and cash	<b>130,200</b>	<b>125,211</b>

**5.0 Recommendation**

**5.1** *That the payments for September and October 2018 totalling \$314,275.57 be approved.*

<i>September – Current account</i>	<i>\$161,050.06</i>
<i>September – Credit card</i>	<i>\$1,482.07</i>
<i>October – Current account</i>	<i>\$149,558.69</i>
<i>October – Credit card</i>	<i>\$2,184.75</i>
<i>Total</i>	<i>\$314,275.57</i>

**5.2** *That Council approves the proposed budget figures for the Statement of Financial Position, Statement of Financial Performance and Cash flow for the 2018-2019 financial year.*



## 16.5 LICENCE SALES REPORT

Ref: 6.01.05

26 November 2018

### 1. Introduction

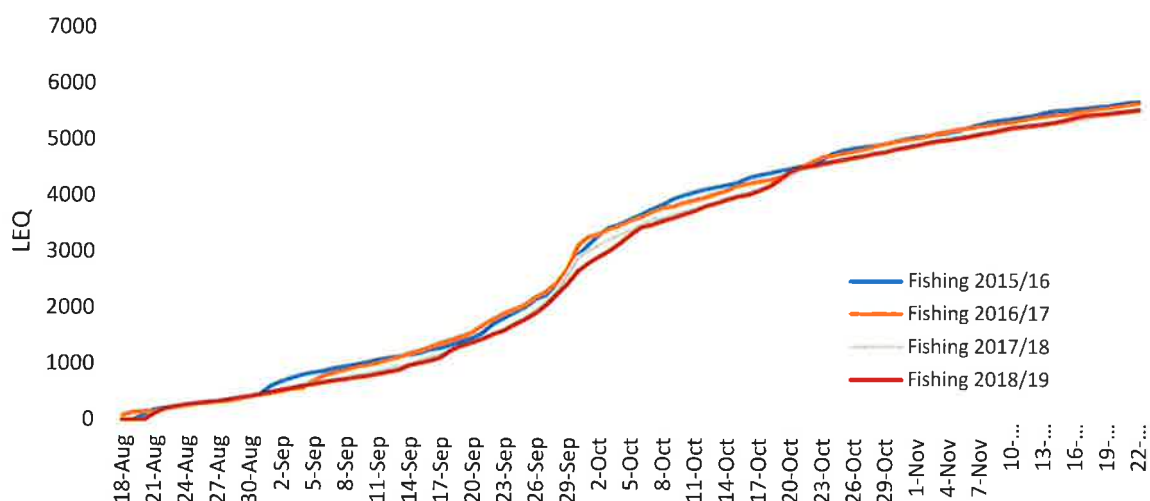
This report provides an overview of Fish licence sales for the 2018-2019 financial year to 22 November 2018. A detailed report of licence sales performance for the 2017-2018 complete season will be available for the February 2019 meeting of Council.

### 2. 2018-2019 Fish Licence Sales

- 3.1 Fish Licence sales for the 2018-2019 season comparison against the 2017-18 season YTD are summarised in *Table One*.
- 3.2 The total 2018-19 fish licence LEQ's YTD are 0.2% ahead of the 2017-18 season results for the same period.
- 3.3 54.5% of the annual sales target has been achieved for the season to 22 November 2018.
- 3.4 At the same date nationally, YTD fish licence sales are reporting to be 4.2% below sales reported for the same period during the 2017-18 season. Notably it is the larger South Island regions that are contributing to this result and this may be attributable to the recent significant weather events they have experienced.
- 3.5 Daily cumulative LEQs are shown *Graph 1*. Total LEQs as at 1 October for 2018/19 were 215 below those recorded for the 2017/18 season opening. Over the following week sales continued upward to reach similar levels as the 2017/18 season.

