



**EASTERN  
FISH AND GAME COUNCIL**

***MEETING  
AGENDA***

**30 November 2017**

## AGENDA

### For the 167th Meeting of the Eastern Fish and Game Council

**Venue:** Eastern Fish & Game Office  
Paradise Valley Road  
**ROTORUA**

**Date:** Thursday 30 November 2017

**Commences:** 12.00 PM

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15	General Business (2.00 PM, up to 60 mins)		
16	Meeting Closes (at or before 3.00 PM)		

**(R)** = resolution required, **(D)** = for discussion/advice, **(I)** = for information only

**UNCONFIRMED MINUTES OF THE 166<sup>th</sup> MEETING OF THE EASTERN FISH  
AND GAME COUNCIL, HELD AT THE TAURANGA SPORTS FISHING CLUB  
ON THURSDAY 19TH OCTOBER 2017 AT 12.46PM**

**Present**

Murray Ferris, Lindsay Lyons, Alan Baird, Barry Roderick, Laurance Tamati, Sandy Bull, and Annaka Davis (arrived 1.10pm).

**IN ATTENDANCE**

Andy Garrick, Matt McDougall, Carmel Veitch (minute taker), and Matt Osborne (Eastern Fish & Game); Owen Poad, Stu Vaughn (Tauranga Anglers Club), Helen Neale (Department of Conservation, arrived 2.15pm).

**1.0 WELCOME**

Cr Murray Ferris delayed opening of the meeting until 12.46pm as Council was one member short of a quorum, but members of the Tauranga Anglers Club were present and they needed to be heard. He noted this was very disappointing given the same situation had arisen at the last meeting of Council. The six Councillors who were present decided that in the absence of a quorum the meeting should be commenced with a focus on items for discussion only in the hope that they would have a quorum soon after.

Cr Lindsay Lyons requested it be minuted his dismay at recent levels of attendance and that this was unacceptable. The cost of running a meeting, especially when it is an away meeting is very high, and disrespectful to everyone else, including visitors and members of the public. He commented that Council will need to look carefully at whether we have away meetings in the future and questioned some members level of commitment. Cr Barry Roderick agreed, but acknowledged that there were legitimate reasons, some health related, for the absence of some Councillors today. Similarly, health related issues along with road conditions meant some Councillors were late in arriving or unable to attend the previous meeting.

Murray welcomed Owen Poad and Stu Vaughn from the Tauranga Anglers Club.

**2.0 NOTIFICATION OF ITEMS FOR GENERAL BUSINESS**

- Himalayan balsam - Owen Poad and Stu Vaughn
- Captive-reared mallards – Cr Alan Baird
- Gisborne District Council appeal - Cr Sandy Bull
- Salmon Symposium - Cr Lindsay Lyons

The first two items were discussed at this point. Owen had recently returned from the UK where over a period of years he had observed the effects of a very invasive annual weed, Himalayan balsam weed, growing on the margins of watercourses that have been fenced off to prevent runoff from entering the waterway. Over winter the plant dies back leaving the soil bare and able to be washed into the river. Last year he observed this species growing on the banks of the Tahunaatra River and was very

concerned that it might spread further. He had contacted the Waikato Regional Council and was told that it is a notifiable plant but was not noxious and was not seen as a pest. Cr Murray Ferris suggested further lobbying might be appropriate, and Andy Garrick undertook to look further into it.

Cr Alan Baird asked for an update on the planned review of captive reared mallards. Andy advised that the topic was going to be on the agenda for the upcoming meeting of the New Zealand Council in November, and a comprehensive report prepared by Dr Murray Williams would be presented to the Council at that meeting. Following that it was likely the New Zealand Council would request comment from regional Fish and Game Councils in February.

The other two items proposed for general business were deferred until later in the agenda.

### **3.0 LIAISON OFFICERS REPORTS**

#### **3.1 Report from the New Zealand Council**

Lindsay Lyons spoke about their recent meeting and the successful farewell to Bryce Johnson which included presentation to him of a painting of a scene at Molesworth Station close to Bryce's heart. He advised a Salmon Symposium was planned for next month in Ashburton, and that the new National Office CEO, Martin Taylor, starts on the 30th of this month. There is likely to be a restructure of the National Office in Wellington, Bryce will be contracted when required, and Martin will be going around the regions over the next few months. In July 2018 a Governors Forum will be held at the Turangi Hatchery, and Eastern Region will be the venue for the October 2018 meeting of the New Zealand Council.

### **4.0 MATTERS ARISING FROM THE MINUTES**

4.1 Barry Roderick suggested the Council continue its discussion raised by Cr Lindsay Lyons at its last meeting to develop an area(s) such as the Ruahihi Canal at McLarens along the lines of a stocked fish out pond as available in parts of the South Island. We should be adding this to our annual plan and enable bait fishing to provide opportunities for new anglers. Andy Garrick suggested that we make this an agenda item for a meeting early in the New Year meeting and have a good look at the issues and options. Lindsay wants strategic planning by the New Zealand Council to look specifically at ways of encouraging new and young anglers to trout fishing. Cr Murray Ferris agreed this was an opportunity and a way of future proofing our business. Lindsay commented that future proofing would be a focus of the Governors Forum at its meeting in July 2018.

4.2 Sandy Bull raised concern over the matter raised in 3.1 of the minutes referring to trout as "ferrets of the waterways". This is wrong and needs to be stopped. Lindsay said that this has been addressed at New Zealand Council level with Lou Sanson, and was being followed up with the Minister.

4.3 Barry Roderick noted that a past long standing Councillor, Ian Pirani, had passed away since the last meeting. Andy Garrick advised that a card had been sent to his family on behalf of staff and the Council.

## **5.0 CONFLICT OF INTEREST REGISTER**

No conflicts of interest were identified.

Annaka Davis arrived at 1.10pm which enabled continuation of the meeting and agenda as planned, and meant Council now had a quorum.

## **6.0 APOLOGIES**

6.1 Apologies were received from Crs Ken Coombes, Steve Scragg, Peter Storey, David Woolner and Neil Hawes, and Kate Thompson, Ken Raureti, and Dave Conley.

6.2 *Agreed Laurance Tamati/Lindsay Lyons that the apologies for the 166th meeting of the Eastern Region Fish and Game Council be sustained. [17/10/6.2]*

## **7.0 MINUTES OF THE PREVIOUS MEETING (10 AUGUST 2017)**

7.1 *Agreed Laurance Tamati/Lindsay Lyons that the minutes of the 165th meeting held on 10 August 2017 be confirmed as a true and correct record. [17/10/7.1]*

## **8.0 IDENTIFICATION OF RESOLUTIONS FOR INCLUSION IN COUNCIL POLICY**

8.1 *Agreed (Barry Roderick/Alan Baird) that Item 12.3 relating to Council support for a levy for maintenance in Fish & Game managed wetlands [17/08/12.3], and Item 12.4 concerning the charge for the levy [17/08/12.4] be included in Council policy. [17/10/8.1]*

## **9.0 2018 GAME SEASON CONDITIONS**

9.1 *Agreed (Barry Roderick/Alan Baird) that if a special season was to be provided, it should be programmed for sometime in February (2019). [17/10/9.1]*

9.2 *Agreed (Lindsay Lyons/Murray Ferris) that the regulation applying to the hunting of game birds in the Eastern Region using Australasian harriers that was published in the 2017 Game Bird Seasons Gazette Notice be retained for the 2018 Game Season. [17/10/9.2]*

9.3 *Agreed (Barry Roderick/Lindsay Lyons) that the novice only hunting access to the Waewaeututuki Wetland be retained for the 2018 season. [17/10/9.3]*

9.4 *Agreed (Lindsay Lyons/Alan Baird) to support registration of an Upland Game Property at 123 Coates Road, Waikite Valley on the property owned by Mark and Sherie Stokman. [17/10/9.4]*

9.5 The application from Equine Estate Ltd (Agenda Item 3.7) to allow it to commence its Upland Game Property operation earlier in the season and enable shooting of pheasant and red-legged partridge from 1 April was discussed at some length. Cr Lindsay Lyons suggested we should stick to Eastern Region's policy [11/11/8.2] which previously rejected a similar application from another commercial operator. Cr Alan Baird posed the question "why not" allow this as it would have benefits for other hunters by dispersing birds beyond the boundary of the property. Comment was made that the wider game bird hunting community would not have an opportunity to hunt for another month meaning a small group of hunters would be advantaged over a much larger group. Cr Murray Ferris suggested consistency was required and Cr Annaka Davis added that this was not the time to debate this topic given that Upland Game Property guidelines were scheduled for review by the New Zealand Council in 2018. Andy Garrick noted that the application argued that mild winters meant August

shooting was becoming more difficult as birds were spreading out in early spring and it was difficult to complete scheduled hunting days, and if this was the case did it mean an earlier end to the season would be acceptable if an earlier start was possible? Cr Barry Roderick agreed that Council should wait for the development of National Policy in 2018. Cr Sandy Bull commented that the average licence holder would be unhappy with opening day being brought forward for the benefit of a relative few.

**9.6** *Agreed (Lindsay Lyons/Annaka Davis) there should be no change to conditions applying to the Equine Estate and Cropp Farms Upland Game Properties until national policy has been developed in 2018. [17/10/9.6]*

**9.7** *Agreed (Barry Roderick/Lindsay Lyons) that Council re-affirms the current threshold levels, criteria, and conditions for regulation setting for grey duck/mallard, paradise shelduck and black swan. [17/10/9.7]*

**9.8** With regard to Recommendation 4.2, Council did not identify any other game season condition matters it would like further information on, or consultation in relation to with hunters prior to its November meeting.

#### **10.0 2016-2017 DRAFT PERFORMANCE REPORT**

**10.1** Andy Garrick presented the draft Performance Report and stated that the Audit team was due in the office on Tuesday 14 October. The draft Chairman's report was circulated separately. Andy asked if there were any questions or issues the Council would like to raise. Cr. Murray Ferris acknowledged the work of both the Council and the staff and what had been accomplished during the year. Andy noted that a lot had been achieved, but as usual there were a number of variances in both direct and indirect costs for a variety of reasons. Once the external audit has been completed and the accounts have been presented at the public AGM the report will be forwarded to the new Minister.

**10.2** *Agreed (Barry Roderick/Laurance Tamoti) that the Council receives the draft report comprising the draft Statement of Service Performance and the draft Financial Statements for the 2016-2017 year. [17/10/10.2]*

#### **11.0 NATIONAL BUDGET RESERVES POLICY**

**11.1** Carmel Veitch presented the paper prepared on the National Budget Reserves Policy and advised the Council on the reasoning behind the amendments that she proposed.

**11.2** *Agreed (Sandy Bull/Alan Baird) that Council considers the draft revision of the National Budget Policy produced by the Financial Review Committee. [17/10/11.2]*

**11.3** *Agreed (Sandy Bull/Alan Baird) that Council adopts the amendments staff have recommended to two policy statements for forwarding to the NZ Council for consideration at its November 2017 meeting, these being:*

*(i) Policy 2.7.6 be reworded to read: "All expenditure will need to be identified as part of the budget round including expenditure to be funded from the bulk fund for the year, capital expenditure and from reserves", and*

*(ii) Policy 2.7.9 to be reworded to read: "All income (including interest from all reserves with the exception of Restricted Reserves that specify otherwise, and Land/Building Reserves (where the intent is to purchase new Land/Buildings) shall be brought into the budget". [17/10/11.3]*

**12.0 FISHERIES ELIGIBLE FOR FUNDING FROM EASTERN FISH & GAME'S NON-RESIDENT LEVY RESERVES FUND**

12.1 Andy Garrick detailed the background behind the non-resident levy, and referred to the discussions Council had had at its last meeting and the undertaking staff had made to refine a proposed framework and criteria for identifying and prioritising fisheries eligible for project funding from this source. Staff had since put considerable time and effort into developing a process for doing this, in addition to defining attributes and a scoring system for evaluating the three key parameters collectively underlying the Minister of Conservation and New Zealand Council's directives in relation to use of the non-resident anglers levy. The three key parameters are:

- rivers or lakes that are popular with non-resident anglers;
- rivers or lakes that provide spectacular angler experiences; and
- fisheries that could be protected or enhanced.

12.2 Matt Osborne gave a PowerPoint presentation on how the proposed process and scoring system would work and Councillors discussed the concept. Andy emphasised that this was a tool only, its purpose being to objectively identify the priority fishery(ies) for which funds from the non-resident levy reserve might be allocated during the annual OWP process, and that it wasn't an exercise to permanently 'designate' Eastern Region fisheries. Our Non-Resident Levy Reserve Fund currently held c. \$45k.

12.3 Matt reinforced this, noting that changing circumstances or new information coming to hand each year could mean rankings change and the process would need to be repeated annually.

12.4 Cr Barry Roderick correctly pointed out an error in section 3.2.2 on page 33 of the agenda in which the scores for low numbers and high number of other users should have been the other way around.

12.5 Cr. Murray Ferris acknowledged the work of the staff in creating this simple but effective model.

**12.6 *Agreed (Lindsay Lyons/Murray Ferris) to proceed with this model to rank 'non-resident fisheries' within the Eastern Region [17/10/12.6].***

**13.0 WAIKAREMOANA SPORTS FISH HABITAT ENHANCEMENT FUND**

**13.1 *Agreed (Annaka Davis/Alan Baird) that Council receives the update and approves the application to carry over the unspent funds from 2016-17. [17/10/13.1]***

**14.0 SPECIES MONITORING REPORTS**

14.1 The Rotorua Lakes Summer Creel Survey was presented and discussed, and a summary of the 2017 Shoveler Trend Count was presented. Cr Barry Roderick commented that he does not believe that the high levels of angler satisfaction recorded in the creel survey accurately reflect the true situation given the high level of churn we see in licence sales. This needs to be followed up. Andy Garrick agreed and undertook to conduct a staff review of the wording of the questions put to anglers in relation to satisfaction prior to this summer's creel surveys being initiated.

- 14.2 Cr Sandy Bull paid tribute to the reports, and acknowledged the great deal of hard work and professionalism that goes into producing these. He thanked Matt Osborne and Matthew McDougall for the reports presented.
- 14.3 *Agreed (Sandy Bull/Barry Roderick) that the Council receives the 2016-2017 Executive Summary for the Rotorua Lakes Summer Creel Survey and a summary of the 2017 NZ Shoveler Trend Count. [17/10/14.3]*

Helen Neale (Department of Conservation) arrived at 2.15pm and was welcomed to the meeting by the Chairman.

#### **15.0 GUIDES LICENCE**

This agenda item was prompted by Cr Peter Storey. As he was not present at this meeting it was decided to defer the item until the next meeting of Council in November so that he could contribute to the discussion and expand on what he was proposing.

#### **16.0 LIAISON OFFICERS' REPORTS CONTINUED**

##### **16.1 Reports from other agencies**

###### *Department of Conservation*

Helen Neale apologised for Ken Raureti (Bay of Plenty Conservation Board) being unavailable to attend this meeting. She outlined the Conservation Management Strategy process, which early next year will enter its pre-public notification of draft stage involving consultation with iwi. Fish & Game will also have this opportunity. Helen advised that nominations for vacancies on the Tongariro-Taupo Conservation Board and the East Coast/Hawkes Bay Conservation Board will be invited in early December, and that Dave Conley has been appointed the Fisheries Manager for Taupo. She noted that work was proceeding on the Tuwharetoa Settlement for Taupo.

#### **17.0 OPERATIONAL REPORTS**

- 17.1 Cr Barry Roderick noted in relation to game bird studies on page 46 that he and Ray Bushell had observed most broods this year in the paddocks rather than in the Kaituna wetland itself, or in the drains within its vicinity. He commented also, on the status of bitterns and the effects of habitat loss and predators on this species.
- 17.2 Cr Lindsay Lyons noted in relation to lake fisheries surveys on opening day on page 47, that eight fish he had caught and examined on Lake Tarawera had not had a single smelt in their stomachs, only bullies. These fish were down in condition. Andy Garrick acknowledged this, and commented that the research proposal staff have developed in conjunction with other parties to investigate why this is occurring and whether there are options for addressing the issues, is with Bay of Plenty Regional Council staff and we're awaiting their feedback on whether they'll help with funding for it.
- 17.3 Andy Garrick brought to Council's attention that Carmel and he had recently had a visit from a Worksafe Assessor to discuss our Health and Safety Plan and review our processes. The assessor was complimentary about the systems and procedures that we had put in place and this was encouraging.
- 17.4 *Agreed (Barry Roderick/Lyindsay Lyons) that Council receives the Health and Safety report. [17/10/17.4]*



17.5 Cr Lindsay Lyons commented on the Tagged Trout Promotion and noted that it was our intention for this to be bigger and better next year.

