

CENTRAL SOUTH ISLAND FISH AND GAME COUNCIL

Minutes of Meeting of Central South Island Fish and Game Council held on Thursday 1st February 2024 at 7:00 pm.

Present: S Bannister L Koevoet (Zoom)
J DeWit C McKenzie
J Henry (Ngai Tahu) A Simpson (Acting Chair)

In Attendance: S McKnight (CE).

In Accordance with Standing Order 3.3.1 the Deputy Chair, A Simpson assumed the Chair for this meeting.

24-001 APOLOGIES:

None.

24-002 COUNCILLOR INTEREST REGISTER:

Chair queried if Councillors had any new interests to add to the register; or considered that the business of today's meeting would give rise to any actual or perceived conflict with their interests? None were advised.

24-003 HEALTH & SAFETY:

CE pointed out exit points of the building and assembly point for evacuation of the premises in case of an emergency.

24-004 CHIEF EXECUTIVE'S REPORT:

004.1 Agreement to Support Genesis Reconsenting and Fish Salvage Management Plan (4.1)
CE spoke on the draft agreement between Genesis and CSIFGC around an agreement to support the Tekapo power scheme reconsenting process including a Fish Salvage Management Plan. He advised that the sports fish funding was a significant step forward from the previous agreement with a \$25,000 annual payment (CPI adjusted) meaning that over the life of the new agreement this will be worth more than \$875,000 to CSI Fish & Game. CE responded to general queries related to the agreement and Council thanked the staff for the fantastic effort at getting this agreement finalised.

Resolved (Rattray/McKenzie)

24-001

1. THAT THE COUNCIL RECEIVE AND ACKNOWLEDGE THE DRAFT GENESIS AGREEMENT,
2. THAT THE COUNCIL APPROVE THE GENESIS AGREEMENT, AND
3. THAT THE COUNCIL DELEGATE TO THE CEO THE AUTHORITY TO SIGN THE GENESIS AGREEMENT.

004.2 2023 Audit Completion Report (4.2)

CE noted that overall, the audit report found Council in good standing to remain a going concern for the next 12 months.

L Koevoet
Chair

THAT THE COUNCIL RECEIVES THE 2023 AUDIT COMPLETION REPORT.

CE advised that the auditors feedback indicated that 'manual journals' are not reviewed at Council level and recommended Council delegate a member of Council to review of manual journals, as and when required. This would provide an additional layer of protection for Council. It was noted this current Council does not include an accountant among its members. After discussion Council **AGREED** to the CE facilitating training between a Councillor and Carmel Veitch (NZFGC Chief Financial Officer) to gain an understanding to oversee manual journals when required.

Council held a general discussion on the financial position of CSI and the organisation as a whole. Council recognised it could be beneficial if CSI, Otago and North Canterbury work together on the current financial operations of the organisation considering these 3 South Island regions take in the largest percentage of the organisation's income. Council asked CE to look into options as to what a working group would look like for Council to consider at a future meeting.

004.3 Salmon Management Consultation Strategy (4.3)

CE explained that at its 9 February 2023 meeting it resolved:

That a draft sea-run salmon management plan be prepared by staff as a non-statutory plan with the process for its preparation and adoption to be determined by Council.

He presented the following 2 step consultation process for the Salmon Management Strategy for Council consideration.

Step 1 would be to provide consultation to selected stakeholder groups with whom we share closest relationships. Step 1 recipients will be asked to assess the usefulness and ease of use of the consultation and submitting on it. Submission period of four weeks commencing in March 2024.

Step 2 would be to revise the consultation process and consultation document following feedback from Step 1 and provide new consultation document to all stakeholders and advise licence holders and public of its availability. Submission period of four weeks commencing in May 2024.

**THAT THE TWO-STEP PROCESS FOR RECEIVING SUBMISSIONS ON THE DRAFT SALMON MANAGEMENT STRATEGY IS UNDERTAKEN AND,
STAFF WILL SUBMIT A DRAFT SEA-RUN SALMON MANAGEMENT STRATEGY TO COUNCIL FOR ADOPTION AS A NON-STATUTORY PLAN AT ITS JULY 2024 MEETING.**

McKenzie

004.4 Risk Register (4.4)

CE advised that the risk register has two risks updated and one new risk added.