**Graph 1**

Daily Cumulative LEQ's to 22 November



**Table One**

**Fish Licence Sales 2018/19 vs 2017/18 Seasons YTD to 22 November 2018**

Channel	FWF	FWA	FWNA	FSLA	FLAA	FWTA	FLBA	FSBA	FDA	FDNA	FWJ	FWNJ	FDJ	FDNJ	FWC	FWNC	FDNC	Total Fish
Agency Online	1,144	832	67	214	763	0	8	129	436	189	99	2	66	2	0	0	0	3,951
Public Online	821	622	71	140	257	0	5	85	367	156	56	2	15	3	0	0	0	2,600
Eyede Call Centre	9	5	0	11	6	0	0	0	1	0	0	0	0	0	0	0	0	32
<b>Total YTD 2017-2018</b>	<b>1974</b>	<b>1459</b>	<b>138</b>	<b>365</b>	<b>1026</b>	<b>0</b>	<b>13</b>	<b>214</b>	<b>804</b>	<b>345</b>	<b>155</b>	<b>4</b>	<b>81</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,583</b>
Agency Online	1,127	803	90	205	745	0	5	123	466	117	99	2	33	3	0	1	0	3,819
Public Online	840	643	74	133	291	0	1	101	401	113	53	3	26	0	0	3	2	2,684
Eyede Call Centre	9	3	0	11	5	0	0	0	3	0	0	0	0	0	0	0	0	31
<b>Total YTD 2018-2019</b>	<b>1976</b>	<b>1449</b>	<b>164</b>	<b>349</b>	<b>1041</b>	<b>0</b>	<b>6</b>	<b>224</b>	<b>870</b>	<b>230</b>	<b>152</b>	<b>5</b>	<b>59</b>	<b>3</b>	<b>0</b>	<b>4</b>	<b>2</b>	<b>6,534</b>

**2018/19 YTD LEQs**

Season	Fish LEQ	Fish Var YTD	Fish \$	Inc/Dec
Total YTD 2017-2018	5,600		618,455	
Total YTD 2018-2019	5,613	0.2%	634,467	16,012

**2018-19 Summary YTD Actual vs Total Budget**

2018-19 Annual Budgeted LEQs	10,296	100.0%	\$1,163,896
2018-19 YTD Actual	5,613	54.5%	\$634,467
Remaining to meet budget	-4,683	-45.5%	\$529,429

**Estimate of Complete Season 2018-19 vs Total Budget 2018-19**

2018-19 Budgeted LEQs	10,296	100.0%	\$1,163,896
2017-18 Complete Season LEQs	10,020		\$1,106,557
2018-19 Est. year end based on YTD variance	10,042	97.5%	\$1,135,206
Est Shortfall/Surplus 2018-19 Season vs Budget	-254	-2.5%	-\$28,690

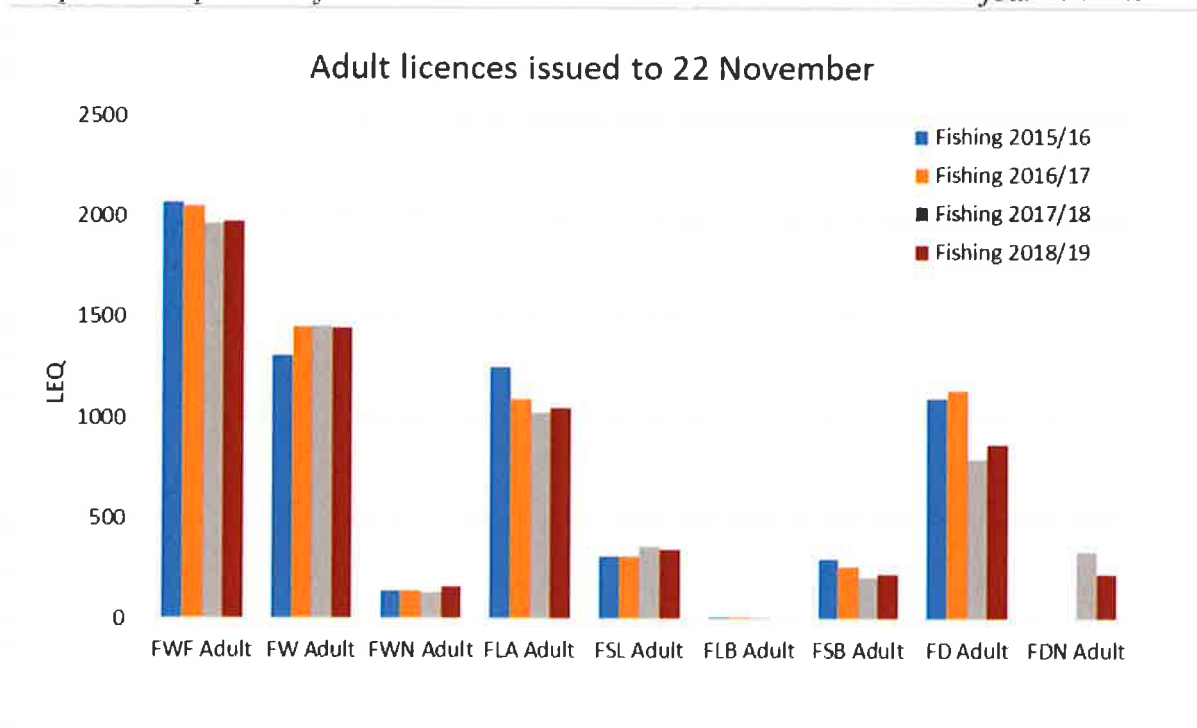
**Resident Licence Categories**

**FWF** – Family Season, **FWA** – Adult Season, **FLSA** – Loyal Senior Season, **FLAA** – Local Area Season, **FWIA** – Adult Winter Season, **FLBA** – Adult Long Break, **FSBA** – Adult Short Break, **FDA** – Adult Day, **FWJ** – Junior Season, **FDJ** – Junior Day, **FWC** – Child Season