17.6 *Agreed (Laurence Tamati/Murray Ferris) that Council receives the Management, Finance, and Licence Sales reports, and approves payments for July and August 2017 totalling \$286,415.34. [17/10/17.6]*

#### 18.0 GENERAL BUSINESS

18.1 Cr Sandy Bull advised that he had been advised of a small number of fingerlings observed stranded in a small re-entrant tributary of the Hopuruahine Stream and wished to bring it to staff's attention. Matt Osborne advised that it was not practical or justifiable to undertake a special trip to salvage and transfer a small number of fish, but appreciated being advised of the situation.

18.2 Sandy also queried Fish & Game's involvement with the Gisborne Regional Fresh Water Plan. Andy Garrick advised staff had been actively involved in this from the outset having been a member of the Gisborne Fresh Water Advisory Group that scoped the Proposed Plan, through to lodging an extensive submission on it and presenting this at 4 or 5 hearings last year, and more recently, lodging an Appeal against the Decisions that had come out on the Plan. Just as of last week we had applied to join an appeal by the Federated Farmers as a s274 party which would probably go to mediation initially, but ultimately end up in the Environment Court. Andy noted that the matters Fish & Game had appealed are detailed in the documents he had recently forward to Sandy.

18.3 There was further discussion on the Salmon Symposium in Ashburton next month, and Andy noted that the online registration facility for this event had still not been put up on Fish & Game's website. Cr Lindsay Lyons said he would look into this.

#### 19.0 PUBLIC EXCLUDED SESSION

19.1 *Agreed (Lindsay Lyons/Sandy Bull that Council move into a public excluded session to discuss the Manager's remuneration. [17/10/19.1]*

19.2 The meeting was adjourned at 2.43pm to enable this.

#### 20.0 MEETING RESUMED AND CLOSED

20.1 The meeting resumed at 3.30pm.

20.2 After a short wait to invite any staff and visitors remaining in the building back into the room Cr Murray Ferris thanked the Council for their contribution at today's meetings and closed the meeting at 3.35pm.

.....  
**Murray Ferris**  
**Chairman**

.....  
**Date**

DRAFT

## SUMMARY OF RESOLUTIONS

### 6.0 APOLOGIES

- 6.2 *Agreed Laurance Tamati/Lindsay Lyons that the apologies for the 166th meeting of the Eastern Region Fish and Game Council be sustained. [17/10/6.2]*

### 7.0 MINUTES OF THE PREVIOUS MEETING (10 AUGUST 2017)

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### 10.0 2016-2017 DRAFT PERFORMANCE REPORT

- 10.2 *Agreed (Barry Roderick/Laurance Tamati) that the Council receives the draft report comprising the draft Statement of Service Performance and the draft Financial Statements for the 2016-2017 year. [17/10/10.2]*

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- 12.0 **FISHERIES ELIGIBLE FOR FUNDING FROM EASTERN FISH & GAME'S NON-RESIDENT LEVY RESERVES FUND**

- 12.6 *Agreed (Lindsay Lyons/Murray Ferris) to proceed with this model to rank 'non-resident fisheries' within the Eastern Region [17/10/12.6].*
- 13.0 **WAIKAREMOANA SPORTS FISH HABITAT ENHANCEMENT FUND**
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- 14.0 **SPECIES MONITORING REPORTS**
- 14.3 *Agreed (Sandy Bull/Barry Roderick) that the Council receives the 2016-2017 Executive Summary for the Rotorua Lakes Summer Creel Survey and a summary of the 2017 NZ Shoveler Trend Count. [17/10/14.3]*
- 17.0 **OPERATIONAL REPORTS**
- 17.4 *Agreed (Barry Roderick/Lyndsay Lyons) that Council receives the Health and Safety report. [17/10/17.4]*
- 17.6 *Agreed (Laurence Tamati/Murray Ferris) that Council receives the Management, Finance, and Licence Sales reports, and approves payments for July and August 2017 totalling \$286,415.34. [17/10/17.6]*
- 19.0 **PUBLIC EXCLUDED SESSION**
- 19.1 *Agreed (Lindsay Lyons/Sandy Bull) that Council move into a public excluded session to discuss the Manager's remuneration. [17/10/19.1]*

## **7. CONFLICT OF INTEREST REGISTER**

**Ref: 7.02.01**

**15 November 2017**

### **1. Purpose**

A standing agenda item to disclose any Councillor (“Member”) Conflict of Interest or potential Conflict of Interest, and record this in the Councillor Conflict of Interest Register.

### **2. Background**

The Eastern Fish and Game Council at its October 2016 meeting adopted a policy and rules for dealing with Conflicts of Interest and must provide a standing agenda item to allow Councillors to disclose any Conflict or highlight any potential conflict. The “Interest Register” ring binder will be circulated in the first part of each meeting for Councillors to record any interests. The Council should then discuss how it wants to deal with any interest or perceived interest identified.

**Conflict of Interest** (refer s2.7 Governance Policies) means when the member can be shown to have actual bias or apparent bias in respect of a matter<sup>1</sup> i.e:

- (i) A member can be shown to have actual bias when a member’s decision or act in relation to a matter could give rise to an expectation of financial gain or loss (that is more than trivial) to the member (and/or to the member’s parent(s), child(ren), spouse, civil union partner, de facto partner, business partner(s)/associate(s), debtor(s) or creditor(s)).
- (ii) A member can be shown to have apparent bias when a member’s official duties or responsibilities to the Council in relation to a matter could reasonably be said to be affected by some other interest or duty that the member has.
- (iii) A member’s “interest or duty” includes the interests of that member’s parent(s), child(ren), spouse, civil union partner or de facto partner that may be affected by the matter at issue. It also includes the interests of a person with whom the member has a close, personal relationship where there is a real danger of personal favouritism.
- (iv) There is no Conflict of Interest where the member’s other interest or duty is so remote or insignificant that it cannot reasonably be regarded as likely to influence him or her in carrying out his or her responsibility.

**A potential conflict of interest** (refer s2.8 Governance Policies) arises when:

- (i) There is a realistic connection between the member’s private interest(s) and the interest(s) of the Council;

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<sup>1</sup> “Matter” means:

(i) The Council’s performance of its functions or exercise of its powers as set out in Part 5A of the Conservation Act 1987, subject to the Council’s statutory purpose set out in section 26P(1) of the Conservation Act; or

(ii) An arrangement, agreement, or contract made or entered into, or proposed to be entered into, by the Council.

- (ii) The member's other interest could specifically affect, or be affected by, the actions of the Council in relation to a matter;
- (iii) A fair-minded lay observer might reasonably consider that the member's private interest or duty may influence or motivate the actions of the member in relation to a matter; and
- (iv) There is a risk that the situation could undermine public trust and confidence in the member or the Council.

**Conflicts of Interest should be dealt with as follows (refer s1.13 Standing Orders):**

1.13.1 Every member present at a meeting must declare any direct or indirect conflict of interest that they hold in any matter being discussed at the meeting, other than an interest that they hold in common with the public.

1.13.2 When a conflict of interest arises in respect of a matter, the affected member will:

- (i) not vote on issues related to the matter;
- (ii) not discuss the matter with other members;
- (iii) conform to the majority view of other members present as to whether to be excluded from discussions regarding the matter and/or leave the room when the matter is discussed;
- (iv) not, subject to the discretion of the Chairperson, receive further papers or other information related to the matter.

1.13.3 Where a member can be shown to have a potential conflict of interest, the Council (excluding the affected member) will determine an appropriate course of action, which may include the following:

- (i) applying some or all of the actions applied to a member with a conflict of interest (set out in 1.13.2 i) – iv) above);
- (ii) providing a written explanation outlining why there is no legal conflict of interest that can be made available to all Fish and Game Councils, licence holders and other interested parties.

1.13.4 The conflicted member will be given the opportunity to be heard by the Council on the points raised and the member's submissions will be taken into consideration by the Council.

1.13.5 The minutes must record the declaration and member's subsequent abstention from discussion and voting.

Councillors should take this opportunity to disclose any Conflict of Interest they are aware of now and record it in the circulated Conflict of Interest Register. If during the course of the meeting a conflict or perceived conflict is recognised, then this should be disclosed at that point in time.

### **3. Recommendation**

***3.1 That Councillors disclose any Conflict or potential Conflict of Interest, record it in the Interest Register, and Council agrees on how to deal with any Conflict of Interest raised.***

## 8. 2016-2017 PERFORMANCE REPORT

Ref: 8.03.04

13 November 2017

### 1. Purpose

To adopt the Performance Report for the 2016-2017 year.

### 2. Background

The Performance Report for the 2016-2017 year has been completed and audited by Owen McLeod. The draft Performance Report was provided for consideration at the October Council meeting, and a final copy which includes the Independent Auditor's Report will be tabled at this meeting.

### 3. Reporting Standards

The Performance Report has been prepared under a Public Benefit Entity Simple Format reporting - Accrual (Public Sector) (PBE SFR A (PS)).

### 4.0 Variance against Budget

The profit for the year was \$29,804 against a budget deficit of (\$72,275). This result is largely due to budgeted spending from the Waikaremoana Sports Fish Habitat Enhancement Fund not being drawn down or fully utilised (\$61,531). Funding received from the Bay of Plenty Regional Council for works at the Kaituna WMR was not fully utilised within the 2016-17 financial year either, due to persistent rainfall and high water levels. These funds (\$17,580) have been accrued to the current 2017-18 financial year as the work has been scheduled to take place in February 2018. Output expenditure relating to Assisted Habitat, Newsletters, Access, Public Promotions, Compliance, and Council was also reduced by some \$14,000 while Commissions payable on licence sales were down by \$11,000 due to increased use of the Public Online facility.

### 4.1 Income

Total revenue for the 2016-2017 year was \$4,223 below budget. This was primarily made up from the following:

Amount	Note
+\$5,937	Increase income for contract work
+\$1,202	Increased miscellaneous income
+\$3,400	External funding WCEET
+\$3,431	Gain on sale of Fixed Assets
+\$4,144	Increased sales of fish to Fish & Game regions
+\$5,182	Increased interest income from Waikaremoana Fund
+\$8,319	Increased interest income from General Reserves
-\$7,350	Reduced licence revenue
-\$4,990	Reduced income from Waikaremoana Fund Project (due reduced costs)
-\$3,013	Reduced rental income
-\$2,825	Reduced income from prosecutions
-\$17,580	Transfer of external funding for Kaituna WMR to 2017-18 Financial year

## **4.2 Expenditure (Direct)**

### **4.2.1 Species**

The total direct expenditure relating to species projects was \$776 under budget. Population monitoring direct expenditure budgets were not fully utilised (\$6,794) due to reduced costs associated primarily with the Waikaremoana fishery survey programme, and to a lesser extent, waterfowl monitoring and didymo surveillance. Direct expenditure related to hatchery operations was over budget (\$6,325) due to high fish food prices and unanticipated repairs to the fish tanker's braking system.

### **4.2.2 Habitat**

Habitat related direct expenditure ended the year \$82,964 less than budget due primarily to significant under expenditure of funds budgeted from the Waikaremoana Sports Fish Fund (\$61,530). Pledged funding to other parties for Lagarosiphon related initiatives, and navigation marker poles has still yet to be drawn down (\$51,000) and costs associated with the survey work and retrieval of the buoy sensor cables were lower than anticipated (\$10,530).

Funds received from Bay of Plenty Regional Council for habitat enhancement within the Kaituna WMR were unable to be fully utilised during the 2016-17 financial year (\$17,580). This work is scheduled for February 2018 and the revenue received for this work has been accrued to the 2017-18 Financial year for this purpose.

Other Habitat Creation expenditure was also reduced (\$6,657). Additional expenditure not budgeted for, related to the Simpson Ruatawiri wetland and this was funded by the Waikato Catchment Ecological Enhancement Trust (\$3,400).

### **4.2.3 Participation and Client Services**

The total direct expenditure related to client service projects was \$2,885 under budget and is due primarily to a reduced number of Game Bird newsletters being produced (\$1,275). The newsletter was emailed to previous licence holders rather than posted with the magazine which allowed it to be produced later and contain more relevant information for the upcoming season.

Access spending was also lower than anticipated (\$961), as were costs associated with the Duck hunters day and the children's fishing programme (\$602).

### **4.2.4 Public Interface**

Public Interface direct expenditure ended the year \$2,657 under budget. The Public Promotions budget was not fully utilised as a result of obtaining external sponsorship for the opening week's Fish for Gold promotion. Previously the major prize had been insured with a premium and other costs of approximately \$3,000. It has since become difficult to obtain insurance cover for these types of promotions and as a result all of the prizes were sponsored by individual donors and businesses this year.

### **4.2.5 Compliance**

The overall direct expense in the Compliance Output was under budget by \$4,180. Legal expenses were under budget \$3,160 due to fewer prosecutions going through the courts.



Ranger training expenses were also reduced with CERT training paid for by the New Zealand Council and local training taken by staff (\$703).

#### **4.2.6 Licensing**

Licensing costs were lower than budgeted (\$11,903) and this relates primarily to the reduced cost of the region's Public Online sales. The annual commissions and fees budgets are set on the basis that 5% of budgeted licence revenue is paid as a commission to licence agents. This percentage has also been used as a ball park rate to budget for fees associated with Public Online purchases, but with increased purchasing through this channel and bulk savings achieved, the actual cost of sales through the Public Purchasing channel has been significantly.

#### **4.2.7 Council**

Council related expenditure was \$1,157 under budget. A reduction in Councillor travel expenditure and catering expenses over the year contributed to this result.

#### **4.2.8 Planning & Reporting**

Planning and reporting expenditure is \$48 over budget.

#### **4.2.9 Administration**

The administrative expenses have been split into Employee related costs and Other expenses and the combined end of year variance was \$1,132 (0.1%) over budget.

Employee related expenses were \$2,140 over budget resulting from additional contract work undertaken by staff and funded by other Fish & Game Councils (\$3,327). FBT and ACC costs were reduced (\$2,463), staff training and staff expenses were also reduced (\$1,996), and offset increased costs associated with employment and health & safety (\$3,240).

Other expenses were under budget by \$1,008. Staff houses expenses were higher than budgeted (\$11,845) and this increased cost was due to the refurbishment of one of the houses between tenancies. Office premises expenses ended the year (\$470) over budget and this was a consequence of a need to pay a deposit for a resource consent application for the Tarawera boat shed. Office equipment expenses were (\$790) over budget for the year resulting from phone extension faults and unscheduled cell phone replacement. Communications expenditure was (\$2,922) under budget due primarily to savings made on changes to office phone, broadband, and cell phone plans. General expenses were also under budget (\$1,214) as a result of reduced expenditure across all budgets within the area. Equipment expenditure ended the year under budget (\$1,529) with reduced fuel costs and no unanticipated equipment maintenance requirements during the year. Vehicle expenses were less than budget (\$7,839) resulting from savings on insurance, maintenance, registration, and fuel. A small variation between actual loss on the sale of assets to that budgeted was also reported (\$609).

#### **4.2.10 NZ Fish & Game Levies**

The levy of \$223,257 was in line with budget.

### **5.0 Financial Position**

#### **5.1 Liquidity**

The Council's financial position remains secure with current liquidity ratios, which indicate the amount of working capital or quick assets available, of \$3.58 of current assets to every \$1 of current liabilities (\$3.25 in 2015-16). Note current assets figure for this calculation has

been adjusted to exclude fish stock on hand at year end (ratio including fish stock \$4.04, \$3.67 in 2015-16).

The Statement of Cash Flows highlights that cash received from operating activities for the year was \$105,106 compared to \$283,602 last year. The increase in cash on hand at year end of \$11,956 is a makeup of the inflow from operating (\$105,106) and the outflow transfer of cash to investments and fixed assets (\$93,150).

## **5.2 Debtors**

The figure of \$100,680 is made up of current debtors, prepaid expenses, and accrued income (2015-16 figure, \$133,775). All debtors had paid up in full by the end of October 2017.