- Risk 10: Updated to recognise the resolutions from the council at its 30th Nov 2023 meeting. However the plan still needs to be developed and implemented.
- Risk 11: Updated to reflect the more generic risk of a decline in sales, (rather than that caused by a virus). Risk scores reduced to reflect the current situation and actions remain around prudent financial management.
- Risk 12: This is a new risk to reflect the status that the council has yet to complete its performance review and at the current time there is no plan to do so. (CE offered to assist with implementation but felt the drive needs to come from the council members themselves).

A Simpson felt that Risk 12 should be reframed with alternative wording as Council is governing effectively in areas such as finances, managing risks and achieving what it is expected to achieve. He felt the main difficulties lies with personalities and sees those issues as different to governance. J Henry noted that Avian Influenza is not currently recognised in the Register and Council **AGREED** this be added.

24-005 NZFGC MATTERS:

005.1 Draft National Health & Safety Policy (5.1)

NZ Council provided a draft National Health and Safety policy for regional consultation. The CE felt the Policy could be cut down significantly and that the draft Health and Safety policy should form a national health and safety committee who would undertake the risk assessment nationally saying these are our critical risks and these are the ways that we are going to manage them.

After discussion Council **AGREED** to respond to NZC advising them that a cut down version was preferable. Council felt comfortable to agree and adopt the policy NZC puts out as Council could look at streamlining the policy at a later time if needed.

005.2 Prevention of Bullying and Harassment Policy (and Process) (5.2)

NZ Council provided a draft Prevention of Bullying and Harassment policy for regional consultation. Council were generally supportive of the policy but felt it was important not to have too specific language as you end up arguing about terminology. Council recognised that bullying is unreasonable and unwarranted and is about power and domination to the detriment of another person.

005.3 Draft Drug and Alcohol Policy (and Procedure) (5.3)

NZ Council provided a draft Drug and Alcohol Policy for regional consultation. Councillors were generally supportive but felt the policy needed to be more streamlined and the procedures needed improvements on the wording to ensure it doesn't pre-determine an outcome. Council felt that Appendix 1 needed to be removed and the policy adjusted to refer to testing agencies' guidelines. This was due to the increased administrative burden required to maintain an exhaustive list of substances and limits.

005.4 Draft Governance Code of Conduct (5.4)

NZ Council provided a draft Governance Code of Conduct for regional consultation. Council agreed that NZ should be providing a template and not a mandatory Code. It could be drafted along similar lines to what is in the Local Govt NZ Code of Conduct Guidance.

Went

24-006 CONFIRMATION OF MINUTES:

Resolved (McKenzie/Henry)

24-004

THAT THE MINUTES OF THE MEETING OF 30 NOVEMBER 2023 BE ACCEPTED AS A TRUE AND CORRECT RECORD.

Resolved (McKenzie/Henry)

24-005

THAT THE PUBLIC EXCLUDED MINUTES OF THE MEETING OF 30 NOVEMBER 2023 BE ACCEPTED AS A TRUE AND CORRECT RECORD.

006.1 Council Performance Evaluation

Council discussed how to undertake its self-performance evaluation. It was recognised that Council elections are due to take place in 7 months' time, but Council agreed that a self-review was helpful. Council **AGREED** that CE recirculate a template to Councillors and arrange for an outside facilitator and possible dates and for this evaluation to be undertaken.

24-007 BUDGET & FINANCE:

CE advised that LEQ's for this financial year are 4.1% down on budget. To the same point last year LEQ's were up 3.8% on budget. Whole season licence sales are down with part season/cheaper options licences showing an increase.

Resolved (Rattray/DeWit)

24-006

THAT COUNCIL RECEIVES THE FINANCIAL REPORTS AND RATIFIES THE SCHEDULES OF PAYMENTS FOR NOVEMBER AND DECEMBER 2023 IN THE GST INCLUSIVE AMOUNTS OF \$412,185.34, AND \$98,080.51, RESPECTIVELY.

NEXT MEETING DATES:

Council Meeting: 14 March 2024 at 7 pm.

Meeting closed: 8:55 pm.

Signed *LA Kooover*
Chairman

Date 14-3-24