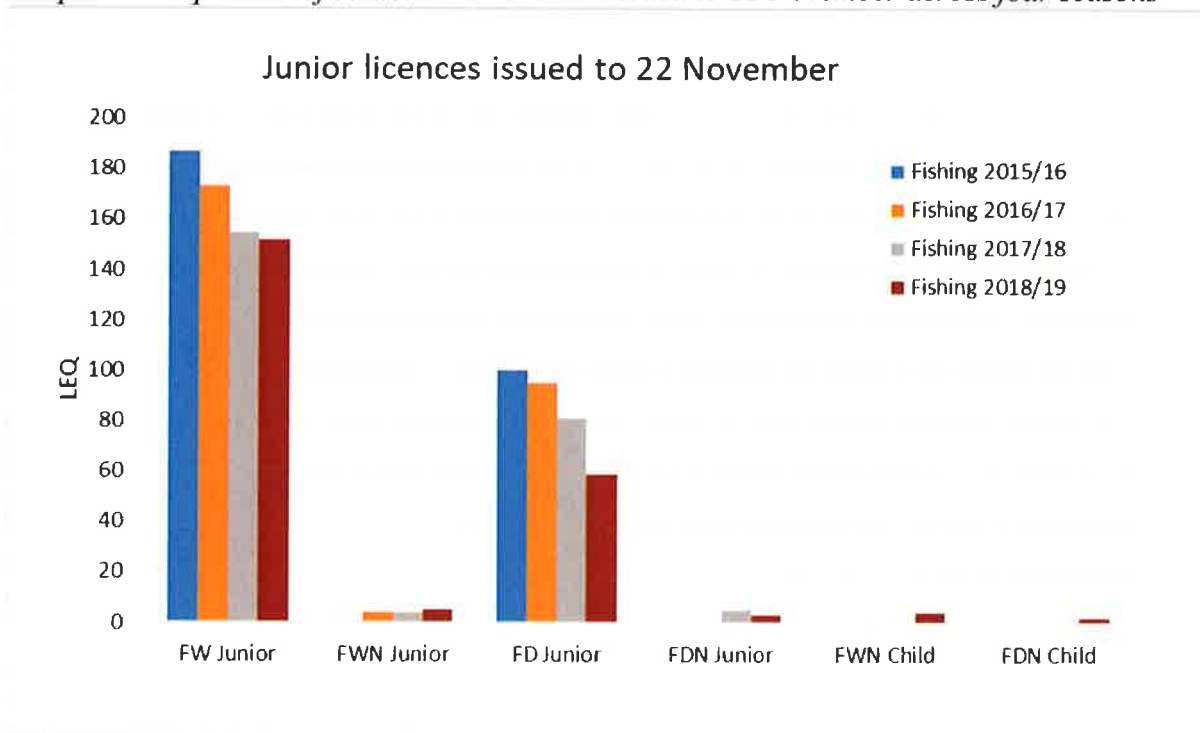
**Non-Resident Licence Categories**

**FDNA** – Adult Season, **FDNJ** – Adult Day, **FWNJ** – Junior Season, **FDNJ** – Junior Day, **FWNC** – Child Season, **FDNC** – Child Day

Graph 2: Comparison of Adult licences sales issued to 22 November across four seasons



Graph 3: Comparison of Junior licences sales issued to 22 November across four seasons



## 16. FAREWELL TO DEPARTING COUNCILLORS

Ref: 7.02.03

19 November 2018

### 1. Purpose

To acknowledge the commitment and contribution of those members of Council whose term in office has now concluded.

### 2. Background

The changeover in Council has resulted in the departure of five Councillors. Steve Scragg has been a member of Council for 21 years in total spanning the periods 1994 to 2006, and 2009 to 2018. Annaka Davis has been a Councillor for the past 15 years, Neal Hawes the past nine years, Peter Storey the past six, and Sandy Bull the past three years.

### 3. Recommendation

- 3.1 *That Council acknowledges and records its appreciation of the contribution Crs Steve Scragg, Annaka Davis, Neal Hawes, Peter Storey, and Sandy Bull have made to Fish & Game NZ, and the Eastern Region in particular.*