## **5.3 Fish & Game General Reserves**

The current National Financial Reserves Policy requires that a region's net current assets (excluding dedicated reserves) shall be managed between 30 - 50% of licence revenue in Councils which have income greater than its bulk fund. The Eastern Council's General Reserves (excluding Dedicated Reserves but including the Asset Replacement Reserve) to 31 August 2017 totalled \$450,559. The Council's General Reserve now sits at 32% of licence revenue.

## **5.4 Restricted and Dedicated Reserves**

Note 5 (page 48) in the Accounts gives a summary of the Restricted and Dedicated Reserves. These include the Waikaremoana Sports Fish Habitat Enhancement Fund, the Asset Replacement Reserve, and the Non-Resident Levy Reserve which has been created with the establishment of the non-resident licence fee.

## **6.0 Statement of Service Performance**

The Statement of Service Performance commencing on page 5 of the Performance Report provides information on each output area including Projects & Objectives, Performance Measures, and Actual Results. The Summary Budget and Actual Expenditure table shown on page 5, and the more detailed Summary of Resources tables shown at the commencement of each output area, provide a summary of total expenses less income for each output area.

The total expense figures reported within the Summary of Resource tables not only include direct costs but also an allocation of the overhead costs based on the actual hours worked in each output area.

Note 11 on page 51 provides a summary of the total expense for each output area detailing the overhead component and hours that contribute to this.

## **7.0 Recommendations**

***7.1 That Council adopts the Performance Report for the 2016-2017 year.***

## **9. 2017 UPLAND GAME PROPERTIES REPORT**

**Ref: 3.01.06**

**17 November 2017**

### **1.0 Purpose**

To review harvest and hunter effort on Registered Upland Game Properties with special conditions in the Eastern Region during the 2017 season.

### **2.0 Background**

Each year the Council reviews the operations of registered Upland Game Properties in the Eastern Region. These properties are operated in accordance with Council Policy and have a list of criteria they need to meet which includes maintaining and submitting an annual register of hunter activity and harvest. This report summarises results for the past 17 years on Upland Game Properties in the Eastern Region. During the 2017 game season there were five registered Upland Game Properties with Special Conditions operating within the region.

### **3.0 Results**

The 2017 returns for the five properties have been received and summary results are presented in the tables below. Hunter activity and harvest overall is shown in Table 1. A comparison of total harvest and total birds released is shown in Table 2.

#### **3.1 Total Harvest**

Hunting in the Upland Game Properties during the 2017 season was up on that undertaken in 2006 but at 607 hunter days comparable to the average for the previous five years (622 hunter days). The total number of pheasants released was about 1,850 fewer than the record numbers released in 2013 and 2014, but well above the numbers released in all other years since 2001. A total of 13,294 pheasants were recorded as being harvested from the 29,240 birds released, the total number of birds harvested being surpassed only once previously, in 2014. This equates to a 45.5% return on released pheasants. No partridges were recorded as having been released or harvested.

#### **3.2 Harvest of Hen Birds**

The percentage of hen birds in the total harvest this year was 48.3% which is marginally up on the previous 16 year average of 46.5 birds. It is clear that the ability to harvest hen birds continues to be an important aspect of Upland Game Property operations.

#### **3.3 Daily Harvest**

The 2017 daily harvest per hunter across all registered Upland Game Properties averaged 21.9 birds per hunter/day. The wide separation between commercial and syndicate properties remains evident with the commercial type properties accounting for 84% of the total effort (hunter-days) and hunters harvesting an average of 25.3 birds per hunter/day, while the syndicate type properties account for only 16% of the overall effort with hunters averaging 3.7 birds per hunter/day.

**Table 1: Summary of hunter effort and harvest**

Season	# Days Hunted	Number of Hunter/Days	Pheasants Shot				Birds Per Hunter/Day
			Cocks	Hens	Total	% Hens	
2001	31	209	828	631	1,459	43.25	7.0
2002	34	220	1,633	1,440	3,073	46.88	14.0
2003	30	251	2,815	2,440	5,255	46.43	20.9
2004	44	320	3,004	3,526	6,530	54.00	20.4
2005	36	334	4,304	3,265	7,569	43.14	22.7
2006	41	263	2,728	1,853	4,581	40.45	17.4
2007	54	399	3,682	3,575	7,257	49.26	18.2
2008	70	556	5,203	4,837	10,040	48.18	18.1
2009	60	496	4,665	4,351	9,016	48.26	18.2
2010	58	475	3,613	3,307	6,920	47.80	14.6
2011	67	532	5,165	4,894	10,701	45.73	20.1
2012	73	548	5,350	5,588	10,484	53.30	19.1
2013	92	655	6,642	6,279	12,916	41.55	19.7
2014	104	733	7,242	6,615	13,877	47.67	18.9
2015	91	613	6,699	5,641	12,340	45.71	20.1
2016	77	561	4,936	3,633	8,569	42.40	15.9
2017	90	607	6,872	6,416	13,294	48.26	21.9

**Table 2: Summary of harvest**

Season	Pheasants Released	Birds Shot & Recovered	% Harvested
2001	5,938	1,459	24.6
2002	7,400	3,073	41.5
2003	12,400	5,255	42.4
2004	15,200	6,473	42.6
2005	19,400	7,569	39.0
2006	15,200	5,319	35.0
2007	19,700	7,257	36.8
2008	24,436	10,040	41.1
2009	22,004	9,016	41.0
2010	18,200	6,920	38.0
2011	26,389	10,701	40.6
2012	26,820	10,484	39.1
2013	31,084	12,564	40.4
2014	31,084	13,877	44.6
2015	24,631	12,340	50.1
2016	26,800	8,569	32.0
2017	29,240	13,294	45.5

#### **4.0 Discussion**

Hunting on Upland Game Properties remains comparable to that of the last few years and 2-3 times that seen in the first six years. The number of pheasants released remains substantial as was overall harvest and pheasants/hunter this year.

#### **5.0 Recommendation**

***5.1 That Council receives the summary of hunter effort and harvest on Upland Game Properties in 2017.***

## **10. 2018 GAME SEASON CONDITIONS**

**Ref: 1.07.03**

**16 November 2017**

### **1. Purpose**

To determine game season conditions for the 2018 hunting season.

### **2. Background**

Council has established policies and criteria for determining game season regulations based on monitoring programmes undertaken in the January preceding the game season concerned. These are set out in Appendix 1 to this Agenda Item.

In December 2016, as was the case in the preceding two years, Council agreed to continue to utilise the threshold management approach for setting mallard harvest regulations. This involves using information obtained from trapping and banding operations in January each year to determine the conditions that will apply. Mallard and grey duck are combined, as genetic introgression means the species cannot be visually differentiated. No information has come to hand to suggest the threshold approach or conditions associated with it that Council has previously agreed to need to be reviewed.

Black swan regulations are based on population size estimates and trends over the past fifteen years, and paradise shelduck regulations on population trends alone. Aerial counts of swans and parries are undertaken in mid-January. Analysis of this data is usually completed by Waitangi Weekend. Shoveler duck populations are assessed from ground based counts undertaken throughout New Zealand in August each year, but unlike other waterfowl species there are no established criteria for setting season regulations other than applying a conservative approach to the trend counts obtained and regulations have accordingly, tended to remain the same each year.

Upland game regulations also tend to remain the same from year to year. Staff undertake some monitoring of pheasant populations by conducting crow counts in November, but this provides only limited insight as it is undertaken prior to the breeding season. At this stage we do not have a robust means of measuring upland game populations that can be applied to setting regulations or monitoring the impacts of these. If anecdotal information is available indicating a possible collapse of populations, or there are other reasons warranting a change from the status quo, this is brought to Council's attention.

Appendix 2 provides the proposed schedule and regulations for the 2018 game season. The content of the highlighted cells in the schedule is subject to the outcomes of summer monitoring in January 2018 and will be finalised as per the policy direction indicated in Appendix 1. Council will be advised in early February of the results of the summer monitoring programmes (trend counts), and the consequent regulations that will apply.

### **3. Resolutions from October 2017 Meeting**

#### **3.1 NZ Falconers Association**

The NZ Falconers Association has in the past been allowed to hunt game birds in the Eastern Region as per the following extract from the 2017 Game Birds Gazette Notice:

“Any licensed game bird hunter who has a Department of Conservation permit to take or kill wildlife for the purpose of hawking may hunt with an Australasian Harrier (*Circus approximans*) to take game birds. This is subject to the season length and bag limit for game birds specified in clause 1 of this notice for this Region and subject to any condition imposed by the Director-General of Conservation under such a permit.”

The NZ Falconers Association has requested that this provision be ongoing.

***“Agreed (Lindsay Lyons/Murray Ferris) that the regulation applying to the hunting of game birds in the Eastern Region using Australasian harriers that was published in the 2017 Game Bird Seasons Gazette Notice be retained for the 2018 Game Season. [17/10/9.2]”***

### **3.2 Waewaetutuki Wetland**

The Waewaetutuki wetland was available for hunting by novice hunters only during the 2017 mallard hunting season. Six weekends were able to be hunted, opening weekend and the week following being excluded. Staff’s recommendation was that this novice only hunting access be retained for the 2018 season.

***“Agreed (Barry Roderick/Lindsay Lyons) that the novice only hunting access to the Waewaetutuki Wetland be retained for the 2018 season. [17/10/9.3]”***

### **3.3 Application to Set Up an Upland Game Property in Waikite Valley**

An application was received from Jan Champion (see October Papers for Information) to register an upland game property at 123 Coates Road, Waikite Valley on a property owned by Mark and Sherrie Stokman.

***“Agreed (Lindsay Lyons/Alan Baird) to support registration of an Upland Game Property at 123 Coates Road, Waikite Valley on the property owned by Mark and Sherie Stokman. [17/10/9.4]”***

### **3.4 Application to Extend the Pheasant Season on Equine Estate and Cropp Farms**

Equine Estate Ltd requested that it be able to have an early start to the game bird season for its Upland Game Property operations to hunt pheasant and red-legged partridge, their rationale being:

- The mild winters has meant that the birds are dispersing more widely by August.
- With the birds more widely dispersed they have to reduce their hunting pressure to meet their planned days.
- Other regions such as Auckland/Waikato, Hawke’s Bay, Wellington, South Canterbury (sic; this should be CSI) and West Coast have allowed an early season.

***“Agreed (Lindsay Lyons/Annaka Davis) there should be no change to conditions applying to the Equine Estate and Cropp Farms Upland Game Properties until national policy has been developed in 2018. [17/10/9.6]”***

### 3.5 Threshold Levels, Criteria, and Conditions for Regulation Setting

*“Agreed (Barry Roderick/Lindsay Lyons) that Council re-affirms the current threshold levels, criteria, and conditions for regulation setting for grey duck/mallard, paradise shelduck and black swan. [17/10/9.7]”*

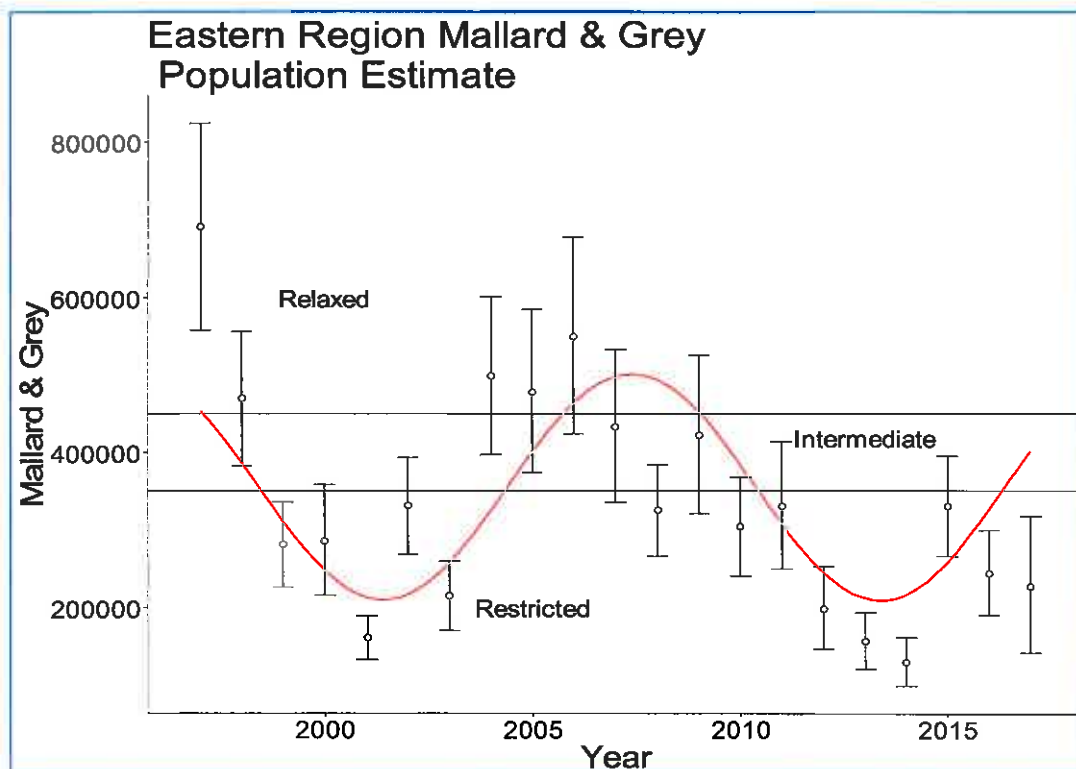
## 3. Background to Further Discussion and/or Resolutions Required this Meeting

### 3.1 Mallard/Grey Duck

#### Regional Population

As outlined at October 2017’s Council meeting, threshold management and determination of game season regulations for mallards and grey duck relies on predicting what the population size will be going into the next game season (in this instance 2018). In recent years, the mallard and grey duck population going into the following game season has been predicted using a cyclic (sine) model. This model predicts that the 2018 population is likely to lie in the vicinity of the threshold between intermediate and relaxed regulation constraints (see Figure 1).

However, as has previously been discussed, Matthew McDougall is investigating an alternative approach using environmental covariates and harvest regulations to see if we can find a better and more relevant model that will more accurately predict population change than we have been able to do over the past couple of years. The most promising option to date, predicts a smaller population going into next season than our current one, but has yet to be properly tested and refined, and for that reason staff propose the status quo be retained until further work has been done on this.



**Figure 1: Population estimates (mean  $\pm$ 95% credible interval) of mallard and grey duck in the Eastern Region 1997-2017 with the three levels of regulation constraint; relaxed, intermediate, and restricted. The population levels (or thresholds) that separate these regulation constraints are shown by the two horizontal black lines (350,000 and 450,000).**



## Reporoa Area

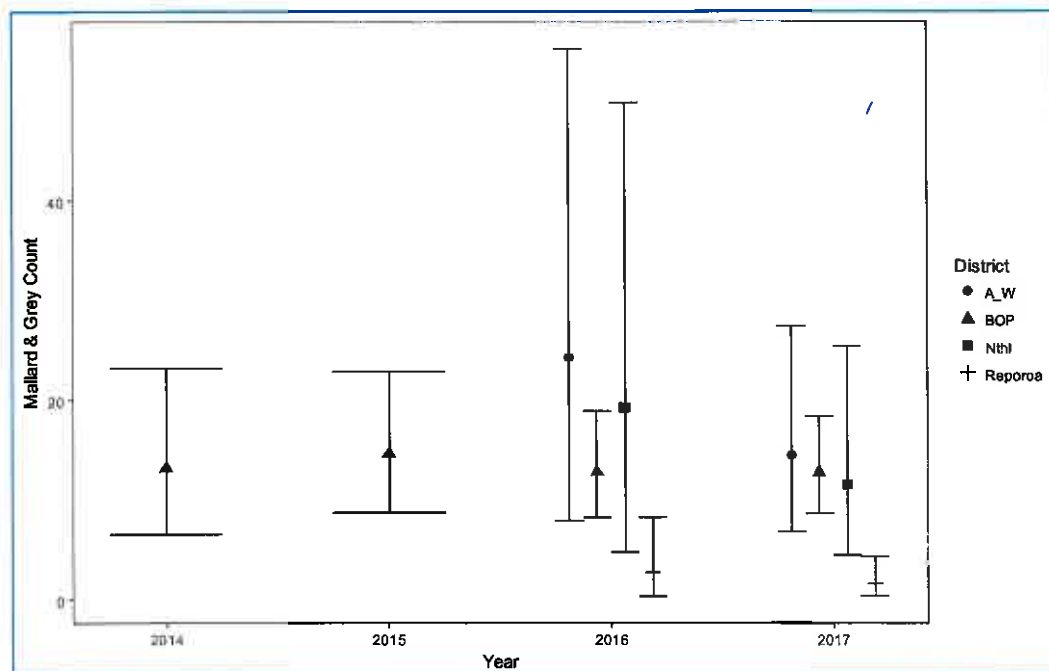
Anecdotal evidence and aerial transect counts (Figure 2) indicate the mallard and grey duck population in the Reporoa area is lower than elsewhere in the Eastern Region and likely to remain lower. For the 2017 season Council:

*“Agreed (Steve Scragg/Barry Roderick) that a restricted season, of 4 weeks/5 weekends with a 4 bird daily bag limit for greylards be applied to the area bounded by Waikite Valley Road, State Highway 5, State Highway 1 and State Highway 30, and voluntary methods such as targeting greenheads and avoiding the taking of paired birds be promoted. [16/12/10.13]”*

The description in the minutes [16/12/10.13] needs to include Whirinaki Valley Road as per the following extract from the 2017 Game Gazette Notice:

**“Reporoa Area:** That area bounded by Waikite Valley Road (Waiotapu) to State Highway 5 to Settlers Road which becomes Broadlands Roads to State Highway 1 (Taupo Bypass) to State Highway 30 to Whirinaki Valley Road (Ngakuru) to Waikite Valley Road.”

This description does not include all of the Reporoa basin. It could however, if the description had the eastern boundary defined as “Goudies/High Level Road down to the Napier - Taupo Road (SH 5)”. The connection to Goudies/High Level Road from Broadlands Road would add a level of complexity to the description without picking up a lot of extra duck habitat. Council needs to advise whether it wishes to amend the current description and increase the extent of the Reporoa Area for the sake of capturing the entire catchment.



**Figure 2:** Mallard and grey duck counts (mean  $\pm$  95% credible interval) from aerial transects flown at 100m AGL 2014 –2017. AW=Auckland/Waikato Region, BOP=Bay of Plenty sub- region, NI=Northland Region, Re=Reporoa sub-region.

### **3.2 Shoveler Duck**

For the past few years Council has recommended a four week season and two bird bag limit for shoveler. The 2017 shoveler monitoring programme indicated that the long term population trend for this species is stable, so no change is recommended to the status quo.

### **3.3 Special Black Swan and Pukeko Season**

A special weekend long season for black swan in Management Area A1 was mooted at the October 2017 Council meeting along with the possibility of a special pukeko season. The swan proposal was prompted in part, by calls for numbers to be reduced on Tauranga Harbour over the summer period due to concern that birds are having an adverse impact on sea grass (*Zostera sp.*) beds which are important rearing habitat for marine fish. Swan numbers in the A1 Management area could handle a higher harvest, and the long term trend (15 years) in the wider management area indicates the population is stable at -4% to 3%.

Council agreed [17/10/9.1] that if a special season was to be provided, it should be programmed for sometime in February (2019). The Western Bay of Plenty Fish and Game Club could advise the most effective tide to hunt swan on in the Tauranga Harbour and therefore, the best date in February.

Pukeko have been implicated in the death of other juvenile waterfowl and cause havoc with crops and newly planted pasture. Eastern Fish & Game only issues about 20 authorities a year to disturb pukeko, but this small number probably does not reflect the extent of the problem these birds cause for agriculturalists and horticulturists. In 2017 it was estimated that 400 – 1,560 pukeko were shot in the Eastern Region during the hunting season. There is no reason to suggest that the Eastern pukeko population could not withstand a higher harvest.

### **4.0 Recommendation**

- 4.1 That Council reaffirms the restricted season for mallard and grey duck in the Reporoa/Broadlands/upper Waikato River area of 4 weeks/5 weekends with a bag limit of 4.***
- 4.2 That Council advises whether it wishes to amend the current description for the Reporoa Area to include the entire Reporoa basin.***
- 4.3 That the 2018 season conditions for shoveler duck be a two bird bag limit for four weeks.***
- 4.4 That the remaining conditions for the 2018 season are as proposed in Appendix 2.***
- 4.5 That the Waewaetutuki Wetland be closed to the general ballot and walk in permit system for the 2018 game bird hunting season, and a novice hunter programme comparable to that operated in 2017 be repeated.***
- 4.6 That a special black swan season be held on one weekend (two days) in February 2019 in Management Area A1 with a daily bag limit of 10? per person***
- 4.7 That a special pukeko season be held on the same weekend in February for the all of the Eastern Region with a daily bag limit of 10? per person.***

## APPENDIX 1: CURRENT POLICY AND CRITERIA

### 1. GREYLARD (Mallard and Grey Duck) POLICY

*Agreed (Steve Scragg/Alan Baird) that Council re-affirms the threshold approach to setting mallard and grey duck harvest regulations (where grey duck are treated as mallards due to the difficulty in distinguishing between the species). [16/12/10.2]*

*Agreed (Steve Scragg/Alan Baird) that the threshold levels are set at 350,000 and 450,000 such that at or below 350,000 a set of restricted conditions apply; above 350,000 and, at or below 450,000 a set of intermediate harvest regulations apply; and above 450,000 a relaxed set of conditions apply. [16/12/10.3]*

*Agreed (Steve Scragg/Alan Baird) that restricted conditions shall comprise a 4-week season (including Queens Birthday when appropriate) with a bag limit of 6 mallard and grey duck; intermediate conditions shall comprise a 6-week season with a bag limit of 8 mallard and grey duck; and relaxed conditions shall comprise an 8-week season with a bag limit of 10 mallard and grey duck. [16/12/10.4]*

*Agreed (Barry Roderick/Lindsay Lyons) that Council re-affirms the current threshold levels, criteria, and conditions for regulation setting for grey duck/mallard, paradise shelduck and black swan. [17/10/9.7]*

### 2. Paradise Shelduck

*Agreed (Steve Scragg/Alan Baird) that paradise shelduck and black swan thresholds and regulations remain the status quo and are subject to January monitoring results. [16/12/10.5]*

#### Threshold Criteria

**Table 1: Eastern Paradise Shelduck threshold levels**

LONG TERM POPULATION TREND	SEASON
Negative ie. population declining	Restricted
Zero ie. population stable	Intermediate
Positive ie. population growing.	Relaxed

**Table 2: Eastern Paradise Shelduck season conditions**

SEASON	Area	Specific Conditions	
		Length (weeks)	Bag Limit
Restricted	A1 & A2	4	4
	B2 & B1 South of true right bank Uawa River	4	4
Intermediate	A1, A2	8	6
	B2 & B1 South of the true right bank Uawa River	8	10
Relaxed	A1, A2, B2 & B1 South of the true right bank Uawa River Mouth	10	10
Fixed Season condition	B1 North of the true right bank Uawa River Mouth	10	20

### **3. Black Swan**

*Agreed (Steve Scragg/Alan Baird) that paradise shelduck and black swan thresholds and regulations remain the status quo and are subject to January monitoring results. [16/12/10.5]*

#### **Threshold Criteria**

***Table 3: Eastern Black Swan threshold levels***

<b>POPULATION SIZE</b>	<b>TREND</b>	<b>SEASON</b>
Low (below 1,000)	Negative	Restricted
Low (below 1,000)	Zero	Restricted
Low (below 1,000)	Positive	Restricted
Moderate (between 1,000 and 3,000)	Negative	Intermediate
Moderate (between 1,000 and 3,000)	Zero	Intermediate
Moderate (between 1,000 and 3,000)	Positive	Relaxed
Greater than 3,000	Negative	Relaxed
Greater than 3,000	Zero	Relaxed
Greater than 3,000	Positive	Relaxed

***Table 4: Eastern Black Swan season conditions***

<b>SEASON</b>	<b>SPECIFIC CONDITIONS (LENGTH AND DAILY BAG)</b>
Restricted	No season
Intermediate	8-week season with a 2-bird limit for Management Units A1, A2 and B1. 6-week season with a 4-bird limit for Management Unit B2
Relaxed	16-week season with a no-bird limit

### **4. Hunting with Australasian Harriers Policy**

*Agreed (Mike Little/Murray Ferris) that Council approves the application submitted by the NZ Falconers Association and Wingspan to hunt Pukeko with Australasian Harriers in the Eastern Region subject to the game bird season conditions and bag limits. [13/10/8.2]*

*Agreed (Steve Scragg/Lindsay Lyons) that Council supports the proposal to allow registered falconers, who hold a game bird licence and an Authority to Handle birds from the Department of Conservation, to hunt other game bird species as listed within the Game Bird hunting regulations. [16/10/9.11]. Cr Alan Baird opposed the motion.*

## APPENDIX 2: PROPOSED 2018 GAME SEASON SCHEDULE

### EASTERN FISH AND GAME REGION<sup>2</sup>

**Table 1.** Game That May be Hunted or Killed—Duration of 2018

Species	Season Duration (dates inclusive)	Daily Bag Limit	Hunting Area
Grey/mallard duck	5 May to 17 June 2018	6	All areas
	5 May to 3 June 2018	4	The Reporoa Area
Shoveler duck	5 May to 3 June 2018	2	All areas
Paradise shelduck	<i>Subject to Monitoring See Appendix 1 Tables 1 and 2</i>		Area A & A2
			Area B2 and that part of B1, which lies south of the true right bank of the Uawa River Mouth, Tolaga Bay
			That part of B1, which lies north of the true right bank of the Uawa River Mouth, Tolaga Bay
Pukeko	5 May to 26 Aug 2018	10	All areas
Black swan	<i>Subject to Monitoring See Appendix 1 Tables 3 and 4</i>		Area A1
			Area A2
			Area B1 & B2
Bobwhite (Virginian) quail	5 May to 26 Aug 2018	No limit	All areas
Brown quail	5 May to 26 Aug 2018	5	All areas
California quail	5 May to 26 Aug 2018	No limit	Area A1 & A2
	5 May to 26 Aug 2018	5	Area B1 & B2
Cock pheasant	5 May to 26 Aug 2018	5	All areas excluding Upland Game Properties with special conditions specified in clause 6 for this Region
Pheasant, both sexes	5 May to 26 Aug 2018	No limit	Upland Game Properties with special conditions specified in clause 6 for this Region
Cock pheasant	27 Aug to 16 Sep 2018	No limit	Upland Game Properties with special conditions specified in clause 6 for this Region (junior hunters only)
Red legged partridge	5 May to 26 Aug 2018	No limit	Upland Game Properties with special conditions specified in clause 6 for this Region

<sup>2</sup>Reference to Description: *Gazette*, No. 83, of 22 May 1990, at page 1861

## **2 Definition of Areas**

The following descriptions refer to Local Authority Boundaries described on the Infomap 242B-2 Department of Survey and Land Information (now Land Information New Zealand) for the Eastern Region Fish and Game Region.

- 2.1 Area A1:** Tauranga District, Western Bay of Plenty District, that part of the South Waikato District within the Eastern Fish and Game region and east of State Highway 1, Rotorua District, Kawerau District, Whakatane District and Opotiki District.
- 2.2 Area A2:** Those parts of the South Waikato District west of State Highway 1 within the Eastern Fish and Game Region, Taupo District and Ruapehu District, which lie within the Eastern Fish and Game Region.
- 2.3 Area B1:** Gisborne District.
- 2.4 Area B2:** That part of Wairoa District within the Eastern Fish and Game Region.
- 2.5 Reporoa Area:** That area bounded by Waikite Valley Road (Waiotapu) to State Highway 5 to Settlers Road which becomes Broadlands Roads to State Highway 1 (Taupo Bypass) to State Highway 30 to Whirinaki Valley Road (Ngakuru) to Waikite Valley Road.

## **3 Shooting Hours**

6.15am to 6.15pm in all areas for all species during their respective seasons.

## **4 Decoy Limit**

No limit.

## **5 Special Conditions**

- 5.1** No person may hunt or kill game birds, as specified, within the Eastern region with any magazine shotgun unless the shotgun:
  - a. has a magazine of any type adjusted with a one piece filler which is incapable of removal without disassembling the gun; or
  - b. the magazine is pinned in accordance with Regulations made under this Act.

so that the magazine shotgun is incapable of holding more than two shells in the magazine, with no more than three shells in the magazine and chamber combined, at any one time.
- 5.2** No maimai shall impede the use of navigable channels in the Tauranga Harbour, Ohiwa Harbour, Little Waihi Estuary, Lake Aniwhenua and Lake Taupo.
- 5.3** Maimais erected in the Little Waihi Estuary, Lake Aniwhenua, Ohiwa Harbour, Stump and Waihi bays of Lake Taupo must be dismantled and removed within 2 weeks of the close of the season (i.e. by 17 September 2017).
- 5.4** Any licensed game bird hunter who has a Department of Conservation permit to take or kill wildlife for the purpose of hawking may hunt with an Australasian Harrier (*Circus approximans*) to take game birds. This is subject to the season length and bag limit for game birds specified in clause 1 of this notice for this Region and subject to any condition imposed by the Director-General of Conservation under such a permit.

## **6 Upland Game Properties with Special Conditions**

- 6.1 Pirini Family Trust:** The property is located 8 kilometres up the Bush Road from Pongokawa. It is bounded by Pongakawa River, Rotoehu Forest and Bush Road, Sections 4, 5 and 7 SO 7437 Block IX Waihi South Survey District.
- 6.2 Equine and Cropp Farms:** The property is located approximately six kilometres in a north-west direction from Lake Rotoehu with Rotoehu Road and Fletcher Challenge's Rotoehu Forest on the main boundaries. It is made up of 283 hectares being entirely enclosed within deer fence, DPS 17091. The property is owned by Equine Estate Limited. Also the "Cropp Farm" (C. A. Cropp), 1410 Rotoehu Road; being 316 hectares Section 17 SO 17091 Sections 22–23 SO 49960 Block 1 Rotoma Survey District described as seven kilometres in a north-west direction from Lake Rotoehu and is bounded by Rotoehu road to the east and Christophers Forest to the North, with the western boundary formed by the Pongakawa stream.
- 6.3 Prime Pine:** The property is located on the Matata Highway and consists of some 120 hectares of pine forest. DPS 58240. It is bounded by Hingston, Fraser, Prinz and Knight properties. The property is owned by Prime Pine Partnership.
- 6.4 Totara Lodge Taupo:** The property covers an area of 1478 hectares bounded by State Highway 1 and Bouma, Speed, Pepper, Lowry, Perrott, Robertson, Bull and May properties. It consists of Tatua East 17 Blocks II IV Tuhingamata West Survey District, Lot 3 DP 338327, Lots 1, 2, 4 and 5 DPS 61926 Tatua East 18 Block V Tatua Survey District, Blocks II and IV Tuhingamata West Survey District, and Lot 9 DP 358455 Tatua East 16A ML 18532, Tuhingamata West Survey District. The property is owned by E. F. Deadman Limited.
- 6.5 Coates Road, Waikite Valley:** 123 Coates Road, Waikite Valley, the property covers an area of 389 hectares, adjacent to and, at the end of Coates Road described as Lots 1 & 3 DPS 8775 Sec 2-5 SO 60470 Lot 2 DPS 476535. The property is owned by M. & S. Stokman.

## 11. DATE FOR COUNCIL MEETINGS IN 2018

Ref: 7.02.01

16 November 2017

### 1. Purpose

To set Council's 2018 meeting dates.

### 2. Background

The Council is required to meet on at least six occasions between 1 February and 31 December each year. Due to a need to supply regional feedback to the New Zealand Council on important matters such as regulation and licence fee setting, the timing of these meetings must fit within a national bi-monthly schedule. Meetings need to be held in February, April, June, August, October and November to consider the issues indicated in the table below. Prior to 2016 meetings were typically scheduled to take place on Wednesday evenings in the third week, and sometimes the second week of these months. In 2017, meetings were put back a day to Thursday to accommodate the Regional Manager's attendance at meetings of the Hawke's Bay Fish and Game Council which are conducted on Tuesday evenings. This need no longer applies.

The Eastern Council has in past years set its annual schedule at the February meeting when the proposed meeting dates for the New Zealand Council meetings have been advised, but these dates are now available and if it wishes to do so Council can decide now what dates it wishes to meet on for all of its meetings in 2018. Council may also wish to review the time at which it meets and the venue.

*Proposed meeting dates if Council continues to meet on a Thursday, proposed venue, and key issues for discussion.*

	<b>Date</b>	<b>Venue</b>	<b>Key Issues</b>
<b>1</b>	<i>15 February 2018</i>	Rotorua	<ul style="list-style-type: none"><li>• Council Priorities</li></ul>
<b>2</b>	<i>5 April, 2018</i>	Rotorua	<ul style="list-style-type: none"><li>• OWP – initial draft</li><li>• Anglers Notice – initial consideration</li></ul>
<b>3</b>	<i>14 June 2018</i>	Rotorua	<ul style="list-style-type: none"><li>• Licence Fee</li><li>• OWP – 2<sup>nd</sup> draft</li><li>• Anglers Notice – finalise recommendations</li></ul>
<b>4</b>	<i>9 August 2018</i>	Alternate venue?	<ul style="list-style-type: none"><li>• Finalise OWP</li></ul>
<b>5</b>	<i>18 October 2018</i>	Alternate venue?	<ul style="list-style-type: none"><li>• Game Conditions – initial consideration</li><li>• Annual Performance Report - draft</li></ul>
<b>6</b>	<i>29 November 2018</i>	Rotorua	<ul style="list-style-type: none"><li>• Game Conditions – finalise recommendations</li></ul>
<b>APM</b>	<i>29 November 2018</i>	Rotorua	<ul style="list-style-type: none"><li>• Present Annual Performance Report</li></ul>

### 3. Recommendation

**3.1** *That Council decides on the time, dates and locations at which it meets in 2018.*



## **12. GUIDES LICENCE**

**Ref: 1.07.02**

**6 October 2017**

### **1. Purpose**

To discuss concerns raised by Cr Peter Storey that Fish & Game NZ needs to do more to convince the Minister of Conservation and Cabinet to introduce a Professional Guides Licence.

### **2. Background**

2.1 See email correspondence between Crs Peter Storey, Sandy Bull and Lindsay Lyons provided in the Papers for Information for October 2017, along with a letter from the Minister of Conservation to the NZ Council in June 2017.

### **3.0 Recommendations:**

3.1 *That Council discusses this issue in the context of what has been done to date to advance a guides licence, and what Fish & Game can, and is intending to do.*

### **13. LIAISON OFFICERS REPORTS**

#### **13.1 Conservation Boards**

- *Bay of Plenty Conservation Board*
- *Tongariro-Taupo Conservation Board*
- *East Coast/Hawkes Bay Conservation Board*

#### **13.2 Reports from Other Agencies**

- Department of Conservation

#### **13.3 Report from New Zealand Council**

## 14. OPERATIONAL REPORTS

### 14.2 MANAGEMENT REPORT

15 November 2017

#### SPECIES MANAGEMENT

##### 1111 River Fisheries Investigations

###### Drift Dive Investigations 2017-18

A schedule is being created for the river monitoring programme over the 2017-18 summer. The Motu river will have the second year of drift diving carried out. The Ruakituri is also due to be surveyed following massive flooding and erosion in the upper catchment. The Rangitaiki River in the upper Kaiangaroa Forest will be monitored through either drift diving techniques or other investigative techniques if the water clarity remains poor in early March 2017.

###### Upper Streams Opening – Check, Clean, Dry Promotion

The upper sections of Lake Rotorua's tributaries open to angling on 1 December. Fish & Game staff will be promoting the Check, Clean, Dry message at the upper Ngongotaha, Waiteti and Utuhina Streams. Staff will also be checking compliance with regulations and licensing.

##### 1112 Datawatch

During the first six weeks following the season opening, a total of 91 datawatch tags have been returned and entered into the database. The distribution is as follows:

Lake Okareka	1
Lake Okataina	35
Lake Rerewhakaaitu	7
Lake Rotoehu	3
Lake Rotoiti	18
Lake Rotoma	1
Lake Rotorua	1
Lake Tarawera	25
Lake Tutira	0
Lake Waikaremoana	0

*\*Datawatch returns (entered to 13/11/2017)*

At 13 November 2017 (the first six-week period) there had been 91 tags returned and entered in the datawatch database. This season's returns are slightly behind on Rotoehu and Tarawera but about equivalent to last year's across all other lakes.

## 1113 Lake Waikaremoana

### Lake Waikaremoana Monitoring Buoy Update

The monitoring buoy rebuild has been organized with the University of Waikato. It is scheduled amongst other buoy projects, though no definitive date for the completion has been indicated.

## 1115 Other Lake Fisheries Investigations

### Ngongotaha Stream Trap

The Ngongotaha trap was in place for 4 nights during October. Brown trout were found to be heading into the stream several weeks earlier than is usually the case. Brown trout leave Lake Rotorua for the cooler tributary streams as the lake begins to warm. Usually a trigger point is around 19 degrees C, but the lakes have been cooler due to a lack of solar radiation so far this year. The largest fish to enter the trap was a 650mm brown female weighing 3.15kg.

**(October 2017)**

	<i>Av Length</i>	<i>Av Weight</i>	<i>Trap Run</i>	<i>Fish/night</i>	<i>10pound+</i>	<i>% Brown</i>
<i>Rainbow</i>	462	1.31	61	15	0	
<i>Brown</i>	623	2.77	6	2	0	9%

## 1116 Waterfowl Monitoring

### Mallard and Grey Duck Survival

A mallard and grey duck survival analysis has been completed as part of a waterfowl monitoring project. The results will be included in a comprehensive monitoring report. Matt McDougall attended the Hawke's Bay Fish and Game Council's October meeting to discuss future monitoring and game season conditions.

### Brood Counts

Annual duck brood counts were undertaken on the coastal Bay of Plenty drainage network during the last week of October. Results will be reported at the next Council Meeting.

## 1118 Game Bird Research

### Mallard Research Committee

Matt McDougall attended a meeting in Wellington to discuss mallard research progress, and future direction. There has been a large amount of work done in this field over the last five years with some projects completed and a number of studies almost completed. One of the key elements of the meeting was to establish a plan to establish where we want to be, prioritise effort and expenditure, and guide research over the next five years. The meeting highlighted the need for game bird research generally (as opposed to mallard research). Fish & Game hasn't met to discuss this topic since 2004 and it is long overdue.

### The presence of Mallard Ducks and their Broods in Bay of Plenty Drains

The analysis and write up of the drain study has almost been completed. The results are not as conclusive as we might have hoped, but do provide some insight into mallard habitat preferences.

## 1119 Upland Game Assessment

### Pheasant Call Counts

Annual pheasant call counts were conducted in Kaingaroa Forest during the first week of November. Results will be reported at the next Council Meeting.

## 1121 Lake Fisheries Creel Surveys

### Winter Creel Survey 2016-17

The 2016-17 Winter Creel Survey data has been entered into the database and analysed. The report is currently being written.

### Summer Creel Survey 2017-18

The programme for the 2017-18 summer creel surveys has been developed and will cover Lakes Rotorua, Rotoiti, Tarawera and Okataina as well as provide some coverage to other Rotorua, Waikato hydro and Waikaremoana lakes. The surveys are due to start mid November 2017 and go through to the end of April 2018.

Staff are also scheduled to undertake Waikaremoana creel surveys during the 2017-18 summer, weather permitting (December, January and February).

### Opening Day Creel Survey 2017-18

The 2017-18 Opening Day Survey information from 1 October 2017 has been entered into the opening survey database and is awaiting analysis.

## 1123 Game Bird Hunter Survey

Matt McDougall has been involved in moving the hunter survey website to a new host to ensure the long term integrity of the site. The 2017 game hunter survey has also been completed and is included in the November PFI.

## 1141 Hatchery Operations (winter breeding period)

Final spring liberations were completed to the Rotorua lakes during the reporting period and are shown in the table below. Ponds 3-6 retain 1+ rainbow trout for delivery to Lakes McLaren, Tuai, Kaitawa and Tutira (Hawkes Bay). In addition, fish were transported for liberation to various destinations within the Auckland/Waikato, Taranaki and Wellington Fish & Game regions. A substantial and as yet unconfirmed number of rising 2 yr rainbow trout from Pond 9 were lost as a consequence of a water flow issue. The ramifications of this for next year's 'Kids Fish Out' days and regional fish orders will be known when the remaining Pond 9 fish are shifted (and counted) to the raceways.

*Fish locations at November 13, 2017:*

Location	Type	Qty (approx)	Comment
Tank A	1+ Brook	20	Brood
Tank B	1+ Brown	750	Eastern and Hawke's Bay liberations 2017
Tanks 1-9	0+ Rt	135,000	Eastern 2018 liberations plus orders for rising 2 yr olds
Pond 3	1+ Rt	500	Eastern and Hawke's Bay liberations 2017
Pond 4	1+ Rt	1000	Eastern and Hawke's Bay liberations 2017

Pond 5	1+ Rt	500	Eastern and Hawke's Bay liberations 2017
Pond 6	1+ Rt	750	Eastern and Hawke's Bay liberations 2017
Pond 9	1+ Rt	3,000	Various for 2+ for 2018 distribution

## 1161 Sports Fish Liberations

### *Liberations, Eastern Region 5 October – 13 November 2017*

Water	Date	Mark	Tag	Species	Age Class	Number
Rotoehu	10-10-17	Lp		RT	1+	2000
Rotoehu	10-10-17	Lp	C17	RT	1+	500
Ngapouri	11-10-17	Lp		RT	1+	500
Ngahewa	11-10-17	Lp		RT	1+	200
Rotoiti	13-10-17	Lp		RT	1+	6500
Tarawera	20-10-17	Lp		RT	1+	3500
Okaro	26-10-17	Lp		RT	1+	500

## HABITAT PROTECTION AND MAINTENANCE

### 1211 RMA Planning

#### **Gisborne District Council - Freshwater Advisory Group and Freshwater Plan**

Hearings decisions were released in August. An appeal on parts of these decisions was lodged in September. The appeal points relate to some fish passage provisions, the activity status for new maimai, crop survival water allocation provisions, and activities in riparian margins. Nothing new to report.

#### **Bay of Plenty Regional Council**

Proposed Plan Change 9 (Water Quantity) submissions were lodged in mid December 2016. Hearings are scheduled to commence in February 2018.

#### **Te Maru o Kaituna**

A hearing on the Proposed Kaituna River Document was attended in August. Nothing new to report.

#### **Tauranga City Council**

Fish & Game are now part of a stakeholders group related to the Tauranga City Council urban development planning stages of the Te Tumu block on land adjacent to the Kaituna River, and opposite the Lower Kaituna WMR. This group will principally be discussing environmental issues. Anything of significance will be reported to Council.

### 1212 Consent Applications

Date In	Authority	Applicant	Type	Resource Involved	Action
13 Oct 17	BOPRC	Totally Tarawera	LUC- mooring posts	Hot Water Beach, Lake Tarawera	NO CONCERNS EMAIL

#### **Ohau Channel Fishery Research Panel Meeting**

The Ohau Channel Fishery Panel meeting was held on 14 November. The new Fisheries Panel following the granting of a replacement consent through to 2052 consists of Dr. Dave Rowe (ex NIWA), Dr. Ian Kusabs (Fisheries Consultant), and Dr. Michel Dedual (DOC)

Fishery Scientist. Michel Dedual was unable to attend the meeting. Fish & Game staff presented information from the 2016-17 Ohau Angler Creel Survey, NIWA presented smelt trapping data, Ian Kusabs presented the results of koura and kakahi monitoring, and the University of Waikato presented data from its boat based electro-fishing monitoring. The requirements and specifics of the future monitoring programme were discussed, and the Fisheries Panel will meet in future to discuss ongoing requirements. This will include revised trout creel and smelt monitoring programmes, inclusion of local iwi in the project, and operation/surveillance of the fish passes that were engineered into the wall during the first week of October 2017.

## **1221 Reserves Management**

Maintenance works **within** the reserves have commenced with mowing and spraying being undertaken. Water reticulation works within the Kaituna WMR are to occur prior to Christmas, and works within Bregmans and Orini are scheduled for January.

Ongoing liaison is occurring with DOC and BOPRC regarding the mitigation contouring of the sand borrow pit and adjacent wetland development works at the Lower Kaituna WMR. Mitigation and development works are scheduled for mid-February 2018. Fencing will occur immediately after earthworks and native plantings in August 2018. Fish & Game staff will be managing the wetland mitigation and enhancement works as our contribution to the project. Direct funding of this project is from BOPRC. BOPRC remains in discussions with Iwi regarding the purchase of the additional 45 hectares of grazed land adjacent to the Kaituna which they intend to convert to wetland.

As part of the ongoing development of the Kaituna WMR, Fish & Game staff have undertaken to assist the DOC and BOPRC undertake a bittern survey in the wetland in late November. Bittern, along with tuna and inanga, are the key species most likely to attract ongoing funding for the wetland.

The Ngapouri and Tutaeinanga lakes restoration project is progressing as one of the current landowners we are working with has now acquired the neighbouring farm. Fencing is now planned for March 2018; all native plants have been ordered and planting of these will be undertaken in September 2018. Fish & Game staff continue to manage the day to day operations associated with the project.

## **1231 Maintain and Enhance Game Bird Habitat**

### **Landowner Information**

One new wetland enhancement request has been received since the last Council meeting. A costing and brief proposal has been given to the land manager, who is happy with the proposal but is awaiting permission to commence the project. The area equates to approximately one hectare.

A substantial wetland development at Manutuke, Gisborne that has recently been planted was visited in company with the landowner, and advice provided on predator control, monitoring, and additional planting.

Consenting and permission processes are ongoing for another landowner who is keen to develop wetlands on his property in the Waikite Valley area and has received advice from Fish & Game previously.

### **Waikato Catchment Ecological Enhancement Trust (WCEET)**

As a member of the WCEET Matt McDougall is the project manager for a number of habitat enhancement ventures. Over the last month he has had input into three of these projects including the riparian planting of Hardcastles Lagoon and the continuation of willow control in Te Matapuna (the wetlands around the S-E shore of lake Taupo). The WCEET has so far contributed over \$460,000 to the Te Matapuna.

## **ANGLER AND HUNTER PARTICIPATION**

### **1311 Maintain & Enhance Access**

Annual access track and access point maintenance is underway and has been carried out on the Ngongotaha Stream, the Waiteti Stream, the Kaituna River, and is underway in the Rangitaiki River system within Kaingaroa Forest. This includes contractor work in Kaingaroa. We again thank and acknowledge the financial contribution made by Timberlands LTD towards contractor work on the Rangitaiki River system within Kaingaroa Forest. Waioeka River access work is planned for mid to late November. This will involve maintenance of river access points and tracks.

Other access work is pending.

### **1313 Ballots**

#### **Ballot**

Ballots were advertised and letters sent to all previous ballot holders who have been part of the ballot system in the last three years. The letter included details of the prospective charges to cover habitat maintenance costs. So far we have received 183 ballot applications for the 2018 game season.

#### **Stand Inspections**

Staff have almost completed the stand inspections for those stands that have a three year term and were first allocated in 2017.

### **1331 Electronic Newsletters**

Reel Life was produced for October.

### **1333 Fish & Game Website**

Website work included updating a number of Eastern pages. Hunting ballot information was update with ballot names posted. The Fish & Game Research pages were also updated to include published reports by Senior Fish & Game Officer Matt McDougall.

A 'Looking after your Trout' page was created which features 'how to' videos featuring Mark Sherburn which were filmed at Eastern.



Information on the final November kids' fishing event at the hatchery was also updated.

Communications advisor Grant Dyson has had some initial discussion with staff on how to further improve navigation and 'localise' Eastern Region pages.

### **1351 Children's Fishing Programme**

The final children's fishing day run by the Rotorua Anglers Association was held on 5 November. On 15 November staff hosted a fish out event for the Rotorua Police and their families.

### **1354 Fishing Competitions**

Four fishing competition permits were processed for the period 28 September to 15 November 2017.

### **1361 Fish & Game Club Communications**

Nigel Simpson gave a presentation to the 'Rotorua Pleasure Boat Association' AGM on 27 October and between 30 - 50 persons were present.

Matt Osborne attended a competition weigh in at Otaramarae (Rotoiti) for the DMS Kiwifruit growers on 3 November (100 people present), and Andy Garrick was the guest speaker at the AGM of the Gisborne Anglers Club on 7 November.

### **1371 Fish & Game Huts**

#### **Wairua Hut**

The application for a licence to occupy the hut site (lease) from DOC is progressing. We have met with Iwi representatives and made a presentation to the BOP Conservation Board regarding this matter. The Wairua Hut has had a CO2 alarm installed in it, smoke alarm checked, new signage in the hut installed in relation to hut use and responsibilities, and fire emergency procedures. The toilet has been checked, and signage installed in the toilet regarding its use and care.

#### **Waikaremoana Hut**

Two new long life smoke alarms have been installed in the hut, new signage in the hut installed in relation to hut use and responsibilities, and fire emergency procedures. A reported leak in the roof has been investigated and roofing checked and secured, and guttering cleaned and maintained.

## **PUBLIC INTERFACE**

### **1411 Statutory Liaison and Political Awareness**

The Regional Manager met with Hawke's Bay Regional Council staff in Wairoa, the Operations Manager for East Coast/Hawkes Bay DOC in Gisborne, and the new Waikaremoana Tribal Authority manager at Aniwanui, and liaised with senior management in BOPRC in early November. Meetings with other senior BOPRC and DOC managers are scheduled for late November and early December.

## **1421 Public Communications**

### **Media Releases**

We achieved some excellent publicity in October as a result of our invitation to Fairfax media reps to cover the opening of the new fishing season on October 1. The 'father and son' themed fishing trip on Lake Tarawera was hosted by Lindsay Lyons. A reporter and videographer produced a package which included a video and an article with multiple photos which appeared in publications ranging from Waikato Times, Dominion and other papers, to the Stuff website (<https://i.stuff.co.nz/life-style/97320806/junior-trout-anglers-learn-the-ropes-from-one-of-taraweras-best>). Grant Dyson also produced his own video of the fishing trip which was posted on YouTube.

We followed up on this publicity with a release a couple of weeks later quoting Matt Osborne which summarised which lakes fished best, produced the biggest fish, etc.

Releases and articles were supplied to the Adventurer magazine to meet an early deadline for their October issue. This resulted in two full pages in the edition focused on Rotorua's lake fishing. Topics covered included 'counting down' to the re-opening, 'where do I fish?' and fishing tips. The Adventurer is distributed in Auckland, the Waikato, Bay of Plenty and Coromandel.

The Fish for Gold promotion was followed up (as no pink tagged fish were caught), with a 'second chance' message in a release which extended the prize period and allowed for vouchers to be given away.

Grant worked with Tauranga-based organiser Adam Rayner and John Meikle to write media releases and an events notice on the duck calling champs, which were run as part of the Sika Show in Taupo. In November, this was followed up with releases on Kiwi winners Hunter Morrow and Holly Irvine attending the world champs and achieving big wins.

A draft release (from BOPRC) on the discovery of perch in Papamoa waterways was extensively re-written at Andy Garrick's request, and with his input to provide more accurate background facts and comment from Fish & Game.

As usual, Grant Dyson worked with Eastern staff to edit a large amount of material for Eastern's fishing newsletter and fishing magazine supplement, and in addition, worked on the production of Eastern Region's Reel Life newsletter.

### **Lake Waikaremoana Genesis Consultative Meeting**

The Genesis Consultative meeting will be held at Tuai on Thursday, 23 November. Fish & Game staff are attending and will present information from the Waikaremoana monitoring programmes underway, East Coast access publication and works, monitoring buoy update, and Tuai lakes trout liberations.

## **COMPLIANCE**

### **1511 Ranging**

Monitoring of spawning locations and closed waters areas has continued. Lake Rotorua catchment streams continue to hold late spawning fish. Use of covert surveillance camera

equipment at spawning streams is continuing, and generally we have been experiencing a quiet period compliance wise.

Ranging and compliance checks have been made at various locations around the region, including major river systems, and lakes. Very good compliance has been found.

Opening day itself on 1 October resulted in no offences being detected with just under 650 anglers checked on the day, which is a pleasing result.

Liaison and co-operation with Police is ongoing, in different areas around the region.

Waikaremoana spawning monitoring and compliance work has continued, albeit at a lesser level than has been planned due to other commitments and weather influences. Compliance checks in the area have also been made by honorary rangers, with no offences found in this area.

Overall compliance rate remains in excess of 98%.

**Contacts Year to Date.** Contacts year to date are at 857 angler contacts.

**Contacts: Year 2017-2018 to 31/10/2017**

Month	2013-14	2014-15	2015-16	2016-17	2017-18	Last 5 yr average
September	66	50	59	29	21	57
October	984	960	1,223	903	836	1,013
November	175	112	20	62		100
December	387	392	293	310		396
January	355	381	335	217		357
February	151	395	418	293		298
March	279	275	253	191		260
April	299	264	53	214		205
May	446	498	272	292		405
June	325	203	277	171		237
July	79	120	107	94		104
August	77	76	42	27		71
<b>Total</b>	<b>3,623</b>	<b>3,726</b>	<b>3,352</b>	<b>2,803</b>	<b>857</b>	<b>3,502</b>

## 1521 Ranger Training

### North Island/National CLE role

This role continues with input into CLE/training/prosecutions and legal matters. Anthony van Dorp has completed a revision of the Rangers Guide and Health and Safety Manual. This has been necessary following a number of legislation changes in recent years as well as needed updates to field practice and procedures.

A new edition of the Compliance Corner rangers' newsletter has been completed and distributed nationally.

Further ranger training courses are in the planning stage (ranger safety training using external contractor trainers).

## **Rangers**

Our Eastern Region honorary rangers continue to assist staff with operational matters, and make a valued contribution to the overall compliance effort. This is especially so given the new fishing season and the summer period approaching.

One of our rangers is soon resigning to go travelling for an extended period, and two new ranger applications are being processed.

Ranger safety and communications training is being planned for Feb/March 2018.

## **1531 Prosecutions**

For the year 2017-18 year to date we have dealt with 3 persons for 8 offences as tabled below.

*Offence table 2017-2018 year*

<b>Offence name</b>	<b>Number of offences</b>
Fish without licence	2
Fish closed waters	2
False details	1
Disturb spawning gravels	1
Take sports fish with net, spear, gaff or device.	1
Possession of net/spear	1
<b>Total</b>	<b>8</b>

## **Offences Pending Resolution**

To date (13/11/2017) 15 separate offences are pending resolution, by 7 offenders.

*The table below shows offences currently pending resolution, as at 13/11/2017:*

<b>Offence name</b>	<b>Numbers</b>
Fish without licence	7
Illegal tackle	2
Possess spear-gaff	1
Fish closed waters	3
False details	2
<b>Total</b>	<b>15</b>

## **LICENSING**

### **1612 Analysis of Licence Information**

Kate Thompson continues to provide regular updates of licence sales for all regions.

### **1621 Licence Agent Support**

Staff continued to liaise with licence agents as required.

## **PLANNING AND REPORTING**

### **1841 National Liaison**

In addition to staff's ongoing contribution to a wide range of national projects and work areas as indicated above, Andy Garrick met with Steve Doughty who has been contracted by the National Office to conduct a marketing investigation of issues and options for Fish & Game. A wide range of topics was traversed. Andy also assisted Robert Sowman prepare an agenda item on the release of captive reared mallards (CRMs) for the New Zealand Council's meeting in November. This is a lead in to the development hopefully, of national policy on CRMs.

## 14.3 HEALTH AND SAFETY REPORT

Ref: 9.01.07

16 November 2017

### 1. Background

As part of its commitment to Health and Safety and providing a safe workplace, the Eastern Fish and Game Council is provided with a report at each meeting describing:

1. Implementation and adherence to the Health and Safety policy/manual – including Health and Safety as an agenda item for staff & ranger meetings;
2. Monitoring and Reporting – in accordance with the Health and Safety plan;
3. Risk Management (identification and treatment) – any new issues or hazards that have arisen and how these have been addressed;
4. Training programme – information sharing and training of staff and volunteers;
5. Health and Safety incidents – near misses or injuries sustained, plus updates on past events;
6. Recommendations.

### 2. September/October 2017 Update

#### 1. Implementation and Adherence to the Health and Safety Plan

Tail Gate Forms used by Staff out on site  
Regular (weekly) staff meetings

#### 2. Monitoring and Reporting

Work Place Accident Register

*As at 31 October 2017*

Number of workplace injuries in 2017-2018 year	0
Number of workplace injuries in 2016-2017 year	2
Number of workplace injuries in 2015-2016 year	1
Number of workplace injuries in 2014-2015 year	1
Number of workplace injuries in 2013-2014 year	3
Total number of workplace injuries since 1 Sept 1995	31
Total number of days lost work injuries since 1 Sept 1995	1
Total number of days since last lost work injury (7/12/13)	1,424
Total number of days prior to last lost work injury since 1 Sept 1995	6,672

#### 3. Risk Management (identification and treatment)

Tail Gate forms for Wetland Work 5/9/17  
Tail Gate forms for Ranging Opening Weekend 1/10/17  
Tail Gate forms for Brood Survey 26/10/17  
Netting being placed on slippery decks

#### 4. Training Programme

Nothing to report.

**5. H&S Incidents**

**Nothing to report.**

**6. Recommendation**

**That Council acknowledges it has received this report.**

## 14.4 FINANCE REPORT

Ref: 8.03.01

16 November 2017

### **1. Purpose**

To inform the Council of its current financial position, and approve payments for the month of September 2017.

### **2. YTD Profit and Loss**

The Profit & Loss statement for the month ending 30 September 2017 is attached. This report documents the income and expenditure for the first month of the 2017-2018 financial year.

#### ***Income***

Licence revenue reported for the month of September of \$227,377 is \$12,623 down on sales reported for the same period last season. A summary of licences sold YTD by category is provided within the licence sales report.

Revenue from other sources over the period was made up of the following; hatchery (\$1,050), tours (\$30), reserve grazing (\$947), fishing competitions (\$35), reparation for children's fishing (\$304), rentals (\$3,306), sale of DVD's (\$16), and fines (\$257). Recorded within the September revenue also is \$17,580 which was transferred as income received in advance from the 2016-17 financial year and relates to funds received from Bay of Plenty Regional Council for proposed works within the Kaituna WMR. Interest income for September was a negative result due to end of year interest accruals (\$8,397) and will clear as term deposits mature.

#### ***Species Management***

Within the Harvest assessment budgets a small expense is reported relating to Game hunter surveys.

Hatchery expenses for the month were significant as a result of the bulk fish food order (\$23,598), and the hatchery related insurances (\$5,157). Expenses were also incurred relating to a CoF for the tanker, a new gazebo for clipping, and minor equipment purchases. The usual expenses are also reported relating to rubbish removal, electricity, fuel, and oxygen.

#### ***Habitat***

Minimal expenditure is reported within the Habitat outputs and relates to ties downs for the tractor trailer, a tow ball, and metal for the Ohaaki wetland driveway.

#### ***Participation***

Access spending for September related to closed waters signs and a danger sign for Kaituna WMR. The expenses associated with the 2017-18 Fish season magazine and newsletter are reported in September (\$7,664). A new trout liberation brochure was printed in September (\$310) and this will be distributed to interested public when the tanker is out and about undertaking liberations. A small expense is also reported relating to the children's fishing programme and hut electricity.



### ***Public Interface***

Within the Public promotions budget an expense is reported for the use of "Mailchimp" for emails sent relating to the Fish for Gold promotion. Hatchery grounds expenses include netting for slippery decking, and cleaning of public toilets.

### ***Compliance***

The Compliance expenses for the period related to the 0800 Poaching service and a complimentary licence.

### ***Licensing***

Licence agent commission is reported and includes the fees associated with the internet and 0800 sales.

### ***Council***

There were no Council meeting expenses incurred in September.

### ***Planning***

A credit is shown within the Reporting budget due to our year end accrual of the Audit fee.

### ***Administration***

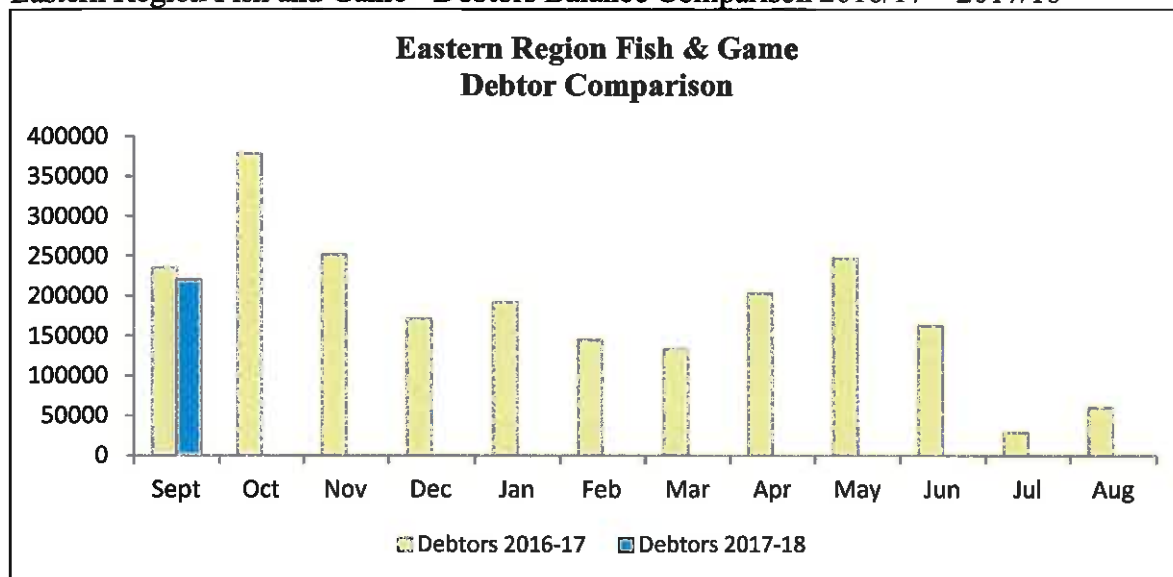
Notes on individual areas:

Salaries	Within Budget.
Staff Expenses	An accrual for prepaid ACC levies is reported in September and a minor expense is also reported relating to Nitrile gloves.
Staff Houses	Insurance was paid on the staff houses in September (\$2,002). Expenses are also reported relating to unblocking a drain at the brick house and electricity for the staff quarters.
Office Premises	Insurance was paid on office premises totalling (\$3,113). The standard electricity, cleaning, and security expenses are also reported.
Office Equipment	The usual expenses relating to the phone and eftpos lease are reported and a minor expense was also incurred for power boards.
Communications/ Consumables	Standard communications expenses are reported including phones, broadband, stationery, IT services, courier, postage and photocopying.
General	Insurance was paid in September (\$6,885) covering Public, Statutory, and Employers liabilities and all other buildings and contents on the property not classified elsewhere. Minor expenses are also reported for bank audit confirmation reports and morning teas.
General Equipment	Insurance was paid in September (\$2,789). The ride on mower was serviced/repared (\$807), and a WoF obtained for the Whio trailer. Field equipment fuel expenses are also reported.
Vehicles	Vehicle expenses for the month included insurance (\$2,858), servicing of two vehicles (\$575), insurance excess on a vehicle repair (\$435), registration (\$159), and the standard fuel expense.

**Cash Position:** \$946,239 (includes \$117,011 for asset replacement reserve and \$441,975 for Waikaremoana Fund) as at 30 September 2017.

**Debtors:** Outstanding Debtors \$219,786 as at 30 September 2017 (\$235,134) as at 30 September 2016).

**Eastern Region Fish and Game - Debtors Balance Comparison 2016/17 – 2017/18**



September debtors are made up primarily of licence sales. All agent debtors as at the 30 September were current.

**Fixed Assets**

The following assets were purchased/sold within the period:

Asset	Asset purchases (excl. GST)	Asset sales (excl. GST)
Flatbed trailer	\$10,300	Existing trailer awaiting sale
<b>Total</b>	<b>\$10,300</b>	<b>\$0</b>

**3. Variance Report**

The variance report is shown on the following two pages. YTD actual including staff hours are entered for each project area to provide Council with an overview of the staff time component of the Operational Work Plan.

**2017/2018 REPORT OF VARIANCES BETWEEN TOTAL BUDGET AND YEAR TO DATE ACTUAL EXPENDITURE AND INCOME**

As at 30 September 2017

Schedule # Code	Projects	EXTERNAL COSTS		HOURS		INTERNAL COSTS		NETTABLE INCOME		NET COSTS		NET COST Variances	%
		Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual		
1110	Species Monitoring	\$ 34,000	\$ -	2,369	116	\$ 136,761	\$ 6,056	\$ 12,000	\$ -	\$ 158,761	\$ 6,056	\$ 152,705	3.8
1120	Harvest Assessment	\$ 2,150	\$ 50	850	32	\$ 49,070	\$ 1,667	\$ -	\$ -	\$ 51,220	\$ 1,717	\$ 49,503	3.4
1140	Hatchery Operations	\$ 69,650	\$ 30,233	2,925	227	\$ 188,859	\$ 11,800	\$ 78,500	\$ 1,080	\$ 160,009	\$ 40,953	\$ 119,056	25.6
1150	Game Farm	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
1160	Releases	\$ 500	\$ -	220	29	\$ 12,700	\$ 1,511	\$ -	\$ -	\$ 13,200	\$ 1,511	\$ 11,690	17.4
1170	Regulations	\$ -	\$ -	196	10	\$ 9,006	\$ 495	\$ -	\$ -	\$ 9,006	\$ 495	\$ 8,511	5.5
1180	Control	\$ 200	\$ -	52	2	\$ 3,002	\$ 78	\$ -	\$ -	\$ 3,202	\$ 78	\$ 3,124	2.4
	<b>TOTAL - SPECIES MANAGEMENT</b>	\$ 106,500	\$ 30,283	6,572	415	\$ 379,398	\$ 21,807	\$ 90,500	\$ 1,080	\$ 395,398	\$ 50,810	\$ 344,588	12.9
1210	Resource Management Act	\$ 200	\$ -	1,154	140	\$ 66,620	\$ 7,294	\$ -	\$ -	\$ 66,820	\$ 7,294	\$ 59,526	10.9
1220	Works & Management	\$ 31,980	\$ 77	1,048	66	\$ 60,501	\$ 3,438	\$ 23,080	\$ 18,527	\$ 69,001	\$ (15,011)	\$ 84,012	-21.8
1230	Assisted Habitat	\$ 9,400	\$ -	1,004	43	\$ 57,980	\$ 2,240	\$ -	\$ -	\$ 67,360	\$ 2,240	\$ 65,120	3.3
1240	Assess & Monitor	\$ -	\$ -	120	0	\$ 6,928	\$ -	\$ -	\$ -	\$ 6,928	\$ -	\$ 6,928	0.0
	<b>TOTAL - HABITAT PROTECTION &amp; MAN</b>	\$ 41,180	\$ 77	3,326	249	\$ 192,008	\$ 12,972	\$ 23,080	\$ 18,527	\$ 210,108	\$ (5,478)	\$ 215,586	-2.6
1310	Access	\$ 7,500	\$ 221	648	51	\$ 37,409	\$ 2,657	\$ -	\$ -	\$ 44,908	\$ 2,878	\$ 42,031	6.4
1330	Newsletters	\$ 13,000	\$ 7,664	411	2	\$ 23,727	\$ 78	\$ -	\$ -	\$ 36,727	\$ 7,742	\$ 28,985	21.1
1340	Other Publications	\$ 2,000	\$ 310	116	3	\$ 6,697	\$ 130	\$ -	\$ -	\$ 8,897	\$ 440	\$ 8,256	5.1
1350	Training	\$ 1,850	\$ 11	973	55	\$ 56,459	\$ 2,878	\$ 13,500	\$ 364	\$ 44,809	\$ 2,525	\$ 42,285	5.6
1360	Club Relations	\$ -	\$ -	95	0	\$ 5,484	\$ -	\$ -	\$ -	\$ 5,484	\$ -	\$ 5,484	0.0
1370	Huts	\$ 1,450	\$ 44	36	12	\$ 2,078	\$ 638	\$ 430	\$ 22	\$ 3,128	\$ 660	\$ 2,468	21.1
	<b>TOTAL - ANGLER &amp; HUNTER PARTICIP</b>	\$ 25,800	\$ 8,249	2,284	123	\$ 131,854	\$ 6,382	\$ 13,900	\$ 386	\$ 143,754	\$ 14,245	\$ 129,510	9.9
1410	Liaison	\$ -	\$ -	216	18	\$ 12,470	\$ 925	\$ -	\$ -	\$ 12,470	\$ 925	\$ 11,545	7.4
1420	Communication	\$ 500	\$ -	249	22	\$ 14,375	\$ 1,146	\$ -	\$ -	\$ 14,875	\$ 1,146	\$ 13,729	7.7
1440	Public Promotions	\$ 3,500	\$ 340	176	52	\$ 10,160	\$ 2,709	\$ -	\$ -	\$ 13,660	\$ 3,049	\$ 10,611	22.3
1450	Visitor Facilities/Education	\$ 1,000	\$ 156	568	16	\$ 32,790	\$ 834	\$ -	\$ -	\$ 33,790	\$ 989	\$ 32,801	2.9
	<b>TOTAL - PUBLIC INTERFACE</b>	\$ 5,000	\$ 496	1,208	108	\$ 69,795	\$ 5,613	\$ -	\$ -	\$ 74,795	\$ 6,109	\$ 68,686	8.2
1510	Ranging	\$ 2,100	\$ 53	956	36	\$ 56,189	\$ 3,451	\$ -	\$ -	\$ 57,289	\$ 3,505	\$ 53,785	6.1
1520	Ranger Training	\$ 1,000	\$ -	108	7	\$ 6,295	\$ 399	\$ -	\$ -	\$ 7,295	\$ 399	\$ 6,896	4.7
1530	Compliance Prosecutions	\$ 4,500	\$ 110	344	12	\$ 19,859	\$ 625	\$ 6,000	\$ 257	\$ 18,359	\$ 478	\$ 17,880	2.6
	<b>TOTAL - COMPLIANCE</b>	\$ 7,600	\$ 184	1,408	85	\$ 81,283	\$ 4,415	\$ 6,000	\$ 257	\$ 82,883	\$ 4,322	\$ 78,561	5.2
1610	Licensing	\$ 800	\$ -	322	20	\$ 18,589	\$ 1,042	\$ -	\$ -	\$ 19,389	\$ 1,042	\$ 18,347	5.4
1620	Agent Servicing	\$ -	\$ -	200	6	\$ 11,546	\$ 287	\$ -	\$ -	\$ 11,546	\$ 287	\$ 11,259	2.5
	<b>TOTAL - LICENSING</b>	\$ 800	\$ -	522	26	\$ 30,135	\$ 1,328	\$ -	\$ -	\$ 30,935	\$ 1,328	\$ 29,606	4.3
1710	Council Elections	\$ -	\$ -	4	0	\$ 231	\$ -	\$ -	\$ -	\$ 231	\$ -	\$ 231	0.0
1720	Council Meetings	\$ 10,000	\$ -	880	27	\$ 50,802	\$ 1,394	\$ -	\$ -	\$ 60,802	\$ 1,394	\$ 59,408	2.3
	<b>TOTAL - COUNCILS</b>	\$ 10,000	\$ -	884	27	\$ 51,033	\$ 1,394	\$ -	\$ -	\$ 61,033	\$ 1,394	\$ 59,639	2.3
1810	Management Planning	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
1820	Annual Planning	\$ -	\$ -	125	0	\$ 7,216	\$ -	\$ -	\$ -	\$ 7,216	\$ -	\$ 7,216	0.0
1830	Reporting/Audit	\$ 9,200	\$ (2,145)	528	62	\$ 30,481	\$ 3,217	\$ -	\$ -	\$ 39,661	\$ 1,072	\$ 38,609	2.7
1840	National Liaison	\$ 100	\$ -	422	61	\$ 24,362	\$ 3,178	\$ -	\$ -	\$ 24,462	\$ 3,178	\$ 21,284	13.0
	<b>TOTAL - PLANNING/REPORTING</b>	\$ 9,300	\$ (2,145)	1,075	123	\$ 62,059	\$ 6,395	\$ -	\$ -	\$ 71,359	\$ 4,250	\$ 67,109	6.0
	<b>TOTAL</b>	\$ 206,180	\$ 37,124	17,280	1,154	\$ 997,566	\$ 60,107	\$ 133,480	\$ 20,250	\$ 1,070,266	\$ 76,980	\$ 993,286	7.2





**Profit & Loss**  
**Eastern Fish and Game Council**  
**For the month ended 30 September 2017**

<b>Income</b>	<b>Sep-17</b>	<b>YTD Actual</b>	<b>Total Budget</b>	<b>Variance</b>	<b>Var %</b>
Licence Income	227377	227377	1412354	-1184977	-84%
Other Income	15591	15591	221246	-205655	-93%
<b>Total Income</b>	<b>242968</b>	<b>242968</b>	<b>1633600</b>	<b>-1390632</b>	<b>-85%</b>
<b>Gross Profit</b>	<b>242968</b>	<b>242968</b>	<b>1633600</b>	<b>-1390632</b>	<b>-85%</b>
<b>Less Operating Expenses</b>					
Depreciation	5748	5748	71662	-65914	-92%
Loss on Disposal	0	0	670	-670	-100%
<b>1100 SPECIES MANAGEMENT</b>					
1110 Population Monitoring	0	0	34000	-34000	-100%
1120 Harvest Assessment	50	50	2150	-2100	-98%
1140 Hatchery Operations	30233	30233	69650	-39417	-57%
1160 Releases	0	0	500	-500	-100%
1180 Control	0	0	200	-200	-100%
<b>Total 1100 SPECIES MNGMNT</b>	<b>30283</b>	<b>30283</b>	<b>106500</b>	<b>-76217</b>	<b>-72%</b>
<b>1200 HABITAT PROTECTION/MANAGEMENT</b>					
1210 Resource Management	0	0	200	-200	-100%
1220 Works & Management	77	77	31580	-31503	-100%
1230 Assisted Habitat	0	0	82400	-82400	-100%
<b>Total 1200 HABITAT PROTECTION</b>	<b>77</b>	<b>77</b>	<b>114180</b>	<b>-114103</b>	<b>-100%</b>
<b>1300 PARTICIPATION</b>					
1310 Access	221	221	7500	-7279	-97%
1330 Newsletters	7664	7664	13000	-5336	-41%
1340 Other Publications	310	310	2000	-1690	-85%
1350 Training	11	11	1850	-1839	-99%
1370 Huts	44	44	1450	-1406	-97%
<b>Total 1300 PARTICIPATION</b>	<b>8249</b>	<b>8249</b>	<b>25800</b>	<b>-17551</b>	<b>-68%</b>
<b>1400 PUBLIC INTERFACE</b>					
1420 Communication	0	0	500	-500	-100%
1440 Advocacy	340	340	3500	-3160	-90%
1450 Visitor Facilities/Education	156	156	1000	-844	-84%
<b>Total 1400 PUBLIC INTERFACE</b>	<b>496</b>	<b>496</b>	<b>5000</b>	<b>-4504</b>	<b>-90%</b>
<b>1500 COMPLIANCE</b>					
1510 Ranging	53	53	2100	-2047	-97%
1520 Ranger Training	0	0	1000	-1000	-100%
1530 Compliance	110	110	4500	-4390	-98%
<b>Total 1500 COMPLIANCE</b>	<b>164</b>	<b>164</b>	<b>7600</b>	<b>-7436</b>	<b>-98%</b>
<b>1600 LICENSING</b>					
1610 Licence Production	0	0	800	-800	-100%
1630 Commission	10385	10385	70618	-60233	-85%
<b>Total 1600 LICENSING</b>	<b>10385</b>	<b>10385</b>	<b>71418</b>	<b>-61033</b>	<b>-85%</b>
<b>1700 COUNCILS</b>					
1720 Council Meetings	0	0	10000	-10000	-100%
<b>Total 1700 COUNCILS</b>	<b>0</b>	<b>0</b>	<b>10000</b>	<b>-10000</b>	<b>-100%</b>

	Sep-17	YTD Actual	Total Budget	Variance	Var %
<b>1800 PLANNING/REPORTING</b>					
1830 Reporting/Audit	-2145	-2145	9200	-11345	-123%
1840 National Liaison/Levy	0	0	243258	-243258	-100%
<b>Total 1800 PLANNING/REPRTNG</b>	<b>-2145</b>	<b>-2145</b>	<b>252458</b>	<b>-254603</b>	<b>-101%</b>
<b>1900 ADMINISTRATION</b>					
1910 Salaries	37777	37777	912561	-874784	-96%
1920 Staff Expenses	934	934	23900	-22966	-96%
1930 Staff Houses	2388	2388	12600	-10212	-81%
1940 Office Premises	4263	4263	17500	-13237	-76%
1950 Office Equipment	214	214	3900	-3686	-95%
1960 Communications	2207	2207	17910	-15703	-88%
1970 General	7164	7164	8450	-1286	-15%
1980 General Equipment	3914	3914	16500	-12586	-76%
1990 Vehicles	4983	4983	48700	-43717	-90%
<b>Total 1900 ADMINISTRATION</b>	<b>63844</b>	<b>63844</b>	<b>1062021</b>	<b>-998177</b>	<b>-94%</b>
<b>Total Operating Expenses</b>	<b>117100</b>	<b>117100</b>	<b>1727309</b>	<b>-1610209</b>	<b>-93%</b>
<b>Net Profit</b>	<b>125868</b>	<b>125868</b>	<b>-93709</b>	<b>219577</b>	<b>234%</b>

#### **4.0 Statement of Financial Position and Financial Performance & Statement of Cashflows– Budget 2017-18**

The Public Finance Act 1989 requires that Council approve the Budget Statement of Financial Performance, Budget Statement of Financial Position, and Budget Statement of Cash flows. While this does not change any aspect of the OWP or the way we operate, it is necessary to complete this process.

Proposed budget figures for the Statement of Financial Position and Statement of Financial Performance and Cash flows are set out on the following pages. This information is directly obtained from the expenditure budget approved by Council in August 2017 and the anticipated income as determined by the New Zealand Council. The Budget Statement of Financial Performance and Budget Statement of Financial Position are prepared using PBE-SFR-A (PS) Public Benefit Entity Simple Format Reporting - Accrual (Public Sector).

There are a number of financial adjustments necessary to move from the OWP to the Financial Statements Budget. These adjustments include licence revenue, asset replacement reserves/ depreciation, spending from dedicated reserves, levies and budgeted Capital purchases for the year. These items are not included in the Fish & Game budget (OWP), which is used to calculate licence fees.

The Budget Deficit for 2017-2018 financial year is **\$93,709**.

The following is a reconciliation of the OWP to the Financial Statement Budget:

<b>Reconciliation of OWP to Tier 3 Reporting</b>		
Approved Budget - per OWP		(1,098,578)
Adjustments to Financial Budget		
Plus Licence Revenue	1,412,354	
less Commission	(70,618)	
Less Levies	(243,158)	
Less Depreciation	(71,662)	
Plus Net Gain on Sale	33	
Plus External Funding Kaituna	17,580	
Less External Expenses Kaituna	(17,580)	
Plus Waikaremoana Interest	9,962	
Less Waikaremoana Spending	(73,000)	
Plus ARF	40,958	
Net Adjustments		1,004,869
Net Surplus (Deficit)		(93,709)

The following assets are budgeted for replacement through the asset replacement fund:

<b>Asset</b>	<b>Budgeted Asset purchases (excl. GST)</b>	<b>Budgeted Asset sales (excl. GST)</b>
3 Vehicles	\$102,000	\$77,000
Vehicle transport/tandem trailer	\$10,300	\$5,000
Standard trailer	\$2,350	\$700
Replace AC Unit Managers Office	\$2,300	
2 Computer work stations	\$3,550	
Photocopier	\$6,000	
Site security system	\$5,000	

<b>Total</b>	<b>\$131,500</b>	<b>\$82,700</b>
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## Eastern Fish and Game Council - BUDGET

### Statement of Financial Performance

For the year ended

31 August 2018

	Note	Budget 2018 \$	Actual 2017 \$
<b>REVENUE</b>			
Fish and Game licence sales	1	1,412,354	1,393,707
Grants and donations	1	17,580	16,045
Interest	1	22,608	31,803
Other revenue	1	182,007	195,839
<b>Total Revenue</b>		<b>1,634,549</b>	<b>1,637,394</b>
<b>EXPENSES</b>			
<b>Outputs</b>			
Species management	2	106,500	103,324
Habitat protection & management	2	114,180	52,384
Angler & Hunter participation	2	25,800	21,915
Public interface	2	5,000	2,343
Compliance	2	7,600	4,420
Licensing	2	71,418	58,950
Council	2	10,000	8,843
Planning & reporting	2	9,300	9,698
<b>Overheads</b>			
Employee related costs	2	936,461	923,870
Depreciation	4	71,662	69,242
Other expenses	2	127,179	129,344
<b>Total Expenses</b>		<b>1,485,100</b>	<b>1,384,333</b>
<b>Operating Surplus/(Deficit)</b>		<b>149,449</b>	<b>253,061</b>
<b>Less Other Expenses</b>			
Levies to NZFGC		243,158	223,257
<b>NET SURPLUS/(DEFICIT)</b>		<b>(93,709)</b>	<b>29,804</b>



## Eastern Fish and Game Council - BUDGET

### Statement of Financial Position

As at  
31 August 2018

	Note	Budget 2018 \$	Actual 2017 \$
<b>ASSETS</b>			
<b>Current Assets</b>			
Bank accounts and cash	3	113,319	123,661
Debtors and prepayments	3	100,000	100,680
Investments	3	800,000	857,918
Inventory	3	140,360	140,360
<b>Total Current Assets</b>		<b>1,153,679</b>	<b>1,222,619</b>
<b>Non-Current Assets</b>			
Property, plant and equipment	4	809,179	831,308
Investments	3	-	-
Forestry Asset	3	109,000	109,000
<b>Total Non-Current Assets</b>		<b>918,179</b>	<b>940,308</b>
<b>TOTAL ASSETS</b>		<b>2,071,858</b>	<b>2,162,927</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Creditors and accrued expenses	3	175,000	174,644
Employee costs payable	3	130,000	127,716
<b>Total Current Liabilities</b>		<b>305,000</b>	<b>302,360</b>
<b>TOTAL LIABILITES</b>		<b>305,000</b>	<b>302,360</b>
<b>NET ASSETS</b>		<b>1,766,858</b>	<b>1,860,567</b>
<b>EQUITY</b>		<b>1,766,858</b>	<b>1,860,567</b>

## Eastern Fish and Game Council - BUDGET

### Statement of Cash Flows

For the year ended

31 August 2018

	Budget 2018 \$	Actual 2017 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
<b>Cash was received from:</b>		
Licence Sales	1,413,034	1,379,510
Grants, donations and fundraising	17,580	16,045
Interest	22,608	40,904
Other revenue	182,007	215,110
<b>Cash was applied to:</b>		
Payments to suppliers	719,779	625,062
Payments to employees	934,177	920,345
GST (net)	-	1,056
<b>Net Cash Flows from Operating Activities</b>	<b>(18,727)</b>	<b>105,106</b>
<b>CASHFLOW FROM INVESTING &amp; FINANCING ACTIVITIES</b>		
<b>Cash was received from:</b>		
Sale of property, plant and equipment	81,967	77,040
Sale of investments/deposits	57,918	-
<b>Cash was applied to:</b>		
Purchase of property, plant and equipment	131,500	132,139
Purchase of investments/deposits	-	38,051
<b>Net Cash Flows from Investing and Financing</b>	<b>8,385</b>	<b>(93,150)</b>
<b>Net Increase / (Decrease) in Cash</b>	<b>(10,342)</b>	<b>11,956</b>
<b>Opening Cash</b>	<b>123,661</b>	<b>111,705</b>
<b>Closing Cash</b>	<b>113,319</b>	<b>123,661</b>
<b>This is represented by:</b>		
Bank accounts and cash	113,319	123,661

**5.0 Recommendation**

- 5.1 That the payments for September 2017 totalling \$132,759.98 be approved.***
- 5.2 That Council approves the proposed budget figures for the Statement of Financial Position and Statement of Financial Performance & Cash flow for the 2017-2018 financial year.***

## 14.4 LICENCE SALES REPORT

Ref: 6.01.05

14 November 2017

### 1. Introduction

This report provides an overview of licence sales for the initial months of the 2017-2018 season. The following tables and charts show a comparison of sales between the 2017-2018 season and the 2016-2017 season as at 13 November 2017.

### 2. 2017-2018 Fish Licence Sales (Table One)

- 2.1 Fish licence sales for the 2017-2018 season YTD are summarised in Table One and are currently reporting to be down on the 2016-17 season YTD results by 3% (168 LEQ's).
- 2.2 A total of 51.1% of the annual sales target has been achieved. The LEQ target for licence sales for the 2017-18 licensing year is 10,413 LEQ's (down 244 LEQ's on 2016-17).
- 2.3 Licence sales across most categories have seen a decline on 2016-17 results, however, Loyal Senior sales have increased (48) and this may be due to more participants becoming eligible while retaining existing participants or it could be just timing at this early stage. Non-resident season licence sales are also up on 2016-17 results (16). Family licence sales are down 72 and a quick look at the data indicates the most evident decline is in Auckland/Waikato residents (34) followed by Rotorua (19) and Whakatane (12). Whole Season licences are down by just 15 and the data indicates increased sales to Gisborne residents (18), Whakatane (16), Hawke's Bay (12) and reduced sales to Auckland/Waikato residents (17), Tauranga (22), Rotorua (11) and Taupo (11). The Local Area category is also down on 2016-17 results with the most evident decline in Rotorua residents (44) followed by Tauranga (16) and Gisborne (12).
- 2.4 Short Break and Day licence sales are also down on 2016-17 results YTD, 69 and 87 respectively.
- 2.5 Nationally Fish licence sales to the 13 November are reporting to be 0.9% down on the previous season.

**Table One**

Comparison of Fish Licence LEQs to 13 November 2017

SALES CHANNEL	Family Season		Adult Season		Adult NonRes		Adult Loyol Senior		Adult Local Area		Junior Season		Adult Winter		Adult Long Break		Adult Short Break		Adult Day		Junior Day		Whole Season Equiv.	% Increase/Decrease on 2016-17
	Season	Adult	Season	Adult	Season	Adult	Season	Adult	Season	Adult	Season	Adult	Season	Adult	Season	Adult	Season	Adult	Season	Adult	Season	Adult		
Agent Online Sales	1105	783	62	207	732	94	6	104	517	64													3189	-4.8%
Agent Book Sales																							0	-100.0%
Direct Sales*	812	588	65	146	252	53	4	67	430	17													2140	-0.1%
<b>Total Fish 2017-2018</b>	<b>1917</b>	<b>1371</b>	<b>127</b>	<b>353</b>	<b>984</b>	<b>147</b>	<b>0</b>	<b>10</b>	<b>171</b>	<b>947</b>	<b>81</b>												<b>5329</b>	<b>-3.0%</b>
Agent Online Sales	1188	787	61	178	794	117	3	125	580	53													3349	
Agent Book Sales		2							21	4													6	
Direct Sales*	801	597	50	127	271	51	6	115	433	35													2143	
<b>Total Fish 2016-2017</b>	<b>1989</b>	<b>1386</b>	<b>111</b>	<b>305</b>	<b>1065</b>	<b>168</b>	<b>0</b>	<b>9</b>	<b>240</b>	<b>1034</b>	<b>92</b>												<b>5497</b>	

TARGETS	Family Season		Adult Season		Adult NonRes		Adult Loyol Senior		Adult Local Area		Junior Season		Adult Winter		Adult Long Break		Adult Short Break		Adult Day		Junior Day		Whole Season Equiv.	Actual to date % of Target
	Season	Adult	Season	Adult	Season	Adult	Season	Adult	Season	Adult	Season	Adult	Season	Adult	Season	Adult	Season	Adult	Season	Adult	Season	Adult		
2017-2018 Total Budget	2980	2248	500	400	1700	500	550	150	1500	6300	500												10413	51.2%
2016-2017 Total Sales	2982	2196	553	354	1681	481	568	111	1368	6416	548												10339	51.5%

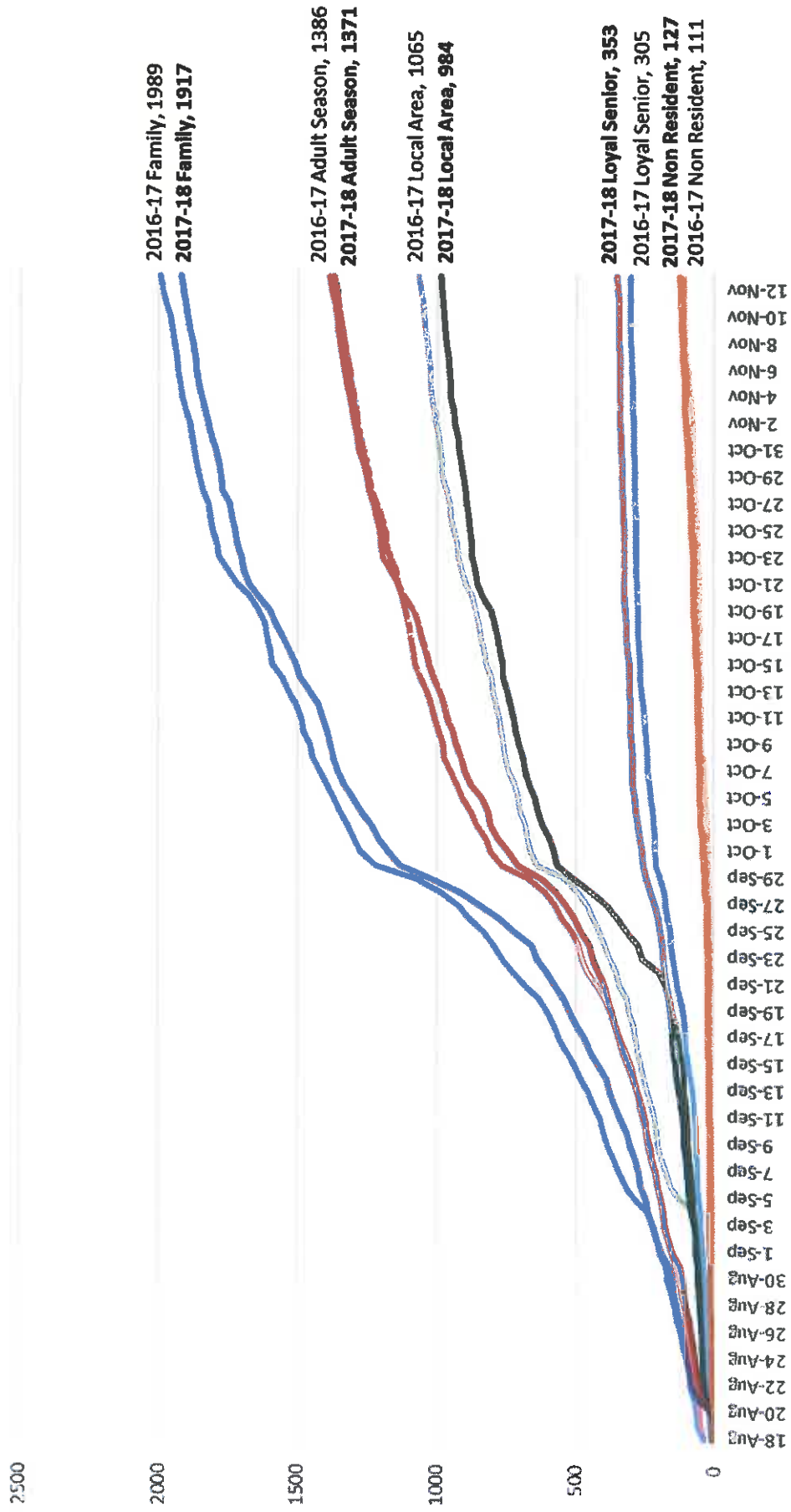
\* Direct Sales - Internet, 0800 Licence

**3. 2017-18 Fish Licence Sales Visual (Charts 1-3)**

3.1 Charts 1 to 3 provide a visual comparison of daily sales by category, compared to the 2016-17 season YTD.

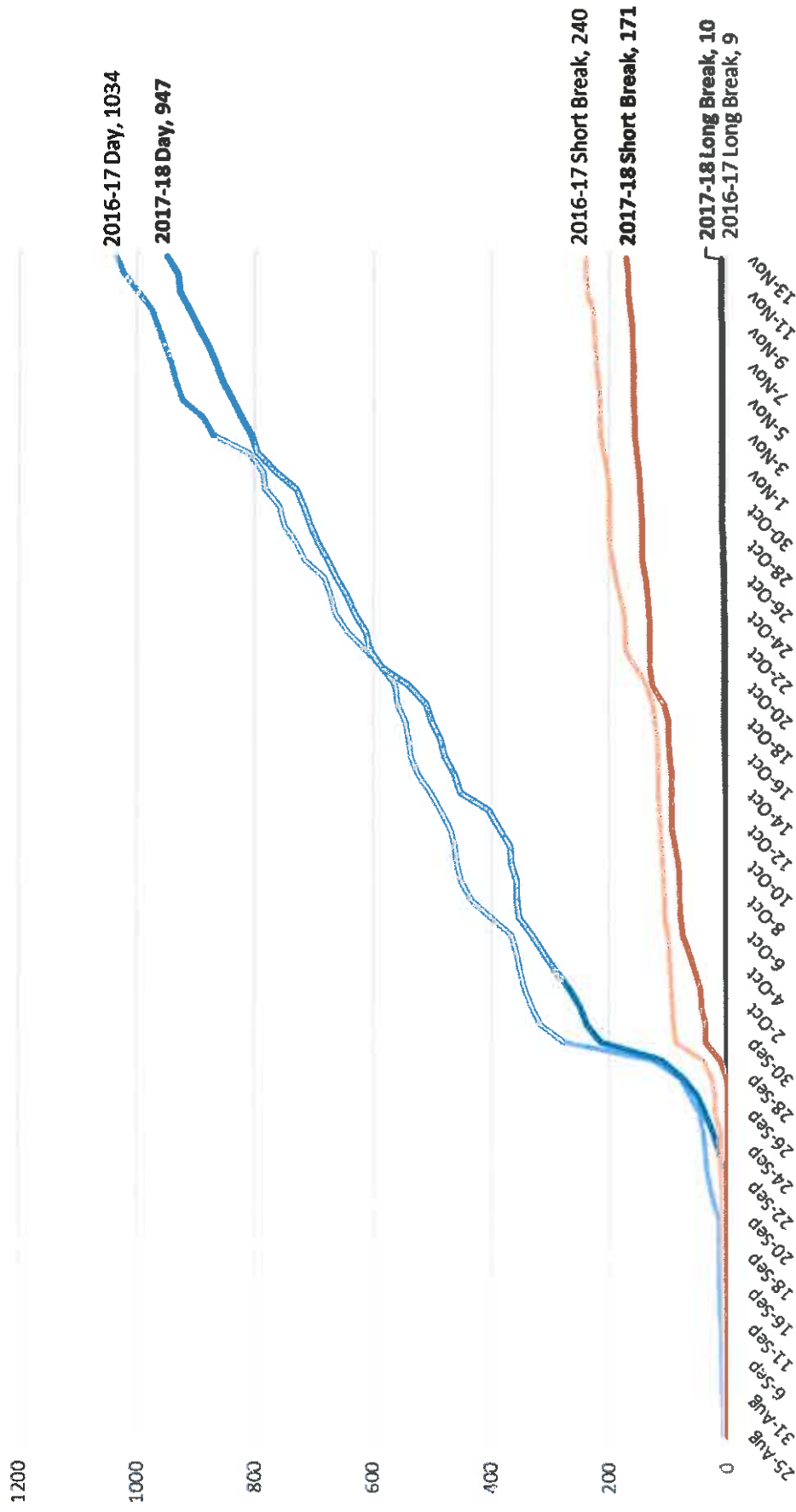
**Chart 1: Cumulative Adult Season Fish Licence Sales comparison 2016-17 and 2017-18 YTD to 13 November**

### Daily Cumulative Adult Season Fish Licence Sales



**Chart 2: Cumulative Adult Short Term Fish Licence Sales comparison 2016-17 and 2017-18 YTD to 13 November**

### Daily Cumulative Adult Short Term Fish Licence Sales



**Chart 3: Cumulative Junior Fish Licence Sales comparison 2016-17 and 2017-18 YTD to 13 November**

### Daily Cumulative Junior Fish Licence Sales - All Categories

